



**REGULAR MEETING OF COUNCIL  
Tuesday, May 22, 2018 @ 7:30 PM  
George Fraser Room, Ucluelet Community Centre,  
500 Matterson Drive, Ucluelet**

**AGENDA**

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1. CALL TO ORDER	
2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY	
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3. ADDITIONS TO AGENDA	
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5. ADOPTION OF MINUTES	
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11.1	Councillor Sally Mole <i>Deputy Mayor January – February</i> <ul style="list-style-type: none"> <li>• Ucluelet &amp; Area Child Care Society</li> <li>• Westcoast Community Resources Society</li> <li>• Coastal Family Resource Coalition</li> <li>• Food Bank on the Edge</li> <li>• Recreation Commission</li> <li>• Ucluelet Health Centre Working Group</li> </ul> => <i>Other Reports</i>	
11.2	Councillor Marilyn McEwen <i>Deputy Mayor March – April</i> <ul style="list-style-type: none"> <li>• West Coast Multiplex Society</li> <li>• Ucluelet &amp; Area Historical Society</li> <li>• Wild Pacific Trail Society</li> </ul>	

- Vancouver Island Regional Library Board – Trustee

=> *Other Reports*

11.3 Councillor Mayco Noel  
*Deputy Mayor July – October*

- Ucluelet Volunteer Fire Brigade
- Central West Coast Forest Society
- Ucluelet Chamber of Commerce
- Tourism Ucluelet
- Signage Committee
- Clayoquot Biosphere Trust Society - Alternate
- Barkley Community Forest Board
- Alberni-Clayoquot Regional District Board – Alternate

=> *Other Reports*

11.4 Councillor Randy Oliwa  
*Deputy Mayor May – June*

- Vancouver Island Regional Library Board - Alternate
- Harbour Advisory Commission
- Aquarium Board
- Seaview Seniors Housing Society
- Education Liaison

=> *Other Reports*

11.5 Mayor Dianne St. Jacques

- Alberni-Clayoquot Regional District Board
- West Coast Committee
- Airport Committee
- Coastal Community Network
- Groundfish Development Authority
- DFO Fisheries Committees for Groundfish & Hake
- Regional Fisheries Committees
- Pacific Rim Arts Society
- Pacific Rim Whale Festival Committees
- Ucluelet Health Centre Working Group

=> *Other Reports*

12. REPORTS

- |       |   |           |
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| 13.1. | <b>REPORT</b> - Zoning Bylaw Amendments to Clarify the Definition of Cannabis Sales and Production<br><i>Bruce Greig, Manager of Community Planning</i><br><a href="#">L-1 Cannabis Sales and Production Report</a> | 95        |
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| 13.3. | <b>REPORT</b> - Election and Assent Voting Bylaw<br><i>Marlene Lagoa, Deputy Municipal Clerk / Chief Election Officer</i><br><a href="#">L-3 Election and Assent Voting Bylaw Report</a>                            | 99 - 100  |
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| 13.5. | <b>REPORT</b> - Sewer Parcel Tax Bylaw<br><a href="#">L-5 Sewer Parcel Tax Report</a>   | 103 - 104 |
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| 16.   | CLOSED SESSION  |           |
| 17.   | ADJOURNMENT   |           |

**DISTRICT OF UCLUELET**  
**MINUTES OF THE REGULAR COUNCIL MEETING**  
**HELD IN THE GEORGE FRASER ROOM, 500 MATTERSON DRIVE**  
**Tuesday, May 8, 2018 at 7:30 PM**

Present:      **Chair:**           Mayor St. Jacques  
                  **Council:**       Councillors McEwen, Mole, Noel, and Oliwa  
                  **Staff:**           Mark Boysen, Chief Administrative Officer  
                                  Marlene Lagoa, Deputy Municipal Clerk

Regrets:

**1. CALL TO ORDER**

**1.1 Mayor St. Jacques called the meeting to order at 7:33 PM.**

**2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY**

**2.1 Council acknowledged the Yuulu?i?ath First Nations on whose territories the District of Ucluelet operates.**

**3. ADDITIONS TO AGENDA**

**3.1 Pertaining to Agenda Item No. 12.2 Ucluelet Economic Development Strategy Progress Report**

- **Add Cheryl McLay, Regional Manager Vancouver Island/Coast - Regional Economic Operations, from the Ministry of Forest, Lands, Natural Resource Operations and Rural Development.**

**4. APPROVAL OF AGENDA**

**4.1 May 8, 2018 Regular Agenda**

2017-001           **It was moved by Councillor Oliwa and seconded by Councillor Noel**  
                          ***THAT Council approve the May 8, 2018 Regular Agenda as amended.***

CARRIED.

**5. ADOPTION OF MINUTES**

**5.1 April 24, 2018 Regular Minutes**

2017-002           **It was moved by Councillor McEwen and seconded by Councillor Oliwa**  
                          ***THAT Council approve the April 24, 2018 Regular Minutes as presented.***

CARRIED.

## 6. UNFINISHED BUSINESS

6.1 There was no unfinished business.

## 7. MAYOR'S ANNOUNCEMENTS

7.1 **Press Release: Tsunami Siren Testing in Ucluelet on May 9th from 1 PM - 3 PM**

- **Reminder of the community emergency siren testing taking place the following day between 1 -3 pm.**
- **Encouraged the public to participate in the online survey to provide input on what they heard and how loud it was.**
- **More information is available on the District website.**

## 8. PUBLIC INPUT, DELEGATIONS & PETITIONS

8.1 Public Input

- **Lucas Bewick, Volunteer Coordinator, USS Surfrider Youth Club, spoke to the importance of a plastic bag ban to youth in the community as they are going to have to deal with it in their lifetime.**
- **Emmett Wellman, Co-chair, USS Surfrider Youth Group, spoke in support of the District enacting a bylaw to ban plastic bags noting the need to protect the beautiful community and set an example.**

8.2 Delegations

**Lilly Woodbury & Laura Griffich-Chochrane, Surfrider Pacific Rim & Ucluelet Aquarium  
Re: Ban the Bag Campaign**

- Lilly Woodbury and Laura Griffich-Chochrane presented on the Surfrider's Ban the Bag Campaign and the work completed to date with Ucluelet businesses. They requested that the District implement a bylaw banning plastic bags in Ucluelet.

2016-3

**It was moved by Mayor St. Jacques and seconded by Councillor Oliwa.**

*THAT Council refer the City of Victoria's Plastic Bag Bylaw to staff for review and to report back to Council on what would be appropriate for Ucluelet.*

CARRIED.

## 9. CORRESPONDENCE

### 9.1 Proclamation Request for National Missing Children's Month and Missing Children's Day Child Find British Columbia

2017-004

It was moved by Councillor McEwen and seconded by Councillor Noel

**WHEREAS** Child Find British Columbia, a provincial member of Child Find Canada is a non-profit, registered charitable organization, incorporated in 1984; AND

**WHEREAS** The Mandate of Child Find British Columbia is to educate children and adults about abduction prevention; to promote awareness of the problem of missing children, and to assist in the location of missing children; AND

**WHEREAS** Child Find has recognized Green as the colour of Hope, which symbolizes a light in the darkness for all missing children; AND

**WHEREAS** Child Find's annual Green Ribbon of Hope Campaign will be held in the month of May and May 25th is National Missing Children's Day; AND

**THEREFORE BE IT RESOLVED THAT**

*I, Mayor St. Jacques of the District of Ucluelet, do hereby proclaim May as Child Find's Green Ribbon of Hope month and May 25th as National Missing Children's day. I urge our citizens to wear a green ribbon as a symbol of Hope for the recovery of all missing children; and to remain vigilant in our common desire to protect and nurture the youth of our Province.*

CARRIED.

**\*Councillor McEwen excused herself from the meeting at 7:53 PM due to her relationship with Mr. Blackwell.**

### 9.3 Request for Letter of Support Lance Blackwell

- Council discussed the changes to Mr. Blackwell's request for a letter of support for a tourist radio channel in Ucluelet. The letter of support is to aid his application to the Coast Guard for placement of a broadcast antenna on Mount Ozzard. Mr. Blackwell is no longer seeking a temporary antenna at the Pacific Rim Visitor Information Centre.

2017-005

It was moved by Councillor Mole and seconded by Councillor Noel

*THAT the District write a letter of support in principal for a tourist radio channel.*

CARRIED.

**\*Councillor McEwen returned to the meeting at 8:01 PM.**

## 10. INFORMATION ITEMS

**10.1 Highway 4 Kennedy Hill Safety Improvements Notice to Start Work  
Emil Anderson Construction (EAC) Inc.**

**10.2 Employer Health Tax Implications  
District of Clearwater**

2017-006           **It was moved by Councillor Mole and seconded by Councillor Noel**  
*THAT Council receive information items for 10.1 and 10.2 as a block.*

CARRIED.

**11. COUNCIL COMMITTEE REPORTS**

11.1 Councillor Sally Mole  
*Deputy Mayor January – February*

**Westcoast Community Resources Society**

- 2018 Coming Together Forum is being held May 31st at the Ucluelet Community Centre.

11.2 Councillor Marilyn McEwen  
*Deputy Mayor March – April*

**West Coast Multiplex Society**

- First meeting following the AGM was held May 7th.
- Tofino Pool Society is putting a pause on their efforts and returning funds to people they collected money from. Studies have already been completed to include a pool as part of the Phase 2 of the Multiplex.
- Toquaht First Nation Election is May 9th. The newly elected Chief Counsellor will be a delegation at their May 25th meeting.
- They are still looking for a government body to help with applying for federal and provincial funding. Toquaht First Nation has been identified as a possibility.
- Conducting a Capital Campaign Feasibility Assessment to determine if the group can raise funds to build the Multiplex. They hope to have it done by July.

**Wild Pacific Trail Society**

- Met on May 2nd.
- AGM and board elections is scheduled for June 10th in the George Fraser Room at the Ucluelet Community Centre.

- Injecting herbicide into the stock of knotweed along the trail and lighthouse.
- A group of students from Vancouver volunteered to help maintain the trail and donated garden tools to the Society.

### **=> Other Reports**

#### **BC Community Achievement Awards**

- On April 25th attended the BC Community Achievement Awards in Victoria. Previous RCMP Sargent Jeff Swan was receiving the award. Received a reward. Ceremony at government house. Lots of good food afterwards.

#### **Harbour Air Launch**

- On May 3rd attend the launch of Harbour Air services at Tofino Resort. Tofino and Ucluelet locals can fly standby for 50% off regular fares with proof of residency. Harbour Air is looking for a dock in Ucluelet to use when Tofino is fogged in.

#### **Pacific Coastal Air**

- On May 4th attending meeting with CAO, Tourism Ucluelet, and Pacific Coastal Air. Pacific Coastal requested a meeting to provide an update on their services.

11.3 Councillor Mayco Noel  
*Deputy Mayor July – October*

#### **Barkley Community Forest Board**

- On May 9th Ucluelet Secondary Schools students are planting 1000 trees in the Barkley Community Forest.

11.4 Councillor Randy Oliwa  
*Deputy Mayor May – June*

**=> There were no committee reports from Councillor Oliwa.**

11.5 Mayor Dianne St. Jacques

#### **Alberni-Clayoquot Regional District Board**

- Passed motion to support letter about Area G Troll

Fisheries and the \$17 million that the Federal Government is holding back from Pacific fishermen.

- Porsche Club event on May 25th and 26th was approved to operate at the Tofino-Long Beach Airport.
- Area C Long Beach appointed Ashley Hawker as their new representative to the Clayoquot Biosphere Trust Board.

## **=> Other Reports**

### **Pacific Rim National Park**

- Met with Superintendent Karen Hogan and Tofino Mayor Osborne.
- The Bike pathway in the park is not to be completed until 2021. Major challenge is how to mitigate the speed of bikes at Long Beach Hill. Parks have put in an elevated bike trail design for the red legged frog area.
- The washrooms are being constructed at Wickaninnish Beach and Incinerator Rock.
- April 2020 marks the 50th Birthday of the National Park Reserve and there will be a year long celebration.
- Park Management Plan needs to be updated by 2020.
- Planning to pilot a ban of dogs on the beach from Green Point to Combers during shorebird migration in 2019. Other national parks ban dogs altogether and they are looking at doing that here.
- Have funding for a “Wild About Wolves” research program to conduct a 5 year long research and monitoring of wolves in Long Beach.
- The park has 1.8 Wildlife Specialists. They currently have 27 full-time employees. Historically, the largest number of staff they had was 53 full-time employees.
- They are looking for summer employees.
- In 2017 the visitor count was 1.2 million and the numbers this year are already very strong.

2016-7

**It was moved by Councillor Noel and seconded by Councillor Oliwa.**

*THAT Council receive the verbal committee reports.*

CARRIED.

## **12. REPORTS**

### **12.1 Road Closure Request for the Porsche Club 'Show and Shine' Event**

***Abby Fortune, Director of Parks and Recreation***

- Councillor Oliwa asked that staff remind local businesses of the event.

2017-008

**It was moved by Councillor McEwen and seconded by Councillor Noel**

*THAT Council approve recommendation 1 from report item, "Road Closure Request for the Porsche Club 'Show and Shine' Event" which states:*

1. *THAT Council authorizes the close of a short section of Main Street (in front of Whiskey Landing) and Cedar Road (in front of the Village Green), and the Main Street Dock (Whiskey Dock) from 9:00 a.m. to 4:00 p.m. on Saturday May 26, 2018 for the Porsche Club 'Show and Shine' event.*

CARRIED.

## 12.2 Ucluelet Economic Development Strategy Progress Report

**Mark Boysen, Chief Administrative Officer**

- CAO Mark Boysen presented an update on the Ucluelet Economic Development Strategy. Staff prepared a summary table proposing six new actions for implementing the high priority strategies for Council's consideration.
- Mayor St. Jacques noted that the District has an opportunity to work on medium priority strategy number 7 with the Vancouver Island University planning group with planning the Coast Guard building and surrounding lands.
- Councillor Oliwa noted the importance of implementing strategy number 9 which is the development of resource packages. Mayor St. Jacques suggested that it might be something the District can work with the Chamber's UBERE program on.
- Mayor welcomed special guest Cheryl McLay, Regional Manager Vancouver Island/Coast - Regional Economic Operations, from the Ministry of Forest, Lands, Natural Resource Operations and Rural Development. Ms. McLay provided an update on provincial programs and funding options to support economic development in rural communities. Moving forward she would like to formalize the working relationship between Ucluelet and the Province through an agreement.

2017-009

**It was moved by Councillor Mole and seconded by Councillor McEwen**

*THAT Council approve recommendation 1 from report item, "Ucluelet Economic Development Strategy Progress Report" which states:*

1. *THAT Council approve the seven new economic development actions identified in Appendix A as amended.*

CARRIED.

2017-010

**It was moved by Mayor St. Jacques and seconded by Councillor McEwen**

*THAT Ucluelet Economic Development Strategy item number 7 be moved to the high priority grouping.*

CARRIED.

**12.3 Appointment of Chief and Deputy Election Officers**  
**Marlene Lagoa, Deputy Municipal Clerk**

2017-011

**It was moved by Councillor Oliwa and seconded by Councillor Noel**

*THAT Council approve recommendation 1 from report item, "Appointment of Chief and Deputy Election Officers" which states:*

1. *THAT Council appoints Marlene Lagoa, Deputy Municipal Clerk, as Chief Election Officer, and Abigail Fortune, Director of Parks and Recreation, as Deputy Chief Election Officer for the purposes of conducting the 2018 General Local Election.*

CARRIED.

**12.4 Resolution Tracking - April 2018**  
**Marlene Lagoa, Deputy Municipal Clerk**

Council provided the following comments:

- Options for secondary suites can be based on what comes out of OCP. Discussion on height restrictions limiting build of secondary suites was likely in relation to accessory buildings and possibly the Zoning Bylaw No. 1160.
- A report on commercial rate meters should include how many are complete, how many yet to be completed, and target date for completion.

2017-012

**It was moved by Councillor McEwen and seconded by Councillor Mole**

*THAT Council approve recommendation 1 from report item, "Resolution Tracking - April 2018" which states:*

1. *THAT Council receive the District of Ucluelet's Resolution Tracking List from April 2018 for information.*

CARRIED.

**12.5 Quarterly Projects Update - 1st Quarter 2018**  
**Mark Boysen, Chief Administrative Officer**

2017-013

**It was moved by Councillor Noel and seconded by Councillor Oliwa**

*THAT Council approve recommendation 1 from report item, "Quarterly Projects Update - 1st Quarter 2018" which states:*

1. *THAT Council receives this 2018 Q1 update on the progress of budgeted staff projects.*

CARRIED.

**12.6 CAO Performance Monitoring Policy**  
**Councillor Randy Oliwa**

- Councillor Oliwa spoke to his motion and how Council would have benefitted by having a CAO Performance Monitoring Policy in place

when the last CAO resigned in February 2017.

- 2017-014      **It was moved by Councillor Oliwa and seconded by Councillor McEwen**  
*THAT Council direct staff to research other communities, reach out to Canadian Association of Municipal Administrators, as well as engage council for their input in drafting a Chief Administrative Officer Interim review (6 month) and annual review policy and then bring forward to council a report with options of how to proceed.*
- CARRIED.

### 13. LEGISLATION

#### 13.1 REPORT - Five Year Financial Plan and Tax Rates Bylaws (Report #2)

**Marlene Lagoa, Deputy Municipal Clerk**

- 2017-015      **It was moved by Councillor McEwen and seconded by Councillor Oliwa**  
*THAT Council approve recommendations 1 and 2 from report item, "Five Year Financial Plan and Tax Rates Bylaws (Report #2)" which states:*
1. *THAT Council adopt the District of Ucluelet 2018 – 2022 Financial Plan Bylaw No. 1229, 2018; and*
  2. *THAT Council adopt the District of Ucluelet Annual Tax Rates Bylaw No. 1230, 2018.*
- CARRIED.

#### 13.2 BYLAW - District of Ucluelet 2018 - 2022 Financial Plan Bylaw No. 1229, 2018

- 2017-016      **It was moved by Councillor McEwen and seconded by Councillor Oliwa**  
*THAT District of Ucluelet 2018 – 2022 Financial Plan Bylaw No. 1229, 2018 be adopted.*
- CARRIED.

#### 13.3 BYLAW - District of Ucluelet Annual Tax Rates Bylaw No. 1230, 2018

- 2017-017      **It was moved by Councillor McEwen and seconded by Councillor Oliwa**  
*THAT District of Ucluelet Annual Tax Rates Bylaw No. 1230, 2018 be adopted.*
- CARRIED.

### 14. OTHER BUSINESS

#### 14.1 Truck Traffic

- Councillor Noel raised concerns with the fish truck traffic around the high school. He would like to see the District host a meeting with the various fish companies to discuss collaborative solutions to minimize the impact of truck traffic in the community.

- 2017-018      **It was moved by Councillor Noel and seconded by Councillor McEwen**

*THAT Council direct staff to schedule a meeting with the various fish companies in town to discuss truck traffic.*

CARRIED.

## 14.2 Local Government Awareness Week

- Councillor Oliwa noted he has spoken with staff and is working with a teacher at Ucluelet Secondary School on potential activities to recognize Local Government Awareness Week happening May 20-26th.
- Activities that have been discussed include:
  - Making a proclamation at the May 22nd Regular Council Meeting.
  - High School students are preparing a local government essay or bylaw as part of a school assignment.
  - Selecting one or two students to participate as a “local government official for a day” and do a mock Council Meeting.
- CAO Mark Boysen shared that the Public Works department does an annual event during that same week with elementary school students.

2017-019

**It was moved by Councillor Oliwa and seconded by Councillor Mole**

*THAT Council refer the Local Government Awareness Week information sheet to Staff; and*

*THAT Council direct Staff to coordinate some activities with the students and bring forward a proclamation to the May 22nd meeting.*

CARRIED.

## 14.3 STR Report

- Council asked for a detailed report on bylaw enforcement. Information being requested include an update on short-term rentals, where we are at and how effective we have been to date, as well as an update on business licence numbers.

## 15. QUESTION PERIOD

**15.1 There were no members of the public who wished to speak.**

## 16. ADJOURNMENT

**16.1 Mayor St. Jacques adjourned the regular meeting at 9:13 PM.**

**CERTIFIED CORRECT:** Minutes of the Regular Council Meeting held on Tuesday, May 8, 2018 at 7:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road,

Ucluelet, BC.

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Dianne St. Jacques  
Mayor

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Mark Boysen  
CAO





April 23, 2018

Ref: 202119

**To: All Mayors**

His/Her Worship

I am pleased to inform you of the new Premier's Awards for Excellence in Education. Government is proud to recognize the enormous contributions of BC's exceptional teachers, administrators and support staff that are vital to the cultural, economic and social well-being of the province. The Awards recognize all outstanding education professionals who have made exceptional contributions to benefit their school, students, and their communities.

The Awards are open to all education professionals within the BC K-12 public, independent or band school systems. Awards will be given in the following categories:

- Outstanding New Teacher
- Technology and Innovation
- Diversity and Inclusion
- Indigenous Education
- Social Equity
- Community Engagement
- School and District Leadership
- Extra-Curricular Leadership
- Outstanding Support (non-teaching staff)

Nominations are now open and are welcome from all BC citizens, including students, parents, teachers, administrators, trustees and community organizations. The deadline for nominations is June 18, 2018.

For more information on the Awards, including a downloadable poster, please see the Premier's Awards for Excellence in Education website at: <http://www.gov.bc.ca/excellenceineducation>

.../2



**EXCELLENCE  
IN EDUCATION**

## **Nominations Now Open**

**Do you know** a teacher, administrator, principal, vice-principal or support worker who has made a positive impact on students and your school community?

Education professionals deserve acknowledgement for their dedication to helping students succeed.

Each winner will receive:

- ☀ \$3,000 *personal bursary for professional learning*
- ☀ \$2,000 *contribution to the winner's school community for professional learning*

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**Nomination deadline: June 18, 2018**

For nomination info go to:

**[gov.bc.ca/excellenceineducation](http://gov.bc.ca/excellenceineducation)**

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May 11, 2018

Dear Mayor and Council,

**Re. Opportunity for Rental Housing for Local Residents, Ucluelet**

May I respectfully submit for your general consideration “Haven” Tiny Housing.

---

A Compelling Reason:

Resurgent economic growth on the Esowista Peninsula has occurred in recent years but fixed roof accommodation available for the work force to be adequately housed has unfortunately been grossly inadequate and is now at a point of crisis with no available inventory.

---

Utilizing Precedents from the Past:

In post-war decades “fast” precedents to create fixed roof housing was often in mobile home accommodation. In costal British Columbia it was “tiny housing” in logging and fishing camps up and down the coast (see attachment).

An Opportunity to be Visionary:

Returning to the Roots

Create housing that allows independence, pride, and mutual neighbourly support. The “Haven” in a well-considered manner provides that opportunity.

---

Support to work with Municipal staff to advance this discussion is requested.

Yours,



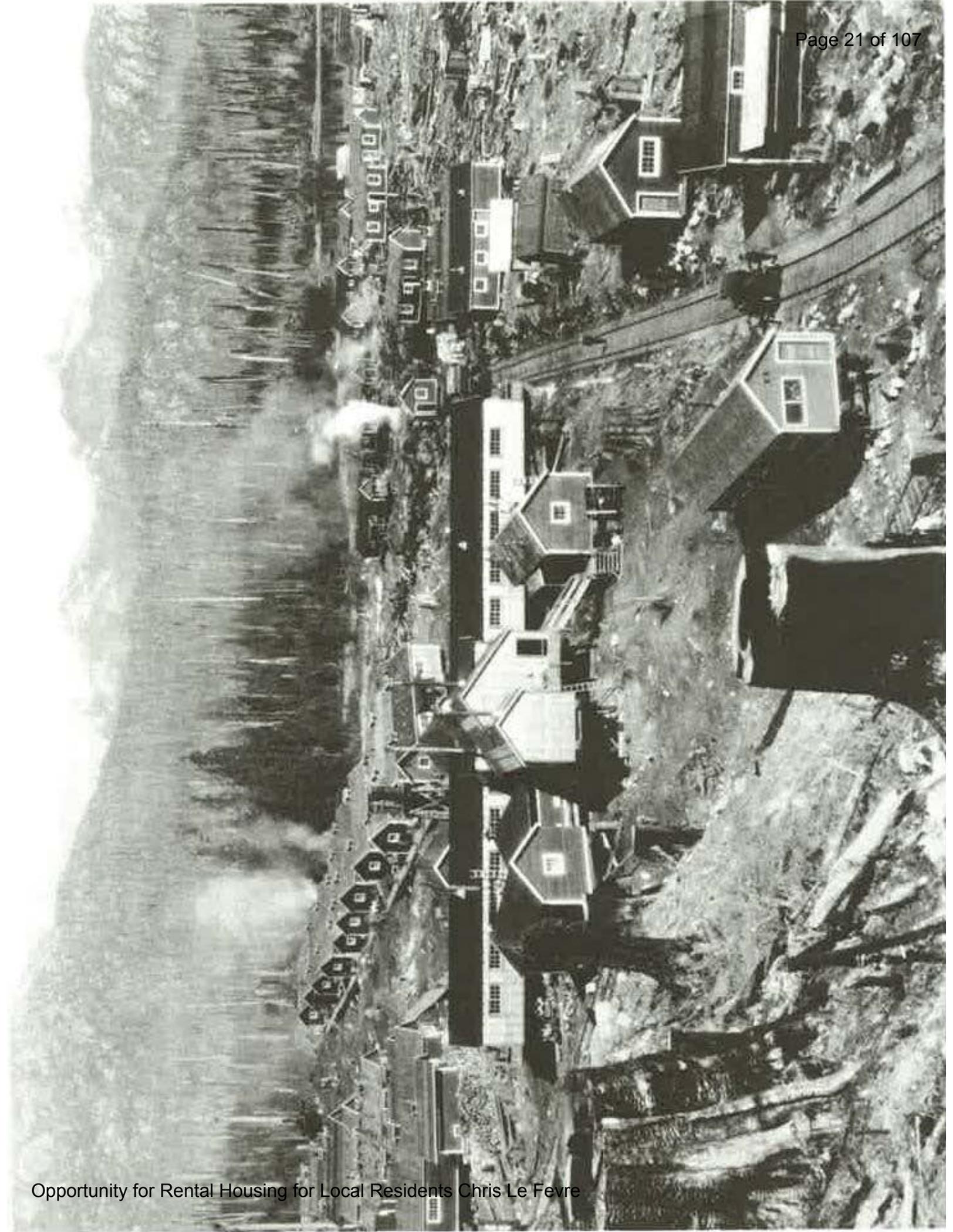
Chris Le Fevre

/enc.

cc. Mark Boysen

Bruce Greig

John Towgood  
Judy Gray  
Guthrie Le Fevre  
Doug Cole, Weyerhaeuser





2/14/2018

# FEASIBILITY STUDY

# “Haven” - Tiny Houses, Ucluelet, BC

**Lefevre & Company**  
PRESERVING THE PAST  
BUILDING THE FUTURE

## FEASIBILITY STUDY | "Haven"-Tiny Houses, Ucluelet, BC

### CONTENTS

- 1.0 The Site
- 2.0 Tiny House Proposal
- 3.0 Summary of Development Statistics
- 4.0 Site Development  
Appendix (Drawings)

### CONTACT

LeFevre & Company Property Agents Ltd.  
 530 Herald Street  
 Victoria, British Columbia  
 V8W 1S6  
 (250) 380.4900 Office  
 (250) 386.8608 Fax  
[lefevre@lefevregroup.com](mailto:lefevre@lefevregroup.com)  
<http://www.lefevregroup.com>

Draft: April 25, 2018

*The cover sheet illustrates a typical view of Tiny Houses, Type A and B. Location of this can be seen on page 4, Site Plan.*

*The drawings and art work are subject to Copyright, and may not be reproduced without prior agreement of Kevin Cloughton, and Aspire Custom Designs Ltd.*



# 1.0 THE SITE

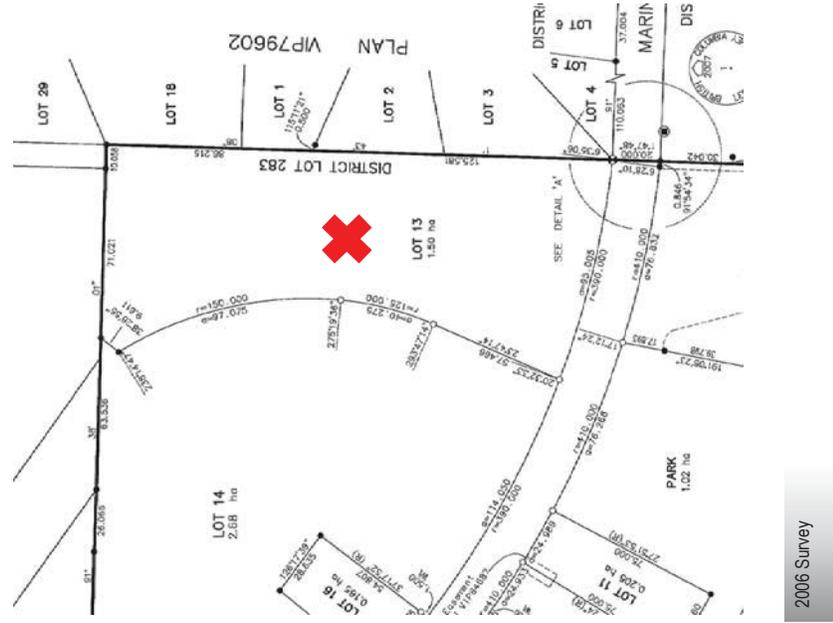
LEGAL DESCRIPTION: Lot 13, DL 283, Clayoquot District, Plan VIP84686, Marine Drive, Ucluelet

The site is shown with an X opposite and is owned by Weyerhaeuser and subject to a Master Development Agreement with the Municipality. They have provided a "letter of intent" with LeFevre & Company as a basis upon which a sale could occur. LeFevre & Company are to prepare a concept which is included in this Feasibility Study upon which both parties will promote the proposal to the Municipality.

The topic site is described in the Zoning Bylaw (October 2017) as intended "...for affordable housing (which may include some of [sic] all of the density bonusing component of the CD-5A Subzone Lot 3 development)." This is noted in further detail in the Zoning Bylaw under paragraph CD-5C.1.2 (October 2017, pages B-107 to B-106).

The site currently has no buildings on it, and has been used by the forestry industry with drainage channels constructed together with a "forestry road" to the south end of the site.

The proposal by LeFevre & Company and Weyerhaeuser is to provide a "Tiny House" development in the form of Affordable Housing for rent on the site—described on page 3 of this document.



## 2.0 TINY HOUSE PROPOSAL

The Tiny House proposal for Lot 13, Marine Drive, Ucluelet, BC is intended to be the equivalent to Affordable Housing (AH) which the Municipality describes in its Zoning Amendment Bylaw No. 1214, 2017. AH credits may apply to areas outside of the immediate topic site.

The Tiny House movement is a general description for an architectural and social approach that advocates living simply, in small houses, and at lower cost.

The proposal is that a Tiny House development illustrated opposite will help satisfy the local need for more affordable rental accommodation. Phase 1 will extend over the south half of the Site.

The housing units are shown in approximate detail (plans and elevations) in the Appendix to this document. They are centred around a "green" area, with interconnecting walkways leading to an Amenity Building (with laundry and meeting room), and central car park. Some Units have the option for a vegetable garden. Two Units can be "barrier-free" with ramp, and adjacent to vehicle parking. Vehicle drop-off/pick-up areas are located in various locations. "Car-share", taxi and bicycle are to be encouraged.

The Tiny Houses (details shown in Appendix) could be constructed off site to equivalent Building Code standards under CSAZ240 or CSA A277, or, on site to British Columbia Building Code regulations.



### 3.0 SUMMARY OF DEVELOPMENT STATISTICS

**3.0 General**  
 The proposed Development Statistics generally satisfy all details of the Development Area #3, CD-5C Plan updated October 2017/Zoning Amendment Bylaw No. 2014.

**3.1 Lot size (CD-3A.2)**

Total Lot Area	1.5 ha (3.7 acres)
Approx. Lot Area Phase 1	0.75 ha (1.85 acres)
Lot Frontage	95 m (312 ft)

**3.2 Density**

Total and Phase 1 Density	60 dwellings per ha (24 per acre)
Maximum FAR	n/a
Phase 1 Maximum Lot Coverage*	11%

\*Includes 25 Tiny Houses and Amenity Building

**3.3 Gross Floor Area (CD-3A.4)**

Principal Building	n/a
Accessory Building	93 m <sup>2</sup> (1,000 ft <sup>2</sup> )

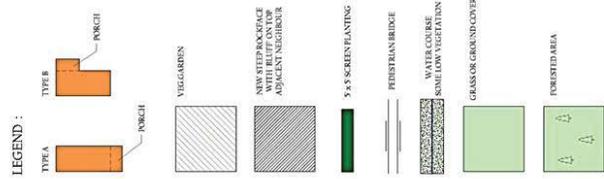
**3.4 Minimum Setbacks**

	Front Yard	Rear Yard	Side (Interior)	Side (Exterior)
Principal	8 m (26 ft)	8 m (26 ft)	8 m (26 ft)	8 m (26 ft)
Accessory	7.5 m (25 ft)	5 m (16.5 ft)	5 m (16.5 ft)	5 m (16.5 ft)

In addition, 10 m (33 ft) minimum yard setback applies to all lot lines abutting a single family dwelling lot. (Note: the Site Plan is to scale with exception of east boundary setback not drawn to scale at 7.5 m.)

**3.5 Maximum Height**  
 As per CD-5C.6 Maximum Height

**3.6 Parking**  
 Whilst "car -share", taxi and bicycle are to be strongly encouraged, vehicle parking is provided at 0.6 per Unit.



# 4.0 SITE DEVELOPMENT



EXISTING SITE CONDITIONS

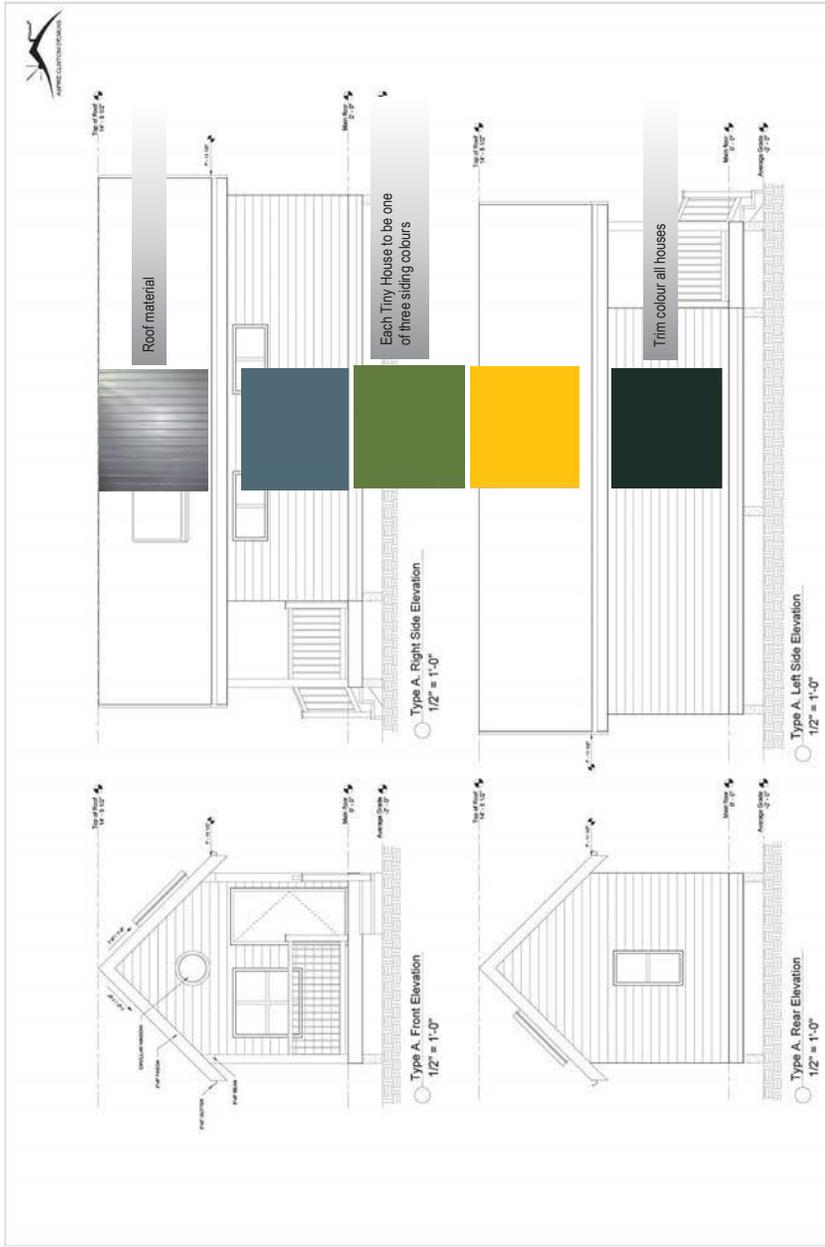


PROPOSED SITE CONDITIONS

Retain native plants, install boardwalks



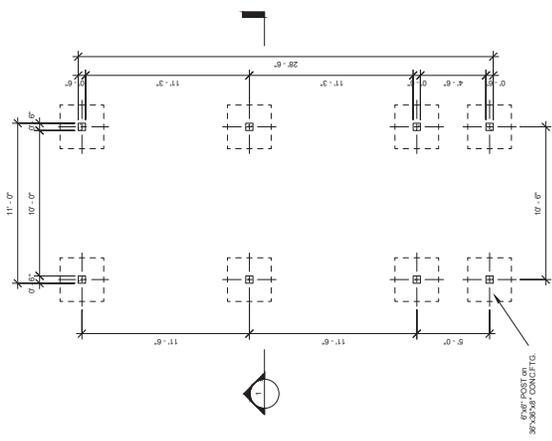
Provide opportunity for vegetable gardens (including deer-fencing) for some tenants



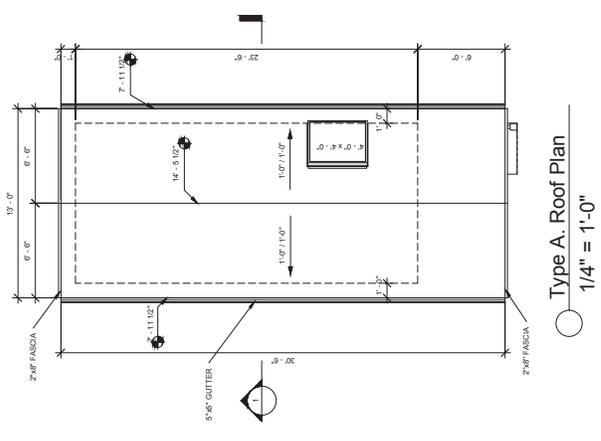
## APPENDIX

Drawings show all the buildings proposed in plan and elevation form.  
The dimensions indicated are approximate.

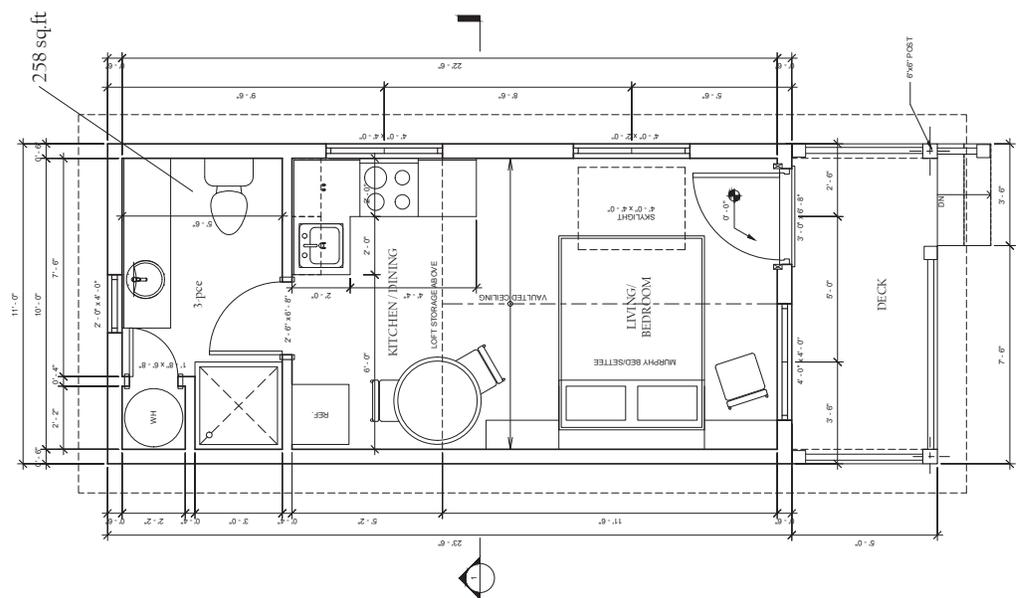
Note that the skylight to the Units is shown in an  
incorrect location. It is to be located over the storage loft.



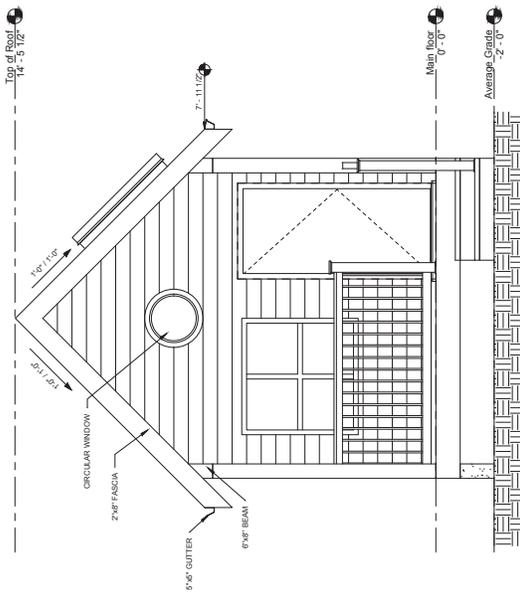
Type A. Foundation Plan  
1/4" = 1'-0"



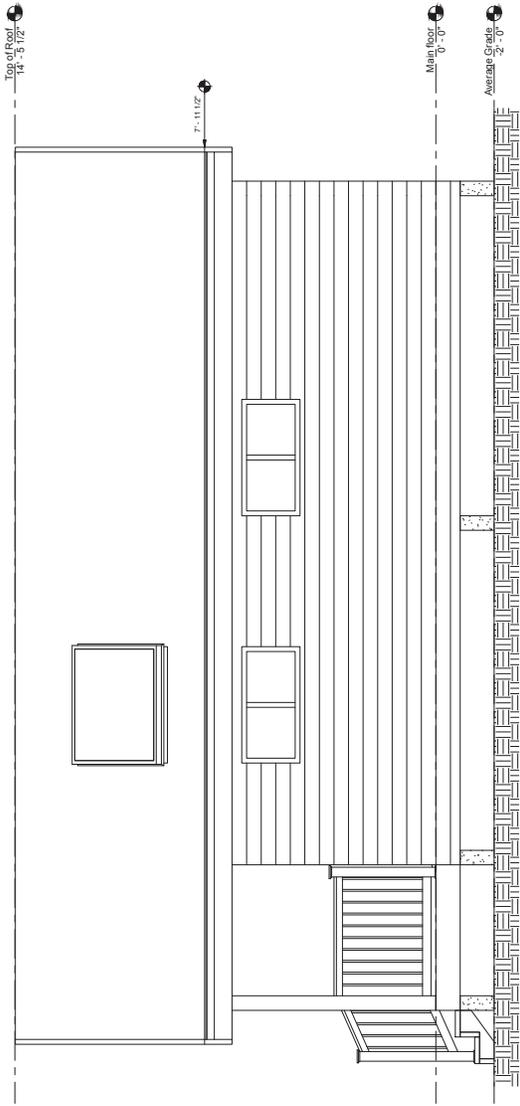
Type A. Roof Plan  
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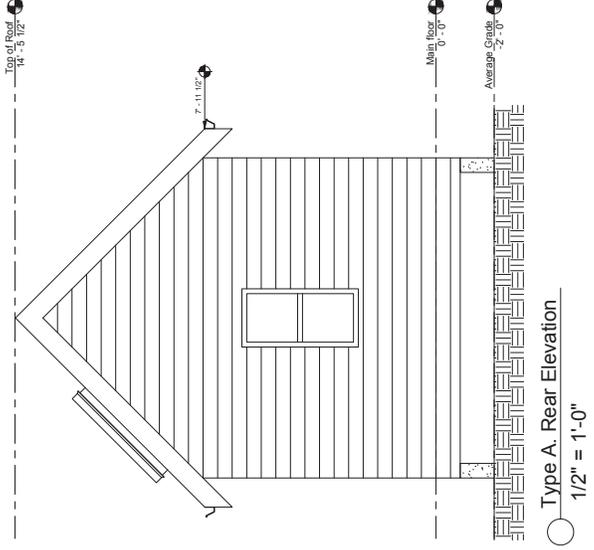
Type A. Main Floor Plan  
1/2" = 1'-0"



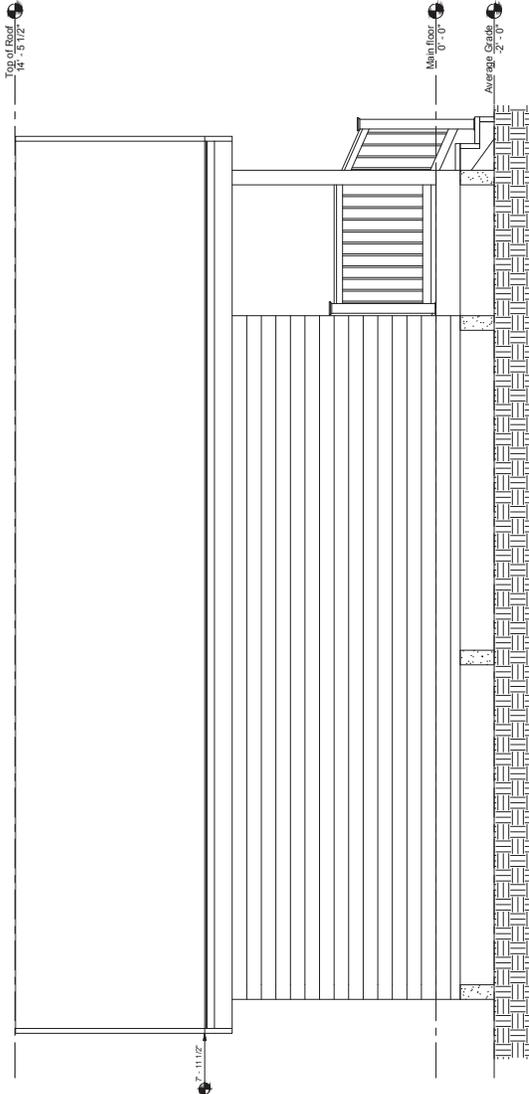
○ Type A. Front Elevation  
1/2" = 1'-0"



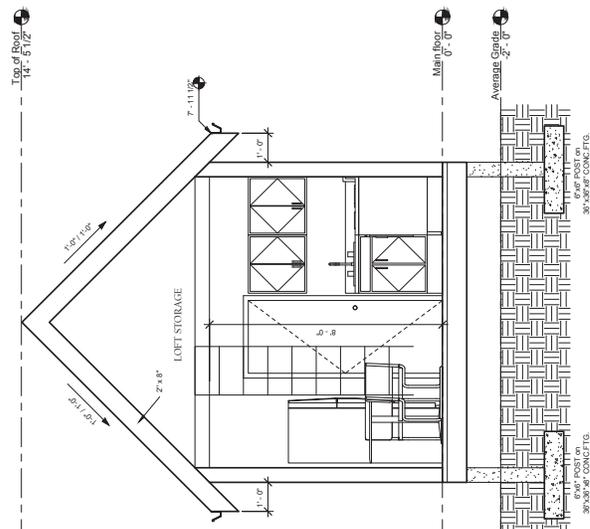
○ Type A. Right Side Elevation  
1/2" = 1'-0"



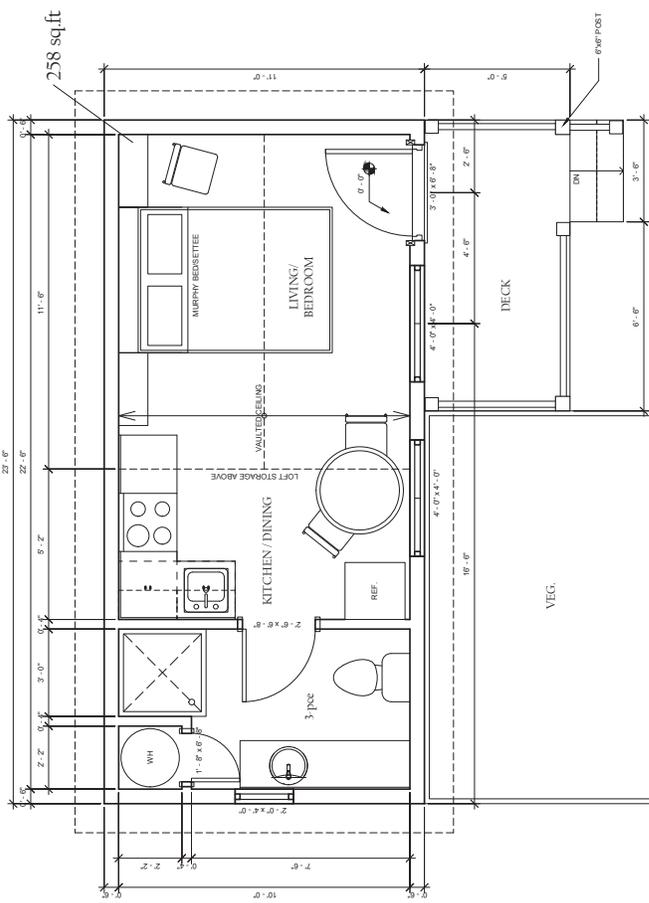
○ Type A. Rear Elevation  
1/2" = 1'-0"



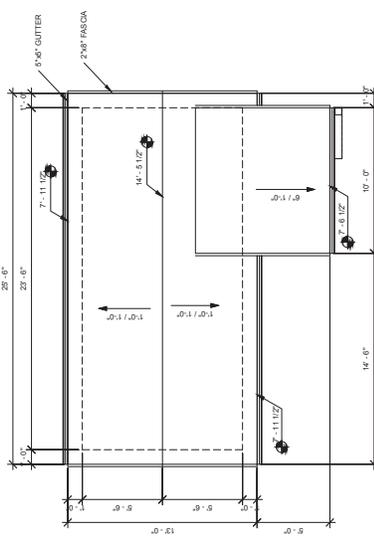
○ Type A. Left Side Elevation  
1/2" = 1'-0"



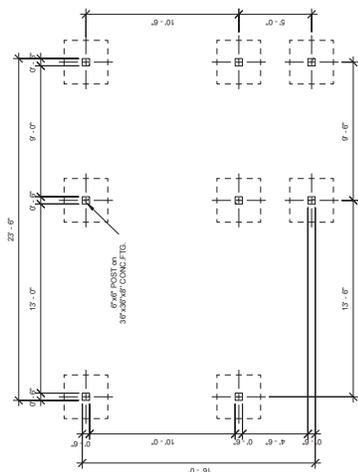
○ Type A. Building Section  
 1/2" = 1'-0"



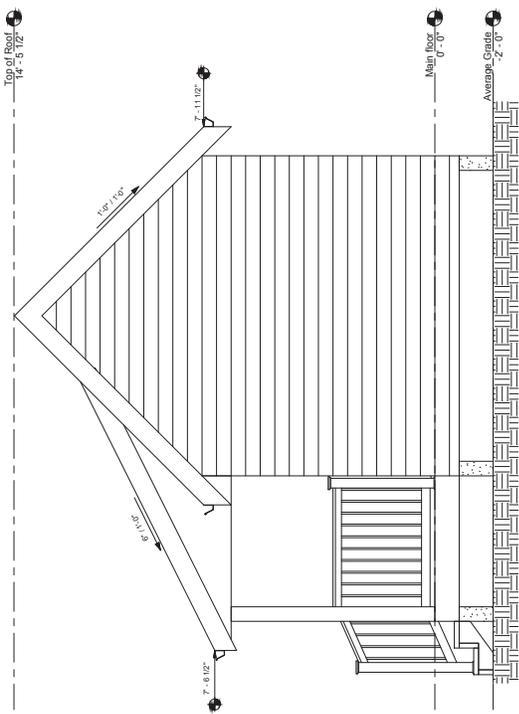
Type B. Main Floor Plan  
1/2" = 1'-0"



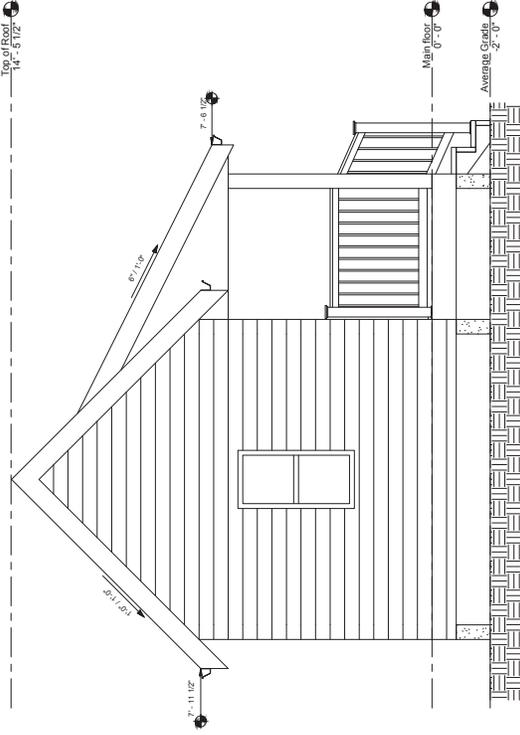
Type B. Roof Plan  
1/4" = 1'-0"



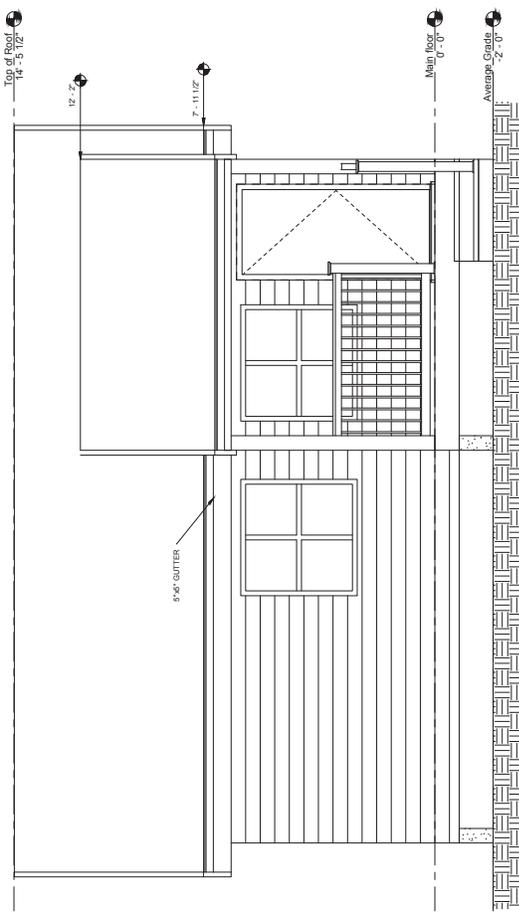
Type B. Foundation Plan  
1/4" = 1'-0"



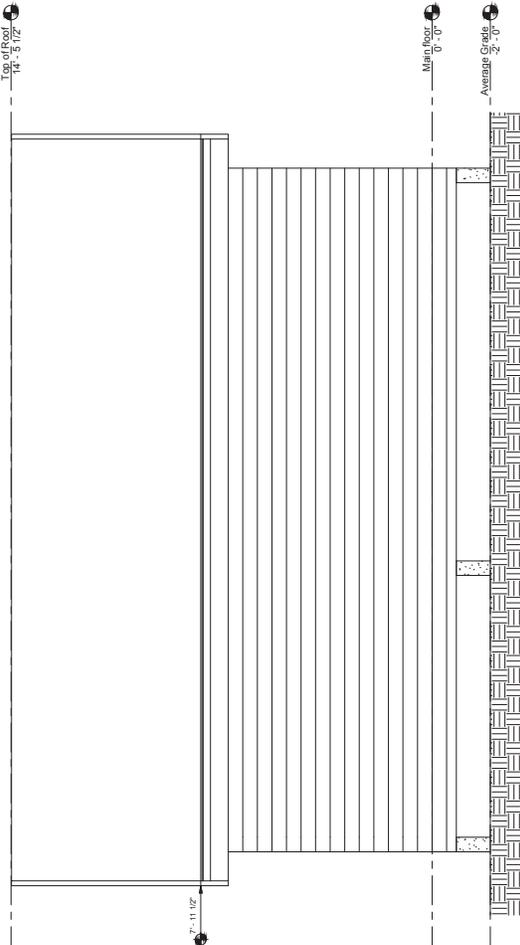
Type B. Right Side Elevation  
1/2" = 1'-0"



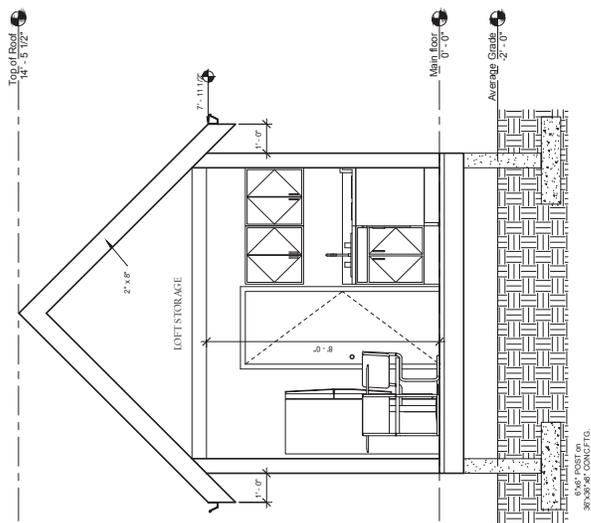
Type B. Left Side Elevation  
1/2" = 1'-0"



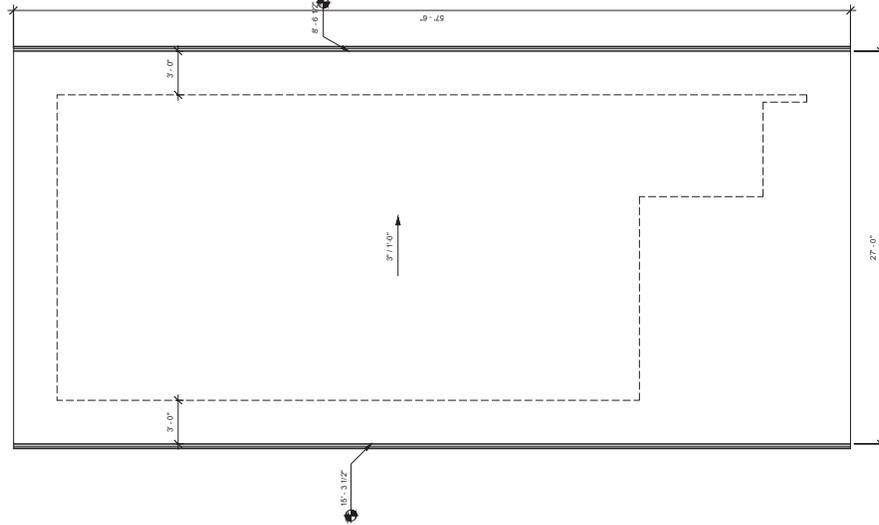
Type B. Front Elevation  
1/2" = 1'-0"



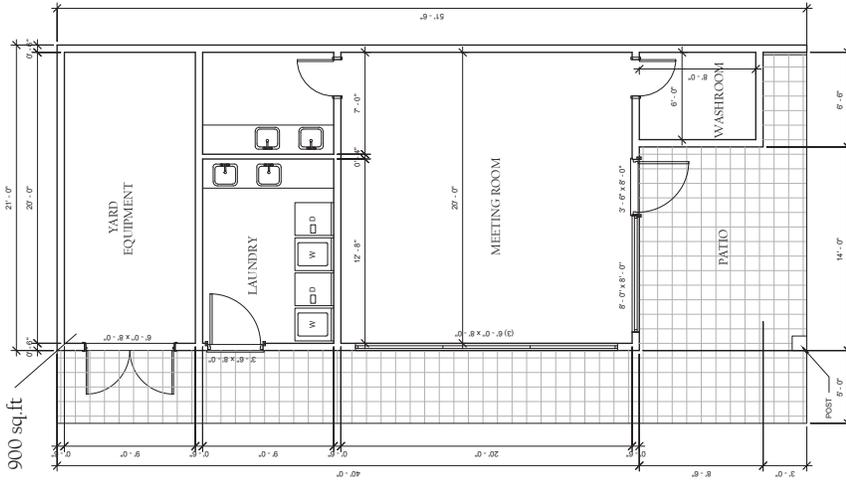
Type B. Rear Elevation  
1/2" = 1'-0"



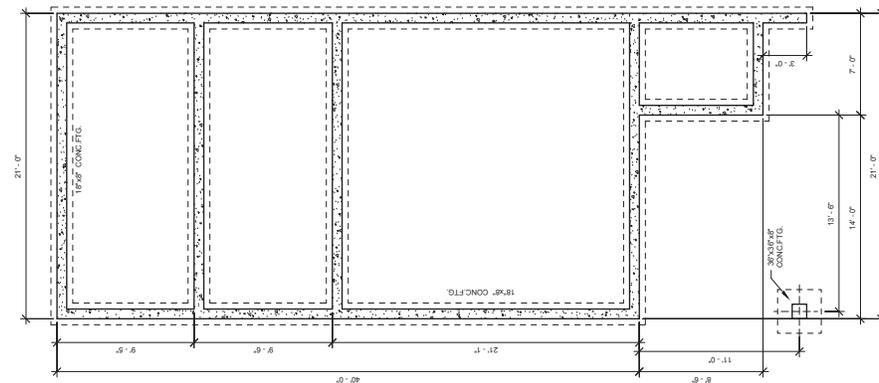
○ Type B. Building Section  
1/2" = 1'-0"



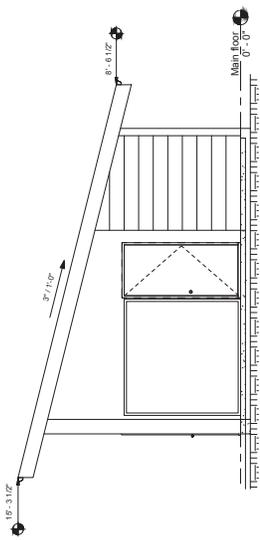
○ Accessory Building. Roof Plan  
1/4" = 1'-0"



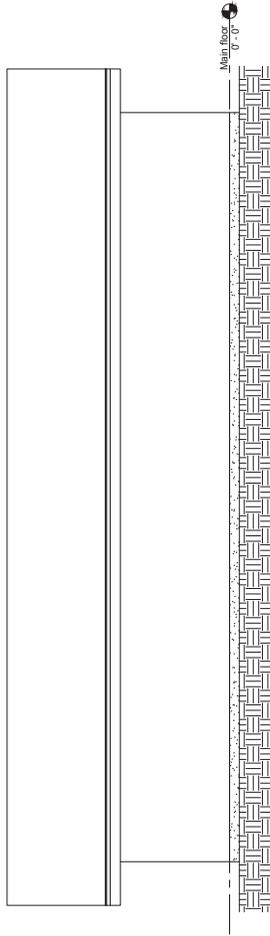
○ Accessory Building. Floor Plan  
1/4" = 1'-0"



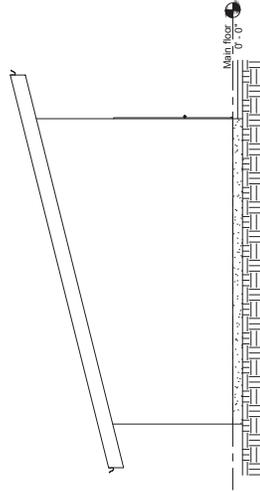
○ Accessory Building. Foundation Plan  
1/4" = 1'-0"



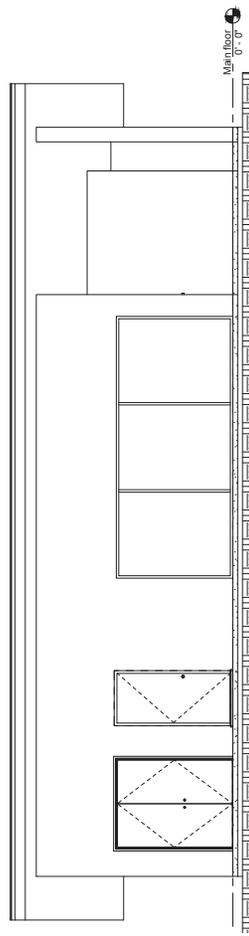
○ Accessory Building, Front Elevation  
1/4" = 1'-0"



○ Accessory Building, Right Side Elevation  
1/4" = 1'-0"



○ Accessory Building, Rear Elevation  
1/4" = 1'-0"



○ Accessory Building, Left Side Elevation  
1/4" = 1'-0"

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**Subject:** Join Us for a Regional Housing Discussion  
**Attachments:** Regional Housing Gathering.docx

**From:** Alberni Clayoquot Health Network  
**Sent:** May-14-18 1:43 PM  
**Subject:** Join Us for a Regional Housing Discussion

Good Afternoon ACRD Community Leaders and Housing Staff,

The Alberni Clayoquot Health Network would like to invite your community to discuss housing as a region this June. Communities in the ACRD are facing challenges around housing affordability and availability. While our community's needs may be varied there is a wealth of knowledge to be gleaned and shared through an exploration of our current situations, priorities and ways forward.

We would like to invite leadership and staff from the communities of the ACRD for a half day discussion to:

- Unpack the issues;
- Learn from local communities successes and best practices;
- Identify and prioritize shared areas of focus to strengthen regional advocacy and support.

### **Who**

We have sent out invitations to Elected Leadership and staff with a housing mandate in the ACRD. Ideally we would love to at least one elected representative and one staff representative.

### **What**

Attached you will find an agenda for the day, we have prepared a PowerPoint template to guide the conversation and will be asking each community to prepare 4 quick slides addressing their communities:

- Top 3 priorities;
- Challenges;
- Solutions/ways forward;
- And wish list.

### **When**

We have selected 4 dates which align with other regional meetings that bring many of our communities together. Please indicate via the doodle link when would work best for you and your staff - <https://doodle.com/poll/act7h355wtm33ax4>

### **Where**

We have access to the ACRD Board Room at 3008 5th Ave, Port Alberni, BC. We will update the venue if this space becomes too small for our discussion.

**Please respond by May 23rd, we will be sending out the updated invitation with date and PowerPoint by May 25th.**

Look forward to hearing from you.

Regards

Marcie DeWitt  
Coordinator  
Alberni Clayoquot Health Network  
[achn@acrd.bc.ca](mailto:achn@acrd.bc.ca)  
250.726.5019

Find out more online - check out our NEW [website](#), sign up for our [newsletter](#) or 'Like' us on [Facebook](#)

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# REGIONAL HOUSING GATHERING AGENDA

## INTENT

Communities in the ACRD are facing challenges around housing affordability and availability. While our community's needs may be varied there is a wealth of knowledge to be gleaned and shared through an exploration of our current situations, priorities and ways forward.

We would like to invite leadership and staff from the communities of the ACRD for a half day discussion to:

- Unpack the issues;
- Learn from local communities successes and best practices;
- Identify and prioritize shared areas of focus to strengthen regional advocacy and support.

## AGENDA

Welcome and Introductions

Regional and Community Data Review

- Living Wage
- 2015 Census
- BC Stats

Discussion

- Current community housing priorities
- Top three priorities
- Top three challenges

Breaking Down the Challenges

- Current opportunities
- Best practices
- Partnerships and collaborations

Priority Setting

- What are other communities doing well?
- Where can we increase information sharing?
- Where can we unite our voice to bring forward regional priorities?

Discussion Summary and Next Steps

Closing

## CURRENT SITUATION/AREAS OF FOCUS

### HOUSING STOCK

Affordability – supporting, recruiting and retaining population

Vacation rentals, AirBnB, Absentee homeowners

Market and Rental housing

Supported housing, social issues and homelessness

### POLICY, BEST PRACTICES AND CHALLENGES

Municipal Policy, OCP's and Bylaw

Development and community amenities

Interventions and partnerships

### OPPORTUNITIES

Municipal vs Non profit vs Provincial/Federal

Identify shared priorities

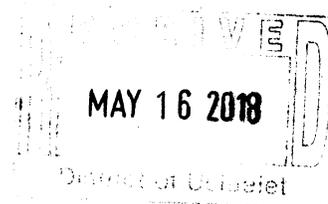
Review upcoming opportunities

Identify areas to develop



# coastal family

## RESOURCE COALITION



Dear service providers, local leaders and decision-makers, and community members:

You are invited to the 8th biennial Coming Together Forum in Ucluelet on May 31, 2018.

The Coming Together Forum is an initiative of the Coastal Family Resource Coalition which takes place every second year. The event is a regional forum for service providers, decision makers, and community to plan on the future of child, youth, senior/elder, and family services on the West Coast.

This year the Coming Together Forum will include a series of presentations, small break-out sessions, and large group discussions about regional health needs and priorities, service integration efforts, and planning for next steps and implementation.

A full agenda will be released soon. But until then, here is a sneak peek:

- Opening and Welcoming Prayer
- Presentation from Dr. Paul Hasselback, our Chief Medical Health Officer on West Coast Health Status and Health Services Utilization data
- Break-out sessions on: Early Nutrition and The First 2000 Days, Trauma-informed Practice, Culture and Healing, and Transportation on the West Coast

This is a free event, but please register online or RSVP to Faye Missar ([coordinator@coastalcoalition.ca](mailto:coordinator@coastalcoalition.ca)) or Brooke Wood ([literacy@coastalcoalition.ca](mailto:literacy@coastalcoalition.ca)) or by calling 250-725-2219.

Thank you and take care,

Faye Missar, Community Developer, Coastal Family Resource Coalition  
Brooke Wood, Literacy Coordinator, Coastal Family Resource Coalition





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# Ucluelet Secondary School

May 14, 2018

Mayor Dianne St. Jacques  
District of Ucluelet  
Box 999  
Ucluelet, B.C. V0R 3A0

Dear Mayor St. Jacques:

The Class of **2018** and the staff of Ucluelet Secondary School would be pleased if you would honor us with your presence and give greetings at our Commencement Ceremony scheduled for **Saturday, June 16, 2018 at 2:00 p.m.** in our gymnasium.

Please advise us at your earliest convenience regarding this invitation.

Sincerely,

Ms. Carol Sedgwick  
Principal



File: 1610.00

May 17, 2018

BC Municipalities

VIA Email

Dear Mayor and Council:

**Re: Provincial Employer Health Tax**

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At its May 14, 2018 Regular Council meeting, the Council for the City of Langley considered a report from the City's Director of Corporate Services regarding the Province's announcement that it will be implementing, commencing January 1, 2019, an employer health tax to replace the Medical Services Plan premiums that individuals currently pay. The report is enclosed for reference.

Council subsequently passed the following resolution:

**WHEREAS** the Province of BC has introduced an Employer Health Tax (EHT) in the form of a new 1.95% payroll tax starting January 1, 2019 in order to replace the Medical Service Plan (MSP) premiums which will not be fully phased out until January 1, 2020;

**WHEREAS** in 2019, the City of Langley will be required to pay approximately \$236,000 for the EHT in addition to the \$55,000 for the MSP which will require a 1.0% property tax increase to fund the additional costs;

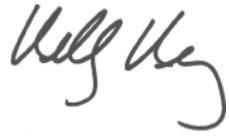
**WHEREAS** the EHT will transfer the tax burden from individuals to businesses causing unintended consequences on the local taxpayers as the primary source of revenue for local governments is through property taxation;

**THEREFORE BE IT RESOLVED THAT** the Province of BC exempt local governments, regional districts and school boards from the imposition of the EHT to lessen the financial burden on local taxpayers, especially those that are on fixed incomes.

Council further resolved:

**THAT** correspondence be sent to all BC municipalities urging each municipality to write to the provincial government requesting the elimination or reduction of the newly implemented Employer Health Tax.

Yours truly,  
CITY OF LANGLEY



Kelly Kenney  
Corporate Officer

Enclosure



## REPORT TO COUNCIL

To: **Mayor Schaffer and Councillors**

Subject **Provincial Employer Health Tax**

Report #: 18-29

File #: 1610.00

From: Darrin Leite, CPA, CA

Doc #: 156637

Date: May 7, 2018

### RECOMMENDATION:

THAT Council endorse the following motion to be sent to the Provincial government to amend the implementation of the Employer Health Tax:

**WHEREAS** the Province of BC has introduced an Employer Health Tax (EHT) in the form of a new 1.95% payroll tax starting January 1, 2019 in order to replace the Medical Service Plan (MSP) premiums which will not be fully phased out until January 1, 2020;

**WHEREAS** in 2019, the City of Langley will be required to pay approximately \$236,000 for the EHT in addition to the \$55,000 for the MSP which will require a 1.0% property tax increase to fund the additional costs;

**WHEREAS** the EHT will transfer the tax burden from individuals to businesses causing unintended consequences on the local taxpayers as the primary source of revenue for local governments is through property taxation;

**THEREFORE BE IT RESOLVED THAT** the Province of BC exempt local governments, regional districts and school boards from the imposition of the EHT to lessen the financial burden on local taxpayers, especially those that are on fixed incomes.

### PURPOSE:

The City of Langley is expressing concern on behalf of the local property taxpayers about the implementation of a new payroll tax being introduced by the Province of British Columbia.



To: Mayor Schaffer and Councillors  
Date: May 7, 2018  
Subject: **Provincial Employer Health Tax**  
Page 2

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**POLICY:**

None.

**COMMENTS/ANALYSIS:**

The Provincial government announced that they will be implementing, starting January 1, 2019, an employer health tax to replace the Medical Services Plan premiums that individual's currently pay. The UBCM surveyed local governments in British Columbia to determine what the impact of the new 1.95% payroll tax would have. The City of Langley is significantly impacted.

In 2017, the City paid \$110,000 for MSP premiums and the payment reduced in half to \$55,000 in 2018. However, in 2019, the EHT will cost the City approximately \$236,000 in addition to the \$55,000 MSP premiums that will not be fully eliminated until January 1, 2020. The City will have to pass on this new financial burden to the taxpayers in the City resulting in a 1% property tax increase in order to fund the additional cost.

The City of Langley believes it is unfair to be required to pay both the EHT and MSP premiums in 2019, the transition year, until the MSP premiums are fully eliminated in 2020. In addition, it is a concern when an increase in property taxes is being required to fund provincial healthcare services.

**BUDGET IMPLICATIONS:**

The City's expenses will increase to \$291,000 in 2019 from the \$55,000 spent in 2018 on MSP premiums. This \$236,000 will require a 1% property tax increase to balance the budget.

**ALTERNATIVES:**

Forgo the opportunity to write a letter to the Province to express the concern over the implementation of the new EHT.



To: Mayor Schaffer and Councillors  
Date: May 7, 2018  
Subject: **Provincial Employer Health Tax**  
Page 3

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Respectfully Submitted,



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Darrin Leite, CPA, CA  
Director of Corporate Services

Attachment(s): UBCM Employer Health Tax Impact on Local Government Survey  
Results and Analysis

**CHIEF ADMINISTRATIVE OFFICER'S COMMENTS:**

I support the recommendation.



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Francis Cheung, P. Eng.  
Chief Administrative Officer

# Employer Health Tax Impact on Local Governments

## Survey Results and Analysis

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Union of BC Municipalities

May 2018

## **Introduction**

The Province of British Columbia’s 2018/19 – 2020/21 Budget and Fiscal Plan includes a commitment to eliminate Medical Services Plan (MSP) premiums and fund this change through the implementation of an employer health tax (EHT). Since local governments are subject to this proposed tax, the Union of BC Municipalities (UBCM), with support from the British Columbia Government Finance Officers Association, surveyed local government financial officers in April of 2018 to better understand the impact of the EHT on local government finance. The data from the survey provided the basis for this report.

## **Local Government Finance**

Local governments have a limited revenue base that relies heavily on property taxation<sup>1</sup>. While the property tax provides revenue stability and predictability, it does not fairly distribute costs across income levels, placing an undue share on lower and middle income British Columbians. Local governments are also subject to significant external cost drivers due to decisions made by other orders of government. In recognition of both current and projected stresses, BC local governments have called for a joint review of the local government finance system.<sup>2</sup> One of the objectives of such a review is to prevent the property tax becoming unaffordable for a greater number of British Columbians.

## **UBCM Employer Health Tax Survey**

77 respondents participated in the UBCM survey, representing just over 40% of local governments in British Columbia. Respondents varied in population from 107 (Village of Zeballos) to 631,406 (City of Vancouver). The survey solicited information on local government costs for employee MSP premiums and estimated EHT costs for the period 2017-2020. This data is provided in the Appendix to this report.

## **Employer Health Tax and Local Government**

In 2017, all but one of the 77 survey respondents paid some portion of employee MSP premiums. For unionized employees, employer-paid MSP contributions are a negotiated benefit and vary from contract to contract. Local governments may

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<sup>1</sup> Union of BC Municipalities, *Strong Fiscal Futures: A Blueprint for Strengthening BC Local Governments’ Finance System* (2013), 18.

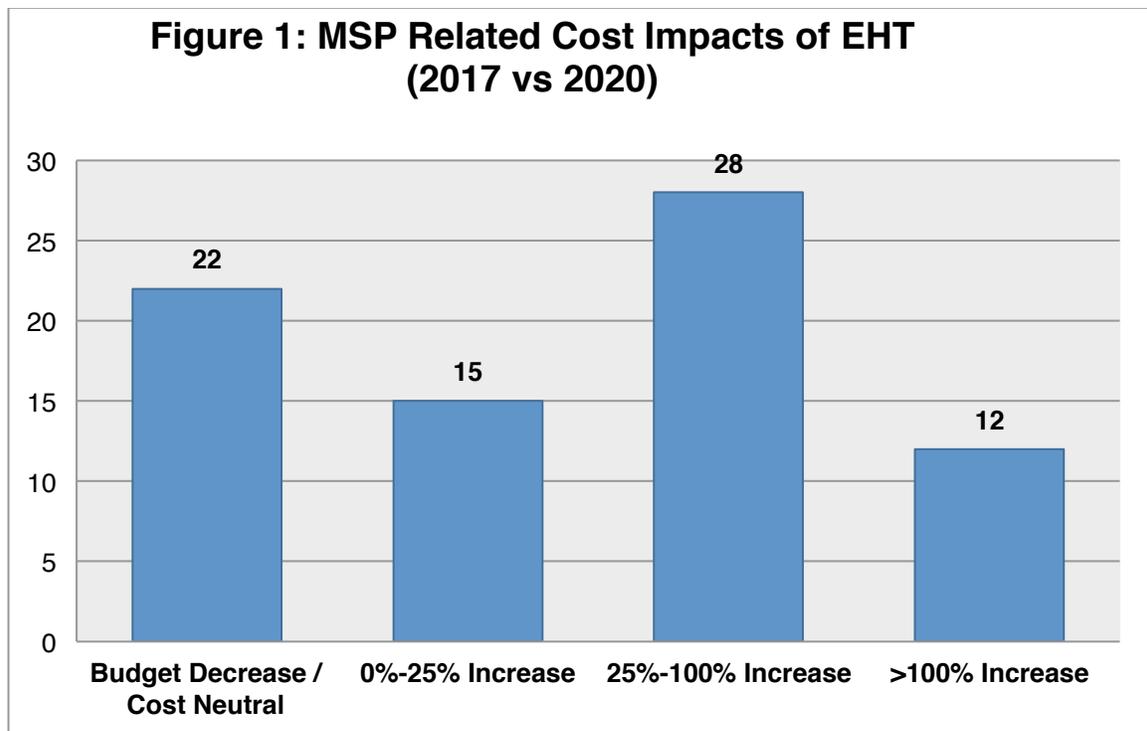
<sup>2</sup> Union of BC Municipalities, *Local Government Finance Policy Paper* (2013).

also pay a portion of MSP premiums for exempt staff, although this too is a matter of local determination.

The employer health tax will be imposed upon businesses and organizations in accordance with the size of their payroll. Businesses and organizations with payrolls less than \$500,000 will be exempt from the EHT. The tax rate will start at 0.98 percent for annual payrolls in excess of \$500,000 and will gradually increase to 1.95 percent for payrolls greater than \$1,500,000 per year.

Due to differences such as population served, the degree of contracting out, and levels of service, local government payrolls vary in size from hundreds of thousands to hundreds of millions. As a result, the impact of EHT implementation on local governments varies considerably (Figure 1).

Taking into account the elimination of MSP premiums effective January 1, 2020, 29% of respondents indicated cost reductions or cost neutrality as a result of EHT implementation relative to 2017 MSP premium costs. Correspondingly, 71% respondents indicated increased costs in relation to EHT implementation in comparison to 2017, with 36% of respondents indicating increases of 25-100% and 15% indicating increases greater than 100%.

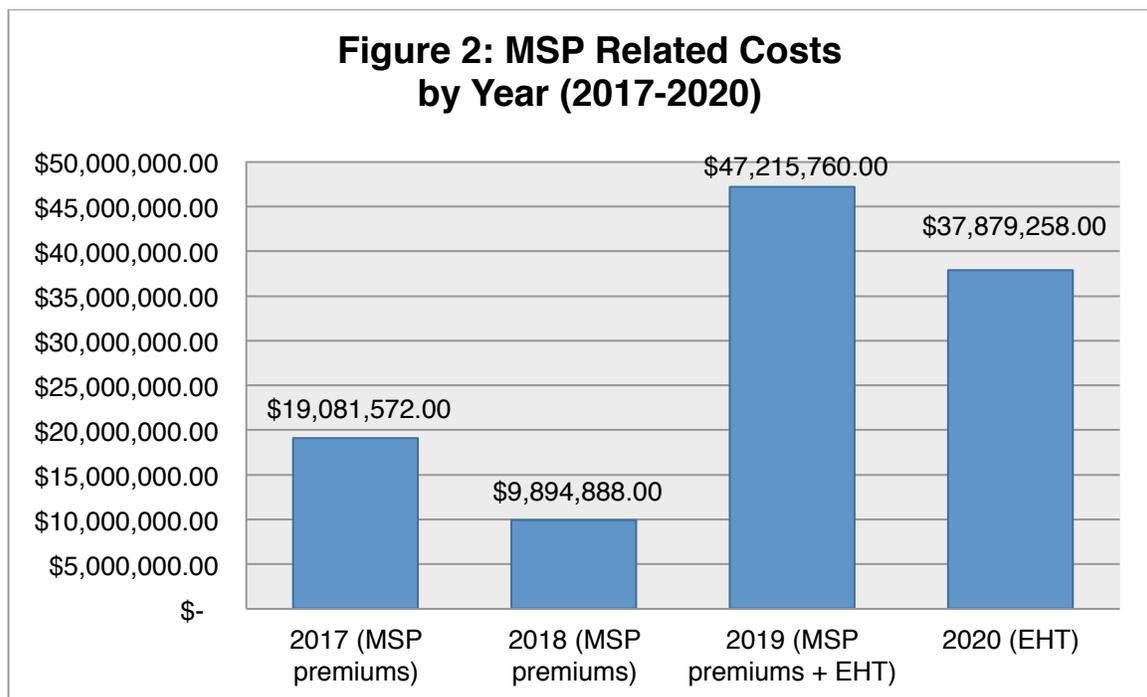


*Source: UBCM survey (77 of 189 local governments)*

Another way of analyzing the survey data is to consider the impact on local government as a sector. As a group, the 77 communities that contributed to the survey will see its MSP related costs double between 2017 and 2020 as a result of the EHT (Figure 2).

The survey responses also demonstrate that the provincial government decision to reduce MSP premiums by 50% effective 2018 provided significant cost savings for local governments that paid some portion of employee MSP premiums. This relief was effectively eliminated by the introduction of EHT. The transition year of 2019, in which MSP premiums are retained while the EHT is phased in, will also create an extraordinary single year increase in which MSP related costs will more than quadruple for the respondents.

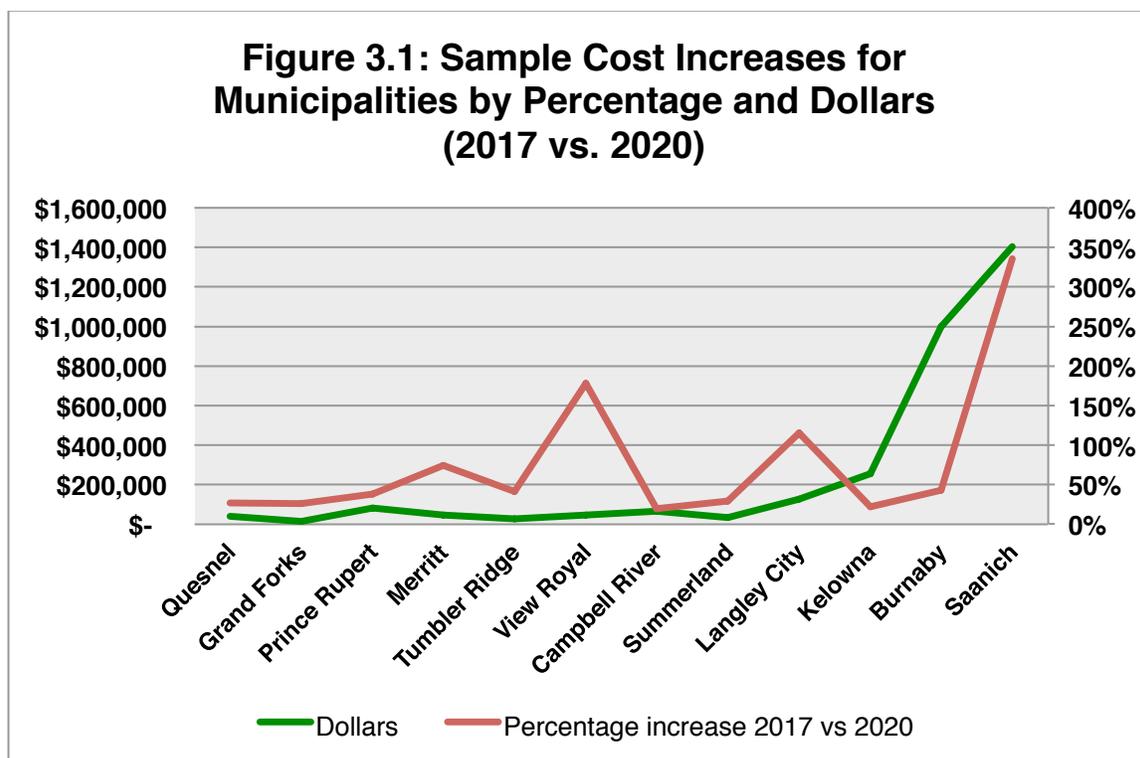
Given that UBCM's survey data reflects information for 40% of BC local governments, the actual increase in for the entire local government sector in 2019 and beyond resulting from EHT implementation are greater than indicated by our survey.



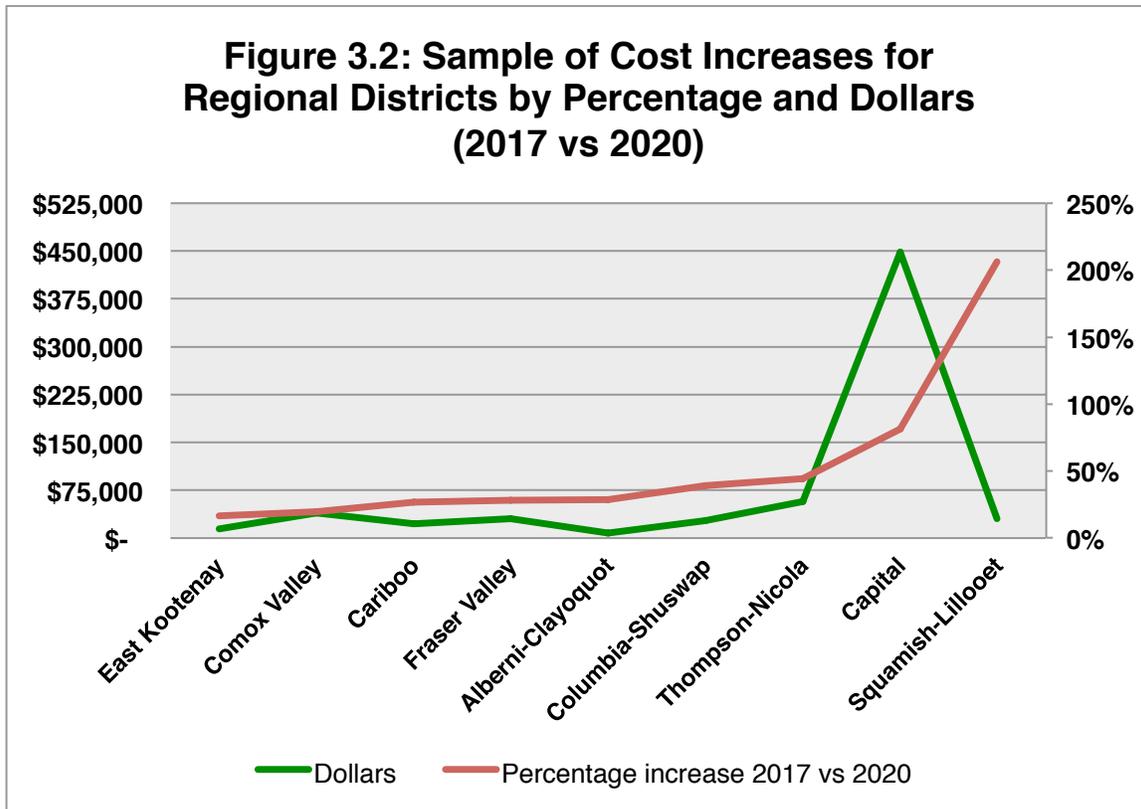
*Source: UBCM survey (77 of 189 local governments)*

While 21 respondents will see a net cost savings by 2020 through the implementation of EHT, the savings will be modest for most of this group. Conversely, for communities facing cost increases due to EHT implementation, the increases are dramatic. Increased employee MSP related costs for

communities like Vancouver, Saanich, Victoria, and Burnaby will run into the millions. Excluding these four communities, the majority of local governments with populations greater than 50,000 will also see significant impacts, with an average MSP related cost increase of \$631,500, or a budget increase of 92% from 2017 to 2020. Figure 3.1 demonstrates the range of cost increases due to the EHT for a sample of municipalities based on a comparison of 2017 and 2020 MSP related costs.

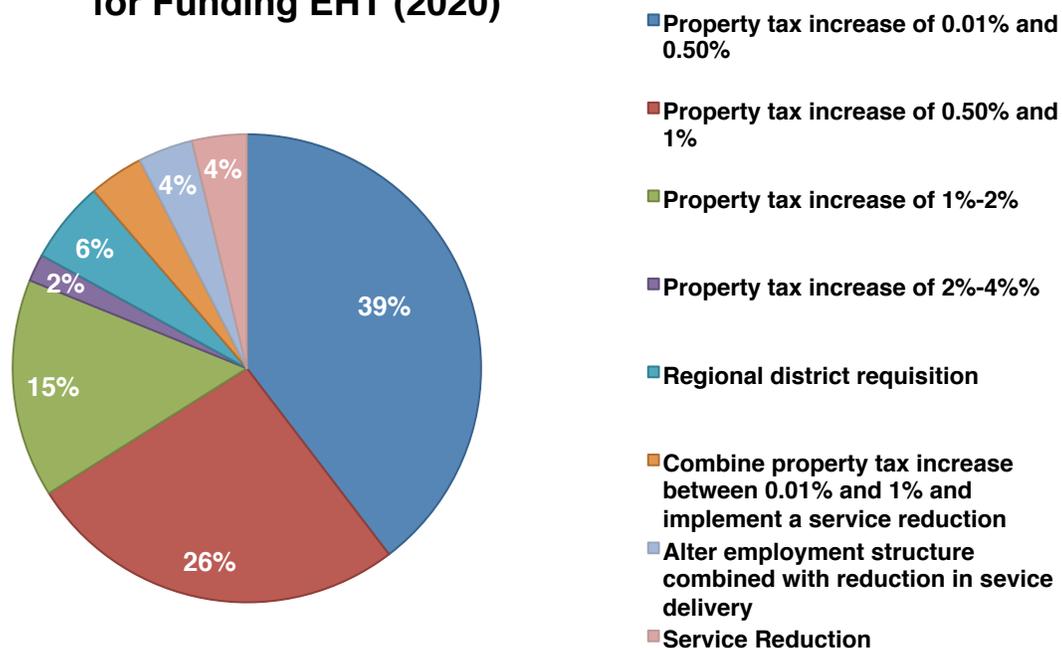


Local government costs will be further increased when the effect of regional districts is factored in (Figure 3.2). Regional districts cannot collect taxes directly from residents, and instead rely on a requisition that is submitted to the Ministry of Municipal Affairs and Housing and direct billing of municipalities. Regional districts that see a net increase in costs as a result of EHT implementation may choose to fund this increase through its requisition, thus further increasing the impact of the EHT on taxpayers in municipalities and electoral areas within the regional district.



Local governments that have a MSP related cost increase due to the EHT will need to consider how best to fund the change. As indicated in Figure 4, these Councils and Boards will face a choice of reducing services, increasing property taxation, or a mixture of both. The majority of respondents have indicated that these options involve some form of property tax increase, with 15% indicating that such increases are likely in the range of 1-2%.

**Figure 4: Local Government Options for Funding EHT (2020)**



### ***Case Study: District of Saanich***

The proposed employer health tax will have significant budget implications for the District of Saanich. The estimated cost for Saanich in 2019 during the transitional year of EHT implementation is \$1.78 million for the new tax plus \$209,000 for employee MSP premiums. These costs will be distributed between the general fund (property taxation) and the sewer and water utilities (user fees). The general fund portion equates to a 1.3% property tax increase. In subsequent years, the tax will rise in step with collective agreement settlements that are currently 2% to 2.5%. Saanich Council will be faced with a choice of increasing taxes, reducing services, or a combination of the two. Budget reductions implemented after the 2008 economic downturn have left few options remaining.

If the assumption is that the increase should be managed through operating budget reductions, the impact translates into a reduction of at least 15 positions and therefore impactful reductions in service levels. Alternately, capital funding could be reduced moving backwards on a decade of Council commitment to achieve sustainable funding levels for infrastructure replacement.



“Saanich cannot manage a 1.3% property tax increase from this additional expense through simple ‘belt tightening’. We would have to amputate a limb.”  
Paul Thorkelsson, CAO

The impact on Saanich property owners could be compounded with increased levies for the Capital Regional District and Hospital District, BC Assessment, and BC Transit who would also be subject to the employer health tax and facing the same challenges to fund it.

The impact on Saanich’s medium to large business property owners is twofold as they face paying the EHT directly on top of any property taxation increases that may be implemented. An option is to put the burden solely on residential properties, but this is likely to meet strong resistance as 92% of Saanich’s assessment base is residential and due to low non-market revenue in recent years, annual tax increases are trending over 3%.

Employer-paid MSP premiums are a negotiated benefit. Implementation of this tax applied will remove the ability for Saanich to negotiate this benefit as part of collective bargaining. Where property tax currently funds only a small portion of the premiums for some staff, a shift to the health tax confers a considerable benefit without any bargaining and passes the cost on to Saanich property owners.

### **Conclusion**

The introduction of the employer health tax will lead to increased Medical Services Plan related costs for a considerable portion of the local government sector. While a small portion of local governments will see reduced MSP related costs once the EHT is implemented, the savings for most of these communities are negligible. Conversely, the cost impacts for some larger communities are considerable. Based on the survey information provided to UBCM, Medical Services Plan related costs for respondents would double between 2017 and 2020. On a one-time basis, due to implementation of the EHT while MSP

premiums are still in place, MSP related costs for respondents would quadruple between 2018 and 2019.

Given that the communities most impacted tend to be larger population centres, it is safe to conclude that the implementation of the EHT will lead to property tax increases for the majority of British Columbia's population. This will have a particular impact on the private sector, since businesses that are already paying the EHT directly will likely face increased property taxes as well.

Due to the extent of these impacts, many local governments are questioning a tax policy that results in the funding of a provincial service (healthcare) through property taxation.

**Appendix A – Survey Results: Medical Services Plan (MSP) Related Costs by Year**

Local Government	2017 (MSP Premiums)	2018 (MSP Premiums)	2019 (MSP Premiums + Employer Health Tax)	2020 (Employer Health Tax)
Alberni-Clayoquot RD	\$26,625.00	\$19,000.00	\$52,600.00	\$34,300.00
Anmore	\$16,050.00	\$8,100.00	\$17,500.00	\$9,400.00
Ashcroft	\$19,912.00	\$10,000.00	\$20,000.00	\$10,000.00
Belcarra	\$10,502.00	\$5,252.00	\$11,421.00	\$6,169.00
Burnaby	\$2,302,000.00	\$1,086,000.00	\$4,400,000.00	\$3,300,000.00
Campbell River	\$336,211.00	\$340,000.00	\$562,300.00	\$400,800.00
Capital RD	\$552,000.00	\$271,000.00	\$1,271,000.00	\$1,000,000.00
Cariboo RD	\$83,000.00	\$41,500.00	\$141,500.00	\$105,000.00
Chase	\$14,550.00	\$8,550.00	\$24,462.00	\$15,912.00
Columbia-Shuswap RD	\$69,746.00	\$35,000.00	\$130,000.00	\$96,900.00
Colwood	\$78,225.00	\$39,113.00	\$170,000.00	\$130,000.00
Comox Valley RD	\$202,282.00	\$220,000.00	\$337,900.00	\$241,500.00
Courtenay	\$188,000.00	\$92,250.00	\$317,250.00	\$225,000.00
Creston	\$45,000.00	\$22,500.00	\$75,500.00	\$54,000.00
Dawson Creek	\$195,825.00	\$100,850.00	\$352,315.00	\$259,009.00
Duncan	\$45,600.00	\$22,500.00	\$75,577.00	\$54,000.00
East Kootenay RD	\$84,038.00	\$42,018.00	\$139,919.00	\$97,901.00
Elkford	\$40,472.00	\$20,250.00	\$79,868.00	\$60,810.00
Enderby	\$15,075.00	\$7,500.00	\$22,575.00	\$15,075.00
Fort St. John	\$265,266.00	\$127,800.00	\$524,366.00	\$406,480.00
Fraser Valley	\$106,500.00	\$53,000.00	\$189,500.00	\$136,500.00
Gold River	\$24,500.00	\$14,000.00	\$45,200.00	\$31,200.00
Grand Forks	\$52,000.00	\$26,000.00	\$64,000.00	\$65,500.00
Harrison Hot Springs	\$20,775.00	\$12,060.00	\$25,000.00	\$12,500.00
Invermere	\$34,875.00	\$17,100.00	\$53,560.00	\$36,460.00
Kaslo	\$12,150.00	\$6,300.00	\$12,500.00	\$6,301.00
Kelowna	\$1,151,000.00	\$575,520.00	\$1,955,520.00	\$1,407,600.00
Kent	\$33,750.00	\$16,875.00	\$88,407.00	\$71,532.00
Keremeos	\$14,400.00	\$7,200.00	\$18,600.00	\$11,600.00
Ladysmith	\$85,397.00	\$42,683.00	\$150,331.00	\$107,648.00
Lake Country	\$97,875.00	\$55,350.00	\$163,400.00	\$107,648.00
Langley District	\$630,500.00	\$386,000.00	\$1,666,000.00	\$1,300,000.00
Langley City	\$110,000.00	\$55,000.00	\$291,000.00	\$236,000.00
Lantzville	\$21,150.00	\$11,250.00	\$31,996.00	\$21,161.00
Logan Lake	\$24,300.00	\$12,150.00	\$42,650.00	\$31,000.00
Lytton	\$8,100.00	\$4,050.00	\$9,048.00	\$4,998.00

Maple Ridge	\$350,000.00	\$175,000.00	\$875,000.00	\$700,000.00
McBride	\$6,390.00	\$6,300.00	\$6,300.00	-
Merritt	\$62,452.00	\$31,225.00	\$138,027.00	\$108,938.00
Metchosin	\$13,320.00	\$6,660.00	\$21,012.00	\$14,636.00
Mission	\$268,000.00	\$134,000.00	\$499,650.00	\$365,650.00
Nakusp	\$25,200.00	\$12,600.00	\$27,600.00	\$15,225.00
New Denver	\$3,600.00	\$1,800.00	\$7,427.00	\$5,739.00
New Hazelton	\$9,000.00	\$4,500.00	\$10,311.00	\$6,012.00
New Westminster	\$706,200.00	\$363,150.00	\$1,817,450.00	\$1,483,400.00
North Cowichan	\$222,500.00	\$112,500.00	\$405,000.00	\$298,350.00
Oak Bay	\$167,099.00	\$83,550.00	\$451,004.00	\$367,454.00
Okanagan-Similkameen RD	\$125,000.00	\$65,000.00	\$180,000.00	\$120,000.00
Oliver	\$42,000.00	\$22,000.00	\$61,000.00	\$41,000.00
Peace River RD	\$52,885.00	\$30,000.00	\$74,709.00	\$48,165.00
Penticton	\$380,704.00	\$190,352.00	\$594,853.00	\$404,501.00
Port Alice	\$13,538.00	\$6,770.00	\$13,026.00	\$6,381.00
Port Coquitlam	\$340,000.00	\$170,000.00	\$785,000.00	\$630,000.00
Port McNeill	\$9,900.00	\$4,950.00	\$15,453.00	\$10,503.00
Port Moody	\$254,480.00	\$130,000.00	\$715,000.00	\$600,000.00
Prince George	\$667,358.00	\$333,679.00	\$1,678,291.00	\$1,371,504.00
Prince Rupert	\$213,000.00	\$107,000.00	\$394,000.00	\$293,000.00
Quesnel	\$152,000.00	\$76,000.00	\$268,660.00	\$192,660.00
Radium Hot Springs	\$12,600.00	\$6,300.00	\$13,300.00	\$7,000.00
Saanich	\$417,420.00	\$208,710.00	\$1,989,410.00	\$1,820,000.00
Sidney	\$90,990.00	\$47,970.00	\$142,970.00	\$97,000.00
Sooke	\$54,975.00	\$36,000.00	\$114,000.00	\$78,000.00
Squamish	\$237,033.00	\$121,000.00	\$440,828.00	\$326,548.00
Squamish-Lillooet RD	\$14,659.00	\$7,500.00	\$51,293.00	\$44,888.00
Summerland	\$111,450.00	\$55,700.00	\$197,200.00	\$144,300.00
Sunshine Coast RD	\$334,000.00	\$160,096.00	\$415,856.00	\$255,760.00
Thompson-Nicola RD	\$129,150.00	\$65,000.00	\$251,405.00	\$186,405.00
Trail	\$87,600.00	\$43,800.00	\$76,200.00	\$32,450.00
Tumbler Ridge	\$63,923.00	\$44,775.00	\$133,509.00	\$90,198.00
Ucluelet	\$38,301.00	\$21,600.00	\$57,395.00	\$36,511.00
Vancouver	\$5,000,000.00	\$2,500,000.00	\$17,500,000.00	\$15,000,000.00
Vernon	\$436,635.00	\$220,000.00	\$668,500.00	\$448,500.00
Victoria	\$800,000.00	\$400,000.00	\$2,300,000.00	\$1,900,000.00
View Royal	\$25,200.00	\$13,000.00	\$81,000.00	\$70,000.00
Warfield	\$6,900.00	\$3,450.00	\$8,950.00	\$5,500.00
Williams Lake	\$113,059.00	\$56,530.00	\$199,706.00	\$143,176.00
Zeballos	\$5,400.00	\$2,700.00	\$2,700.00	-

# Service Canada



## UCLUELET Mobile Outreach Site

### Where?

Ucluelet Community Centre  
500 Matterson Drive  
Ucluelet, B.C.

## UCLUELET Services Mobiles Occasionnels

### Lieu

Ucluelet Community Centre  
500 rue Matterson  
Ucluelet, (C.-B.)

### When?

Monday May 28, 2018 10:30am - 2:30pm

### Quand?

Lundi le 28 Mai, 2018 10h30 – 14h30

### Services :

Employment Insurance  
Social Insurance Number  
Old Age Security  
Canada Pension Plan  
Passport (Review only)

### Services :

Assurance-Emploie  
Numéro d'Assurance Social  
Sécurité de la Vieillesse  
Régime de Pensions du Canada  
Passeport (Révision seulement)

*People serving people*

*Au service des gens*



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**Subject:** \$10M INVESTMENT IN ICET ADDS FOCUS ON TECHNOLOGY AND INNOVATION SECTORS FOR THE ISLAND AND SUNSHINE COAST

**From:** Island Coastal Economic Trust

**Sent:** May-09-18 10:12 AM

**Subject:** \$10M INVESTMENT IN ICET ADDS FOCUS ON TECHNOLOGY AND INNOVATION SECTORS FOR THE ISLAND AND SUNSHINE COAST



## **\$10M INVESTMENT IN ICET ADDS FOCUS ON TECHNOLOGY AND INNOVATION SECTORS FOR THE ISLAND AND SUNSHINE COAST**

Wednesday, May 9, 2018

COURTENAY – A Provincial investment of \$10 million dollars will support the Island Coastal Economic Trust (ICET) for the next five years, allowing the organization to continue its economic diversification work, and add programs that focus on technology and innovation as key sectors for the region.

ICET’s strategic direction over the past ten years has been around support for tangible and effective economic development initiatives in the Island and Coast region. Project investments have leveraged hundreds of millions of dollars in additional funding, spurring growth and development in key industries and strengthening communities of all sizes.

“On behalf of the Board of Directors and the communities of our region, I’d like to thank the Province of B.C. for its ongoing support and this significant reinvestment in our operations,” said ICET Chair and Mayor of Duncan, Phil Kent. “We’ve had great success in our first decade, building the foundation for a diverse and sustainable economy. We now have a unique

opportunity to build on that success, by fostering and integrating innovation into our existing economy, and supporting emerging sectors such as tech."

In response to extensive regional consultations which identified gaps and needs, ICET has redeveloped its flagship infrastructure funding program to include new funding streams designed to support a broader range of innovation across all sectors of the economy.

"This provincial funding supports the Island Coastal Economic Trust to help communities in the region grow and thrive," said Minister of Jobs, Trade and Technology Bruce Ralston. "With this funding, the trust will help develop successful projects like the Deep Bay Marine Centre where they are pioneering new technologies and innovations for the shellfish aquaculture industry, and the Campbell River Broadband Network which provides local businesses with affordable high-speed internet."

The Innovation Infrastructure funding stream will support economic diversification with 'bricks and mortar' projects focused on the adoption of new technologies, advancing applied research and development or increasing the level of innovation, productivity and competitiveness in key economic sectors.

The Innovation Support stream of the program will provide funding for program-based or virtual initiatives which pioneer 'new ways of doing things' to enable business and industry to seize innovation opportunities, adapt to rapid change or use technology to support increased productivity and competitiveness.

"These new supports are designed to support innovation leadership," said ICET CEO Line Robert. "This region is home to thought leaders and creative, forward-looking organizations. Together, we can drive the concerted change needed to be relevant in the new economy," said Robert.

More information about the Economic Infrastructure and Innovation program is available at: <http://www.islandcoastaltrust.ca/economic-infrastructure-program/forms-guidelines>. The next application intake dates for 2018 are in late May and early November.

### **About the Island Coastal Economic Trust**

Created and capitalized by the Province of BC, the Island Coastal Economic Trust has been at the forefront of economic diversification, planning and regional revitalization for the past eleven years.

ICET is independently governed by a Board of Directors and two Regional Advisory Committees which include more than 50 locally elected officials, MLAs and appointees from the Island and Coast. This exceptional team of leaders collaborate to set regional priorities and build vital multi-regional networks.

Through a community centered decision-making process, more than \$50 million in funding has been approved for over 180 economic infrastructure and economic development readiness projects. These investments have leveraged over \$270 million in new investment into the region creating more than 2500 construction phase jobs and 2600 long term permanent jobs.

A full overview of ICET can be found at [www.islandcoastaltrust.ca](http://www.islandcoastaltrust.ca).

-end-

**For further information:**

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Island Coastal Economic Trust

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[line.robert@islandcoastaltrust.ca](mailto:line.robert@islandcoastaltrust.ca)

Mayor Phil Kent, ICET Chair

City of Duncan

Tel. 250-709-0186

[mayor@duncan.ca](mailto:mayor@duncan.ca)

PDF Version:



[NR \\$10 reinvestment final 9May2018.pdf](#)

#108 - 501 4th Street - Courtenay, British Columbia - Canada V9N 1H3

[info@islandcoastaltrust.ca](mailto:info@islandcoastaltrust.ca) - 250-871-7797

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## EMIL ANDERSON CONSTRUCTION (EAC) INC.

May 16, 2018

**Re: Hwy 4 Kennedy Hill Safety Improvements  
Traffic Interruptions Update**

Dear Organization,

Here is a brief update on what to expect over the next few weeks at our jobsite:

Date		Road Status
17-May	Thursday	No delays
18-May	Friday	
<b>19-May</b>	<b>Saturday</b>	
<b>20-May</b>	<b>Sunday</b>	
21-May	Monday	
22-May	Tuesday	
23-May	Wednesday	
24-May	Thursday	
25-May	Friday	
<b>26-May</b>	<b>Saturday</b>	
<b>27-May</b>	<b>Sunday</b>	
28-May	Monday	
29-May	Tuesday	
30-May	Wednesday	
31-May	Thursday	
01-Jun	Friday	No delays
<b>02-Jun</b>	<b>Saturday</b>	
<b>03-Jun</b>	<b>Sunday</b>	Likely same schedule as previous week. Update to follow.
04-Jun	Monday	
05-Jun	Tuesday	
06-Jun	Wednesday	
07-Jun	Thursday	
08-Jun	Friday	
<b>09-Jun</b>	<b>Saturday</b>	
<b>10-Jun</b>	<b>Sunday</b>	

Page 1 of 2



## EMIL ANDERSON CONSTRUCTION (EAC) INC.

There is also a traffic advisory hotline, updated daily once we start work, which will provide detailed and up-to-date information to help plan your trip. The number is: **1 855 451-7152**.

Information will also be posted on electronic message boards at either ends of the project and along the Hwy 4 corridor between the west coast and Hwy 19 as well as information posted to **DriveBC.ca**.

For your own safety, it is imperative you respect all construction signage, and stay well clear of any heavy equipment.

We apologize for any inconveniences as a result of this project, but hope you understand that we are working towards a safer highway for all of us.

Further project information is available on the Ministry's project website at [www.gov.bc.ca/highway4kennedyhill](http://www.gov.bc.ca/highway4kennedyhill). Should you have any questions or concerns, you can leave a message on the traffic advisory hotline at 1 855 451-7152.

Sincerely,

Emil Anderson Construction (EAC) Inc.

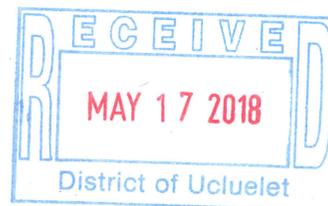
David Gourlay  
EAC Project Coordinator

THE HONOURABLE MOBINA JAFFER, Q.C.  
SENATOR – BRITISH COLUMBIA



SENATE | SÉNAT  
CANADA

L'HONORABLE MOBINA JAFFER, C.R.  
SÉNATRICE – COLOMBIE-BRITANNIQUE



May 3, 2018

Her Worship Dianne St. Jacques  
Mayor for the District of Ucluelet  
PO Box 999  
Ucluelet BC V0R3A0

Dear Madam Mayor,

**RE: Border implications of Bill C-45**

Bill C-45, which will decriminalize and legalize recreational cannabis, will soon be law. However, with this imminent legislation, our constituents will soon be faced with a series of issues at Canada's border with the United States that could have them barred from crossing the border for life.

To ensure that this does not happen to you or our constituents, I have attached an information package which describes the various issues that Canadians may face as they cross the border into the United States after the legalization of recreational cannabis.

Sincerely,

The Honourable Mobina S.B. Jaffer, Q.C.  
Senator for British Columbia



With the upcoming passage of Bill C-45 and the legalization of recreational cannabis, many Canadians could find themselves at odds with American law enforcement as they cross the border. In these cases, they could face heavy penalties- including permanent barring from the country.

Understandably, many Canadians are worried about this, and have a wide variety of concerns about this issue. Over the past month, I have worked in the Senate Standing Committee on National Security and Defence to find answers for these questions, which I will list below, along with relevant excerpts from the committee meetings.

### 1) Should I disclose my previous cannabis use as I cross the border?

One of the major questions that people have been asking about Bill C-45 is whether they should tell the truth or lie about their previous cannabis use after the bill has been passed. However, the best option is simply to not answer at all.

Disclosing your past cannabis usage could be enough to have you barred from the US for life. However, lying to border officials almost always ends with a person's permanent ineligibility if it is discovered, and sometimes even leads to fraud charges! Therefore, the best option for Canadians who have consumed cannabis is to simply withdraw from questioning. While this will likely have them turned away from the border, this is far better than the possible alternative of permanent ineligibility.

**Senator Jaffer:** [...] Your position on whether to disclose cannabis usage differs significantly from our Parliamentary Secretary to the Minister of Public Safety. Unlike the parliamentary secretary, you believe that disclosing past marijuana usage at the port of entry is dangerous and it could have you barred for life.

You gave examples. Of course, if you have just smoked marijuana, that is different. But if I understood you correctly, recreational use some time ago doesn't have to be mentioned. You have also said that if U.S. officials ask Canadians about their past marijuana use, they are not obligated to answer.

Would a Canadian suffer consequences for withdrawing their application for entry at the port of entry if they refuse to answer?

**Mr. Saunders:** The worst thing that can happen, if you don't answer the question, is you can be denied entry. I tell clients you could try back the next day, a week later or a

month later. Chances are you will probably get a different officer who won't ask the same question.

What most people have to understand is not every officer asks this question. It is discretionary. But if you are asked this question, I have always told clients, "You are under no obligation to say yes. It is not a question that is required to be answered at a port of entry."

You are not lying if you say nothing. If you have been charged or convicted of an offence, yes. If you are found in possession of marijuana, yes. But if it's just a random question, I tell clients the worst thing that could happen if you say nothing is just a simple denied entry.

Statements made can also result in you being barred from the United States for life. Therefore, Canadians should be careful about what they state publically—especially on social media. In his testimony, an immigration lawyer by the name of Len Saunders outlined a particularly shocking case:

**Len Saunders, Attorney at Law, The Immigration Law Firm, as an individual: [...]** A great example— I have asked for his permission to tell you his story— is Ross Rebagliati. I'm sure everyone in this room knows who he is. I got a call from Ross just over a year ago. I'm in my late forties, so I watched him win the gold medal 20 years ago in Nagano. When he called me, he said he needed a waiver. I said, "Ross, you have never been convicted of marijuana possession." He said that shortly after the Olympics, when he went on the Jay Leno Show, he admitted to Jay Leno he had smoked marijuana.

So Ross has needed a waiver for the last 20 years. So there's his fee payment, US\$585. That's getting close to C\$1,000. That's what waiver approval looks like. After paying almost US\$600, this is his waiver. It is good for five years.

Most Canadians, when they get a waiver approved after admitting to smoking marijuana, will get a one-year waiver, and then a two-year waiver and maybe a three-year and a five-year waiver. He got a five-year waiver because his issue happened 20 years ago.

So Ross is a great example of someone in the system. He will be in the system requiring a waiver for the rest of his life because he admitted to using marijuana on the Jay Leno Show. That's just the tip of the iceberg on these cases.

**2) Will the legalization of cannabis in Canada protect me from being barred to the US for cannabis-related offences?**

The simple answer to this question is no. While C-45 may legalize cannabis in Canada, this has no effect on American points of entry. This means bringing cannabis over the border, crossing the border while intoxicated, or consuming it in the US is still illegal.

While the legalization of recreational cannabis is a legal landmark in Canada, constituents should not consider this an opportunity to act as they wish. Failing to abide by American law will likely have them barred from the US for life, regardless of its legality here.

Current discussions on pardoning those with drug-related convictions are also unlikely to affect this. US officials mainly focus on your criminal record, regardless of any pardons.

**Senator Jaffer:** [...] I have one question you haven't covered. It wasn't in our transcript, but this is something that is really concerning me. For many years, I represented clients who were convicted for possession, simple possession. I know you don't practise in that field, so, if you're not comfortable commenting on it, let me know. The minister is not going to move to get those convictions set aside as San Francisco is doing or other jurisdictions are doing. I was wondering if you have any comments on that.

**Mr. Waldman:** [...] Canada and the U.S. have a very close information-sharing agreement. When an American official sees a Canadian at the border and swipes his passport, he will be able to get access to his criminal record. Even if there is a simple conviction for possession of marijuana, and even if the official might have been inclined to not ask the question, once he's faced with a conviction, the official will have no choice but to deny the person admission.

I think there are two separate questions here. One is the access that U.S. officials will have to the criminal records of Canadians who are convicted of simple possession and whether they should have or whether there might be a mechanism to purge that from the record. It seems to me that the only way that that might happen would be through some kind of process where people who have been convicted of simple possession get retroactively pardoned.

I would support that, but it's of concern to the issue you brought me here to talk about because, if a person is convicted, the U.S. officials will check the criminal record, the database, see the conviction on the person's criminal record and be forced to bar them admission, even though the activity is now legal in Canada.

There is also little indication that this is about to change. Canada still has yet to enter meaningful discussions with the US to solve this issue.

**Senator Jaffer:** Mr. Waldman, you always make your remarks thoughtfully, saying that our government has to talk to the Americans. As you've set it out, I won't repeat about the monies we spend in the U.S. The challenge that the committee here faces is that when I pushed the official about this, I got a lecture about how we can't tell another country what to do. So what you said, I felt like it was a fait accompli. That's what they said. As you read in the transcript, it said the American government will not change its position, and our officials told me it's not their position to tell another country what to do.

I hear what you say, and obviously the minister is appearing after you, and we will urge him regarding what you are telling us, but that's the challenge we face.

**Mr. Waldman:** I think it's important to distinguish we're not telling the Americans what to do. We're giving the Americans our official governmental position and asking the Americans to take that into account when they deal with Canadian citizens who are seeking to cross the border within the context of Canadians who spend tens of billions of dollars of tourism money in the United States.

We're saying to the Americans, "It's your call what to do, but possession is going to be legal in Canada on this date, and after that we would ask, as a government, that you take into account that it's legal when you deal with Canadians crossing the border." That's all we can do.

### **3) Am I putting myself at risk by going through preclearance?**

Last year, Canada's preclearance policy was updated in a way that could potentially jeopardize travelers. In this new system, travellers have to truthfully answer any question that is asked by a preclearance officer- including questions about cannabis usage.

If they disclose their past use, they put themselves at risk of being barred from the United States for life. However, lying during preclearance can be considered "resisting or willfully obstructing a preclearance officer" which can result in up to two years of imprisonment.

Given that Canadians are left with few options in preclearance proceedings, constituents who have consumed cannabis may wish to go through normal points of entry.

**Senator Jaffer:** My second question has to do with the Preclearance Act. I'm personally very unhappy with what has happened with the Preclearance Act because,

under Bill C-23, travellers must truthfully answer any question that is asked by the pre-clearance officer. That means that Canadians will have to answer truthfully about their cannabis use, despite the fact that they do not have to disclose it at the normal port of entry, meaning if they drive across. But they have to if they go by the airport.

The other part of this, which you are very much aware of, is that it's on our soil, but our RCMP may not be there if there is extensive questioning. I wanted to know how you feel, especially with people who are permanent residents.

**Mr. Waldman:** It will apply also to Canadian citizens. Obviously, I wanted to testify, but I missed the opportunity to testify on the Preclearance Act. I have a lot of concerns about that and precisely about those types of matters because people will now be compellable.

The advice that the immigration officer said — “You don't have to answer the question; you can just turn around and go away” — won't apply at Canadian airports, pursuant to this legislation. They will be compellable, and they will have to answer questions. So it's a bit strange that a Canadian on Canadian soil will be in a weaker position than a Canadian who drives across the border and is on U.S. soil if you travel by car.

So it's a matter for concern. I don't think that, at the time the bill was passed, the drafters of the legislation really contemplated these types of situations. I think it's a big problem, and it exposes some Canadians to a vulnerable position, for sure.

#### **4) Can I consume cannabis in states where it is legalized?**

While many states have legalized the recreational consumption of cannabis, the drug still remains illegal on a federal level under the Controlled Substances Act. In fact, the Act categorizes cannabis as a Schedule 1 drug, the highest possible category in the American legal system.

In other words, consuming cannabis in states where it is legalized can and will get you barred from crossing the border.

**Senator Jaffer:** And the challenge gets even worse, because I live in B.C. When this law goes through, it will be legal in British Columbia. It's legal in Washington state. So for a British Columbian, they think that they are not doing anything wrong. They're going to a state where a certain amount of cannabis is legal, and yet federally it isn't. It's not that easy. People will be confused as to what's happening. I think that there's a lot of work that our government needs to do to protect Canadians.

**Mr. Waldman:** You know, in the same way that there's been a lot of effort about educating people about not taking large amounts of currency across the border, I think the same thing has to happen with Canadians not taking drugs across the border. Even though it's legal in Canada, it's not legal in most contexts to transport marijuana between Canada and the United States after legalization in Canada. Canadians have to

be educated about that, and it has to be made perfectly clear to them that legalization in Canada does not allow you to cross the border.

Maybe it makes sense to put signs up near the border crossings warning Canadians about that. I'm not sure. But there has to be a concerted effort to educate Canadians about what is and is not legal.

### **5) Is the government ensuring that Canadians are informed of these issues?**

Unfortunately, there is little that is currently being done to ensure that Canadians are being informed of these issues, despite the fact that many people could be banned from the United States for life. For now, all that the government has announced is a small information campaign in 2019- a whole year after the bill's passage. Other institutions may have to take up that task.

**Senator Jaffer:** [...] I have not received answers from you on my first question about protecting Canadians. We are going to make it legal to use cannabis here, but we are not telling Canadians that if you cross the border they will have issues. You did say, Mr. Hill, by 2019 you'll have this and by 2019 you'll have that, but this will be law before that. But I don't think you can answer this. We'll just have to get the minister here to answer that. [...]

**Mr. Hill:** Thank you, senator. I'd like to try to explain the communication strategy that is being developed and implemented. With respect to your question, it will be made clear, if it's not clear to date, for Canadians who wish to import any cannabis into the United States, that that is a criminal offence. So entrepreneurs in Canada who are going to be investing and working in the cannabis industry in Canada will understand the domestic legal framework that is being put in place, and they will also understand the implications with respect to the movement of cannabis goods or goods with cannabis in them across the border. It will be made very clear to them that that continues to be criminally prohibited. It continues to be a serious criminal offence to take any amount of cannabis across into the U.S. unless an exception is provided clearly by law.

So we will be doing our utmost to ensure that Canadians understand that so that they do not inadvertently or because of a lack of awareness fall into this unfortunate situation. That is our commitment. That is our objective. We're working in partnership with Transport Canada, Health Canada, Global Affairs, the RCMP, the Public Safety portfolio, to ensure that that communication is comprehensive and timely, so that the information is available before the legislation comes into force. So that is the work we are undertaking.

**Senator Jaffer:** I really appreciate that, and what you are saying gives me some satisfaction, but you're not telling me what you're going to do. I understand you're going to do a campaign. I understand you're going to tell citizens, but by when? We are being pushed to pass this legislation right now. By when are you going to tell Canadians all of that? What is your exact plan?

**Mr. Hill:** We are already communicating to Canadians through, for example, the travel advisory that Global Affairs has on its website. We are already communicating to Canadians through the Canada Border Services Agency website and our interactions with stakeholders and industry and in the not-for-profit sector. So we are already communicating with our stakeholders and partners, and you will see a much more visible communications campaign in the short term, in advance of the legislation coming into force, if it does get Royal Assent.

### **6) How will the emerging cannabis industry be affected by the legalization of cannabis?**

Canadian cannabis businesses-which are currently valued at 37 billion dollars- will likely want to work with their American counterparts in the days to come, and there are a variety of legal ways for it to happen, such as the sale of accessories or pipes. However, due to the strict and vague nature of American law, this could still be considered “association with drug trafficking” which would put employees at risk of permanent barring from the United States.

Given that legal cannabis dispensaries are considered drug traffickers under federal American law, this could also put the families of people working for their Canadian counterparts at risk too. Without serious discussions with the United States, many Canadians working for this burgeoning multi-billion dollar industry could find themselves at risk.

**Senator Jaffer:** [...] I have a question for you, Mr. Railton. In your article that you mentioned, “Marijuana and Immigration,” you state:

Providing a government officer with a “reason to believe” that a noncitizen is associated with drug trafficking, which could include a normal association with state-legal marijuana businesses, is enough to make the noncitizen and even his or her family members inadmissible.

This worries me very much. It’s not just the person; the family could be prohibited from entering the United States. It’s like being guilty by association.

Did I understand your article correctly?

**Mr. Railton:** Thank you. First of all, immigration law is a very complicated area of law. May I just say that in trying to sum up the law of marijuana and immigration in my opening comments, I tried to tap on some of the highlights of different issues. But the article referenced working in a state legal operation. Washington State, for instance, has legalized recreational marijuana. We see folks working at stores, working in the production and working in professional positions associated with the businesses engaged in cannabis. The industry itself is growing in scale, so there is a lot of money and business to be done.

The state governments and the people in the states are subject to federal law, but in the United States, the Department of Justice has somewhat kept a hands-off approach to businesses in the states, such as Colorado, Washington and others that have legalized, while this industry develops. The question here is around somebody working in a Canadian legalized operation where, under the federal law of Canada, marijuana is legalized. That circumstance is a little different than where somebody is working for a state legal operation where there's a conflict of laws with the U.S. federal Controlled Substances Act. In Canada, where cannabis is legalized, I don't think working for a Canadian operation would create a basis for inadmissibility if it were strictly in Canada under a legalized regime. But this is one of the places where there are questions.

Now, if a Canadian business wants to do transboundary business with the United States, that is a problem, and we've seen a variety of situations with it over the last few years, where you have folks in Canada who would like to invest in state legal operations or otherwise get involved in them. When those persons are identified, they run a risk for immigration and inadmissibility. And, yes, the family would be involved in such situations.



Gord Johns  
 MP for Courtenay-Alberni  
 House of Commons  
 Ottawa, ON K1A 0A6

May 14, 2018

Dear Mr. ~~Johns~~, *Gord*,

**RE: Proposed Amphitrite Centre (Closed Amphitrite Coast Guard Building)**

The District of Ucluelet would like to thank you for meeting with Council to discuss the future of the Amphitrite Coast Guard Building located at Amphitrite Point in Ucluelet, BC. Through our conversations with the Fisheries & Oceans Canada, Real Property, Safety & Security Division, our understanding is that the building is slated for final closure in early 2019. The future potential of the building is of great interest to the District as it presents a significant opportunity for benefit to the community of Ucluelet. The District has a primary interest in the building as a community education center that supports academic institutions, local non-profits, and potentially District offices as well. For example, Vancouver Island University has expressed preliminary interest. The building has an excellent blend of learning spaces and private offices that is ideal for an education-based facility. It is also physically located in a prominent tourism location that receives visitors from across Canada and around the world.

The Amphitrite Coast Guard Building was a prominent part of the Ucluelet community for decades as the Marine Communications and Traffic Services (MCTS) Regional Office. In 2014, the federal government made the decision to close of the office eliminating nearly 30 full time positions from the community. Now, with Ucluelet's growing population and economy, there is an opportunity to recapture some of that lost economic activity by considering repurposing of the old building into a centre that could support a range of organizations that align with the future economy of the region.

The District's understanding is that a full condition assessment has been completed by Fisheries & Oceans Canada to ensure the building meets all structural and environmental requirements. If there are any concerns regarding the integrity or condition of the building, the District believes that we can work collaboratively with the federal government in resolving these issues. We look forward to your continued support of this initiative and please let us know if you have any questions of our staff.

Thank you very much for your continued support from our community.

Sincerely,

A handwritten signature in blue ink that reads "Dianne".

Mayor Dianne St. Jacques.

Cc  
 MLA Scott Fraser

District of Ucluelet . Life on the Edge®

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## STAFF REPORT TO COUNCIL

Council Meeting: MAY 22, 2018  
500 Matterson Drive, Ucluelet, BC V0R 3A0

**FROM:** MARK BOYSEN, CHIEF ADMINISTRATIVE OFFICER

**FILE NO:**

**SUBJECT:** JANUARY 23, 2018 TSUNAMI WARNING EVENT REVIEW

**REPORT NO:** 18-44

**ATTACHMENT(S):** APPENDIX A: TSUNAMI WARNING EVENT- ISSUE IDENTIFICATION AND ACTION ITEMS

### **RECOMMENDATION(S):**

1. **THAT** Council receive the January 23, 2018 Tsunami Warning Event Review for information.

### **PURPOSE:**

To provide Council with an update on actions identified following the January 23, 2018 Tsunami Warning Event.

### **BACKGROUND:**

On January 23, 2018, the Ucluelet community experienced a tsunami warning event that, while did not result in any direct impact to the community, tested the emergency systems of the municipality. Following the event, members of the Ucluelet Emergency Network gathered to debrief on the positive actions and opportunities for improvement in the response. Appendix A summarizes opportunities for improvement into three primary areas of concern:

1. Notification delays to the public.
2. Notification delays internally.
3. Emergency reception centre management.

These actions will be addressed in 2018 through a series of supportive actions including:

1. Ucluelet Emergency Network actions through monthly meetings.
2. Two contractor projects, funded by Provincial grants, to update equipment and training for the Emergency Operations Centre (EOC) and the Emergency Social Services (ESS) team.
3. Municipal staff and Fire and the Emergency Services temporary contractor.

**Respectfully submitted:**

Mark Boysen, Chief Administrative Officer

**January 23, 2018 Tsunami Warning Event Council Update**  
**Issue Identification and Action Items**

Appendix A

Issue	Action Items
<p><b>1. Notification Delays to the Public</b></p> <ul style="list-style-type: none"> <li>- Siren not adequate to alert low-lying areas.</li> <li>- Cell phone notification sent late.</li> <li>- Social media communications were not adequate.</li> <li>- Some residents in low-lying areas not receiving door knocks.</li> <li>- Some dwelling street numbers could not be identified.</li> </ul>	<ol style="list-style-type: none"> <li>1. Cell message to public must be made a high priority during alert.</li> <li>2. New sirens should be purchased for the municipality.</li> <li>3. Ensure EOC team contact is a high priority on the EOC event checklist.</li> <li>4. A zone prioritization process is required for door-knocking.</li> <li>5. Social media passwords and messages need to be readily available.</li> <li>6. Street numbers need to be mandatory for all municipal properties.</li> </ol>
<p><b>2. Notification Delays Internally</b></p> <ul style="list-style-type: none"> <li>- Not able to notify EOC team members via cell phone.</li> <li>- Emergency Response Manual does not have updated contact information for EOC team.</li> </ul>	<ol style="list-style-type: none"> <li>7. EOC team support contact must be made a high priority during alert and contact list must be provided.</li> <li>8. Updating the Emergency Response Manual including current contact information and an Event Priority Action Checklist.</li> <li>9. ESS volunteer program needs a reboot and improved engagement.</li> </ol>
<p><b>3. Emergency Reception Centre Management</b></p> <ul style="list-style-type: none"> <li>- Formal reception/information contact point was not provided.</li> <li>- Messaging to residents in the centre were not clear.</li> </ul>	<ol style="list-style-type: none"> <li>10. Clarify roles for reception centre during alert.</li> <li>11. Provide central location for communications.</li> <li>12. Provide a white board with information updates.</li> </ol>



## STAFF REPORT TO COUNCIL

Council Meeting: MAY 22, 2018  
500 Matterson Drive, Ucluelet, BC V0R 3A0

**FROM:** ABBY FORTUNE, DIRECTOR OF PARKS & RECREATION

**FILE NO:** 8100-20 EDGE

**SUBJECT:** EDGE TO EDGE MARATHON 2018

**REPORT NO:** 18-45

**ATTACHMENT(S):** APPENDIX A – HALF MARATHON ROUTE MAP  
APPENDIX B – 10K ROUTE MAP

### **RECOMMENDATION(S):**

1. **THAT** Council approves the road closures and additional operational requests for the June 17, 2018 Edge to Edge Marathon.

### **PURPOSE:**

The purpose of this report is to update Council and request approval for the road closures and other operational requests from the Ucluelet Chamber of Commerce for the Edge to Edge Marathon, ½ Marathon, and 10 km events on June 17, 2018.

### **BACKGROUND:**

The Ucluelet Chamber of Commerce and the District of Ucluelet have worked in partnership on this event since its inception.

The Edge to Edge Marathon Race Committee is making the following requests for 2018:

- Road closures:
  - Closure of Fraser Lane and Cedar Road (in front of Village Green) from 7:00 am onward to 2:00 pm on race day.
  - Road closures for approximately an hour and a half starting at 8:30 am on Cedar Road and Bay Street to clear major runners at the start for the Half Marathon (9:00 a.m.) and 10 km run (9:30 a.m.).
- Erect road signs for mileage signs.
- Use of the City Hall front office and harbour conference room on race day.
- Allow the Sunday market to set-up on the promenade or Whiskey Dock
- Public Works assistance with sandbags, cones, flagging, and bleachers.
- Erect Advance Road Closure notices.
- Use selected areas of both sections of the Wild Pacific Trail and the length of the bike path to Millstream (with cut grass, gravel swept, and pot holes filled).

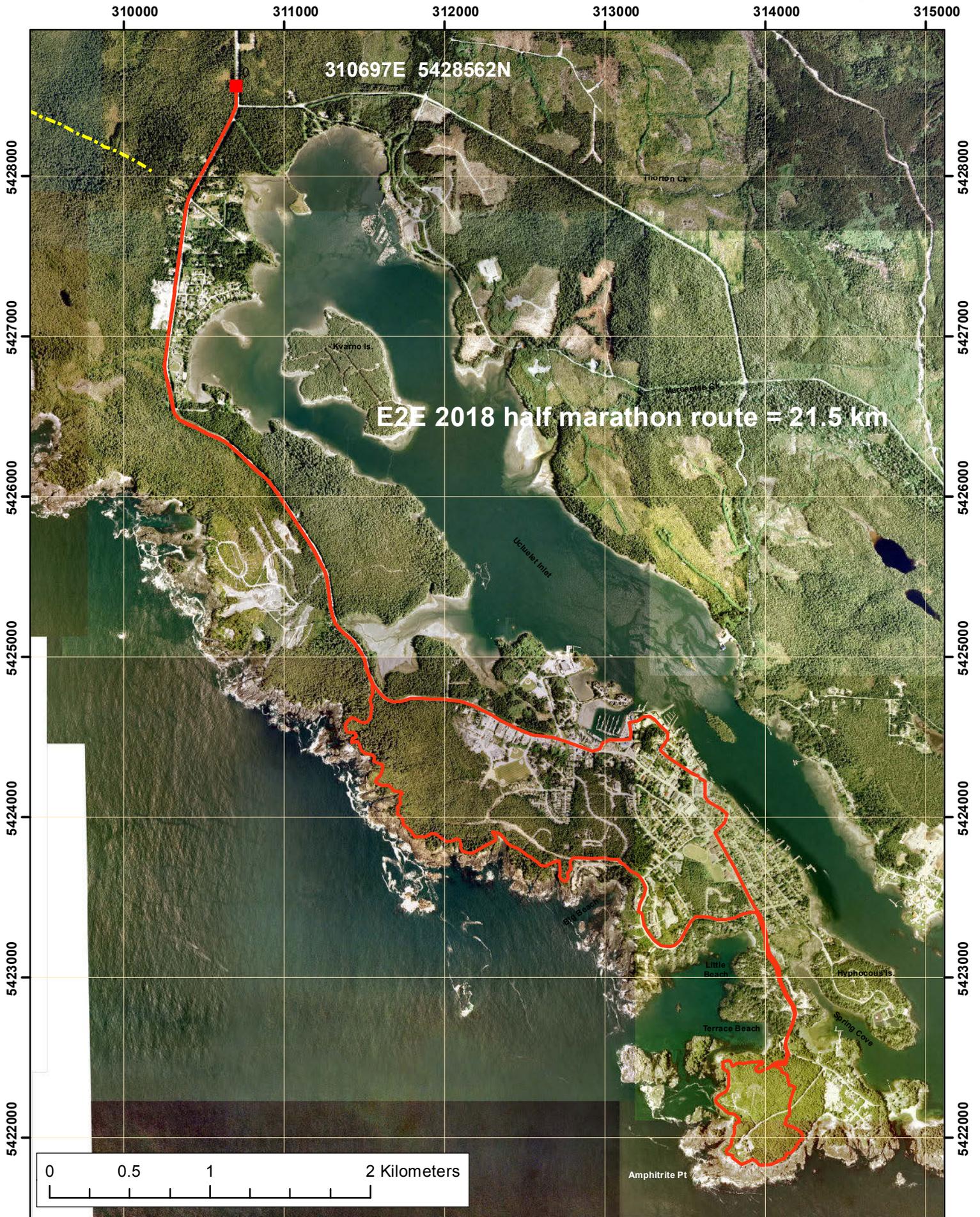
- Have music and announcements prior to the start of the race (from 8am on).

The Marathon Committee will be contacting the appropriate business and residents for those effected by the road closures areas.

**OPTIONS:**

1. **THAT** Council approves the road closures and additional operational requests for the June 17, 2018 Edge to Edge Marathon. **(Recommended)**
2. **THAT** Council provide alternate direction to staff.

**Respectfully submitted:** Abigail Fortune, Director of Parks & Recreation  
Mark Boysen, Chief Administrative Officer



Edge to Edge Marathon 2018 Abby Fortune, Director of Parks & Recreation

313000

314000

5424000

5424000

5423000

5423000

5422000

5422000



E2E 2018 10k route = 10.04 km



313000

314000



## STAFF REPORT TO COUNCIL

Council Meeting: MAY 22, 2018  
500 Matterson Drive, Ucluelet, BC V0R 3A0

**FROM:** MARLENE LAGOA, DEPUTY MUNICIPAL CLERK

**FILE NO:** 1630-01

**SUBJECT:** CHEQUE LISTING – APRIL 2018

**REPORT NO:** 18-46

**ATTACHMENT(S):** APPENDIX A – APRIL 2018 CHEQUE LISTING

### **RECOMMENDATION(S):**

1. **THAT** Council receive the District of Ucluelet's April 2018 Cheque Listings for information.

### **PURPOSE:**

The purpose of this report is to provide Council with a monthly listing of all cheques disbursed.

### **BACKGROUND:**

At the February 27, 2018 Regular Meeting of Council, the following resolution was adopted:

*“THAT Council direct the Chief Financial Officer to report back to Council with some options and recommendations for moving forward with providing a cheque run.”*

Finance staff have provided a detailed list of the cheque run for April 2018 (Appendix A).

### **POLICY OR LEGISLATIVE IMPACTS:**

The cheque listing has been reviewed to ensure compliance with the *Freedom of Information and Protection of Privacy Act*. The names of individual's shown on the cheque listing are either employed with the District or contracted for the delivery of goods and services.

### **OPTIONS REVIEW:**

1. **THAT** Council receive the District of Ucluelet's April 2018 Cheque Listing for information.
2. **THAT** Council provide alternative direction to staff.

**Respectfully submitted:** Marlene Lagoa, Deputy Municipal Clerk  
Mark Boysen, Chief Administrative Officer

## APPENDIX A

District of Ucluelet  
Cheque Listing  
April 2018

Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount
20647756	2018-04-02	TELUS	02/18	FEB/18	4748.57	4748.57
20647757	2018-04-02	BELL MOBILITY INC	02/2018	FEB/18	1592.41	1592.41
027010	2018-04-04	ACKLANDS - GRAINGER INC.	9727729874	SLEDGEHAMMERS/TIN SNIPS	140.1	140.1
027011	2018-04-04	BOYSEN MARK	122226	CAO FORUM-NANAIMO TRAVEL	194.4	194.4
027012	2018-04-04	BELLAVANCE PAULETTE	122228	AFTERSCHOOL CLUB JAN-MAR/18	400	400
027013	2018-04-04	CUPE LOCAL #118	03/18	CUPE DUES-MAR/18	1225.05	1225.05
027014	2018-04-04	DUMAS FREIGHT COMPANY	60334 59114 60218 59115 59116	SHIP TO BEAVER ELECTRIC FOUR STAR WATERWORKS BARR PLASTICS FOUR STAR WATERWORKS FOUR STAR WATERWORKS	127.43 72.81 735 100.64 43.96	1079.84
027015	2018-04-04	FOUR STAR WATERWORKS LTD.	51770 51744	KENNEDY LK PROJ - POLY KENNEDY LK PROJECT-CHECK VALVE/POLY	1232 721.18	1953.18
027016	2018-04-04	FOUR STAR COMMUNICATIONS INC	45091	FEB/18	143.33	143.33
027017	2018-04-04	GIBSON BROS. CONTRACTING LTD.	18834	WILD PACIFIC TRAIL-GRAVEL	558.88	558.88
027018	2018-04-04	HART CIERRA	122227	DINO CAMP/SWIM CAMP	925	925
027019	2018-04-04	J.ROBBINS SAND & GRAVEL LTD.	511	HYDRO SAND TO WELL FIELD	1050.91	1050.91
027020	2018-04-04	KERDMAN LINDSAY	122229	SPRING GYM CAMP	640	640
027021	2018-04-04	LONG BEACH PLUMBING & HEATING LTD	6626	SEAPLN BASE HEATER SERVICING(DEC2017)	89.25	89.25
027022	2018-04-04	UCLUELET CONSUMERS CO-OPERATIVE ASS	04/18	APRIL/18 LEASE	250	250
027023	2018-04-04	YOUNG ANDERSON	105285 105286 105287 105288 105289 105282 105283 105284	1190134 1190145 1190151 1190152 1190154 1190040 1190095 1190102	1148.07 460.34 627.65 751.19 2526.34 184.25 90 604.47	6392.31
027024	2018-04-04	MAXXAM ANALYTICS	VA1130628	WATER TESTING B817178	126	126
027025	2018-04-04	REVENUE SERVICES OF BC	3/18	MAR/18	1612.5	1612.5
027026	2018-04-04	PUBLIC SECTOR DIGEST INC (THE)	10000	SOFTWARE-ASSET MGNT/PLANNING	39746.01	39746.01
027027	2018-04-04	S & J SERVICES	677459 677460 677461 677462 677463	MAR/18 LYCHE MAR/18 FH MAR/18 PW MAR/18 UAC MAR/18 AQUA	1386 138.6 315 315 651	2805.6
027028	2018-04-04	SUPERIOR PROPANE	19035218 19138651	PROPANE-UAC HALL PROPANE-REC HALL	1698.46 791.41	2489.87
027029	2018-04-04	UCLUELET PETRO-CANADA	297	BATTERY-FIREHALL	123.2	123.2
027030	2018-04-04	UCLUELET VOLUNTEER FIRE BRIGADE	Q1/18	Q1/18	2100	2100
027031	2018-04-04	VANCOUVER ISLAND REGIONAL LIBRARY	Q2-18	Q2-18	26111	26111
027032	2018-04-04	WORDSWORTH MEDIA LTD.	JV10UCLUELET	UKEE DAYS AD	341.25	341.25

## APPENDIX A

District of Ucluelet  
Cheque Listing  
April 2018

Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount
027033	2018-04-04	ACE COURIER SERVICES	9263418	FINNING	50.19	75.29
			14219207	SHIP TO FINNING	25.1	
027034	2018-04-04	KOERS & ASSOCIATES ENGINEERING LTD.	0361-072	0361 SUBDIVISION REVIEWS	3166.94	3166.94
027035	2018-04-04	YOUNG ANDERSON	105822	1190095	222.55	4688.3
			105823	1190102	779.3	
			105824	1190134	606.04	
			105820	1190040	82.21	
			105821	1190080	48.16	
			105825	1190154	1215.27	
			105826	1190155	1200.31	
027036	2018-04-04	PUROLATOR INC	437420022	MAXXAM	53.71	176.1
			437356671	MAXXAM	122.39	
027037	2018-04-04	UCLUELET RENT-IT CENTER LTD	28427	HARBOUR-DOCK DISPOSAL INNER BASIN	3208.65	3208.65
027038	2018-04-06	KASSLYN CONTRACTING	D612	D612	2539.78	2539.78
999	2018-04-06	SUN LIFE ASSURANCE COMPANY OF CANAD04/18		APR/18 PREMIUMS	9070.46	9070.46
20770251	2018-04-12	TYCO INTEGRATED FIRE & SECURITY CANAD80648203		JAN1-MAY31/18 UCC	160.24	160.24
20770256	2018-04-12	TYCO INTEGRATED FIRE & SECURITY CANAD80648202		APR1-MAY31/18 FIREHALL/LYCHE	271.96	271.96
20770275	2018-04-12	TYCO INTEGRATED FIRE & SECURITY CANAD80648220		APR1-JUN30/18 BAY ST WATER PLANT	275.63	275.63
027039	2018-04-16	ASSOCIATED ENGINEERING (B.C.) (LTD)	267029	KENNDY LK PROJ# 2017-2163.000	5846.59	5846.59
027040	2018-04-16	AGS BUSINESS SYSTEMS INC	35665	02/28/18-03/28/18	2344.94	2344.94
027041	2018-04-16	AVICC	122232	BOYSEN-2018 AGM/CONVENTION REGISTRATI	393.75	2362.5
			122233	MOLE-2018 AGM/CONVENTION REGISTRATIO	393.75	
			122234	OLIWA-2018 AGM/CONVENTION REGISTRATIC	393.75	
			122235	NOEL-2018 AGM/CONVENTION REGISTRATIO	393.75	
			122236	MCEWEN-2018 AGM/CONVENTION REGISTRAS	393.75	
			122237	ST.JACQUES-2018 AGM/CONVENTION REGISTI	393.75	
027042	2018-04-16	BC ASSESSMENT AUTHORITY	2017PILT	2017 PILTS	585.87	585.87
027043	2018-04-16	BETTSM CONTROL INC	1000709	ANNUAL SCADA LICENSE MAR21/18-MAR20/1	3716.21	3716.21
027044	2018-04-16	BC FIRE TRAINING OFFICERS ASSOCIATION	3084	ANDERSON-BCFTOA CONF 2018	800	800
027045	2018-04-16	BLACK ROCK MANAGEMENT INC.	106104	MINISTER POPHAM-LUNCH	526.14	526.14
027046	2018-04-16	CORPORATE EXPRESS CANADA INC	47044666	INDEX TABS/USB FLASH DRIVE	83.01	374.34
			47055999	FILE LABELS/SHEET PROTECTORS/PAPER	112.65	
			47133382	HIGHLIGHTERS/PENS/LABELS	167.49	
			47085346	FILOFAX NOTEBOOK-UCC	11.19	
027047	2018-04-16	KASSLYN CONTRACTING	D613	D613	1426.83	3881.52
			D614	D614	2454.69	
027048	2018-04-16	CITY OF NANAIMO	122230	UVFB EXAM#3 FEES	120.75	120.75
027049	2018-04-16	DRAESEKE JAN	122243	CHI GONG-MAR/18	156.57	156.57
027050	2018-04-16	FOUR STAR COMMUNICATIONS INC	45455	MAR/18	143.33	143.33
027051	2018-04-16	FAR WEST DISTRIBUTORS LTD	318487	UCC-FACILITY SUPPLIES	152.97	429.83
			318539	SUPPLIES-CLEAN SWEEP	135.05	
			318433	LYCHE-FACILITY SUPPLIES	141.81	
027052	2018-04-16	GFOA OF BC	E-749	BIDWELL-GFOA/18	630	630

## APPENDIX A

District of Ucluelet  
Cheque Listing  
April 2018

Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount
027053	2018-04-16	GREY WHALE DELICATESSEN	142848	UVFB LUNCH FOR TRAFFIC CONTROL COURSE	141.75	141.75
027054	2018-04-16	HUBER CHANTAL	122241	COMMUNITY YOGA-MAR/18	37.67	37.67
027055	2018-04-16	HOGAN, SARAH	122239	DANCE FIT-MAR/18	135.78	135.78
027056	2018-04-16	LONG BEACH PLUMBING & HEATING LTD	6669	REC HALL THERMOSTAT TIMER INSTALL	294.43	294.43
027057	2018-04-16	MAXXAM ANALYTICS	VA113299 VA1133300 VA1133676 VA1135608	WATER TESTING B819213 WATER TESTING B821196 SEWER TESTING B817125 WATER TESTING B823208	126 126 168 126	546
027058	2018-04-16	MCGILLIVARY ANDRE	122238	DINO CAMP GAS HONORARIUM	50	50
027059	2018-04-16	MUNICIPAL INSURANCE ASSOCIATION OF B L2018-258		2018 PREMIUM	16934	16934
027060	2018-04-16	VANCOUVER ISLAND UNIVERSITY	TR22667-1	OCP REVIEW-50% FINAL PYMT	7500	7500
027061	2018-04-16	NADEAU RENEE	122240	YINYAN-MAR/18	56.23	56.23
027062	2018-04-16	PIONEER BOAT WORKS	76523 76545	KENNEDY LK PROJ-BUOY MARKERS KENNEDY LK/LIFT STATION ITEMS	128.8 316.74	445.54
027063	2018-04-16	PETTY CASH FORTUNE ABBY	122244	APR/18	41.93	41.93
027064	2018-04-16	PUROLATOR INC	437482580 437545370 437612564 437677671	MAXXAM/DOU MAXXAM MAXXAM MAXXAM	188.55 55.84 92.52 41.14	378.05
027065	2018-04-16	PITNEYWORKS	180409	APR/18 POSTAGE	1065	1065
027066	2018-04-16	RICK GEDDES	015	FIRST RESPONDER-RECERT X10 MEMBERS	1000	1000
027067	2018-04-16	RIVERA LYVIER	122242	LINE DANCE-MAR/18	103.09	103.09
027068	2018-04-16	SUPERIOR PROPANE	19491637	PROPANE-REC HALL	441.38	441.38
027069	2018-04-16	TRANSPARENT SOLUTIONS CORP	9589	CLEARMAIL MAY/18	20.95	20.95
027070	2018-04-16	UCLUELET CONSUMER'S CO-OPERATIVE ASSOCIATION	71019925 71019921 71019766 71019978 71022094 71020947 5309 71021201 71022165 71022401 71023920	#2 #4 #10 #3 #12 #24 WASHER FLUID UVFB MARCH BYLAW #23 #2 #10	73.39 50.5 156.34 144.71 88.24 5.25 180.61 53.09 72 85.05 139.53	1048.71
027071	2018-04-16	UCLUELET CONSUMER'S CO-OPERATIVE ASSOCIATION	71025301 71028022 71028006 71024646 71024840 71025035 71025061 71026262 71023926 71023928 71024604	#3 #9 #2 #2 #10 #4 MINIPUMPER-FUEL #23 #1 #24 BYLAW	142.7 91.76 90.96 90.38 135.27 50.58 96.22 77.47 119 150.16 47.94	1092.44
027072	2018-04-16	UCLUELET CONSUMER'S CO-OPERATIVE ASSOCIATION	71030002	#2	78.71	1088.89

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District of Ucluelet  
Cheque Listing  
April 2018

Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount
			71029573	#3	129.34	
			71029070	#24	175.57	
			71030265	KENNEDY LAKE	30	
			71030287	#1	140.29	
			71030296	KENNEDY LAKE	29.19	
			71030262	KENNEDY LAKE	200	
			71030363	JERRY CANS	151.62	
			71030046	GERRY CANS	28.94	
			71029465	@23	79.01	
			71030249	BYLAW	46.22	
027073	2018-04-16	UCLUELET CONSUMER'S CO-OPERATIVE ASSOCIATION	CO1124502	OCF REVIEW	21.75	660.25
			CO1083590	COFFEE SERVICE	25.04	
			CO1084633	MAR 5/18 AFTERSCHOOL	27.15	
			CO1092120	TIE DOWN STRAPS	67.06	
			CO1098371	FLUORESCENT BULBS	115.45	
			CO1094744	TARPS K LAKE	73.9	
			CO1047704	COUNCIL MEETINGS	75.93	
			CO1026163	HAND CARTS SCH	100.7	
			CO1025655	YOUTH PROGRAMS	32.07	
			CO1099762	YOUTH PROGRAMS	29.15	
			CO1091930	MAR 13/18	92.05	
027074	2018-04-16	UCLUELET CONSUMER'S CO-OPERATIVE ASSOCIATION	CO1127580	DINO CAMP	17.96	17.96
027075	2018-04-16	UKEE INFO TECH	10635	IT SUPPORT(2/5-3/19-2018)	4724.99	4724.99
027076	2018-04-16	UCLUELET RENT-IT CENTER LTD	29233	KENNEDY LK-HONDA PUMP PURCHASE	948.86	2494.46
			29032	MAR/18 PORTABLES	1545.6	
027077	2018-04-16	URBAN SYSTEMS LTD.	156443	PROJECT 1427.0001.01 DCC BYLAW UPDATE	1050	1050
027078	2018-04-16	WURTH CANADA LTD	23023892	PW GLOVES/OIL/KNEELING MAT	139.32	139.32
027079	2018-04-16	WESTCOAST CONNECT	1162	DELIVERY TO ARC DOCUMENT SOLUTIONS	21	21
027080	2018-04-16	WHITE MAGNOLIA RESORT CO LTD	101	MAR/18 POOL RENTAL	1569.75	1569.75
027081	2018-04-16	MCBRINE WALTER	122231	REPAIR HELEN RD LIFT STATION	275	275
027082	2018-04-16	WINDSOR PLYWOOD - UCLUELET DIV.	45098A	INNER BASIN-NEW DOCKS	173.63	8579.69
			45412A	INNER BASIN-NEW DOCKS	168	
			46258A	PAINT SUPPLIES-LYCHE EXTERNAL WALL	198.77	
			46445A	LAGOON BUILDING MATERIAL	258.68	
			45171A	LARGE HINGES-UCC	128.58	
			45172A	BOSTITCH STAPLES-UCC	20.37	
			45492A	PIPE STRAPPING-PW	19.96	
			45667A	LAGOON BUILDING SUPPLIES	1060.15	
			45668A	LAGOON BUILDING SUPPLIES	6424.09	
			46115A	INNER BASIN-DOCK REPAIR	74.15	
			45014A	REBAR-LAGOON	53.31	
027083	2018-04-16	WINDSOR PLYWOOD - UCLUELET DIV.	46513A	DOOR HINGES-REC HALL	13.42	73.72
			46620A	HOSE NOZZLE	24.42	
			46765A	SAW BLADE	35.88	
20856729	2018-04-16	BC HYDRO	400002953703	FEB/18	22765.76	22765.76
20987278	2018-04-19	WORKSAFE BC	Q1/18	Q1/18	8636.17	8636.17
20987184	2018-04-20	BC HYDRO	400002962994	MAR/18	32732.46	32732.46
20987234	2018-04-20	TELUS	03/18	MAR/18	4760.83	4760.83
21086913	2018-04-25	BC HYDRO	111010269510	1751 CEDAR JAN18-MAR19/18	393.62	393.62
21086949	2018-04-25	TELUS	03/18 WIFI	WIFI MAR19-APR18/18	102.82	102.82

## APPENDIX A

District of Ucluelet  
Cheque Listing  
April 2018

Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount
21087025	2018-04-25	BELL MOBILITY INC	03/2018	MAR/18	2049.43	2049.43
21094434	2018-04-25	TYCO INTEGRATED FIRE & SECURITY CANAD	80639364	MAR1-MAY31/18 PW/LYCHE	208.69	208.69
027084	2018-04-27	ACE COURIER SERVICES	14221512	SHIP TO SHK LAW	36.75	36.75
027085	2018-04-27	ACKLANDS - GRAINGER INC.	9746869248 9758010939	EARMUFFS/SANITIZER/EYEWEAR GLOVES/SPRAY NOZZLE/RESPIRATORS	279.13 182.57	461.7
027086	2018-04-27	ALS CANADA LTD.	E1640524 E1643987	KENNEDY LAKE WATER SAMPLES KENNEDY LAKE WATER SAMPLES	612.26 1236	1848.26
027087	2018-04-27	ARMY NAVY & AIR FORCE VETERANS	122246	ANAF-2018 GIA	1875	1875
027088	2018-04-27	ANDREW PLOWRIGHT	1	GIS ANALYSIS FOR OCP-TREE CANOPY	749	749
027089	2018-04-27	BIDWELL CAROLYN	30010728	G CONSULTING	72.79	72.79
027090	2018-04-27	BOYSEN MARK	122258	AVICC APR12-15 - VICTORIA	380.36	380.36
027091	2018-04-27	BRENT ASHTON	1006	MAR/18 CLEANING SERVICES	3154.67	3154.67
027092	2018-04-27	BEAVER ELECTRICAL MACHINERY	1710	SEWER PUMP REBUILD-REEF POINT	9178.4	9178.4
027093	2018-04-27	BLACK PRESS GROUP LTD.	33404218	MAR/18 ADS	953.61	953.61
027094	2018-04-27	BLACK ROCK MANAGEMENT INC.	107709	UVFB INSTRUCTOR ACCOMODATIONS	148.35	148.35
027095	2018-04-27	CORPORATE EXPRESS CANADA INC	47183643 47208175 47231593	WINDOWED ENVELOPES ANTI-FATIGUE MAT (BUILDING INSPECTOR) HIGHLIGHTERS (FINANCE)	118.91 78.39 44.52	241.82
027096	2018-04-27	KASSLYN CONTRACTING	D615 D616	D615 D616	3942.14 1993.25	5935.39
027097	2018-04-27	CONTROL SOLUTIONS	C002425	HEATING MAINTENANCE UCC	878.22	878.22
027098	2018-04-27	CUPE LOCAL #118	04/18	APRIL/18 CUPE DUES	1251.16	1251.16
027099	2018-04-27	VANCOUVER ISLAND HEALTH AUTHORITY	S5629-4 S4147-4	UCC-ANNUAL FOOD HEALTH PERMIT PW-ANNUAL WATER OP PERMIT 2018-19	150 250	400
027100	2018-04-27	COWICHAN VALLEY REGIONAL DISTRICT	18465	WINLINK TRAINING	95.5	95.5
027101	2018-04-27	DISCOUNT BATTERY WAREHOUSE	52548	BATTERIES-TRUCK #9	976.64	976.64
027102	2018-04-27	DOLAN'S CONCRETE LTD.	UP34030 UP82269	ROAD MULCH-BOAT LAUNCH/POTHOLES = ("3/4" ROAD MULCH")	482.23 493.09	975.32
027103	2018-04-27	DUMAS FREIGHT COMPANY	59445 59105 60351	FOUR STAR WATERWORKS FOUR STAR WATERWORKS BEAVER ELECTRIC	115.9 43.96 122.26	282.12
027104	2018-04-27	[REDACTED]	122252	MIERC MEETING MAR28	148.4	148.4
027105	2018-04-27	ERIK LARSEN DIESEL CO. LTD.	715776	BOBCAT/SWEEPER SPROCKET REPAIR	67.77	67.77
027106	2018-04-27	FOOD BANK ON THE EDGE SOCIETY	122247	FOOD BANK-2018 GIA	2000	2000
027107	2018-04-27	FOUR STAR WATERWORKS LTD.	51932	CURB STOPS/HOSE SWIVEL	918.18	918.18
027108	2018-04-27	FAR WEST DISTRIBUTORS LTD	318696	GRBG BAGS/TOILET PAPER/SANITIZER	451.99	451.99
027109	2018-04-27	G & N TOWING LTD.	7084	CRANE RENTAL KENNEDY LK	777	777
027110	2018-04-27	HUB FIRE ENGINES & EQUIPMENT LTD.	IN00034452	CAFS NOZZLE-FIRE ENGINE HOSE NOZZLE	614.88	614.88

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District of Ucluelet  
Cheque Listing  
April 2018

Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount
027111	2018-04-27	INFOSAT COMMUNICATIONS	339700	APR/18	65.12	65.12
027112	2018-04-27	JUNIOR CANADIAN RANGERS	122245	RANGERS-2018 GIA	500	500
027113	2018-04-27	J & D WEAVER HOLDINGS LTD	104931	GARDEN TOOLS	235.35	235.35
027114	2018-04-27	KOERS & ASSOCIATES ENGINEERING LTD.	1756-005 1764-004 1762-005	1756 KENNEDY LAKE WATER SUPPLY 1764 WELLFIELD VFD UPGRADES 1762 BAY ST SIMPLEX P/S REPLACEMENT	636.7 3297.19 11410.49	15344.38
027115	2018-04-27	UCLUELET CONSUMERS CO-OPERATIVE ASS 05/18		MAY/15 LEASE	250	250
027116	2018-04-27	YOUNG ANDERSON	106394 106395 106396 106397 106393 106391 106392	1190145 1190151 1190154 1190155 1190134 1190080 1190102	29.74 483.67 560.12 283.41 173.72 603.97 2911.4	5046.03
027117	2018-04-27	MOLE SALLY	122265	MOLE-AVICC VICTORIA	1606.03	1606.03
027118	2018-04-27	MCEWEN MARILYN	122260 122259	MCEWEN-AVICC VICTORIA BUILDING AWARDS-NANAIMO	624.14 229.4	853.54
027119	2018-04-27	MAXXAM ANALYTICS	VA1136166 VA1138518	WATER TESTING B824939 WATER TESTING B827073	126 126	252
027120	2018-04-27	REVENUE SERVICES OF BC	04/18	APR/18	1612.5	1612.5
027121	2018-04-27	NOEL MAYCO	122264	NOEL-AVICC	913.9	913.9
027122	2018-04-27	PIONEER BOAT WORKS	76630	MCDIARMID-WORK BOOTS	114.45	114.45
027123	2018-04-27	PUROLATOR INC	437820275 437737968	MAXXAM MAXXAM/ALS	118.45 222.71	341.16
027124	2018-04-27	PACIFIC RIM ARTS SOCIETY	122249	PAC RIM ARTS SOCIETY-2018 GIA	4000	4000
027125	2018-04-27	PACIFIC RIM WHALE FESTIVAL SOCIETY	122248	WHALEFEST-2018 GIA	1500	1500
027126	2018-04-27	PACIFIC RIM MARINE SEARCH & RESCUE SO SRF03/18		D610-D612/SRF DONATIONS	255.73	255.73
027127	2018-04-27	PACIFIC RIM HOSPICE SOCIETY	122250	HOSPICE-2018 GIA	2000	2000
027128	2018-04-27	PUBLIC SECTOR DIGEST INC (THE)	10123 10124	SOFTWARE-ASSET MGMT/PLANNING SOFTWARE-ASSET MGMT/PLANNING	4466.01 4480	8946.01
027129	2018-04-27	RIVERA, LYVIER	122256	GFOA PROPERTY TAX TRAINING-NANAIMO	256.56	256.56
027130	2018-04-27	ACRD	6754 6754CR	STORM DEBRIS CLEAN-UP CR FOR 2017 OVERPAYMENTS	19.2 -16	3.2
027131	2018-04-27	RICK GEDDES	016	FIRST RESPONDER CERTIFICATION	2450	2450
027132	2018-04-27	ST JACQUES DIANNE	122262 122261 122263	ST.JACQUES-TOFINO HOSPITAL MEETING ST.JACQUES-PC AIRLINES OPENING ST.JACQUES-GTAC HAKE	45.36 25.92 433.4	504.68
027133	2018-04-27	SONBIRD REFUSE & RECYCLING LTD.	31731 31728 31729 31732 31733 31730 31727	MAR/18 GARBAGE PW MAR/18 GARBAGE SCH MAR/18 GARBAGE 52 STEPS MAR/18 GARBAGE UCC MAR/18 GARBAGE UVFB & UAC MAR/18 GARBAGE WHISKEY DOCK MAR/18 RECYCLING TRANSFER FEE LYCHE	630.84 732.27 81.8 117.71 73.29 234.36 36.23	1906.5

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District of Ucluelet  
Cheque Listing  
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Cheque #	Pay Date	Vendor Name	Invoice #	Description	Invoice Amount	Paid Amount
027134	2018-04-27	SHARE CANADA	13553	SEWER CLEANER/DEGREASER	2186.1	2186.1
027135	2018-04-27	SURFRIDER FOUNDATION - VANCOUVER ISL	122251	SURFRIDER-2018 GIA	2000	2000
027136	2018-04-27	S & J SERVICES	677468	APR/18 UAC	315	2805.6
			677469	APR/18 AQUA	651	
			677466	APR/18 FIREHALL	138.6	
			677467	APR/18 PW	315	
			677465	APR/18 LYCHE	1386	
027137	2018-04-27	SOLIDARITY SNACKS	20	OCP MAR10 SNACKS	63	306.6
			21	BL OPEN HOUSE-CATERING FOR 40PPL	243.6	
027138	2018-04-27	SUN LIFE ASSURANCE COMPANY OF CANAD	39134	EAP PROGRAM-SUN LIFE	99.23	198.46
			40450	EAP PROGRAM-SUN LIFE	99.23	
027139	2018-04-27	TOURISM UCLUELET	01/18	JAN/18 MRDT	9427.67	9427.67
027140	2018-04-27	UBCM	UBCM-469	2019 DOG TAGS (QTY 150)	109.72	109.72
027141	2018-04-27	UKEE INFO TECH	10653	IT SUPPORT(MAR20-APR03)	733.96	733.96
027142	2018-04-27	UNRAU MICHAELA	122254	UNRAU-CERAMICS/POTTERY	988.4	988.4
027143	2018-04-27	UCLUELET PETRO-CANADA	622	#4 INSPECTION/ASSESSMENT FOR REPAIR	110.94	110.94
027144	2018-04-27	UCLUELET MARKET SOCIETY	122257	MARKET-2018 GIA	2500	2500
027145	2018-04-27	UCLUELET RENT-IT CENTER LTD	29365	ROOFING NAILER RENTAL	86.02	346.43
			29434	PUMP-OUT KENNEDY LK	260.41	
027146	2018-04-27	WURTH CANADA LTD	23057083	FIRST AID BANDAGES	128.8	326.21
			23055429	GLOVES/CIRCUIT TESTER/TESTER LAMP	150.13	
			23060404	GLOVES-PW	47.28	
027147	2018-04-27	WESTCOAST COMMUNITY RESOURCES SOC	122253	AGE FRIENDLY PILOT PROJECT MAR/18	1177.93	1177.93
027148	2018-04-27	XPLORNET COMMUNICATIONS INC	INV21608474	APR/18	78.39	78.39



## STAFF REPORT TO COUNCIL

Council Meeting: May 22<sup>nd</sup>, 2018  
500 Matterson Drive, Ucluelet, BC V0R 3A0

**FROM:** BRUCE GREIG, MANAGER OF COMMUNITY PLANNING

**REF NO:** RZ18-01 **FILE NO:** 3360-20

**REPORT NO:** 18-47

**SUBJECT:** ZONING BYLAW AMENDMENTS TO CLARIFY THE DEFINITION OF CANNABIS SALES AND PRODUCTION;

**ATTACHMENT:** APPENDIX A - DISTRICT OF UCLUELET ZONING BYLAW AMENDMENT BYLAW NO. 1228, 2018.

### **RECOMMENDATION:**

1. **THAT** Zoning Bylaw Amendment Bylaw No. 1228, 2018 be given third reading.

### **PURPOSE:**

To give third reading to the Zoning Bylaw Amendment Bylaw No. 1228, 2018.

### **BACKGROUND:**

At the April 24<sup>th</sup>, 2018 regular council meeting, Council gave first and second reading to Zoning Bylaw Amendment Bylaw No. 1228, 2018 which amends the District of Ucluelet Zoning Bylaw No. 1160, 2013 by adding and clarifying the definitions for cannabis sales and production. A public hearing was held for Bylaw No.1228 prior to the regular council meeting on May 22<sup>nd</sup>, 2018.

### **OPTIONS REVIEW:**

1. That Zoning Bylaw Amendment Bylaw No. 1228 be given third reading. (**Recommended**)
2. That Council defer the reading of Bylaw No. 1228 to a future date to be identified; or,
3. That Council provide alternative direction to staff.

### **Respectfully submitted:**

Bruce Greig, Manager of Planning  
John Towgood, Planner  
Mark Boysen, Chief Administrative Officer



**DISTRICT OF UCLUELET**

**Bylaw No. 1228, 2018**

A bylaw to amend the “District of Ucluelet Zoning Bylaw No. 1160, 2013”.

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**WHEREAS** the District of Ucluelet Council proposes to amend the definitions within the District of Ucluelet Zoning Bylaw No. 1160, 2013 to clarify the definition of cannabis sales and production;

**NOW THEREFORE** the Council of the District of Ucluelet, in open meeting assembled, enacts as follows:

District of Ucluelet Zoning Bylaw No. 1160, 2013 as amended is hereby further amended as follows:

1. By adding the following definition to Section 103.1, immediately following the definition of “Accessory Retail Sales and Administration Office”:

“**ACMPR**” means the Access to Cannabis for Medical Purposes Regulations, SOR/2016-230 under the *Controlled Drugs and Substances Act*, S.C. 1996, c. 19, or successor legislation.

2. By adding the following definitions to Section 103.1, immediately following the definition of “Camping Space”:

“**Cannabis**” means any part of the cannabis plant, and includes its preparations and derivatives and any substance that is identical to any phytocannabinoid produced by, or found in, such a plant, but does not include: a non-viable seed of a cannabis plant; a mature stalk of a cannabis plant, without any leaf, flower, seed, or branch, and fiber derived from such stalks; and the roots or any part of the root of a cannabis plant.

“**Cannabis Sales**” means the retail or wholesale sale of *cannabis*, and includes an operation which provides referrals or facilitates access to *cannabis* not physically sold on the premises, but does not include:

- a) sales of *cannabis* by a British Columbia Registered Pharmacist in a British Columbia regulated Pharmacy; or
- b) authorized distribution by a Licenced Producer under Part 1 of the ACMPR by means other than retail sale.

“**Cannabis Production**” means the use of any land, building or structure for the growing, production, processing, destruction, storage or distribution of Cannabis, including by one or more persons under one or more registrations under Part 2 of the ACMPR, but does not include:

- a) *Cannabis Sales*; or
- b) Non-commercial activities by a registrant or designated person under Part 2 of the ACMPR.

- 3. By deleting the current Section 303.3(6) and replacing with the following:  
 “(6) *Cannabis Production or Cannabis Sales*, except as expressly permitted elsewhere in this Bylaw.”
- 4. This bylaw may be cited as “District of Ucluelet Zoning Bylaw Amendment Bylaw No. 1228, 2018”.

**READ A FIRST TIME** this 24<sup>th</sup> day of **April**, 2018.

**READ A SECOND TIME** this 24<sup>th</sup> day of **April**, 2018.

**PUBLIC HEARING** held this        day of        , 2018.

**READ A THIRD TIME** this        day of        , 2018.

**ADOPTED** this        day of        , 2018.

**CERTIFIED A TRUE AND CORRECT COPY** of “District of Ucluelet Zoning Bylaw Amendment Bylaw No. 1228, 2018.”

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Mayor  
Dianne St. Jacques

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Chief Administrative Officer  
Mark Boysen

**THE CORPORATE SEAL** of the District of Ucluelet was hereto affixed in the presence of:

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Chief Administrative Officer  
Mark Boysen



## STAFF REPORT TO COUNCIL

Council Meeting: MAY 22, 2018  
500 Matterson Drive, Ucluelet, BC V0R 3A0

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**FROM:** MARLENE LAGOA, DEPUTY MUNICIPAL CLERK/CHIEF ELECTION OFFICER

**FILE NO:** 3900-20

**SUBJECT:** ELECTION AND ASSENT VOTING BYLAW

**Report No:** 18-48

**ATTACHMENT(S):** APPENDIX A – ELECTION AND ASSENT VOTING BYLAW NO. 1231, 2018

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### **RECOMMENDATION(S):**

1. **THAT** the Election and Assent Voting Bylaw No. 1231, 2018 be given first, second, and third reading.

### **PURPOSE/DESIRED OUTCOME:**

To update the District's election procedure bylaw by adopting Bylaw No. 1231.

### **BACKGROUND:**

Part 3 of the *Local Government Act* (LGA) details the requirements and options for conducting the general local election, by-election, and assent voting (referendums). Section 56 of the LGA requires that bylaws applying to the conduct of the 2018 general local election be adopted by July 9, 2018.

The District of Ucluelet's Elections Procedural Bylaw No. 1088, 2008, has not been updated in 10 years. Staff reviewed this Bylaw for consistency with the LGA as well as considered the options available to municipalities on how they may conduct elections and assent voting opportunities. Staff recommends that Council adopt Election and Assent Voting Bylaw No. 1231, 2018 prior to the 2018 general local election to be held on October 20, 2018.

Bylaw No. 1231 provides the procedures for conducting all types of elections as well as assent voting for the District.

- General local elections are held for the mayor and councillors every 4 years on the 3<sup>rd</sup> Saturday of October beginning in 2018.
- Run-off election are held to resolve a tie vote following a judicial recount.
- By-elections are held to fill a mayor or councillor seat that becomes vacant before the next general local election.
- Assent voting applies to voting on a bylaw or other matter when elector approval is required under the LGA or another Act.

**BYLAW CHANGES:**

The two proposed changes to the election and assent voting procedures are:

1. Amending the date of the general local election to be held every 4 years and the 3<sup>rd</sup> Saturday of October as per the LGA.
2. Removing the **option** of resolving a tie vote following a judicial recount by conducting a lot. Under current Bylaw No. 1088, following a judicial recount the court would conduct the lot by drawing names on a piece of paper. The **default** method for resolving a tie vote under the LGA is to hold a run-off election no later than 50 days after the judicial recount. Please note that this would only apply to the election for mayor or the last councillor seat to be filled.

**TIME REQUIREMENTS – STAFF & ELECTED OFFICIALS:**

In the event of a tie vote following a judicial recount, District staff would have to organize a run-off election for the tied candidates only.

**FINANCIAL IMPACTS:**

In the event of a tie vote following a judicial recount, the District would have to pay the additional costs of conducting a run-off election (i.e. advertising, printing of ballots, and remuneration of election officials).

**POLICY OR LEGISLATIVE IMPACTS:**

Updating the District's election bylaw is necessary to reflect recent amendments to the *Local Government Act*. Changes include moving the general local election from every 3 years to 4 years, and from the 3<sup>rd</sup> Saturday of November to the 3<sup>rd</sup> Saturday of October.

**OPTIONS REVIEW:**

1. **THAT** the "Election and Assent Voting Bylaw No. 1231, 2018" be given first, second, and third reading. **(Recommended)**
2. **THAT** the "Election and Assent Voting Bylaw No. 1231, 2018" be given first reading, **AND THAT** Council direct staff to add the option of determining a tie vote by lot.
3. **THAT** Council provide alternative direction to staff.

**Respectfully submitted:** Marlene Lagoa, Deputy Municipal Clerk/Chief Election Officer  
 Abigail Fortune, Director of Parks & Recreation/Deputy Chief Election Officer  
 Mark Boysen, Chief Administration Officer

## DISTRICT OF UCLUELET

### BYLAW NO. 1231, 2018

A bylaw to provide for the determination of procedures for the conduct of elections  
and assent voting.

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The Council of the District of Ucluelet enacts as follows:

#### 1. CITATION

This Bylaw may be cited for all purposes as "Election and Assent Voting Bylaw No. 1231, 2018."

#### 2. ELECTOR REGISTRATION

As authorized under the *Local Government Act*, for all elections and assent voting the most current available Provincial list of voters prepared under the *Election Act*, shall become the register of resident electors on the 52<sup>nd</sup> day prior to general voting day.

#### 3. GENERAL LOCAL ELECTION

As required under the *Local Government Act*, elections for the mayor and all councillors must be held:

- (a) in the year 2014 and in every 4<sup>th</sup> year after that; and
- (b) on the 3<sup>rd</sup> Saturday of October in the year of the election.

#### 4. BY-ELECTION

As required under the *Local Government Act*, an election must be held to fill a vacancy in an elected local government office.

#### 5. ASSENT VOTING

Assent voting opportunities must be held in accordance with the *Local Government Act*.

#### 6. ADVANCE VOTING

- (a) As required under the *Local Government Act*, an advance voting opportunity must be held the 10<sup>th</sup> day before general voting day for elections and assent voting.
- (b) In accordance with the *Local Government Act* for municipalities with a population of 5,000 or less, a second advance voting opportunity will not be held for elections and assent voting.

**7. GENERAL**

- (a) Any enactment referred to herein is a reference to an enactment of British Columbia and regulations thereto, as amended, revised, consolidated or replaced from time to time.
- (b) If any part, section, sentence, clause, phrase or word of this bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder which shall continue in full force and effect and be construed as if the bylaw had been adopted without the invalid portion.

**8. REPEAL**

“District of Ucluelet Local Government Elections Procedural Bylaw No. 1088, 2008” and all amendments thereto are hereby repealed.

**READ A FIRST TIME** this of , **2018**.

**READ A SECOND TIME** this day of , **2018**.

**READ A THIRD TIME** this day of , **2018**.

**ADOPTED** this day of , **2018**.

**CERTIFIED CORRECT:** “Election and Assent Voting Bylaw No. 1231, 2018.”

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Dianne St. Jacques  
Mayor

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Mark Boysen  
Corporate Officer

**THE CORPORATE SEAL** of the District Of Ucluelet was hereto affixed in the presence of:

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Mark Boysen  
Corporate Officer



## STAFF REPORT TO COUNCIL

Council Meeting: MAY 22, 2018  
500 Matterson Drive, Ucluelet, BC V0R 3A0

**FROM:** BARBARA MILLAR, MANAGER OF FINANCE

**FILE NO:** 3900-25

**SUBJECT:** SEWER PARCEL TAX BYLAW

**REPORT NO:** 18-49

**ATTACHMENT(S):** APPENDIX A – SEWER PARCEL TAX BYLAW NO. 1232, 2018

### **RECOMMENDATION(S):**

1. **THAT** the Sewer Parcel Tax Bylaw No. 1232, 2018 be given first, second, and third reading; and
2. **THAT** a Special Meeting of Council be scheduled for May 24, 2018 to adopt Bylaw No. 1232.

### **PURPOSE/DESIRED OUTCOME:**

The purpose of this report is to request Council give three readings to Bylaw No. 1232, 2018.

### **BACKGROUND:**

In 2011 the District of Ucluelet established the Parcel taxes for both water and sewer utilities. The original parcel tax bylaw for sewer utilities expired in 2017. Staff are bringing a new bylaw forward to Council for consideration.

The intention of the bylaw is to allocate the cost of the sewer utilities to all parcels that benefit by the availability of utility, whether connected or not. Section 200 of the Community Charter states that Council may impose a parcel tax to provide all or part of the funding for the services provided by the utilities.

### **TIME REQUIREMENTS – STAFF & ELECTED OFFICIALS:**

To complete our tax levy notices for 2018 by the end of May, it is recommended three readings be given to this Bylaw, with final adoption to be scheduled for May 24, 2018.

### **FINANCIAL IMPACTS:**

The sewer parcel tax was set at \$85.00 up to and including 2017. \$85.00 was the value used in the calculation of tax revenue for the 2018 year in the 2018-2022 Financial Plan Bylaw No. 1229, 2018; therefore, no increase to the rate is recommended for 2018.

**POLICY OR LEGISLATIVE IMPACTS:**

The original parcel tax bylaw for sewer expired in 2017. Council must adopt a new sewer parcel tax bylaw in order to collect tax revenue in 2018.

**OPTIONS REVIEW:**

1. **THAT** the Sewer Parcel Tax Bylaw No. 1232, 2018 be given first, second, and third reading.  
**(Recommended)**
2. **THAT** a Special Meeting of Council be scheduled for May 24, 2018 to adopt Bylaw No. 1232.  
**(Recommended)**
3. **THAT** Council provide alternative direction to staff.

**Respectfully submitted:** Barb Millar, Manager of Finance

Mark Boysen, Chief Administration Officer

**DISTRICT OF UCLUELET****BYLAW NO. 1232, 2018**

A bylaw to impose a sewer parcel tax on owners of land under the provisions of section 200 of the Community Charter

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**WHEREAS** the Council of the District of Ucluelet is empowered by the Community Charter to impose and levy a parcel tax to provide all or part of the funding for a service;

**AND WHEREAS** certain costs have been incurred by the District of Ucluelet in providing sewer services within its boundaries;

**AND WHEREAS** it is deemed desirable and expedient to impose and levy a parcel tax on each parcel within the District of Ucluelet to provide a part of the funding for the service;

**NOW THEREFORE** the Council of the District of Ucluelet, in open meeting assembled, enacts as follows:

1. In this bylaw, unless the context otherwise requires:  
“Municipality” means District of Ucluelet;
2. A tax shall be and is hereby imposed upon the owners of land or real property included in the sewer parcel tax roll prepared in accordance with “Sewer Parcel Tax Roll Bylaw No. 1232, 2018”; to provide part of the funding for the sewer service; the aforesaid tax to be hereinafter referred to as the “parcel tax”.
3. The parcel tax shall be levied in 2018 on each parcel within the Municipality included in the sewer parcel tax roll.
4. The amount of the annual parcel tax shall be \$85.00 (eighty-five dollars) per parcel.
5. This bylaw may be cited as “Sewer Parcel Tax Bylaw No. 1232, 2018”

**READ A FIRST TIME** this day of , **2018**.

**READ A SECOND TIME** this day of , **2018**.

**READ A THIRD TIME** this day of , **2018**.

**ADOPTED** this day of , **2018**.

**CERTIFIED CORRECT:** "Sewer Parcel Tax Bylaw No. 1232, 2018"

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Dianne St. Jacques  
Mayor

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Mark Boysen  
Corporate Officer

**THE CORPORATE SEAL** of the  
District Of Ucluelet was hereto  
affixed in the presence of:

---

Mark Boysen  
Corporate Officer



**OFFICE OF THE MAYOR  
DISTRICT OF UCLUELET**

**PROCLAMATION**

**WHEREAS** community participation in local elections and voter turnouts are important; and

**WHEREAS** community involvement in local government decision making is essential to a healthy democratic system; and

**WHEREAS** community understanding of local government operations and the services it provides is of primary importance to meaningful participation at the local level:

**NOW THEREFORE** I, Mayor Dianne St. Jacques of the District of Ucluelet, do hereby proclaim the week of May 20-26, 2018 as LOCAL GOVERNMENT AWARENESS WEEK.

Dated this 22<sup>nd</sup> day of May, 2018

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Dianne St. Jacques  
Mayor, District of Ucluelet

