

**DISTRICT OF UCLUELET**  
Minutes of the Harbour Authority and Regular Council Meeting  
held in the George Fraser Room, 500 Matterson Drive,  
Ucluelet, BC on October 8, 2013 at 7:30 pm

**COUNCIL PRESENT:**

Mayor Irving  
Councillor Corlazzoli  
Councillor Mole  
Councillor Oliwa

**STAFF PRESENT:**

Andrew Yeates, CAO  
Holly McPhail, Recording Secretary  
Jeanette O'Connor, CFO  
Patricia Abdulla, Planning Manager

**CALL TO ORDER:**

Mayor Irving called the meeting to order at 7:30 pm.

**APPROVAL OF MINUTES:**

*Moved by Councillor Corlazzoli, seconded by Councillor Mole to adopt the September 10, 2013 Regular Council minutes as presented.*

**CARRIED**

**BUSINESS OUT OF MINUTES:**

None

**PUBLIC INPUT, DELEGATIONS & PETITIONS:**

**D-1 Increase in Noise Levels from Eber Road Fish Plant**

*Moved by Councillor Corlazzoli, seconded by Councillor Mole to direct staff to contact Ukee Ice Fish Plant and Neptune Ice Fish Plant to discuss their noise levels.*

**CARRIED**

**CORRESPONDENCE:**

**C-1 Scouts Canada Fee Waiver Request for UAC Hall**

*Moved by Councillor Mole, seconded by Councillor Corlazzoli to receive correspondence item C-1 and to allow Scouts Canada to use the UAC Hall free of charge this year.*

**CARRIED**

**C-2 Ucluelet Shoreline Water Testing Inquiry**

*Moved by Councillor Oliwa, seconded by Councillor Corlazzoli to receive correspondence item C-2 and to direct staff to send a response letter to Andrea Murray.*

**CARRIED**

**C-3 Foster Family Month**

*Moved by Mayor Irving to receive correspondence item C-3 and to proclaim October as Foster Family Month.*

**CARRIED**

**C-4 Noise Complaint-Water Edge Strata VIS 4943**

*Moved by Councillor Corlazzoli, seconded by Councillor Mole to receive correspondence item C-4 and to direct staff to contact the owners of 1970 Harbour Drive to discuss their noise levels.*

**CARRIED**

**INFORMATION ITEMS:**

**I-1 Youth Parliament of British Columbia**

**I-2 Funding Opportunity for Beautification Projects**

**I-3 Community Forest Agreement Update**

*Moved by Councillor Corlazzoli, seconded by Councillor Mole to receive information items I-1 through I-3.*

**CARRIED**

**REPORTS:**

**R-1 Expenditure Voucher G-16/13**

Jeanette O'Connor, CFO

*Moved by Councillor Corlazzoli, seconded by Councillor Mole to receive Expenditure Voucher G-16/13.*

**R-2 Quarterly Motion Report for July-September, 2013**

District of Ucluelet

*Moved by Councillor Mole, seconded by Councillor Corlazzoli to receive "Quarterly Motion Report for July- September, 2013" and to thank staff for a job well done.*

**CARRIED**

**R-3 Quarterly Managers' Report for July-September, 2013**

District of Ucluelet

*Moved by Councillor Mole, seconded by Councillor Oliwa to receive "Quarterly Managers' Report for July-September, 2013" and to thank staff for providing the information to council.*

**CARRIED**

**R-4 Proposed Signage for Historical Canoe Log**

Patricia Abdulla, Planning Manager

*Moved by Councillor Mole, seconded by Councillor Corlazzoli to receive "Proposed Signage for Historical Canoe Log" report and to direct staff to proceed with option 2.*

**CARRIED**

**R-5 RZ#13-01 Proposal to Rezone 1601 Peninsula Rd**

Patricia Abdulla, Planning Manager

*Moved by Councillor Corlazzoli, seconded by Councillor Mole to receive "Proposal to Rezone 1601 Peninsula Road" report and to direct staff to proceed with option 1.*

**CARRIED**

**R-6 RZ#13-02 Proposal to Rezone 286 Main Street**

Patricia Abdulla, Planning Manager

*Moved by Councillor Corlazzoli, seconded by Councillor Mole to receive "Proposal to Rezone 286 Main Street" report.*

**CARRIED**

**BL-1 District of Ucluelet Zoning Amendment Bylaw No.1158, 2013**

Patricia Abdulla, Planning Manager

*Moved by Councillor Corlazzoli, seconded by Councillor Mole to give first and second readings to District of Ucluelet Zoning Amendment Bylaw No.1158, 2013 and to direct staff to move said bylaw to public hearing.*

**CARRIED**

**R-7 Ucluelet Municipal Property Tax Exemption Bylaw 2014**

Jeanette O'Connor, CFO

*Moved by Councillor Mole, seconded by Councillor Oliwa to receive "Ucluelet Municipal Property Tax Exemption Bylaw 2014" report.*

**CARRIED**

**BL-2 District of Ucluelet Zoning Amendment Bylaw No.1158, 2013**

Jeanette O'Connor, CFO

*Moved by Councillor Mole, seconded by Councillor Oliwa to give first, second, and third readings to Ucluelet Municipal Tax Exemption Bylaw No. 1157, 2013.*

**CARRIED**

**R-8 Birth Certificate & Marriage Certificate**

Abby Fortune, Director of Parks & Recreation

*Moved by Councillor Corlazzoli, seconded by Councillor Oliwa to approve recommendation 1 of "Birth Certification & Marriage Certificate" report.*

**CARRIED**

**LEGISLATION:**

None

**COMMITTEE REPORTS:**

***Councillor Dario Corlazzoli***

**Ucluelet Chamber of Commerce**

- Marathon registration open for 2014
- UCOC AGM on October 24, 2013; 2pm lunch at Black Rock
- GALA on November 22, 2013 at Community Centre

**Wild Pacific Trail**

- October 20, 2013 is grand opening of ancient cedar trail; 11am presentation at Community Centre
- Trail head at Big Beach: District will dismantle boardwalk and convert to a gravel path

## UBCM

- Fisheries: issues with Canadian-owned factory ships and policy from Federal to Provincial; long term allowance of ships to be registered and work offshore

### ***Councillor Sally Mole***

#### Harbour Advisory Commission

- 52 Steps being maintained & upgraded
- Coast Guard auxiliary boat to be moved 20-30ft away from shore to allow vessels to pass in and out on the shore side
- Boat launch name to 'Leslie memorial boat launch'

*Motion by Councillor Mole, seconded by Councillor Oliwa to write a letter to the Leslie family requesting permission to denominate the boat launch as "Pat Leslie Memorial Boat Launch".*

#### **CARRIED**

- Complete installation of video surveillance at inner & outer boat basin

*Moved by Councillor Mole, seconded by Councillor Oliwa to direct staff to report back to Council on the installation of video surveillance cameras at Small Craft Harbour boat basin.*

#### **CARRIED**

- Investigate backlog of overflowing recycling at inner boat basin during summer months

*Moved by Councillor Mole, seconded by Councillor Oliwa to direct staff to report to Council any recycling concerns that occurred during this year's summer season at the Small Craft Harbour boat basin.*

#### **CARRIED**

- Received a letter complimenting Small Craft Harbour on their great service

#### Ucluelet Affordable Housing Society

- UBCM: No funding to develop property on land given by Federal government. If no development done by September 20, 2013, UAHS will either purchase the land or return it to the Federal government

#### Westcoast Community Resources Society

- AGM October 24, 2013 in Tofino - are looking for more board members
- Discuss purchasing land from Ucluelet Affordable Housing Society

### ***Councillor Randy Oliwa***

#### Parent Advisory Committee/ Public School Liaison

- USS smooth opening, enrollment at 166 students
- Staffing to remain same for the school year
- Now have a councillor; shared between high school, elementary, and Tofino
- \$500 to new Public Announcement system in gym
- \$750 to healthy snacks program
- \$500 to yearbooks
- \$1400 towards a new sander/planer for woodworking class
- Full board after elections
- Elementary school - Peninsula Rd safety
- Looking for new volunteer parents with children in the primary grades

### UBCM

- Thanks to staff for packages
- Jobs/Tourism/Skills - discussed large vessels offshore threatening fish plants and shore workers; potential loss of jobs on land and ability to collect taxes

### Ucluelet Volunteer Fire Brigade

- Honoured the team; 8 members received diplomas, others received certificates

### Ucluelet/Provincial Emergency Program

- Work clean up at UOC - made a list of improvements; Karla Robison working towards implementing the list

### ***Mayor Bill Irving***

#### Alberni-Clayoquot Regional District

- Meeting October 10, 2013

#### Pacific Rim Harbour Authority

- Meeting in Vancouver October 30, 2013 - 6 individuals sit on board to represent over 90 small craft harbours in BC
- Requesting how to get money from Federal government to go towards small craft harbour

### UBCM

- RCMP: staffing level, partner with District in planning of an emergency services building - Ambulance/RCMP/Fire Hall/Emergency Programs all in one place
- Highways: maintenance of pot holes, brushing, lack of shoulders, replace reflectors, and long term safety plan for highway 4
- Forest: Minister will have plan completed by January
- Community Sports: request to sponsor transfer of Lighthouse to District
- NDP: issue of fiber optics and forestry activity

*Moved by Councillor Corlazzoli, seconded by Councillor Mole to receive all committee reports.*

**CARRIED**

### **NEW BUSINESS:**

#### Tyne House Fire

- Extend sympathy to Tyne family and the residents next door due to fire at the Tyne home
- Thanks to Ucluelet Volunteer Fire Brigade for a job well done, 10 Ucluelet members and 2 from Tofino. Thanks to ESS for lodging, food, & supplies. Thanks to Black Rock for providing accommodation to displaced families, Co-op for food, BC Ambulance for services to local residents, Public Works for water, and to Volunteers.

#### Tla-o-qui-aht Meeting

- Have requested that meeting be pushed back 2 weeks

#### School District 70

- Joint meeting with SD70 set for either November 5 or November 14, 2013

#### Public Info Session

- Thanks to staff for hosting public info session on the budget - significant increase in attendees

District of Ucluelet Staff

- Thanks to staff for Ucluelet's presence in the news regarding the Tsunami debris issue. Council and public appreciate District's efforts
- Appreciation for staffs' upkeep of the towns' appearance.

*Moved by Mayor Irving, seconded by Councillor Corlazzoli to write to Emergency Services BC to request status of the recommendations regarding how to improve District of Ucluelet response during an emergency.*

**CARRIED**

PUBLIC QUESTION PERIOD

Council received comments from the public.

ADJOURNMENT:

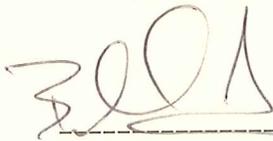
*Moved by Councillor Mole, seconded by Councillor Corlazzoli that it is in the opinion of Council that the public interest requires that persons other than members of Council and Officers be excluded from the meeting to consider confidential matters related to a personnel and litigation issue, pursuant to section 90(1), subsections (c) and (g) of the Community Charter and that Council continue the meeting in closed session.*

**CARRIED**

Mayor Irving suspended the regular council meeting at 9:15pm.

Mayor Irving resumed the regular council meeting at 10:29pm, and adjourned the regular council meeting at 10:30pm.

**CERTIFIED CORRECT:** Minutes of the Regular Council Meeting held on Tuesday October 8, 2013 at 7:30 pm in the George Fraser Community Room, 500 Matterson Road, Ucluelet, BC.



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Bill Irving  
Mayor



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Andrew Yeates  
CAO