

AGENDA

REGULAR MEETING OF COUNCIL

Tuesday, September 10, 2013

7:30 p.m.

**George Fraser Room, Ucluelet Community Centre
500 Matterson Drive,
Ucluelet, B.C.**

Council Members:

Mayor Bill Irving

Councillor Dario Corlazzoli

Councillor Geoff Lyons

Councillor Sally Mole

Councillor Randy Oliwa



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REGULAR COUNCIL MEETING AGENDA

September 10, 2013 at 7:30 pm
 George Fraser Room, Ucluelet Community Centre
 500 Matterson Drive, Ucluelet, BC

| | |
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| CALL TO ORDER: | |
| ADOPTION OF MINUTES: August 13, 2013 Regular Council Minutes | |
| PUBLIC INPUT, DELEGATIONS & PETITIONS: D-1 West Coast Multiplex Project Memorandum of Understanding Susan Payne, West Coast Multiplex Society | |
| CORRESPONDENCE: C-1 Response Request to Infrastructure Costs from BC Hydro Stewart Young, Mayor of Langford C-2 Wyndansea, Covenant Modifications Elke Loof-Koehler, Wyndansea Development Corporation C-3 Mutual Aid Fire Protection Agreement & Joint Council Meeting with District of Tofino Jane Armstrong, Corporate Services Manager | |
| INFORMATION ITEMS: I-1 Public Compliments Received for District Finance & Administration, District of Ucluelet | |
| REPORTS: R-1 Expenditure Voucher G-16/13 and G-17/13 Jeanette O'Connor, CFO | |

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| <p>REPORTS (CONT'D):</p> <p>R-2 Proposal to Rezone 1601 Peninsula Road – RZ#13-01 Patricia Abdulla, Manager of Planning</p> <p>R-3 Amendment to DP#12-06 for Lodge Hotel Building John Towgood, Assistant Planner</p> <p>R-4 Parks and Recreation Master Plan Abby Fortune, Director of Parks and Recreation</p> | |
| <p>LEGISLATION: None</p> | |
| <p>COM-1 COUNCIL COMMITTEE REPORTS</p> <p>Councillor Dario Corlazzoli <i>Deputy Mayor October-December</i></p> <ul style="list-style-type: none"> ◆ Coastal Community Network ◆ Fisheries ◆ Signage Committee ◆ Ucluelet Chamber of Commerce ◆ Ucluelet Recreation Committee (<i>alternate</i>) ◆ Wild Pacific Trail <p>Councillor Geoff Lyons <i>Deputy Mayor April-June</i></p> <ul style="list-style-type: none"> ◆ Central West Coast Forest Society ◆ Food Bank on the Edge ◆ Local Marine Advisory Committee ◆ Ucluelet & Area Historical Society ◆ Clayoquot Biosphere Trust Society (<i>alternate</i>) ◆ West Coast Multiplex Society <p>Councillor Sally Mole <i>Deputy Mayor July-September</i></p> <ul style="list-style-type: none"> ◆ Harbour Advisory Commission ◆ School Liaison (<i>alternate</i>) ◆ Ucluelet & Area Child Care Society ◆ Ucluelet Affordable Housing Society ◆ Ucluelet Recreation Commission ◆ Vancouver Island Regional Library (<i>alternate</i>) ◆ Westcoast Community Resources Society ◆ Coastal Family Resource Coalition <p>Councillor Randy Oliwa <i>Deputy Mayor January-March</i></p> <ul style="list-style-type: none"> ◆ Parent Advisory Committee/Public School Liaison ◆ Sea View Senior’s Housing Society ◆ Ucluelet Volunteer Fire Brigade ◆ Ucluelet/Provincial Emergency Program ◆ Vancouver Island Regional Library Board | |

| | |
|---|--|
| <p>COM-1 COUNCIL COMMITTEE REPORTS (CONT'D)</p> <p>Mayor Bill Irving</p> <ul style="list-style-type: none"> ◆ Alberni-Clayoquot Regional District ◆ Pacific Rim Harbour Authority ◆ Aquarium Board | |
| <p>NEW BUSINESS:</p> | |
| <p>PUBLIC QUESTION PERIOD:</p> | |
| <p>ADJOURNMENT</p> | |
| <p>RESOLVE INTO CLOSED SESSION</p> <p><i>Notice: Pursuant to Section 90(1), subsections (g) and (i) of the Community Charter, the Regular meeting of Council will resolve into a closed session to consider confidential matters related to a legal matter.</i></p> | |

DISTRICT OF UCLUELET

Minutes of the Harbour Authority and Regular Council Meeting
held in the George Fraser Room, 500 Matterson Drive,
Ucluelet, BC on August 13, 2013 at 7:30 pm

COUNCIL PRESENT:

Mayor Irving
Councillor Corlazzoli
Councillor Lyons
Councillor Mole
Councillor Oliwa

STAFF PRESENT:

Andrew Yeates, CAO
Jeanette O'Connor, CFO
Patricia Abdulla, Manager of Planning
Holly McPhail, Recording Secretary

CALL TO ORDER:

Mayor Irving called the meeting to order at 7:30 pm.

APPROVAL OF MINUTES:

Moved by Councillor Lyons, seconded by Councillor Oliwa to adopt the July 9, 2013 Regular Council minutes, July 16, 2013 Public Hearing minutes, and July 23, 2013 Special Council minutes as presented.

CARRIED

ERRORS OR OMISSIONS:

- July 23, 2013 Special Council minutes
Amend I-2 motion to read: *"Moved by Mayor Irving, seconded by Councillor Corlazzoli to ask for another meeting, and for Councillor Lyons to draft a response letter relating appreciation and accepting offer."*

PUBLIC INPUT, DELEGATIONS & PETITIONS:

D-1 West Coast Aquatic Update
Jennifer Spencer, West Coast Aquatic

CORRESPONDENCE:

C-1 Bike Path Maintenance Request
Tammi MacKinnon, 81 Thornton Road - Ucluelet

Moved by Councillor Oliwa, seconded by Councillor Lyons to respond to Ms. MacKinnon indicating issues, and to correspond with the Alberni-Clayoquot Regional District to discuss long term issues regarding Alder trees and receive feedback from Ministry of Highways.

CARRIED

C-2 Wickanninish Inn Pro-Am sponsorship Request
Keith Gibson, Long Beach Golf Course

Moved by Councillor Lyons, seconded by Councillor Corlazzoli to receive correspondence item C-2.

CARRIED

Moved by Councillor Oliwa, seconded by Councillor Mole to approve sponsorship of the Wickanninish Inn Pro-Am in the amount of two hundred dollars to support Ucluelet Secondary School.

CARRIED

C-3 West Coast Restorative Justice Fee Waiver Request

Myles Morrison, Coordinator for WCRJ Service

Moved by Councillor Mole, seconded by Councillor Oliwa to approve waiving requested room rental fees, and that funds for room rental are to come from council promotions.

CARRIED

C-4 Cedar St. / Cypress St. Zoning Request

Sandra Leslie, Ucluelet

Moved by Councillor Lyons, seconded by Councillor Oliwa to request that staff present options to Council at the next Regular Meeting on September 10, 2013 and to write a letter informing Ms. Leslie and co-signers of this motion.

CARRIED

INFORMATION ITEMS:

I-1 Westcoast Aquatic Management Association Update

Andrew Day, Managing Director

I-2 Groundfish Processing and Allocation Proposal

Bill Irving, Mayor – District of Ucluelet

I-3 Long Beach Area Reinforcement Project Update

Stephen Watson, BC Hydro

Moved by Councillor Corlazzoli, seconded by Councillor Lyons to receive information item I-1 through I-3.

CARRIED

REPORTS:

R-1 Expenditure Voucher G-14/13 and G-15/13

Jeanette O'Connor, CFO

Moved by Councillor Lyons, seconded by Councillor Oliwa to receive Expenditure Voucher G-14/13 and G-15/13.

CARRIED

R-2 The Moorage Phase II, Amendment to existing DP

Patricia Abdulla, Planning Manager

Moved by Councillor Corlazzoli, seconded by Councillor Oliwa to receive report R-2.

CARRIED

R-3 Temporary Sign Application for 1705 Peninsula Road.

Patricia Abdulla, Planning Manager

Moved by Councillor Lyons, seconded by Councillor Mole to receive report R-3.

CARRIED

Moved by Councillor Oliwa, seconded by Councillor Mole to approve the thirty day temporary sign application for 1705 Peninsula Road and to request that staff review the growing issue of banners and signs by next Spring.

CARRIED

R-4 RZ #13-01, Proposal to Rezone 1601 Peninsula Road

Patricia Abdulla, Planning Manager

Moved by Councillor Lyons, seconded by Councillor Corlazzoli to receive report R-4.

CARRIED

Moved by Councillor Mole, seconded by Councillor Oliwa to give 3rd reading to Rezoning Proposal RZ#13-01, subject to satisfaction of council resolutions: option 6a, 6b, 6c, & 6d.

CARRIED

BL-1 Bylaw No. 1156, 2013

Patricia Abdulla, Planning Manager

Moved by Councillor Lyons, seconded by Councillor Corlazzoli to give 3rd reading to Bylaw No. 1156, 2013.

CARRIED

COMMITTEE REPORTS:

Councillor Dario Corlazzoli

Fisheries

- Had conference call on August 8, 2013
- Hake numbers are down from prior years
- 10% holdback to be released end of August, early September

Councillor Geoff Lyons

Food Bank on the Edge

- Ukee Days Pancake breakfast at new location; UAC is not good for attendance

West Coast Multiplex Society

- Referendum approved, still looking for capital

Councillor Sally Mole

Ucluelet Affordable Housing Society

- Pressure from government on Bay St house

Moved by Councillor Lyons, seconded by Councillor Corlazzoli to request that staff investigate options for amending the conveyance on Otter St. house.

CARRIED

Ucluelet Recreation Commission

- Ukee Days - Thank you to Abby & staff for a successful year

Councillor Randy Oliwa

Sea View Senior's Housing Society

- BC Housing funding approved: for auto-shut off doors, ramps, & hand rails

Mayor Bill Irving

Aquarium Board

- Successful year
- Open till December
- Re-open March for Whale Fest

Moved by Councillor Corlazzoli, seconded by Councillor Mole to receive all committee reports.

CARRIED

LATE AGENDA ITEM

LC-1 “CoastSafe Canada” Request for Support

Peter Clarkson, Supervisor of Visitor Safety Program

Moved by Councillor Lyons, seconded by Councillor Mole to receive late correspondence item LC-1.

CARRIED

Moved by Councillor Lyons, seconded by Councillor Oliwa to write a letter of support for “CoastSafe Canada” application, subject to staff resources being available.

CARRIED

NEW BUSINESS:

Tla-o-qui-aht First Nations

- Informal to formal request from Moses Martin

Moved by Mayor Irving, seconded by Councillor Mole to write a letter to Tla-o-qui-aht First Nations to request that District of Ucluelet Council appear as a delegation at a Tla-o-qui-aht First Nations meeting in October.

CARRIED

Rec Hall

- Staff provided updates on progress

West Coast Aquatic

- Staff liaison & time

Welcome Sign

- Add “Welcome” in English & Yuułuʔilʔatḥ First Nations languages

Moved by Councillor Oliwa, seconded by Councillor Corlazzoli to write a letter to Yuułuʔilʔatḥ First Nations to ask permission, and the correct word, for “Welcome” in the Yuułuʔilʔatḥ language to hang on new junction sign.

CARRIED

PUBLIC QUESTION PERIOD

Council received comments from the public.

ADJOURNMENT:

Mayor Irving adjourned the regular council meeting at 9:23pm.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday August 13, at 7:30 pm in the George Fraser Community Room, 500 Matterson Road, Ucluelet, BC

Bill Irving
Mayor

Andrew Yeates
CAO



DISTRICT OF UCLUELET

Request to Appear as a Delegation

All delegations requesting permission to appear before Council are required to submit a written request or complete this form and submit all information or documentation by 11:00 a.m. the Wednesday preceding the subsequent Council meeting. Applicants should include the topic of discussion and outline the action they wish Council to undertake.

All correspondence submitted to the District of Ucluelet in response to this notice will form part of the public record and will be published in a meeting agenda. Delegations shall limit their presentation to ten minutes, except by prior arrangement or resolution of Council.

Please arrive by 7:20 p.m. and be prepared for Council meeting. The Mayor (or Acting Mayor) is the chairperson and all comments are to be directed to the chairperson. It is important to address the chairperson as Your Worship or Mayor Irving.

The District Office will advise you of which Council meeting you will be scheduled for. For more information contact Jeanette O'Connor, CFO at 250-726-4771 or email info@ucluelet.ca

Requested Council Meeting Date: *September 10, 2013*

Organization Name: *West Coast Multiplex Society*

Name of Presenter: *Susan Payne, Tim May, Maureen Wells*

Name of Applicant if Other than Above:

Contact Phone Number & Email: *Susan – 250.726.4641 spayne@uclueletinfo.com*

Mailing Address with Postal Code: *Box 428, Ucluelet V0R 3A0*

Audio/Visual requirements: Laptop **NO** Projector **NO** Screen **NO**

Topic: *Memorandum of Understanding*

Action You Wish Council to Take: *Sign the Memorandum of Understanding between the District of Ucluelet and the West Coast Multiplex Society*

Memorandum of Understanding July 2013



WEST COAST
MULTIPLEX

The Memorandum of Understanding is agreed to by the following parties:

The Alberni-Clayoquot Regional District, Tla-o-qui-aht First Nation, Ahousaht First Nation, Yuułuʔiłʔatḥ Government, Hesquiaht First Nation, Toquaht First Nation, District of Tofino, and District of Ucluelet.

All parties have agreed to a renewed Memorandum of Understanding (MOU) regarding the West Coast Multiplex. The original MOU was agreed to in 2009.

The West Coast Multiplex will be located at the Long Beach Airport in the Alberni-Clayoquot Regional District. Phase one of the West Coast Multiplex consists of the following:

- NHL size ice surface
- Multipurpose area for fitness and community gathering, with connections to the outside for expanded use
- Informal gathering area with seating for the general public and facility users direct visibility from the lobby into the arena
- Administration/centralized reception and control station to accommodate staff and provide controlled entry
- An opportunity for expansion for future community needs, possibly an aquatic facility

The foregoing parties agree to the following:

- The Westcoast Multiplex Society will fundraise capital costs for Phase one of the Westcoast Multiplex and may, on specific grant applications, request assistance of local governments and First Nations.
- Individual local governments or First Nations may directly participate on committees of the West Coast Multiplex Society to assist with fundraising, programming, and other planning activities subject to their capacity and desire.

Together, with renewed commitment to move forward with capital fundraising, we can achieve the goal of having a Multiplex on the West Coast.

Thank you for your commitment.



City of Langford

www.cityoflangford.ca

C-1

MAYORS OFFICE

2013/08/12

Attn: Mayor & Council
All BC Municipalities

Dear City Council:

RE: Downloading of Infrastructure Costs from BC Hydro

The City of Langford has noted a marked change in the manner in which BC Hydro is downloading costs to local developers due to BC Hydro's interpretation of the Electric Tariff. The City of Langford is a growing municipality and is slated under the Regional Sustainability Strategy to be the location of future growth in the Capital Regional District (CRD). Our developers are constructing in areas of new development, not just infill, and therefore require extension of hydro services to realize this planned growth.

Traditionally BC Hydro has required that subdivision distribution services be paid for by developers. However more recently BC Hydro is downloading 100% of the cost of the feeder extension services to local developers as well. The City of Langford currently has two Master Planned Development Communities stalled or near to stalled due to the cost to construct the feeder extension services that BC Hydro has traditionally paid for.

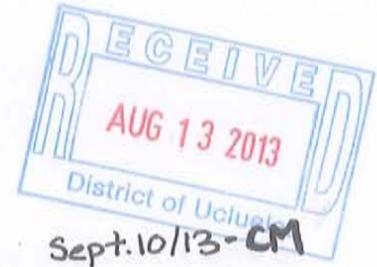
The City of Langford is respectfully asking all member municipalities to join us in imploring BC Hydro to re-evaluate their current position on funding the extension of hydro electric power into new, planned development areas.

Sincerely,

A handwritten signature in black ink, appearing to read "Stewart Young".

Stewart Young
Mayor

August 13, 2013



URGENT MATTER FOR DISCUSSION IN CAMERA

TO: District of Ucluelet, Mayor & Council

FROM: Elke Loof-Koehler
Wyndansea Development Corporation / Wyndansea Hotel Inc.

SUBJECT: Wyndansea DL A covenant modifications & DL 5 density bonusing/amenity
reserve fund contribution

Dear Mayor and Council,

Thank you for your letter dated July 13, 2013.

The District seems to be under the impression that development could start on the property "tomorrow" without the requested covenant modifications. This is not the case. The requested modifications are housekeeping items that must be addressed before the project can be built out in accordance with the existing master plan.

Our company, Wyndansea Hotel Inc., is the registered owner on title of Wyndansea, and we are the original developer of the project. The Master Development Agreements (the "MDAs") on title have been created specifically for the Wyndansea master plan. This master plan will be of no use to another group.

We have gone to great efforts to attract new capital for the project. The resort real estate industry is still ailing, and investors for master planned golf resort projects like Wyndansea are few and far between. Our current lenders have tried to recoup their investment in Wyndansea by selling the property through international real estate brokers like Sotheby's for several years without success.

Without question, the fastest way to receive any Density Bonusing related payments is to work with us and help facilitate the development process at Wyndansea. The requested covenant modifications need to be addressed before the development can proceed.

1135 Homer Street, Vancouver, BC, V6B 0B1
Direct: (604) 362-6136

26 August 2013

To: Wyndansea Development Corporation
1135 Homer Street
Vancouver, B.C.

From: District of Ucluelet
200 Main Street, Box 999
Ucluelet, BC V0R 3A0
info@ucluelet.ca

Attn: Ms. Loof-Koehler

Re: Wyndansea – Letter to Mayor and Council dated August 13, 2013

This correspondence is in reply to your August 13th letter to Mayor and Council. Your correspondence was hand delivered the day of the Council Meeting and marked “In-Camera”. We would like to clarify two issues that, in the future will expedite discussions. First, ‘in-camera’ is defined in the Community Charter and Council may deem a matter ‘in camera’ on review and recommendation of staff. As we have already, with your knowledge, addressed your documents in a public forum, your marking documents ‘in-camera’ only delays our response. Secondly, in consideration of meeting schedules and respect for Council’s interest in this land, it would expedite our review of documents of this nature if they were available 3 to 5 days before a Council meeting. In the interim, we respond as follows.

Wyndansea currently has approval for development under an existing MDA with covenants and amenity contributions which were provided and proposed by the developer. These approvals are still in place and the project can be built today as approved. Any hindrances to the project moving forward would be changes to covenants, amenity payments or the MDA which you as the developer are proposing. Council and staff have made it clear in all their correspondence that they are willing to assist you through a process by which these changes may be considered by following requisite legislated and public procedures.

Modifications

1. Road Covenant (s)- FB148262 & FB152791

Extension of Time – Date of Construction – October 2013.

District of Ucluelet . *Life on the Edge*[®]

200 Main Street

PO.Box 999

Ucluelet . BC . V0R 3A0

t. 250.726.7744

f. 250.726.7335

Ucluelet.ca

info@Ucluelet.ca

Upon receipt of documentation clarifying reasons for this request, endorsement by the receiver or those parties determined to have authority in this matter, and providing a means of security for completion of this extension date if it is not met, a submission will be reviewed by staff and the District lawyer. Staff would then move this forward to Council through a staff report in an open meeting of Council. Please submit a proposal as soon as possible to expedite this matter.

We are not in agreement with your claim of *force majeure*. Paragraph 1.1 in its' entirety clearly states: "financial incapacity, insolvency and general economic conditions shall not constitute force majeure". Your lawyers may provide a legal argument and rationale to support your claim if you are so inclined.

2. Road Covenant Discharge – Section 2

District Council is not prepared to remove the right-of-way obligation on Section 2. Council has provided you with a compromise that would consider an alternate location and possible deferral of building but only if a financial security (i.e. bond or land) is provided. Further proposals from Wyndansea on this matter must address Council's requirements.

3. Request to amend the Amenity Reserve Covenant

We have copied your lender on this correspondence. At your request we have spoken with Cranson Capital twice to assist you in coming forward with reasonable and equitable alternatives for Council to consider should you wish to modify the existing amenity covenant. We appreciate the added up front contribution of \$500,000 but your letter does not address those items communicated to your lender regarding security. In that teleconference it was made clear that Council will not consider any proposal which did not take into account the outstanding interest. Bearing in mind the District's statement regarding interest, your future correspondence or proposals to Council will have to consider a contribution that will address the cost of carrying the loan on the monies owed, and its impact on the public taxes. There has not been, to date, any mention of securities or assurances on any of the variations of the proposals which you have presented. In fact, the current proposal would appear to be a decrease in security from the original offer. This proposal does not reflect the conversations with you or your lender. There are no assurances securities offered in this proposal and lastly there are no overall public benefits in any of the amenity amendments which Council can readily turn their mind to.

A suggested solution was the combination of an upfront payment of cash with the balance of capital and interest secured by land. Council is looking for a proposal that addresses amenity and interest based on a combination of payment up front and security to move forward on the amenity issue. This proposal does not address our request.

District of Ucluelet . *Life on the Edge*®

200 Main Street

P.O.Box 999

Ucluelet, BC, V0R 3A0

t. 250.726.7744

f. 250.726.7335

Ucluelet.ca

info@Ucluelet.ca

4. Master Development Agreement (MDA) Covenant on Signature Circle

This is a relatively straightforward process and we are happy to assist you in this. We would require that your lawyer prepare the legal documents, provide a submission with evidence that each of the clauses of the MDA have been satisfied, and forward the package to the District lawyer and Planner for review. If it is all acceptable the District can execute it and return it to your lawyer. (Weyco provided this documentation to release their covenant.)

5. Setback Covenant on Signature Circle

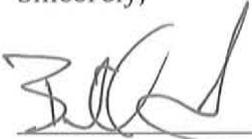
Should you desire to modify your covenant and the zoning regulations for setbacks in the Signature Circle Development please make an application with staff and provide them a new plan and layout for consideration.

Additional Items

1. In your letter you indicate that your investors have requested some additional items to be confirmed. You indicated that you are in the process of reviewing the proposed new zoning bylaw as well as the 2011 Official Community Plan (OCP). We remind you that the OCP was adopted in 2011 and is not under review. The Zoning Bylaw has received First Reading and staff are currently receiving comments from the community and would be happy to receive your comments as well. These will be compiled, reviewed and addressed in a staff report prior to 2nd Reading.
2. We are not sure about the purpose of #2 noted in your letter. You may certainly hire and fund whomever you wish to handle development activities for Wyndansea. The District staff will review any proposal you submit and report to Council but Council's decision powers are not predetermined either by the proponent or a staff report.
3. Thank you for your site visit offer. Council will review any proposed date.

In summary, your letter of August 13th has been forwarded to staff to place as an item of correspondence on the next open meeting of Council. This letter is to provide you with clarity on Council's interests that need to be addressed so we can move this proposal forward as soon as possible. Staff are ready and able to assist you with a development proposals through an application or covenant modifications.

Sincerely,



Bill Irving
Mayor, District of Ucluelet

cc: District of Ucluelet Council Members
Jeffrey Mandell, Manager of Corporate Financing

District of Ucluelet . *Life on the Edge*®

200 Main Street

PO.Box 999

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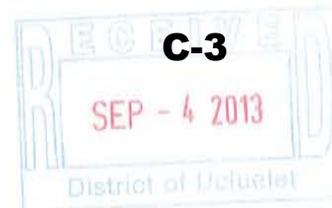




DISTRICT OF TOFINO

P.O. Box 9, 121 3rd Street, Tofino, B.C. V0R 2Z0

Telephone: 250.725.3229 | Fax: 250.725.3775 | Email: jarmstrong@tofino.ca | Website: www.tofino.ca



August 27, 2013

Ucluelet Council
District of Ucluelet
200 Main St., P.O. Box 999
Ucluelet, B.C. V0R 3A0

LGMA #0400/ CR - 50

Dear Deputy Mayor Mole:

Re: Mutual Aid Fire Protection Agreement & Joint Council Meeting

Thank you for your letter dated July 12, 2013 regarding the above noted topic.

At the Council meeting held on August 20, 2013 the following resolutions were passed regarding your correspondence:

Resolution No. 517/13 Moved and Seconded by Councillors Thicke and Cameron

THAT staff be authorized to enter into discussions with the District of Ucluelet regarding the development of a mutual aid fire protection agreement.

CARRIED

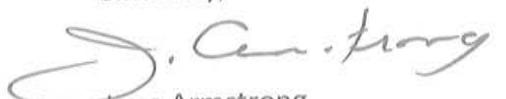
Resolution No. 518 / 13 Moved and Seconded by Councillors Thicke and Baert

THAT a meeting with the District of Ucluelet Council to review matters of joint importance be held at both Councils' earliest possible convenience.

CARRIED

Please do not hesitate to contact me at 250.725.3229 local 57 or by email at jarmstrong@tofino.ca.

Sincerely,


Jane Armstrong
Manager of Corporate Services

From: Morgan Dossall
Sent: July-19-13 10:21 AM
To: Council; Andrew Yeates; Jeanette O'Connor; Kevin Cortes
Cc: Holly McPhail; Barb Millar; Diana Uy
Subject: Best Managed Harbour!

Hi,

This morning a couple visiting Ucluelet on their boat took the time to come in to pass along their comments on how impressed they were with our harbour, especially how well-managed it is; they said it was the **BEST** managed harbour they have ever been to, and that we are doing a great job!

It is not often we get visitors stopping by to offer compliments, so I wanted to make sure I passed this along!

Thanks,
Morgan



Morgan Dossall
Finance & Administration Clerk
PO Box 999, 200 Main Street
Ucluelet, BC V0R 3A0
Email: mdossall@ucluelet.ca

Morgan Dosdall

From: Morgan Dosdall
Sent: August-22-13 3:51 PM
To: Council; Andrew Yeates
Cc: 'Abby Fortune'; 'Diana Uy'; 'Jeanette O'Connor'; 'Karla Robison'; 'Patricia Abdulla'; 'Warren Cannon'
Subject: Public Compliments
Attachments: 2013-08-22 Public Compliment.pdf

Afternoon,

We just received another sincere compliment from the building inspector for North Cowichan. He is visiting with his family and came by the office to express how lovely the town is, and how well it is kept up; his family especially loved picnicking at the tables on the main office lawn. He said he will remember Ucluelet as a beautiful and friendly place.

Morgan



Morgan Dosdall | Finance & Administration | **District of Ucluelet**
mdosdall@ucluelet.ca | **250.726.7744**
www.ucluelet.ca *"Life on the Edge"*



INCORPORATED 1873

MUNICIPALITY OF NORTH COWICHAN
7030 Trans Canada Highway

Bruce L. Oliphant
Chief Building Inspector
Local Assistant Fire Commissioner

P.O. Box 278
Duncan, B.C. V9L 3X4

Telephone: (250) 746-3125
Facsimile: (250) 746-3154
Email: oliphant@northcowichan.ca
www.northcowichan.ca

District of Ucluelet Expenditure Voucher

G-16/13 and G-17/13

Date: September 4, 2013

Page: 1 of 7

CHEQUE LISTING:

AMOUNT

| | | |
|----------------------------|----|------------|
| Cheques: # 19500 - # 19640 | \$ | 660,120.06 |
|----------------------------|----|------------|

PAYROLL:

| | | |
|-------------|----|-----------|
| PR # 016/13 | \$ | 63,248.49 |
| PR # 017/13 | | 59,211.42 |

\$ 782,579.97

RECEIVED FOR INFORMATION AT MEETING HELD: September 10, 2013

Jeanette O'Connor
CFO

| Cheque # | Bank | Pay Date | Vendor # | Vendor Name | Invoice # | Description | Invoice Amount | Hold Amount | Paid Amount | Void |
|----------|------|------------|----------|--------------------|---|--|--|-------------|-------------|------|
| 019502 | 002 | 12/08/2013 | ACE07 | ALBERNI COMMUNICAT | 14735 | BATTERIES | 352.66 | | 352.66 | |
| 019503 | 002 | 12/08/2013 | AL001 | ACKLANDS - GRAINGE | 43540510896 | AIRTANK TEST/SHOP | 235.89 | | 235.89 | |
| 019504 | 002 | 12/08/2013 | BCL16 | BRUNNELL CONSTRUCT | 120728 | PROGRESS PYMT #1 | 172,416.72 | 17,241.67 | 155,175.05 | |
| 019505 | 002 | 12/08/2013 | CE004 | CORPORATE EXPRESS | 32848772 | HIGHBACK CHAIR | 599.19 | | 599.19 | |
| 019506 | 002 | 12/08/2013 | CI192 | CIBC - VISA CENTRE | JUN25-JUL24/1 CHQ19473 | JUL/13 CHQ19473 | 10,066.26 10,000.00- | | 66.26 | |
| 019507 | 002 | 12/08/2013 | CIBC1 | CIBC | 120737 | 114.810 TAX OVERPA | 770.00 | | 770.00 | |
| 019508 | 002 | 12/08/2013 | CK608 | CORTES KEVIN | D385 | D385 | 4,546.72 | | 4,546.72 | |
| 019509 | 002 | 12/08/2013 | CLC12 | CARVELLO LAW CORPO | 630 631 633 598 597 629 632 634 599 | 101022 101026 101035 101038 101036 101007 101029 10110a 101039 | 569.78 599.01 1,035.54 380.57 4,358.52 605.57 884.78 980.73 446.16 | | 9,860.66 | |
| 019510 | 002 | 12/08/2013 | CS554 | CHRISTOPHER SULLIV | JUL/13 | 13962 | 3,706.78 | | 3,706.78 | |
| 019511 | 002 | 12/08/2013 | CUPE1 | CUPE LOCAL #118 | JUL/13 | JUL/13 | 1,411.92 | | 1,411.92 | |
| 019512 | 002 | 12/08/2013 | DB052 | DIGITAL BLOOM INTE | 2937 | WEB DEV. PROJECT | 2,098.95 | | 2,098.95 | |
| 019513 | 002 | 12/08/2013 | DB903 | BELLEFLUER DANIELL | 120738 | UB832 OVERPAYMENT | 979.00 | | 979.00 | |
| 019514 | 002 | 12/08/2013 | FA898 | FORTUNE ABBY | 120735 | UKEE DAYS | 1,186.44 | | 1,186.44 | |
| 019515 | 002 | 12/08/2013 | GW178 | GRAY WHALE DELICAT | 501126 | SNACKS-THORTON MOT | 339.15 | | 339.15 | |
| 019516 | 002 | 12/08/2013 | JI072 | JUSTICE INSTITUTE | 35328 | FIRE FIGHTER II EX | 105.00 | | 105.00 | |
| 019517 | 002 | 12/08/2013 | ND001 | VING VI NEWSPAPER | 1545 | MAY/13 | 365.85 | | 365.85 | |
| 019518 | 002 | 12/08/2013 | NI001 | NORTH ISLAND COLLE | 08-699332 08-701605 | FIRE-4 DAY INSTRUC FIRE-TRAINING | 3,000.00 2,250.00 | | 5,250.00 | |
| 019519 | 002 | 12/08/2013 | NV785 | NOVUS CONSULTING I | 5029-MS 5044 | PROACTIVE/MONITORI JUL/13 | 52.50 3,045.66 | | 3,098.16 | |
| 019520 | 002 | 12/08/2013 | ROGER | ROGERS WIRELESS | 1272822856 | JUL/13 | 88.14 | | 88.14 | |
| 019521 | 002 | 12/08/2013 | S9326 | SMULDERS MANDALA | 120736 | JULY 21-AUG03/13 | 1,792.00 | | 1,792.00 | |
| 019522 | 002 | 12/08/2013 | SBR01 | SONBIRD REFUSE & R | 16321 | JUL/13 | 2,887.50 | | 2,887.50 | |
| 019523 | 002 | 12/08/2013 | SC006 | SOFTCHOICE CORPORA | 3427611 3426526 3426716 | BACK UP HD SERVER-LOW POWER K RACK/UPS | 3,767.20 7,392.79 3,193.69 | | 14,353.68 | |
| 019524 | 002 | 12/08/2013 | SJ004 | S & J SERVICES | 530795 530798 530794 530797 530796 | JULY/13 JUL/13 AQUARIUM JUL/13 LYCHE JUL/13 FIRE HALL JUL/13 | 315.00 651.00 1,386.00 138.60 315.00 | | 2,805.60 | |
| 019525 | 002 | 12/08/2013 | ST497 | SURVEYOR OF TAXES | JUL/13 | JUL/13 | 29,416.40 | | 29,416.40 | |
| 019526 | 002 | 12/08/2013 | SW002 | SEW WEST SIGNS | 1126 | WHARFAGE FEE SIGN | 308.70 | | 308.70 | |
| 019527 | 002 | 12/08/2013 | TP002 | TELUS | JUL28/13 | JUL/13 | 4,688.12 | | 4,688.12 | |
| 019528 | 002 | 12/08/2013 | TSC19 | TRANSPARENT SOLUTI | 6582 | JUL/13 CLEARMAIL | 20.95 | | 20.95 | |
| 019529 | 002 | 12/08/2013 | WEDOH | WE DO HOSTING.COM | 5275-2 | JUL/13 WEB | 100.73 | | 100.73 | |

| Cheque # | Bank | Pay Date | Vendor # | Vendor Name | Invoice # | Description | Invoice Amount | Hold Amount | Paid Amount | Void |
|----------|------|------------|----------|--------------------|-----------------------------|--|--------------------------------|-------------|-------------|------|
| 019530 | 002 | 12/08/2013 | WP166 | WINDSOR PLYWOOD - | 03914A | WD-DECKING | 843.27 | | 843.27 | |
| 019531 | 002 | 19/08/2013 | ACE92 | ACE COURIER SERVIC | 1490464 1489430 | OAKCREEK GOLF OAKCREEK GOLF | 24.87 43.52 | | 68.39 | |
| 019532 | 002 | 19/08/2013 | AL001 | ACKLANDS - GRAINGE | 43540511496 | HAND EDGER | 101.61 | | 101.61 | |
| 019533 | 002 | 19/08/2013 | AS311 | ACME SUPPLIES LTD | 418447 | WR SUPPLIES | 33.72 | | 33.72 | |
| 019534 | 002 | 19/08/2013 | BC759 | BARKLEY COMMUNITY | 120745 | BCF LOAN | 22,500.00 | | 22,500.00 | |
| 019535 | 002 | 19/08/2013 | BR021 | BARRY'S REXALL DRU | 374758 | WATER REFILL | 3.45 | | 3.45 | |
| 019536 | 002 | 19/08/2013 | CAF17 | CRAB APPLE FLORAL | 1050 | UKEE DAYS FLOWERS | 145.60 | | 145.60 | |
| 019537 | 002 | 19/08/2013 | CBT67 | CLAYOQUOT BIOSPHER | 120746 | SPONSORSHIP | 10,000.00 | | 10,000.00 | |
| 019538 | 002 | 19/08/2013 | CIBC1 | CIBC | 120730 | 127085 TAX OVERPAY | 5,284.76 | | 5,284.76 | |
| 019539 | 002 | 19/08/2013 | CK608 | CORTES KEVIN | D386 | D386 | 4,265.67 | | 4,265.67 | |
| 019540 | 002 | 19/08/2013 | COM01 | CANADIAN CORPS OF | 030294 | UKEE DAYS SECURITY | 779.60 | | 779.60 | |
| 019541 | 002 | 19/08/2013 | CRACM | CRANNOCH CONSULTIN | CCM 004-13 | BAY ST | 2,268.00 | | 2,268.00 | |
| 019542 | 002 | 19/08/2013 | CT002 | CLEARTECH INDUSTRI | 109275DBL POS 542268 SJC | CONTAINER RETURN D LCSA-SOD. HYPOCHLO | 291.20 715.18 | | 1,006.38 | |
| 019543 | 002 | 19/08/2013 | DC001 | DOLAN'S CONCRETE L | 73011 UP70719 | ROAD MULCH ROAD MULCH | 293.53 145.61 | | 439.14 | |
| 019544 | 002 | 19/08/2013 | DFC01 | DUMAS FREIGHT COMP | 20798 | 4 BARRELS-HYPO SOL | 454.61 | | 454.61 | |
| 019545 | 002 | 19/08/2013 | EL048 | ERIK LARSEN DIESEL | 710706 710733 | CAPSCREWS/NUT REPAIR ALUM. DOORS | 23.29 3,103.52 | | 3,126.81 | |
| 019546 | 002 | 19/08/2013 | EM002 | EAGLE MARINE LTD. | 673124 | FOOD GREASES | 140.00 | | 140.00 | |
| 019547 | 002 | 19/08/2013 | ER254 | ENDLESSRIDE | 11820 | TEEN SUPING | 352.80 | | 352.80 | |
| 019548 | 002 | 19/08/2013 | HR865 | MPC CONSULTING LTD | UCL-14 | HWY RES TRANSMITTE | 1,427.50 | | 1,427.50 | |
| 019549 | 002 | 19/08/2013 | IC163 | ICON DEVELOPMENTS | 073113-01 687.30 | FLASHING REPAIR - UCC-REPAIR BTHRM S | 189.00 721.67 | | 910.67 | |
| 019550 | 002 | 19/08/2013 | KA001 | KOERS & ASSOCIATES | 1330-003 1142-024 | 1330 WATER CONS. P 1142 BAY ST WTP IM | 5,556.60 4,368.26 | | 9,924.86 | |
| 019551 | 002 | 19/08/2013 | KI001 | WORLEYPARSONS CANA | 135811 | OUTFALL MTCE | 5,029.72 | | 5,029.72 | |
| 019552 | 002 | 19/08/2013 | KS073 | TOTAL DELIVERY SYS | 155127 | NI LABS JUL/13 | 59.06 | | 59.06 | |
| 019553 | 002 | 19/08/2013 | LC077 | LOOMIS EXPRESS | 020 | THREE DIM/SPARTAN | 80.46 | | 80.46 | |
| 019554 | 002 | 19/08/2013 | LY001 | YOUNG, ANDERSON | 74502 74503 74504 | 1190102 1190122 1190123 | 384.48 9,668.47 3,568.54 | | 13,621.49 | |
| 019555 | 002 | 19/08/2013 | ND001 | VING VI NEWSPAPER | 1544 | FLEA MARKET | 160.65 | | 160.65 | |
| 019556 | 002 | 19/08/2013 | NI005 | NORTH ISLAND LABOR | 86007 87315 87286 | HWY RES/HELEN RD L HWY RES/HELEN RD L HWY RES/HELEN RD L | 105.00 52.50 52.50 | | 210.00 | |
| 019557 | 002 | 19/08/2013 | PB104 | PIONEER BOAT WORKS | 68454 | WATER WELD/BRASS C | 11.77 | | 11.77 | |
| 019558 | 002 | 19/08/2013 | RL068 | RIVERA LYVIER | 120741 | DAY CAMP | 100.00 | | 100.00 | |
| 019559 | 002 | 19/08/2013 | RL909 | RAINCOAST LAW - IN | 120740 | 196188 TAX OVERPAY | 136.69 | | 136.69 | |
| 019560 | 002 | 19/08/2013 | RS496 | RELIC SURF SHOP IN | 35900 35901 | BASEBALL TEES UKEE DAYS TEES | 131.25 666.26 | | 797.51 | |

| Cheque # | Bank | Pay Date | Vendor # | Vendor Name | Invoice # | Description | Invoice Amount | Hold Amount | Paid Amount | Void |
|----------|------|------------|----------|--------------------|--|---|--|-------------|-------------|------|
| 019561 | 002 | 19/08/2013 | SB304 | SCHANTZ BOB | JUL/13 | JULY/13 | 1,205.40 | | 1,205.40 | |
| 019562 | 002 | 19/08/2013 | SBC01 | SBC INSURANCE AGEN | 17975 | INSURANCE | 1,100.00 | | 1,100.00 | |
| 019563 | 002 | 19/08/2013 | SC006 | SOFTCHOICE CORPORA | 3435685 3384024 | RACK-MOUNTABLE/DIS VIDEO CONVERTER | 1,969.74 119.11 | | 2,088.85 | |
| 019564 | 002 | 19/08/2013 | SF061 | STEVENS FLICKERINE | 120742 | YOGA-SUMMER | 400.00 | | 400.00 | |
| 019565 | 002 | 19/08/2013 | SO001 | SOCAN | 120744 | LICENSE FEES | 31.04 | | 31.04 | |
| 019566 | 002 | 19/08/2013 | TE541 | TECH ELECTRICAL CO | 1876 | WD-ELECTRICAL PLUG | 3,374.74 | | 3,374.74 | |
| 019567 | 002 | 19/08/2013 | TM005 | TELUS MOBILITY | JUL25/13 | JUL25/13 | 1,306.98 | | 1,306.98 | |
| 019568 | 002 | 19/08/2013 | TT321 | TOFINO TECH | 2538 | WIRELESS ACCESS PO | 527.80 | | 527.80 | |
| 019569 | 002 | 19/08/2013 | UC142 | UCLUELET CONSUMER' | C01042008 C01099864 C01006446 C01048421 C01082671 C01048772 | UKEE DAYS BBQ GRILL CEMETERY-SHOVEL/BU DAY CAMP UKEE DAYS MAKE IT/BAKE IT/GR | 89.55 1,209.58 30.22 29.20 14.95 54.73 | | 1,428.23 | |
| 019570 | 002 | 19/08/2013 | UI923 | UKEE INFO TECH | 10028 | APR-JUL/13 | 1,393.88 | | 1,393.88 | |
| 019571 | 002 | 19/08/2013 | UP459 | UCLUELET PETRO-CAN | 17110339 17110554 17110518 | FUEL CAP BULB BASIC KEY | 20.48 11.15 11.20 | | 42.83 | |
| 019572 | 002 | 19/08/2013 | UR849 | UCLUELET RENT-IT C | 15949 16449 16502 16561 | PRUNING SHEARS PUMP OUT PORTA PUMP OUT PORTA WEEDEATER/CHAINSAW | 88.71 179.20 291.20 552.17 | | 1,111.28 | |
| 019573 | 002 | 19/08/2013 | VI200 | VANCOUVER ISLAND R | Q3/13 | 2013 THIRD QUARTER | 23,062.00 | | 23,062.00 | |
| 019574 | 002 | 19/08/2013 | WP166 | WINDSOR PLYWOOD - | 05417A 06134A 06070A | CANADA DAY SHOP/YARD SUPPLIES KEY DUPLICATE | 8.46 35.97 22.40 | | 66.83 | |
| 019575 | 002 | 21/08/2013 | WEYER | WEYERHAEUSER COMPA | 120747 | 2013 | 67,616.66 | | 67,616.66 | |
| 019576 | 002 | 26/08/2013 | AGS11 | AGS BUSINESS SYSTE | 718984 | JUL/13 COPY COUNT | 105.60 | | 105.60 | |
| 019577 | 002 | 26/08/2013 | CBT67 | CLAYOQUOT BIOSPHER | LVIP 2013 | FORTUNE-LVIP | 1,800.00 | | 1,800.00 | |
| 019578 | 002 | 26/08/2013 | CK608 | CORTES KEVIN | D387 | D387 | 4,206.44 | | 4,206.44 | |
| 019579 | 002 | 26/08/2013 | CP300 | CRITERION PICTURES | 762047 | AUG/13 MOVIES | 22.40 | | 22.40 | |
| 019580 | 002 | 26/08/2013 | DW137 | D.W MCMULLEN & ASS | 1291 | 2013 OH&S CONSULTI | 26,800.58 | | 26,800.58 | |
| 019581 | 002 | 26/08/2013 | FA898 | FORTUNE ABBY | 120743 | STAFF LUNCH | 78.12 | | 78.12 | |
| 019582 | 002 | 26/08/2013 | FS004 | FOUR STAR WATERWOR | 41800 | 4STAR MATERIALS | 785.83 | | 785.83 | |
| 019583 | 002 | 26/08/2013 | IW035 | IMAGEWEAR: ATTN MA | 6067038 6054555 226264 | SCH-APPAREL SCH GEAR PW GEAR | 241.88 160.54 242.44 | | 159.98 | |
| 019584 | 002 | 26/08/2013 | JC780 | JAYCOX CHRIS | 120751 | MOVIE MAGIC CAMP | 1,459.20 | | 1,459.20 | |
| 019585 | 002 | 26/08/2013 | LB004 | LONG BEACH GOLF CO | 120753 | 2013 PRO AM SPONSO | 200.00 | | 200.00 | |
| 019586 | 002 | 26/08/2013 | PC381 | PETRO CANADA PRODU | 998290 142.86 5786 7026 6864 0999460 0002723 0007970 | #3 #3 #10 JERRY JUGS #1 NO RCPT NO RCPT NO RCPT | 136.92 150.00 172.31 147.90 137.01 160.00 72.26 19.57 | | 1,155.34 | |

| Cheque # | Bank | Pay Date | Vendor # | Vendor Name | Invoice # | Description | Invoice Amount | Hold Amount | Paid Amount | Void |
|----------|------|------------|----------|--------------------|---------------|--------------------|----------------|-------------|-------------|------|
| | | | | | 0001013 | NO RCPT | 120.00 | | | |
| | | | | | 0004328 | NO RCPT | 75.47 | | | |
| | | | | | AUG/1 CR | AUG/13 CREDIT | 36.10- | | | |
| 019587 | 002 | 26/08/2013 | PC381 | PETRO CANADA PRODU | 323 | UKEE DAYS | 50.00 | | 797.82 | |
| | | | | | 1853 | #4 | 100.00 | | | |
| | | | | | 1387 | UKEE DAYS | 69.59 | | | |
| | | | | | 3055 | GENERATOR | 104.70 | | | |
| | | | | | 3531 | #8 | 100.00 | | | |
| | | | | | 350 | RANGER | 60.00 | | | |
| | | | | | 376 | #14 | 40.00 | | | |
| | | | | | 1633 | #12 | 80.00 | | | |
| | | | | | 1709 | RANGER | 75.00 | | | |
| | | | | | 3758 | RANGER | 58.00 | | | |
| | | | | | 0998759 | NO RCPT | 60.53 | | | |
| 019588 | 002 | 26/08/2013 | PC381 | PETRO CANADA PRODU | 998663 | #13 | 34.64 | | 576.56 | |
| | | | | | 5696 | #13 | 60.00 | | | |
| | | | | | 6070 | #18 TORO | 20.56 | | | |
| | | | | | 6075 | #2 | 83.11 | | | |
| | | | | | 8031 | #14 | 30.00 | | | |
| | | | | | 998318 | RANGER | 50.00 | | | |
| | | | | | 443 | #2 | 70.00 | | | |
| | | | | | 500 | #14 | 40.00 | | | |
| | | | | | 5718 | RANGER | 55.00 | | | |
| | | | | | 7921 | RANGER | 60.00 | | | |
| | | | | | 998559 | RESCUE 1 | 73.25 | | | |
| 019589 | 002 | 26/08/2013 | PC381 | PETRO CANADA PRODU | 999140 | #11 | 14.21 | | 41.61 | |
| | | | | | 999429 | #17 | 25.01 | | | |
| | | | | | AUG/13 CR CHR | AUG/13 CR CHRGS | 2.39 | | | |
| 019590 | 002 | 26/08/2013 | RL068 | RIVERA LYVIER | 120748 | PUNCH CARDS JUL/AU | 157.44 | | 157.44 | |
| 019591 | 002 | 26/08/2013 | S0171 | MUNICIPAL PENSION | 904397 | JUL/13 REMITTANCE | 26.64 | | 26.64 | |
| 019592 | 002 | 26/08/2013 | S9326 | SMULDERS MANDALA | 120752 | YOUTH CONTRACT | 840.00 | | 840.00 | |
| 019593 | 002 | 26/08/2013 | SC006 | SOFTCHOICE CORPORA | 3359053 | HW ADJ DELIVERY | 63.00- | | 873.40 | |
| | | | | | 3345932 | HP COMPAQ TOWER/HP | 936.40 | | | |
| 019594 | 002 | 26/08/2013 | SI604 | SHU IAN | 120749 | PURPLE DRAGON | 483.80 | | 483.80 | |
| 019595 | 002 | 26/08/2013 | TA001 | TOURISM ASSOCIATIO | 59099085 | FORTUNE-TAVI | 383.25 | | 383.25 | |
| 019596 | 002 | 26/08/2013 | TU428 | TOURISM UCLUELET | | | | | 1,634.78 | Yes |
| 019597 | 002 | 26/08/2013 | UC141 | UCLUELET CHAMBER O | 120754 | 2013 BL CONTRIBUTI | 24,607.00 | | 24,607.00 | |
| 019598 | 002 | 26/08/2013 | UC142 | UCLUELET CONSUMER' | C01098035 | MILK/COOKIES/FRUIT | 23.65 | | 23.65 | |
| 019599 | 002 | 26/08/2013 | UR849 | UCLUELET RENT-IT C | 16579 | EQUIP RENTAL | 26.88 | | 26.88 | |
| 019600 | 002 | 26/08/2013 | UV145 | UCLUELET VIDEO SER | AUG/13 | AUG/13 948 | 41.33 | | 41.33 | |
| 019601 | 002 | 26/08/2013 | VC133 | VANCE CHRIS | 120750 | GYMNASTICS CAMP | 2,412.75 | | 2,412.75 | |
| 019602 | 002 | 26/08/2013 | WBM83 | WATER ACT REVENUE | JUL/13 | WATER USE | 100.00 | | 100.00 | |
| 019603 | 002 | 26/08/2013 | WLL19 | WHISKEY LANDING LO | 131 | GYMNASTIC INSTRUCT | 745.10 | | 745.10 | |
| 019604 | 002 | 26/08/2013 | WP166 | WINDSOR PLYWOOD - | 06608A | REPAIRS-PRINCESS B | 58.49 | | 58.49 | |
| 019605 | 002 | 26/08/2013 | WPT01 | WILD PACIFIC TRAIL | AUG14/13 | SECTION H TRAIL BU | 21,653.74 | | 21,653.74 | |
| 019608 | 002 | 27/08/2013 | CH192 | CIBC - VISA CENTRE | 120755 | VISA PYMT AUG 27/1 | 10,000.00 | | 10,000.00 | |
| 019609 | 002 | 30/08/2013 | ACE07 | ALBERNI COMMUNICAT | 14822 | BATTERY | 145.15 | | 145.15 | |
| 019610 | 002 | 30/08/2013 | AL001 | ACKLANDS - GRAINGE | 43540511853 | GLOVES/EYEWASH/VES | 278.76 | | 278.76 | |
| 019611 | 002 | 30/08/2013 | BB004 | BURROWS BAY MEDIA | 5954 | CRUISING GUIDE AD | 975.00 | | 975.00 | |

| Cheque # | Bank | Pay Date | Vendor # | Vendor Name | Invoice # | Description | Invoice Amount | Hold Amount | Paid Amount | Void |
|----------|------|------------|----------|--------------------|--|--|---|-------------|-------------|------|
| 019612 | 002 | 30/08/2013 | BC700 | BC LIFE | SEP/13 | SEP/13 | 3,784.97 | | 3,784.97 | |
| 019613 | 002 | 30/08/2013 | BCL16 | BRUNNELL CONSTRUCT | 1058 | BAY ST WATER TREAT | 104,725.34 | 10,472.53 | 94,252.81 | |
| 019614 | 002 | 30/08/2013 | CF005 | COLUMBIA FUELS | 673124 | AEROSOL | 140.00 | | 140.00 | |
| 019615 | 002 | 30/08/2013 | CK608 | CORTES KEVIN | D388 | D388 | 3,040.86 | | 3,040.86 | |
| 019616 | 002 | 30/08/2013 | COM01 | CANADIAN CORPS OF | 030579 | UKEE DAYS SECURITY | 232.66 | | 232.66 | |
| 019617 | 002 | 30/08/2013 | CRACM | CRANNOCH CONSULTIN | 005-13 | BAY ST | 2,436.00 | | 2,436.00 | |
| 019618 | 002 | 30/08/2013 | DFC01 | DUMAS FREIGHT COMP | 33632 25270 25271 | 4 BARRELS HYPOCHLO FOUR STAR CARTONS BOX LINERS | 454.61 46.43 24.35 | | 525.39 | |
| 019619 | 002 | 30/08/2013 | FC006 | FINNING (CANADA) | 941941289 | BRAKE CABLE | 266.37 | | 266.37 | |
| 019620 | 002 | 30/08/2013 | FS004 | FOUR STAR WATERWOR | 41834 | INSERTS-WATER CONN | 383.61 | | 383.61 | |
| 019621 | 002 | 30/08/2013 | FW050 | FAR WEST FOODS GRO | 274825 274785 274213 274725 274693 275101 275271 | PAPER PRODUCTS PAPER PRODUCTS UKEE DAYS SPONSORS WATER DEPOSIT UCC SUPPLIES/MOVIE LAUNDRY/HAND SOAP GARBAGE BAGS/TISSU | 75.45 164.53 500.00- 80.00- 233.21 105.76 195.78 | | 194.73 | |
| 019622 | 002 | 30/08/2013 | HR865 | MPC CONSULTING LTD | UCL-13 INV 11 | MATERSON RESEVOIR | 4,410.00 | | 4,410.00 | |
| 019623 | 002 | 30/08/2013 | HS512 | HOLLAND. STEPHEN | 120756 | HOLLAND-ACCOMODATI | 392.25 | | 392.25 | |
| 019624 | 002 | 30/08/2013 | IB275 | ISLAND BUSINESS PR | 146666 | BUILDING PERMIT AP | 109.76 | | 109.76 | |
| 019625 | 002 | 30/08/2013 | IW035 | IMAGEWEAR: ATTN MA | 6083795 | SCH/PARKS APPAREL | 193.18 | | 193.18 | |
| 019626 | 002 | 30/08/2013 | KS073 | TOTAL DELIVERY SYS | 155716 | NI LABS | 99.63 | | 99.63 | |
| 019627 | 002 | 30/08/2013 | ND001 | VING VI NEWSPAPER | 1671 | JUN20/13 | 260.78 | | 260.78 | |
| 019628 | 002 | 30/08/2013 | PB002 | PACIFIC BLUE CROSS | AUG/13 081897 AUG/13 053617 | AUG/13 081897 AUG/13 053617 | 1,917.44 2,290.25 | | 4,207.69 | |
| 019629 | 002 | 30/08/2013 | PGS93 | PIN-GEL STEEL FABR | 8166 8165 | FENCE/GATE REPAIR GARBAGE CAN REPAIR | 145.60 145.60 | | 291.20 | |
| 019630 | 002 | 30/08/2013 | PW724 | PETE'S GO WEST | 2270 | FOUR STAR DELIVERY | 29.86 | | 29.86 | |
| 019631 | 002 | 30/08/2013 | S9326 | SMULDERS MANDALA | 120757 | AQUA CAMP | 650.00 | | 650.00 | |
| 019632 | 002 | 30/08/2013 | SC006 | SOFTCHOICE CORPORA | 3450256 3449149 | NETWORK RACK SOFTWARE/PROTECTIO | 111.92 1,043.84 | | 1,155.76 | |
| 019633 | 002 | 30/08/2013 | TE541 | TECH ELECTRICAL CO | 1885 | ELECTRICAL SERVICE | 2,971.66 | | 2,971.66 | |
| 019634 | 002 | 30/08/2013 | TSC19 | TRANSPARENT SOLUTI | HST 6060A | HST INV 6060A | 55.51 | | 55.51 | |
| 019635 | 002 | 30/08/2013 | TU428 | TOURISM UCLUELET | 120381R 120425R 120452R 120381A 120425A 120452A 120325R 2010GST/HST 2011 HST | REVERSE ERRONEOUS REVERSE ERRONEOUS REVERSE ERRONEOUS RE-ENTER JULY 2012 RE-ENTER AUG 2012 RE-ENTER SEPT 2012 2010 GST/HST ON TU | 27,005.01- 55,209.20- 21,240.44- 27,005.01 55,209.20 21,240.44 36,273.88- 16,442.85 21,465.81 | | 1,634.78 | |
| 019636 | 002 | 30/08/2013 | ur849 | UCLUELET RENT-IT C | 16592 | PORTA PUMP | 179.20 | | 179.20 | |
| 019637 | 002 | 30/08/2013 | WI219 | WALCO INDUSTRIES L | 21559 | PORTA CLEAN/RENTAL | 273.53 | | 273.53 | |
| 019638 | 002 | 30/08/2013 | WP166 | WINDSOR PLYWOOD - | 06131A | GLOVES/HOSE ENDS/C | 25.80 | | 25.80 | |

| Cheque # | Bank | Pay Date | Vendor # | Vendor Name | Invoice # | Description | Invoice Amount | Hold Amount | Paid Amount | Void |
|----------|------|------------|----------|--------------------|-----------|-------------|----------------|-------------|-------------|------|
| 019640 | 002 | 30/08/2013 | COOP | UCLUELET CONSUMER' | 120758A | SEP/13 | 250.00 | | 250.00 | |
| Total: | | | | | | | 687,834.26 | 27,714.20 | 660,120.06 | |

*** End of Report ***



REPORT TO COUNCIL

MEETING DATE: SEPTEMBER 10, 2013 **FILE NO:** FOLIO: 58300175995; RZ 13-01; DP&DVP 13-02

FROM: PATRICIA ABDULLA, MANAGER OF PLANNING

SUBJECT: **RZ#13-01 - Proposal to Rezone Lot A, District Lot 282, Clayoquot District, Plan 3550 (1601 Peninsula Road) from Private Institutional P-2 Zone to Village Square Commercial CS-1 Zone and DP/DVP #13-02**

Options:

THAT Council consider approval of one of the following options :

1. **THAT** Staff and the District Lawyer be directed to secure written Agreement of the Applicant for his proposed responses to Council's conditions of Third Reading **and THAT** Zoning Bylaw No. 1156, 2013 and Development Permit and Development Variance Permit #13-02 be brought back for consideration of approval upon execution of Agreement by the applicant;

OR

2. Should Council feel the Third Reading Conditions have not been addressed satisfactorily, **THAT** Staff and the Applicant be directed to consider the matter further .

Purpose:

To update Council with the applicant's offers in response to Council's Third Reading conditions for RZ#13-01 and in consideration of DP & DVP #13-02.

Background:

At its June 25, 2013 regular meeting, Council gave First and Second Reading to Rezoning Application #13-01 to rezone 1601 Peninsula Road (formerly the St. Aiden's Church) from a P2 Private Institutional zone to the CS-1 Village Square Commercial

zone. A Public Hearing was held on July 16th, 2013. On August 13, 2013 Council gave Third Reading to Rezoning #13-01 subject to staff pursuing the applicant's response to the recommendations made in that meeting and providing assurances of meeting them. Council's deliberations for the applicant to consider were:

- i) Provision of payment in lieu of parking for 7 stalls (\$8000 each or 56,000)
 - ii) Provision of four (4) bicycle racks within the Village Square or commercial area of Ucluelet (the location, installation and design of which would be approved by The District)
 - iii) Provision of four (4) benches within the Village Square or commercial area of Ucluelet (the location, installation and design of which would be approved by The District)
 - iv) Maintenance of the community built gardens on the subject property and ensure its lasting public enjoyment and use by placing a covenant on the subject property
 - v) Provision of a pedestrian right-of-way across the land to ensure that public access is provided from Peninsula to Main Street in keeping with the vision of the Official Community Plan (OCP)
 - vi) Provision of monies to the Historical Society to install a plaque on the subject site
- ("Third Reading Conditions").

Staff Discussions with Applicant:

Staff met with the applicant on August 23 to review Council's deliberations and recommendations from the August 13th, Council Meeting. Staff also met the applicant and the adjoining property owner (243 Main Street) on the subject site on August 30th as a follow up to the previous Friday's meeting and to look at possibility of pedestrian pathways.

Third Reading Conditions – Current Status:

Progress was made with the Third Reading Conditions as follows, and this status report is provided for Council's deliberation and consideration.

- i) Council's Conditions – 7 parking stalls@ \$8,000 = \$56,000
*Applicant's Offer in Response – **1 parking stall @ \$8,000 = \$8,000***

The OCP refers to the vision for a walkable community in Ucluelet's downtown core, Village Square. If the previous use of the church would meet the current parking bylaws it would have required 20 parking stalls. The current proposal requires 21 parking stalls; a difference of one (1) parking stall. The parking impact on adjacent property owners and public streets may not be any greater between a successful and community oriented, busy church use or a successful community oriented public space with commercial tenants.

- ii) Council's Conditions – 4 bicycle racks
*Applicant's Offer in Response – **4 bicycle racks***

The applicant proposes the placement of one on the subject property as per the DP plans and three others to be provided for the District for public use. The applicant proposes to build the racks and would submit the plans for approval prior to building them. The location of these racks and the installation would be done by the District.

- iii) Council's Conditions – 4 public benches
*Applicant's Offer in Response – **4 public benches***

The applicant proposes the placement of one public bench on the subject site in the level area above the gardens on the west side of the property in front of the commercial tenant spaces. Three additional benches to be placed in the commercial area of Ucluelet, the location and installation of which will be done by the District. The applicant proposes to build the benches with a design that will be approved by Council.

- iv) Council's Conditions – Maintain Community Gardens on subject property
*Applicant's Offer in Response – **MOU between the current owner and the District to keep and maintain the gardens on the subject property***

A portion of the gardens are not, in fact, on the subject site but are on dedicated highway (**see attached Figure 1**). The applicant proposes a Memorandum of Understanding to maintain the gardens for as long as he is the owner.

- v) Council's Conditions - Provision of a pedestrian right-of-way
*Applicant's Offer in Response - **Consider a possible future pathway.***

There are challenges in providing a pedestrian pathway through the area of the gardens, for example, the steep embankment would likely need reinforcing and may require removal of a significant portion of the established plants. However, along the west property line there may be potential for establishing a pathway between the front of the commercial spaces proposed on the lower level of the building and the adjacent property at 243 Main Street (**see attached Figure 1**). A statutory right-of-way across the property for public access, whether it be this possible location or a future provision, is not acceptable to the applicant.

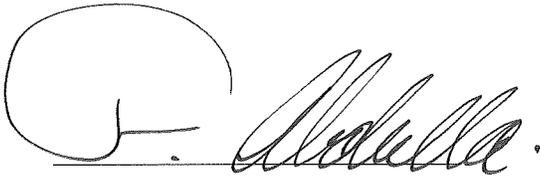
- vi) Council's Conditions - Provision of monies for Historical Plaque
*Applicant's Offer in Response - **Provide the Monies for Historical Plaque***

The applicant proposes to choose between a façade mounted plaque or a sign on a post on the property.

Summary:

Council, on August 13, 2013 made a motion to pass Third Reading subject to the applicant addressing the Third Reading Conditions with acceptable assurances prior to Council giving Fourth Reading and Adoption to the rezoning. Council has already passed a motion that the variances (setbacks, loading bay and parking deficiencies) under the Development Variance Permit will be tied to the subject proposal and not to the land.

Staff met with the applicant and relayed Council's Third Reading conditions. The applicant has offered to meet the following conditions: the provision of four bike racks, 4 benches and the provision of monies for an historical plaque. The applicant is not offering to provide a covenant or statutory right-of-way registered against title. The applicant is offering payment in lieu of parking of \$8,000 or the equivalent of one parking stall.

A handwritten signature in black ink, appearing to read 'Patricia Abdulla', written over a horizontal line.

Patricia Abdulla,
Manager of Planning

Attachments: Figure 1

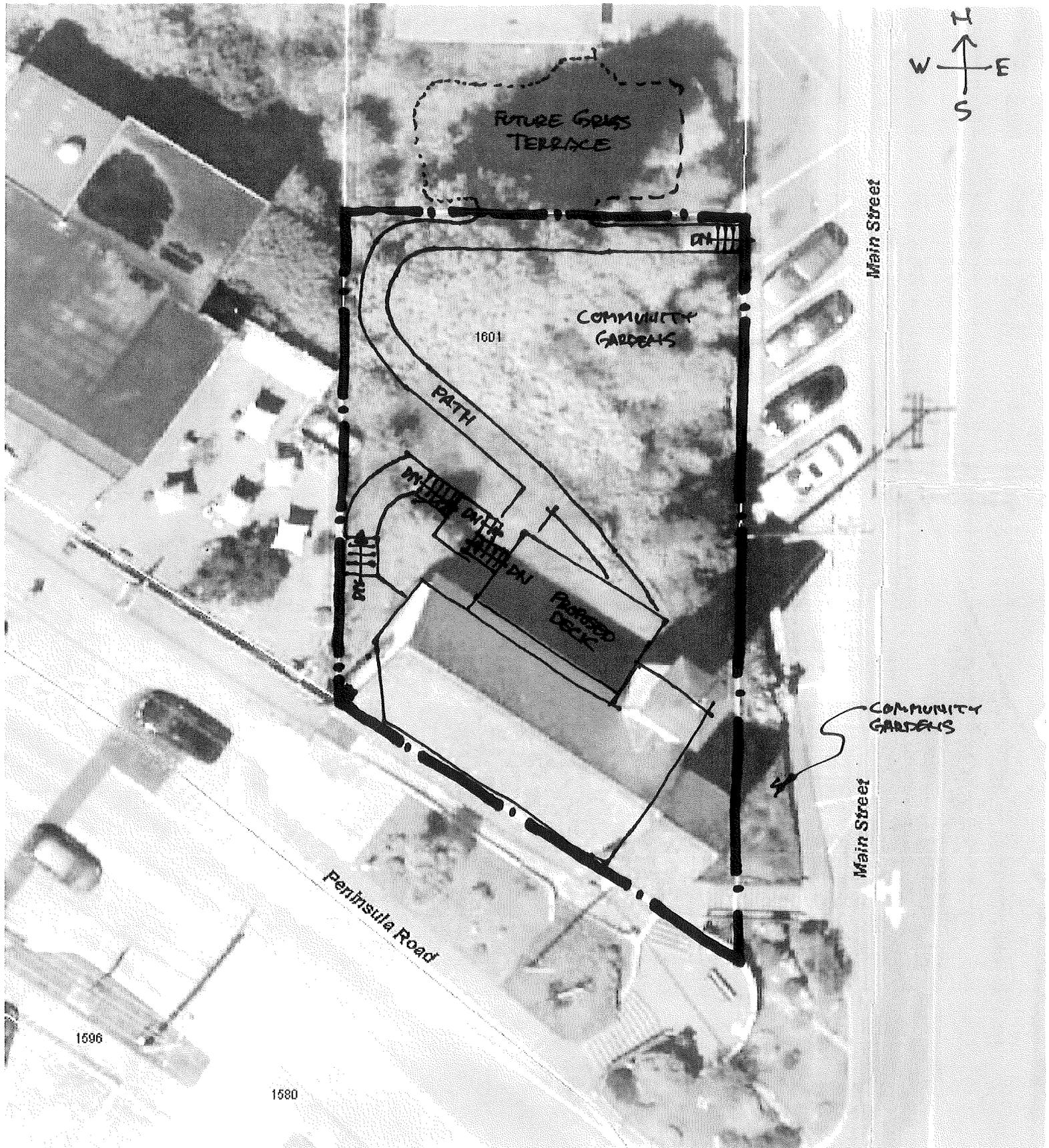


FIGURE 1

REPORT TO COUNCIL

MEETING DATE: SEPT 10TH 2013 **FILE NO:** (DP13-04); XREF: Folio 00182.210
FROM: JOHN TOWGOOD, PLANNING ASSISTANT
SUBJECT: **AMENDMENT TO DEVELOPMENT PERMIT DP12-06 FOR
LOT 3 & 5, PLAN 10123, DISTRICT 09
THE LODGE HOTEL BUILDING, 250 MAIN STREET**

Recommendation:

1. **THAT** Council consider an amendment to DP12-06 for various window and door changes to the south face of The Lodge Hotel Building.
2. **THAT** Council receives the remainder of this report for information.

Purpose:

To inform Council of a request to amend DP12-0 with the following changes to the south face of Lodge Hotel:

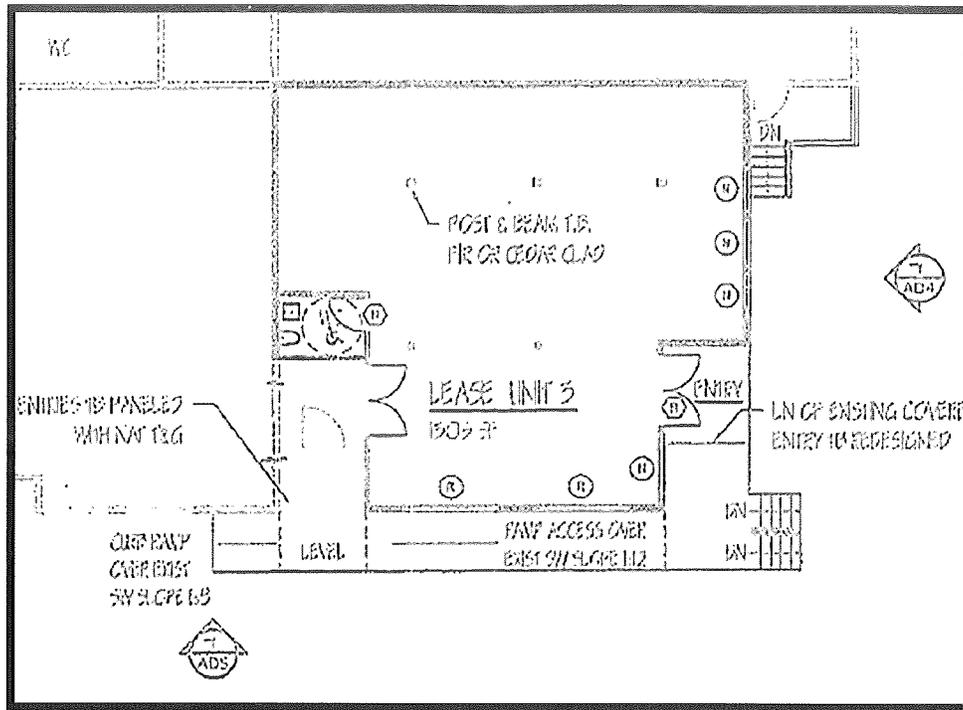
- The opening up of a door alcove.
- An addition door.
- The shifting of two windows.
- Add a decorative awning over the South east corner

Background:

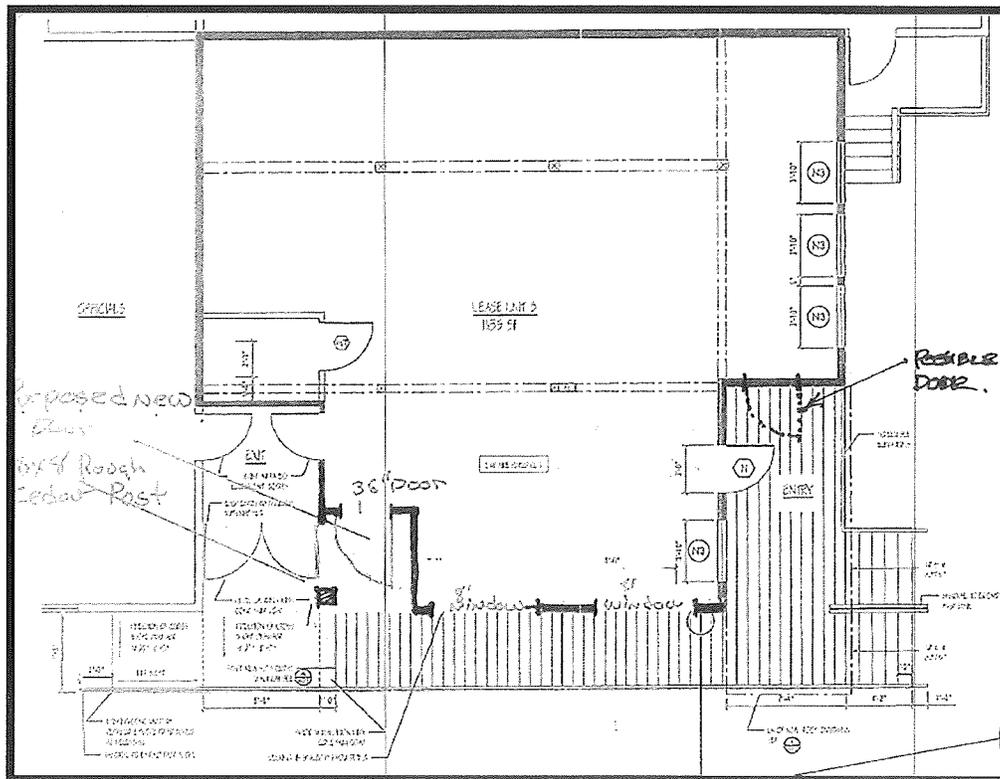
On October 9th 2012, Council approved a Development Permit (DP12-6) for the restorative exterior and interior renovations, to the Lodge Hotel Building located at 250 Main Street.

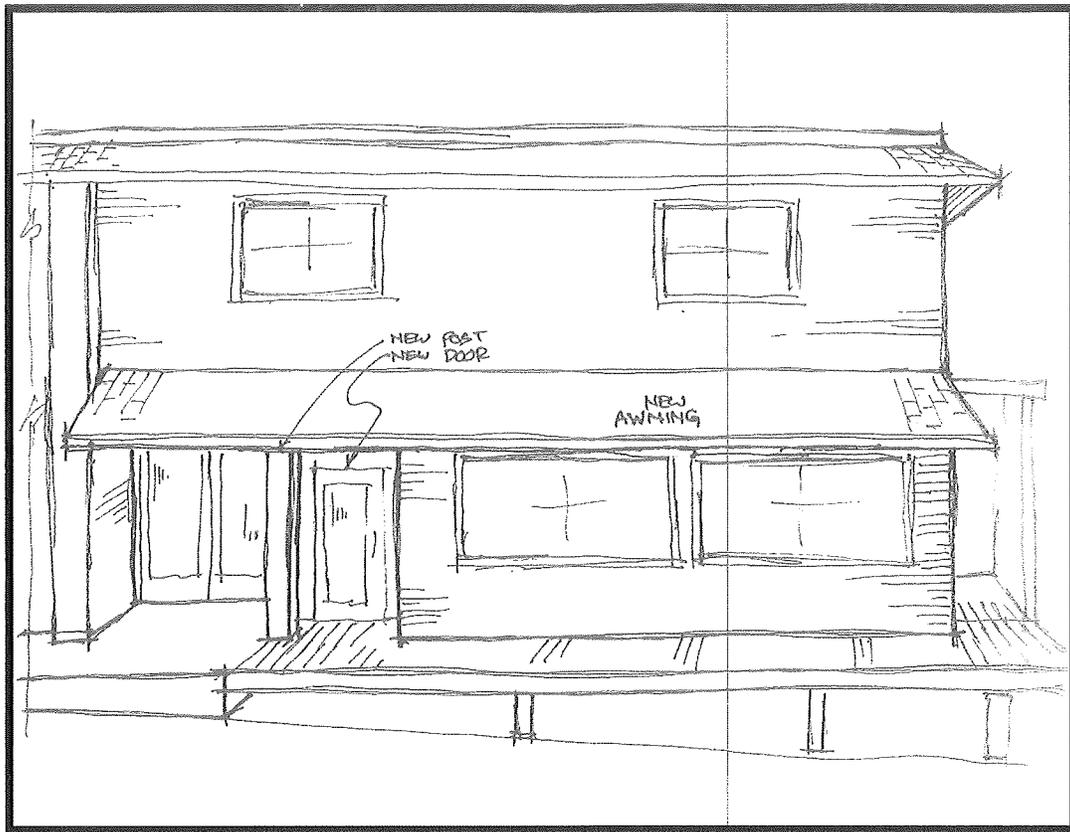
Requested amendment

The applicant is requesting (**see attachment A**) to open up the dual unit entrance area located on south face of Lodge Hotel to add a distinct entrance to the eastward unit. The increase to the alcove width will cause a shifting of the windows as laid out in the original DP. The applicant is also requesting to build a decorative awning in the spirit of the higher awning above and the addition of a possible door on the east side unit entry.



From original DP12-06





Sketch looking North

Summary:

The addition of the south east unit entry and the increase to the alcove size will work towards decreasing the visual impact of the building as a whole and is fully supported by Planning Staff. The addition of an awning done in a similar manner as the higher awning will help break up the massing of the building while still being consistent to the buildings overall look. The eastward shifting of the two window locations and the possible addition of the door to east side bump out will have minimal impact to the building as a whole.

These changes all work towards the general breakup of the buildings massing and are considered by Planning Staff as a positive step to the beautification of the area.

John Towgood,
Planning Assistant

Attachment A

Attention John Towgood, and the Ucluelet Planning department

August,30,2013

I would like to make an amendment to the development permit that has been issued for the property located at 250 Main Street Ucluelet.

It is a minor change to lease space 3 in the DP. I would like to add another access to lease space 3 on the Helen st side of the building. I would like to copy the upgrade of the entrances done on Main st side of the building in particular the BC liquor store and Thay tea shop, combing the entrances within one alcove and adding a 8x8 post at the separation of the doors.

The access to lease space 3 would now be combined with the exit of the unit on the west of it and recess to match the adjoining door.

I feel that having another entrance on Helen st that is visible from Main st will be more attractive to potential businesses and customers for the space.

I would also like to add a detail of an overhanging roof over the new door and walk way. Similar to the one above this space. The roof will not cover the walk way. It will only come out 2 ft, any further it will block the sun light from the unit. The roofing material will match the rest of the buildings roofing material cedar shingle with black fascia board.

Thanks for your consideration,

Regards,

Andrew Hanson

2507258355



REPORT TO COUNCIL

MEETING DATE: SEPTEMBER 10TH, 2013

FILE NO: PARKS & RECREATION MASTER PLAN

FROM: ABBY FORTUNE, DIRECTOR OF PARKS & RECREATION

SUBJECT: PARKS & RECREATION MASTER PLAN

Purpose:

To provide Council with the Parks & Recreation Master Plan for their review.

Background:

The Parks & Recreation Department, in consultation with the Ucluelet Recreation Commission and with the addition of several public meetings, has put together a Parks & Recreation Master Plan for the community.

This document will provide a vehicle to help form council policy and future direction for the community. As a working document the Commission is already looking at ways to add to this document, such as an inclusion to overall timeline for projects, events, program/event surveys, as well as expanding on current information in the document such as an amendment to the facilities information in a full facilities report.

Recommendation(s):

That Council receives the Master Plan for information and provides feedback as they see fit.

A handwritten signature in blue ink, appearing to read "Abby Fortune", is written over a horizontal line.

Abigail K. Fortune,
Director of Parks & Recreation