

DISTRICT OF UCLUELET
MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE
Tuesday, February 13, 2018 at 7:30 PM

Present: **Chair:** Mayor St. Jacques
 Council: Councillor McEwen
 Councillor Mole
 Councillor Noel
 Staff: Mark Boysen, Chief Administrative Officer
 Marlene Lagoa, Deputy Municipal Clerk
 Abigail Fortune, Director of Parks and Recreation
 Bruce Greig, Manager of Community Planning
 John Towgood, Planner 1

Regrets: Councillor Oliwa

1. CALL TO ORDER

1.1 **Mayor St. Jacques called the meeting to order at 7:31 p.m.**

2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY

2.1 **Council acknowledged the Yuułu?it?ath First Nations on whose traditional territories the District of Ucluelet operates.**

3. ADDITIONS TO AGENDA

3.1 **There were no additions to the agenda.**

4. ADOPTION OF MINUTES

4.1 January 23, 2018 Regular Minutes

- Change CAO name in signature block to Mark Boysen

2017-001

It was moved by Councillor McEwen and seconded by Councillor Noel
THAT Council approve the January 23, 2018 Regular Minutes as amended.

CARRIED.

4.2 January 23, 2018 Late Minutes

2017-002

It was moved by Councillor McEwen and seconded by Councillor Mole
THAT Council approve the January 23, 2018 Late Minutes as presented.

CARRIED.

5. UNFINISHED BUSINESS

6.1 **Mayor St. Jacques introduced Marlene Lagoa, the new Deputy Municipal Clerk for the District of Ucluelet.**

7. PUBLIC INPUT, DELEGATIONS & PETITIONS

7.1 Public Input

There were no members of the public that wished to speak.

7.2 Delegations

Cris Martin, Food Bank on The Edge

Re: Relocation of the Food Bank Building

- Presented on future plans to relocate the food bank to higher ground with the goal of being an emergency food provider to the entire community in the event of a disaster.
- A feasibility study examining alternate locations is in progress. The group will report back to Council when the study is complete.
- Two requests were made of Council: 1) Consider the need for a new Food Bank location in any discussions involving a new building for essential services (e.g. Fire, Ambulance, RCMP); and, 2) That the District consider Tugwell Field as a possible location for the new food bank building.

Jeanne Keith-Ferris, Ucluelet Local Food Society

Re: Requesting Council to Make a Resolution Declaring Ucluelet a GE-Free Zone

- Ms. Keith-Ferris submitted a petition, indicating it was signed by 10% of residents, requesting that Council pass a resolution declaring Ucluelet a Genetically Engineered (GE) - Free Zone.
- The declaration pertains to the District being free from the commercial cultivation of patentable genetically modified crops, trees, or commercial rearing of patentable genetically modified marine, or terrestrial animals. The declaration does not pertain to the products that are currently sold in stores.
- Ms. Keith-Ferris noted similar resolutions have been passed by other municipalities in BC; however, the wording of the resolution being presented to Council is different as it highlights the economic advantages of establishing Ucluelet as a GE-Free Zone.

Bill Morrison, Ucluelet Aquarium Society
Re: Employee Housing

- The Ucluelet Aquarium Society is looking into providing employee housing as they have experienced difficulty in retaining staff due to the lack of housing.
- Mr. Morrison requested a letter from the District of Ucluelet highlighting how the lack of housing in Ucluelet has made it difficult for small businesses and non-profits to find staff.

Chief Jeff Cook, Huu-ah-aht First Nation & Nathan Gloag,
Steelhead LNG
Re: Development of the Proposed LNG Project

- Hereditary Chief Jeff Cook, Huu-ah-aht First Nation, and Nathan Gloag, Steelhead LNG, presented an update on the Kwispaa LNG Project.
- Huu-ah-aht First Nation and Steelhead LNG are cooperatively working together to develop a floating natural gas liquefaction and storage facility in Sarita Bay.
- A referendum was held in March 2017 where 72% of HUU-ah-aht First Nation residents voted in favour of examining the possibility of an LNG facility.
- Presentation highlights included a two phased approach to development, the local economic benefits of job creation both during construction and long-term employment, the low emissions and environmental impact of the facility's air-cooling design, and the proposed pipeline route and shipping schedule.
- Next steps include conducting an environmental assessment and completing the regulatory process. They hope to begin construction in 2019.

8. CORRESPONDENCE

8.1 2018 Spring BC Mayor's Caucus Invite
District of Squamish

2017-003

It was moved by Councillor McEwen and seconded by Councillor Noel
THAT Council approve Mayor St. Jacques attendance at the Spring BC
Mayor's Caucus being held March 14-16, 2018 in Squamish, BC.

CARRIED.

8.2 Help Build a Rural Development Strategy for BC
Ministry of Forest, Lands, Natural Resources & Rural Development

2017-004 **It was moved by Councillor Noel and seconded by Councillor McEwen**
THAT Council direct staff to confirm the dates for face-to-face sessions on the Rural Development Strategy for BC and report back to Council.

CARRIED.

**8.3 Invitation to Serve as Project Advisor for Conservation Planning in Clayoquot Sound
Nature Conservancy of Canada**

2017-005 **It was moved by Councillor Mole and seconded by Councillor McEwen**
THAT Council direct Mayor St. Jacques to enquire on Alberni-Clayoquot Regional District's participation in the Nature Conservancy of Canada's Clayoquot Sound Natural Area Conservation Plan and how the District of Ucluelet may participate.

CARRIED.

**8.4 Invitation to Fisheries for Communities Gathering
Ecotrust Canada**

2017-006 **It was moved by Councillor McEwen and seconded by Councillor Noel**
THAT Council approve Mayor St. Jacques attendance at the Fisheries for Communities Gathering on February 23, 2018 in Vancouver.

CARRIED.

**8.5 UBCM Follow-Up Letter
Ministry of Municipal Affairs and Housing**

2017-007 **It was moved by Councillor Mole and seconded by Councillor McEwen**
THAT Council receive correspondence item, "UBCM Follow-Up Letter" for information and refer the letter to staff for information on the availability of an Infrastructure Planning Grant.

CARRIED.

**8.6 Private Managed Forest Companies Meeting Invitation
Hon. Scott Fraser, MLA (Mid Island - Pacific Rim)**

2017-008 **It was moved by Councillor McEwen and seconded by Councillor Noel**
THAT Council approve Councillor Mole's attendance at a stakeholder meeting being held February 23, 2018 in Port Alberni to discuss issues with Private Managed Forest Companies restricting access to the backcountry and provincial parks.

CARRIED.

9. INFORMATION ITEMS

**9.1 UBCM Meeting Thank-You
Ministry of Transportation and Infrastructure**

9.2 Preventing the Spread of Invasive Mussels Reply

Minister of Environment and Climate Change Strategy

9.3 The Future of Canada Post The Federation of Canadian Municipalities

9.4 Resort Municipality Funding Program Support Hon. Scott Fraser, MLA (Mid Island - Pacific Rim)

2017-009 **It was moved by Councillor Noel and seconded by Councillor McEwen**

THAT Council receive information items 9.1, 9.2, 9.3, and 9.4 as a block.

CARRIED.

10. COUNCIL COMMITTEE REPORTS

10.1 Councillor Sally Mole *Deputy Mayor January - February*

=> Other Reports

- Attended the Local Government Leadership Academy in Vancouver where the Councillor attended a session on the rollout of new cannabis regulation for local governments.

10.2 Councillor Marilyn McEwen *Deputy Mayor March - April*

West Coast Multiplex Society

- Meeting was held February 5th.
- The Society discussed the motions passed by Tofino and Ucluelet Council. Ucluelet supported the multiplex in principle whereas Tofino does not support a stand alone ice rink facility and are looking for a facility with both ice and pool or pool only.
- The Society is continuing to work on its fundraising campaign.
- The AGM is scheduled for April 9th at 7 pm.

Wild Pacific Trail Society

- Meeting was held February 7th.
- The Society discussed damage from recent storms and how a video of the storm that went viral helped with fundraising efforts.
- The Wild Pacific Trail sign at the junction is being updated and will be reflective.
- There will be a Board Retreat on March 18th at the Black

Rock Oceanfront Resort.

=> **Other Reports**

- Attended the Local Government Leadership Academy in Vancouver where the Councillor attended a session on elections and shared there are brochures and a video available online for anyone interested in running for Council.
- Councillor also attended a session on cannabis regulation and will report back in the near future.

10.3 Councillor Mayco Noel
Deputy Mayor July - October

Ucluelet Chamber of Commerce

- AGM was held January 31st.
- The Udell family was honoured for their contributions to the community.
- Thanked CAO Mark Boysen who made a presentation at the AGM on behalf of the District.
- There are new members on the Board and that Councillor McEwen is no longer on the Board.
- The UBERE program is being rolled out with staff engaging the community through door knocking.

Barkley Community Forest Board

- Phase 1 of the project is completed. Phase 2 is in the process of wrapping up before starting the 3rd phase.
- Fire wood will be available to local residents in early March.
- Planning an Open House and AGM for June.
- There are still concerns about biking and other activity that is not allowed.
- The Board will be contacting the District to schedule a meeting once staff vacancies are filled.

10.4 Councillor Randy Oliwa
Deputy Mayor May - June

There were no reports from Councillor Oliwa.

10.5 Mayor Dianne St. Jacques

Ucluelet Health Centre Working Group

- Mayor and District staff had a teleconference meeting last week.
- The District will provide the group with information on the cost of square footage for space.

=> **Other Reports**

- Met with RCMP representatives to discuss the local detachment. Topics that were discussed included: Ucluelet being a limited duration post, the staff transfer process; a relief squad to fill in any gaps in the future; upcoming road closures at Kennedy Hill and handling of emergencies; possibility of replacing the detachment building and interest in sharing space with other emergency services.
- Tourism Vancouver Island is negotiating their agreement with Destination BC, where the bulk of their funding comes from, in addition to reviewing other funding options.

2016-10

It was moved by Councillor Noel and seconded by Councillor Mole.

THAT Council receive the committee reports as presented.

CARRIED.

11. REPORTS

11.1 2018 Council Meeting Schedule Update *Marlene Lagoa, Deputy Municipal Clerk*

2017-011

It was moved by Councillor McEwen and seconded by Councillor Noel

THAT Council approve recommendation 1 of report item, "2018 Council Meeting Schedule Update" which states:

1. *THAT Council adopt the amended Regular Council Meeting Schedule for 2018.*

CARRIED.

11.2 Appointment of Deputy Corporate Officer *Marlene Lagoa, Deputy Municipal Clerk*

2017-012

It was moved by Councillor Mole and seconded by Councillor McEwen

THAT Council approve recommendation 1 of report item, "Appointment of Deputy Corporate Officer" which states:

1. *THAT Council appoint Marlene Lagoa as Deputy Corporate Officer.*

CARRIED.

11.3 REPORT - CS-5 Side Yard Setback Zoning Amendment Bylaw No. 1219, 2017

John Towgood, Planner 1

See item 11.4 BYLAW - Zoning Amendment Bylaw No. 1219, 2017.

11.4 BYLAW - Zoning Amendment Bylaw No. 1219, 2017

- 2017-014 **It was moved by Councillor McEwen and seconded by Councillor Mole**
THAT Council approve recommendation 1 of report item, "CS-5 Side Yard Setback Zoning Amendment Bylaw No. 1219, 2017" which states:
1. THAT District of Ucluelet Zoning Amendment Bylaw No. 1219, 2017, be adopted.

CARRIED.

11.5 Development Variance Permit and Amendment to Development Permit DP17-10 for 266 Boardwalk Boulevard
John Towgood, Planner 1

- 2017-015 **It was moved by Councillor Noel and seconded by Councillor McEwen**
THAT Council approve recommendations 1. A and B of report item, "Development Variance Permit DP17-10 for 266 Boardwalk Boulevard" which states:
1. THAT Council approve:
a. an amendment to Development Permit DP17-10, to allow for the modifications as outlined in the body of the staff report dated February 13, 2018; and,
b. issuance of Development Variance Permit DVP 18-01, for Lot 27, Plan VIP66186, PID 023-956-925, 266 Boardwalk Boulevard.

CARRIED.

11.6 Development Permit - 253 Boardwalk Boulevard
John Towgood, Planner 1

- 2017-016 **It was moved by Councillor McEwen and seconded by Councillor Noel**
THAT Council approve recommendation 1 of report item, "Development Permit - 253 Boardwalk Boulevard" which states:
1. THAT Council approve Development Permit DP18-02 for the construction of a single Resort Condo cabin with an Accessory Residential Dwelling Unit on the property at 253 Boardwalk Boulevard.

CARRIED.

11.7 Supplemental Information to the Application Package to Amend Zoning Bylaw No. 1160, 2013 for the Development of Lot 1, Plan VIP85870 as Black Rock Staff Housing
John Towgood, Planner 1

- 2017-017 **It was moved by Councillor McEwen and seconded by Councillor Noel**
THAT Council approve recommendation 1 of report item, "Supplemental Information to the Application Package to Amend Zoning Bylaw No. 1160, 2013

THAT Council approve recommendation 1 of report item, "Supplemental Information to the Application Package to Amend Zoning Bylaw No. 1160, 2013 for the Development of Lot 1, Plan VIP85870 as Black Rock Staff Housing" which states:

1. THAT Council receive a set of landscape drawings for inclusion in the application package for development of Lot 1, Plan VIP85870 as Black Rock Staff Housing, for information.

CARRIED.

11.8 St. Jacques Community Accessible Park
Abigail Fortune, Director of Parks and Recreation

2017-018 **It was moved by Councillor Mole and seconded by Councillor McEwen**
THAT Council approve recommendation 1 of report item, "St. Jacques Community Accessible Park" which states:

1. THAT Council authorize the Director of Parks & Recreation to utilize Sole Source contracts or procure completion of the project by other means to finish the St. Jacques Community Accessible Park by June 30, 2018 to meet the deadline for the Enabling Accessibility Funding.

CARRIED.

12. LEGISLATION

12.1

See item 11.4 BYLAW - Zoning Amendment Bylaw No. 1219, 2017.

13. LATE ITEMS

14. NEW BUSINESS

14.1 Councillor McEwan

2017-019 **It was moved by Councillor McEwen and seconded by Councillor Mole**
THAT Council direct staff to write a letter of support that demonstrates the strong need for the Ucluelet Aquarium Society to pursue options for employee housing.

CARRIED.

15. QUESTION PERIOD

15.1 There were no questions from the public.

16. CLOSED SESSION

16.1 Procedural Motion to Move In-Camera

2017-020 **It was moved by Councillor Noel and seconded by Councillor McEwen**
THAT the meeting be closed to the public in order to address agenda items under Section 90(1)(e) of the Community Charter.

16.2 Mayor St. Jacques suspended the regular meeting at 9:27 pm and moved in-camera at 9:32 pm.

17. ADJOURNMENT

17.1 Mayor St. Jacques adjourned the in-camera meeting at 9:45 pm and resumed the regular meeting.

17.2 Mayor St. Jacques adjourned the regular meeting at 9:45 pm.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, February 13, 2018 at 7:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Dianne St. Jacques
Mayor



Mark Boysen
CAO