

Organization	What They Do	Contact Information	Cost
Startup and Business Supports			
General Supports			
Government of Canada – Business and Industry	<ul style="list-style-type: none"> • Comprehensive guide to starting, operating and growing your business • Business registration and finance links 	Website: Government of Canada – Business and Industry	Free
Innovation Canada	<ul style="list-style-type: none"> • A webtool that identifies government resources and supports that your business is eligible for 	Website: Innovation Canada	Free
Community Futures Port Alberni	<ul style="list-style-type: none"> • Business financing • Advisory services • Business tools and business supports • Partnership opportunities 	Website: Community Futures Email: info@cfac.ca Phone: 250-724-1241	Free
Community Futures – Entrepreneurs with Disability Program	<ul style="list-style-type: none"> • Business financing for entrepreneurs with disabilities or health issues • Advisory services for qualifying individuals 	Website: Entrepreneurs with Disability Program	Free
Small Business B.C.	<ul style="list-style-type: none"> • Low cost regularly scheduled seminars • Advisory services • Assistance registering a new business • Business tools and business supports • An extensive library, blog and other resources 	Website: Small Business BC Email: askus@smallbusinessbc.ca Phone: 604-775-5525	Free/\$
Futurpreneur	<ul style="list-style-type: none"> • Business financing • Mentoring • Advisory Services • Networking opportunities • Business tools and business supports • An extensive library, blog and other resources 	Website: Futurpreneur	Free
Starting a Small Business Guide	<ul style="list-style-type: none"> • A Comprehensive guide that enumerate: 	Website: Starting a Small Business Guide	Free

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	<ul style="list-style-type: none"> ○ 14 steps involved in starting a small business ○ Business supports 		
Innovation Canada	<ul style="list-style-type: none"> • A webtool that identifies government resources and supports that your business is eligible for 	Website: Innovation Canada	Free
Business Development Bank of Canada	<ul style="list-style-type: none"> • Advisory services • Business Financing • An extensive library, blog and other resources 	Website: Business Development Bank of Canada Phone: 1-877-232-2269	Free/\$
Canada Small Business Financial Program	<ul style="list-style-type: none"> • Business financing 	Website: Canada Small Business Financial Program	Free
Destination British Columbia - Tourism Business Essentials Guides	<ul style="list-style-type: none"> • Tourism Start Up Guides: <ul style="list-style-type: none"> ○ How to start a tourism business ○ Tourism marketing ○ B.C.'s unique tourism market 	Website: Tourism Business Essentials Guides	Free
Ministry of Aboriginal Relations and Reconciliation Business Loan Program	<ul style="list-style-type: none"> • Business financing • Business supports • Skills training • Business advice services • Small business guide 	Website: Indigenous Economic Development	Free/\$
Aboriginal Business and Entrepreneur Development	<ul style="list-style-type: none"> • Funding up to \$99,999.00 for Aboriginal entrepreneurs planning to start, expand, or purchase a business 	Website: Aboriginal Business and Entrepreneur Development	Free/\$
Tech Business Supports			
Innovation Island: BC Venture Accelerator Program	<ul style="list-style-type: none"> • Advisory services and one-on-one coaching for early stage tech companies • Mentoring from business leaders • A venture growth tools • Access to networking opportunities 	Website: Accelerator Program Phone: 604.683.2724	\$
Build in Canada Innovation Program	<ul style="list-style-type: none"> • Helps companies by procuring and testing late stage innovative goods and services within the 	Website: Build in Canada Innovation Program	

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	federal government before they are taken to market		
Tourism Business Supports			
Destination British Columbia - Tourism Business Essentials Guides	<ul style="list-style-type: none"> • Tourism Start Up Guides: <ul style="list-style-type: none"> ○ How to start a tourism business ○ Tourism marketing • B.C.'s unique tourism market 	Website: Tourism Business Essentials Guides	Free
Business Licensing, Permits, Zoning, and Registration			
District of Ucluelet	<ul style="list-style-type: none"> • Business license application • Development Cost Charges • Development permit applications • The Official Community Plan • Zoning and bylaws 	Website: District of Ucluelet	Free/\$
Bizpal	<ul style="list-style-type: none"> • A search tool and database that helps business owners identify the permits or licenses they need 	Website: Bizpal	Free
One Stop Business Registry	<ul style="list-style-type: none"> • A platform where you can complete most commonly required business registrations and transactions 	Website: One Stop Business Registry	Free
Corporations Canada	<ul style="list-style-type: none"> • Online filing centre for federally registered entities 	Website: Corporations Canada	\$
BC Registries and Online Services	<ul style="list-style-type: none"> • Online filing centre for entities registered in British Columbia 	Website: BC Registries and Online Services	\$
Business Loans			
Community Futures Port Alberni	<ul style="list-style-type: none"> • Business financing • Partnership opportunities 	Website: Community Futures Email: info@cfac.ca Phone: 250-724-1241	Free
Business Development Bank of Canada	<ul style="list-style-type: none"> • Advisory services • Business Financing • An extensive library, blog and other resources 	Website: Business Development Bank of Canada Phone: 1-877-232-2269	Free/\$

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Canada Small Business Financial Program	<ul style="list-style-type: none"> • Business financing 	Website: Canada Small Business Financial Program	Free
Venture Capital			
Capital Investment Network	<ul style="list-style-type: none"> • Connects entrepreneurs to investors in Victoria • Pitch coaching • Networking opportunities 	Website: Capital Investment Network	Free
FrontFundr	<ul style="list-style-type: none"> • Connects entrepreneurs to angel investors 	Website: FrontFundr	Free
VANTEC	<ul style="list-style-type: none"> • Connects tech start-ups to investors 	Website: VANTEC	
Angel Forum Vancouver	<ul style="list-style-type: none"> • Connects emerging companies to investors • Offers Financial workshops for entrepreneurs 	Website: Angel Forum	Free
Business Planning			
Government of Canada – Business Planning	<ul style="list-style-type: none"> • Business planning guides • Sample business plans • Succession planning guides • Market research and statistics 	Website: Government of Canada – Business Planning	Free
The Balance – Business Plans	<ul style="list-style-type: none"> • This article outlines 14 useful business planning tools 	Website: The Balance - 14 Business Planning Tools	Free
Bplans	<ul style="list-style-type: none"> • A complete guide to business planning • Business planning tools • Sample business plans 	Website: Bplans	Free
Lean Stack	<ul style="list-style-type: none"> • A guide to using Lean Canvass • Access to Lean Canvass • Other business planning tools, blogs and resources 	Website: Lean Stack	Free/\$
Emergency Planning			
10 Steps to Prepare your Business for Evacuation	<ul style="list-style-type: none"> • This guide enumerates 10 steps to prepare your business for evacuation • It enumerates emergency supports 	Website: 10 Steps for Evacuation	Free

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Market Validation Tools and Webinars			
Strategyzer	<ul style="list-style-type: none"> Workshops, information and tools to help you create business plans, validate your product and identify your target market 	Website: Strategyzer	Free/\$
Government of Canada – A guide to market research and analysis	<ul style="list-style-type: none"> A market research and analysis guide 	Website: A Guide to market research and analysis	Free
New Venture BC	<ul style="list-style-type: none"> Online training designed to help validate your market and assess your business idea 	Website: New Venture BC	Free
Cost of Living Calculator	<ul style="list-style-type: none"> This tool allows you to compare the cost of living in different municipalities throughout British Columbia 	Website: Cost of Living Calculator	Free
Local Market Research			
Clayoquot Biosphere Trust – 2016 Vital Signs Report	<ul style="list-style-type: none"> A snapshot of all economic, health and social statistics in the region 	Website: 2016 Vital Signs Report	Free
Tourism Ucluelet	<ul style="list-style-type: none"> For information about local tourism trends and demographics contact Denise Stys-Norman of Tourism Ucluelet 	Email: denise@discoverucluelet.com Phone: (250) 226-7620	Free/\$
Provincial and National Market Research			
Statistics Canada Census	<ul style="list-style-type: none"> Demographic data from the 2016 census 	Website: Census Data	Free
Statistics Canada	<ul style="list-style-type: none"> Provides data on Canada's economic performance 	Website: Stats Canada	Free
BC Stats	<ul style="list-style-type: none"> Provides BC centric stats that are relevant for business planning 	Website: BC Stats	Free/\$
BC Real Estate Association	<ul style="list-style-type: none"> Economic Forecast and Predictions about the real estate market 	Website: BC Real Estate Association	Free
BC Data Catalogue – Small Business	<ul style="list-style-type: none"> Data about small businesses in British Columbia 	Website: BC Data Catalogue	Free

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Island Coastal Economic Trust	<ul style="list-style-type: none"> In-depth monitoring and analysis of the key regional economic indicators 	Website: Island Coast Trust	Free
Human Resources			
Guides			
Employee First – Destination BC	<ul style="list-style-type: none"> A human resource guide for tourism operators 	Website: Employee First	Free
go2HR	<ul style="list-style-type: none"> BC Tourism Labour Market Information Human Resources Support for Employers (Recruitment, Retention, Legal Issues) Industry Training & Certifications Occupational Health and Safety Resources 	Website: go2HR	Free/\$
The Balance – How to do Payroll in Canada	<ul style="list-style-type: none"> A step by step guide to payroll 	Website: How to do payroll in Canada – The Balance	Free
Government of Canada – Payroll	<ul style="list-style-type: none"> Information about payroll accounts, deductions and contributions 	Website: Payroll - Government of Canada	Free
Employment Standards BC	<ul style="list-style-type: none"> A guide to the Employment Standards Act 	Website: Employment Standards BC	Free
Government of Canada Wage Report	<ul style="list-style-type: none"> Compare average wages throughout Canada 	Website: Wage Report	Free
Forms			
Government of Canada – Payroll Forms	<ul style="list-style-type: none"> Payroll forms 	Website: Payroll forms	Free
Online Tools and Software			
Government of Canada – Payroll Calculator	<ul style="list-style-type: none"> Payroll calculator provided by the CRA 	Website: Payroll Calculator	Free
Small Business B.C. – Payroll Software	<ul style="list-style-type: none"> An article that describes numerous payroll software 	Website: Payroll software	Free

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When I Work	<ul style="list-style-type: none"> Employee scheduling software 	Website: Scheduling App	Free/\$
Employee Attraction Supports			
Alberni Valley Employment Centre	<ul style="list-style-type: none"> Employee Attraction services Job posting services Seasonal job fairs 	Website: Alberni Valley Employment Centre - Ucluelet	Free
GO 2 HR	<ul style="list-style-type: none"> Tourism Human Resource Information Online and in person seminars Advice regarding specific HR challenges 	Website: GO 2 HR	Free/\$
Wage and Training Subsidies – General			
BC Employee Training Grant (formerly the Canada – BC Job Grant)	<ul style="list-style-type: none"> Grants that offset the cost of qualifying training courses The next intake opens on Oct. 1st for training programs scheduled for the Winter of 2019 Grants are extremely competitive Submit your grant application on Oct. 1st to be competitive Contact the Chamber of Commerce for support filing out your application. 	Website: BC Employee Training Grant	Free
Work BC Skills Training Program: Alberni Valley Employment Center	<ul style="list-style-type: none"> Allows EI recipients to collect EI while attending training For more information about eligibility and funding contact the Alberni Valley Employment Centre 	Website: Work BC Skills Training Program Email: wcinfo@avemployment.ca Phone: (250) 726-4243	Free
Wage Subsidy: Alberni Valley Employment Center	<ul style="list-style-type: none"> Subsidizes wages while employee is learning on the job For more information about eligibility and funding contact the Alberni Valley Employment Centre 	Website: Wage Subsidy Email: wcinfo@avemployment.ca Phone: (250) 726-4243	Free
Get Youth Working Program: Alberni Valley Employment Center	<ul style="list-style-type: none"> \$2,800 wage subsidy to hire youths between 15 and 29 years of age 	Website: Get Youth Working Phone: 250-866-3100	Free

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	<ul style="list-style-type: none"> For more information about eligibility criteria contact the Alberni Valley Employment Centre 		
Nuu-Chah-Nulth Employment and Training Program (NETP)	<ul style="list-style-type: none"> Programming available to unemployed or underemployed First Nation, Metis and Inuit persons Financial support to purchase basic equipment required to start a new position Wage subsidies Education grants Client must be working with caseworker to qualify for any of these supports 	Email: Evan.Hauser@nuuchahnulth.org Phone: 250-726-7347 Please contact Evan Hauser with NETP for more information	Free
Wage and Training Subsidies - Tech			
Apprentice Training Tax Credits	<ul style="list-style-type: none"> Refundable and non-refundable tax credits available to businesses that employ apprentices enrolled in an apprenticeship program administered through the Industry Training Authority (ITA) Contact your accountant for more information about these tax credits 	Website: Apprentice Training Tax Credits	Free
BC Tech CO-OP Grants	<ul style="list-style-type: none"> Up to \$10,800 annually to hire a CO-OP student that plays a tech role in a company 	Website: BC Tech CO-OP Grant Email: programs@bcic.ca	Free
New Ventures BC: Skills Initiative	<ul style="list-style-type: none"> Available to early stage tech companies only Offers up to \$10,000 to hire a Business or Tech Student 	Website: Skills Initiative Email: contact@newventuresbc.com	Free
Marketing			
Online Marketing Tools			
Grow with Google	<ul style="list-style-type: none"> Online seminars Digital marketing tools Digital marketing news 	Website: Grow with Google	Free

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Hootsuite – A guide to Advertising on Facebook	<ul style="list-style-type: none"> A guide to advertising on Facebook 	Website: A guide to advertising on Facebook	Free
Facebook Business	<ul style="list-style-type: none"> Social media marketing tools – Facebook and Instagram 	Website: Facebook Business	\$
Google Analytics	<ul style="list-style-type: none"> Marketing analytics and products for businesses 	Website: Google Analytics Solutions	\$
Local Marketing Specialists			
Steam Train Creative	<ul style="list-style-type: none"> A full-service digital marketing agency 	Website: Steam Train Creative	\$
Coffee Business Stimulus	<ul style="list-style-type: none"> Digital marketing strategists 	Website: Coffee Business Stimulus	\$
The Crow’s Nest	<ul style="list-style-type: none"> Print, copy and fax services Office supplies 	Website: The Crow's Nest	\$
Graphic Design Tools			
Smallbizdaily	<ul style="list-style-type: none"> This article enumerates five free tools that make graphic design easy for small businesses 	Website: Small Biz Daily	Free
Canva	<ul style="list-style-type: none"> User friendly graphic design software 	Website: Canva	Free/\$
Piktochart	<ul style="list-style-type: none"> User friendly graphic design software 	Website: Piktochart	Free/\$
Adobe Spark	<ul style="list-style-type: none"> Graphic design software 	Website: Adobe Spark	Free/\$
Merchandizing and Apparel			
Campkuma Trading Company Co.	<ul style="list-style-type: none"> Creates custom merchandize and apparel Provides production assistance 	Website: Campkuma	\$
Merchant Services			
Processing Expert	<ul style="list-style-type: none"> A blog about Merchant Services and Processing A guide to Merchant Services 	Website: Processing Expert	Free/\$

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Bookkeeping Tools			
The Balance – Top Accounting Software	<ul style="list-style-type: none"> This article lists the writers top 7 accounting software programs 	Website: The Balance	Free
Small Business News Daily – Accounting Software	<ul style="list-style-type: none"> This article enumerates and explains different types of accounting software 	Website: Small Business News	Free
Quickbooks	<ul style="list-style-type: none"> Financial Software for Small Businesses 	Website: Quickbooks	\$
Sage50	<ul style="list-style-type: none"> Financial Software for Small Businesses 	Website: Sage50	\$
Wave	<ul style="list-style-type: none"> Financial Software for Small Businesses 	Website: Wave	\$
Tax			
Canada Revenue Agency	<ul style="list-style-type: none"> Information about corporate taxes 	Website: Corporate Taxes	Free
Canada Revenue Agency	<ul style="list-style-type: none"> Information GST 	Website: GST	Free
Canada Revenue Agency	<ul style="list-style-type: none"> Videos about discrete tax issues 	Website: Tax Issues Videos	Free
The Balance – Canadian Tax Info	<ul style="list-style-type: none"> Numerous articles about small business tax issues 	Website: The Balance	Free
Legal Information			
Click Law BC	<ul style="list-style-type: none"> Legal Information about discrete issues * It is always best to consult a lawyer and accountant for legal and accounting advice 	Website: Click Law BC	Free

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Small Claims BC	<ul style="list-style-type: none"> • Legal Information about the small claims court procedure • File small claims paperwork 	Website: Small Claims Court Phone: 1-855-875-8867	Free
BC Court Registry Services	<ul style="list-style-type: none"> • Search for ongoing litigation • File your provincial or supreme court paperwork 	Website: BC Court Registry	\$
Legal Line	<ul style="list-style-type: none"> • Free legal information on 1200 legal issues 	Website: Legal Line	Free
Canada Intellectual Property Office	<ul style="list-style-type: none"> • Information about protecting your intellectual property • * It is always best to consult a lawyer and accountant for legal and accounting advice 	Website: Intellectual Property Law	Free
Small Business B.C. – Sole Proprietor, Partner and Corporation	<ul style="list-style-type: none"> • This article distinguishes corporations, sole proprietors and partnerships • It outlines some advantages and disadvantages of those entities • *It is always best to consult a lawyer and accountant for legal and accounting advice 	Website: How to choose the right business structure for your business	Free
The Balance - Corporations	<ul style="list-style-type: none"> • This article enumerates some advantages and disadvantages of incorporating a business • * It is always best to consult a lawyer or accountant for legal or accounting advice 	Website: 9 Advantages of Incorporating	Free
Export Supports			
Export Navigator	<ul style="list-style-type: none"> • Expert one-on-one advice about exporting your products to new domestic and foreign markets 	Website: Trade and Invest BC Email: darrell@cfac.ca Phone: 250-724-1241	\$
CanExport	<ul style="list-style-type: none"> • Business financing for small and medium-sized businesses seeking new export opportunities 	Website: CanExport	Free
Canadian Trade Commission	<ul style="list-style-type: none"> • On-the-ground intelligence and practical advice on foreign markets 	Website: Canadian Trade Commission	Free

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	<ul style="list-style-type: none"> Access to foreign governments and foreign business leaders 		
Export Development Canada	<ul style="list-style-type: none"> Trade financing Export credit insurance and bonding services Foreign market expertise 	Website: Export Development Canada Phone: 1-800-229-0575	\$
Trade and Invest British Columbia	<ul style="list-style-type: none"> Offers tools to assists with starting or expanding their exports 	Website: Trade and Invest BC	Free/\$
Buying or Selling a Business			
Venture Connect	<ul style="list-style-type: none"> Advise for business sellers and buyers Connects sellers and buyers Business valuation services 	Website: Venture Connect	\$
Continuing Professional Development			
Small Business B.C.	<ul style="list-style-type: none"> Frequently scheduled seminars which are available online or in person 	Website: Small Business BC	\$
Udemy	<ul style="list-style-type: none"> Online webinars on a variety of relevant subject matter 	Website: Udemy	\$
Coursera	<ul style="list-style-type: none"> Online webinars on a variety of relevant subject matter 	Website: Coursera	\$
File Sharing and Communications Software			
BDC - Technology	<ul style="list-style-type: none"> A blog about investing in business software and technology 	Website: BDC - Technology	Free
wetransfer.com	<ul style="list-style-type: none"> A file sharing platform 	Website: We Transfer	Free/\$

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Dropbox	<ul style="list-style-type: none"> A file sharing platform 	Website: Drop Box	Free/\$
Trello	<ul style="list-style-type: none"> Software that allows you to work more collaboratively with your team 	Website: Trello	Free/\$
Slack	<ul style="list-style-type: none"> Software that allows you to work more collaboratively with your team 	Website: Slack	\$