

students walking around on a Saturday. Mayor St. Jacques reviewed the full OCP engagement schedule, which included an online survey, three events in October, one event in November, and multiple ad hoc meetings throughout; the students are currently in the process of condensing the feedback received and will be presenting a report to Council with recommendations on March 14, 2017 after spring break. In reference to the amount of money Council is paid, Mayor St. Jacques noted that Ucluelet has 5 members who all participate on a lot of committees, which they enjoy and are proud to do; Tofino by contrast has 7 Councillors with different responsibilities; Mayor St. Jacques stated that the article was hurtful to those who do their best.

- 6.2** Mayor St. Jacques addressed last week's Westerly News article on street lights, noting the statement "how many staff members it takes to change a light bulb" is not good for the community or staff who work hard. Mayor St. Jacques stated that Council had a serious concern during the street light discussion, but did not belittle staff in any way and did not have that intention. Mayor St. Jacques noted that statements like this are hurtful and they affect staff morale.

7. PUBLIC INPUT, DELEGATIONS & PETITIONS

7.1 Public Input

7.2 Delegations

Katie Burden, Resident
Re: Sewer Back-up/Flood

- Council received a verbal presentation from Katie Burden on her experiences with sewage back-ups at her residence; Ms. Burden provided Council with a handout package of informational materials and correspondence pertaining to the issues she has faced since June 12, 2016; Ms. Burden read the latest piece of correspondence from her father to the District, and noted that the handouts also contained correspondence from her neighbour, who has had similar issues, and suggestions from a local engineer Don McKinnon on how to address the problem and prevent it from happening in the future; Ms. Burden noted her intentions in presenting were to learn what the District would be doing next to help resolve the issue.
- Council noted that discussions have been had by Council and that the District was continuing to move forward to help resolve the issue quickly.
- Council inquired as to whether Ms. Burden was aware of

- any issues with the property prior to purchasing it.
- Council requested the CAO provide an update on the situation and noted their resolve to keeping up correspondence with Ms. Burden as progress is made.

**Eileen Floody, West Coast Winter Music Society
Re: Youth Concert in Ucluelet**

- Council received a verbal presentation from Eileen Floody on the West Coast Winter Music Society, including an overview of the Society; its mandate to encourage musical education for youth; their Board's interest in expanding to Ucluelet from Tofino; their pursuit of funding options for the programs; and a request seeking \$500 donation from Ucluelet to support bringing performance to Ucluelet on March 1, 2017.
- Council asked questions and provided comments with regards to: association with the Pacific Rim Arts Society as well as discussion of other funding opportunities, including the Clayoquot Biosphere Trust and the Parent Advisory Committees for Ucluelet Schools.
- Council requested that the Society report back after the concert to let them know how it went

It was moved by Councillor Oliwa and seconded by Councillor McEwen.

THAT Council approve a donation of \$500 to the West Coast Winter Music Society to be used in support of a musical concert for youth in Ucluelet.

CARRIED.

8. CORRESPONDENCE

9. INFORMATION ITEMS

**9.1 BC Launches New Funding Program for Museums and Heritage Sites
Heritage BC**

It was moved by Councillor Noel and seconded by Councillor Mole

THAT Council receive Information Item 9.1 for information.

CARRIED.

**9.2 "Let's Talk Parks, Canada!" Consultation Underway
Parks Canada**

It was moved by Councillor McEwen and seconded by Councillor Mole

THAT Council receive Information Item 9.2 for information.

CARRIED.

It was moved by Councillor McEwen and seconded by Councillor Mole
THAT Council direct Staff to create a link on the District's website to the Parks Canada feedback form for the "Let's Talk Parks, Canada!" consultation.

CARRIED.

10. COUNCIL COMMITTEE REPORTS

It was moved by Councillor Oliwa and seconded by Councillor McEwen
THAT Council approve the 2017 Council Committee Schedule, as presented.

CARRIED.

10.1 Councillor Sally Mole *Deputy Mayor April – June*

Food Bank on the Edge

- Met January 23, 2017. The 'Stuff The Cruiser Event' was successful - in 2015, raised \$1200 cash/gift cards and 917 lbs food; 2016 event was 1900 lbs food and \$2300 cash/gift cards; weighed food doesn't include personal items such as toilet paper, toothpaste.
- The Food Bank is gearing up for March 26, 2017 Chowder Chow Down with 9 restaurants confirmed to participate.

Recreation Commission

- Eight people attended the first meeting on January 11, 2017; commission reviewed their terms of reference - 3 things suggested to add: (1) ability to fund-raise and earmark funds for certain projects, (2) ability to initiate their own events, such as free family fun run, or ability to piggy back on other events, (3) that quorum increases to 5 from 3.
- Have received interest from another community member to join - Juliet Van Vliet, who is a new resident to the area.
- Commission discussed Ucluelet Recreation Director giving them overview of the Recreation Master Plan at a future meeting; also decided to try and meet with the Tofino Recreation Commission at future date.
- Darcey Bouvier recorded minutes and will have them when the Society has approved them.
- Next meeting is February 8, 2017.

=> Other Reports

- Attended January 11, 2017 skateboard meeting; consultants were on the phone, but gave a live computer

presentation where suggestions from the audience were drawn on the screen in real time; had only men in audience, but a good age range; now have drafts of the additions, and grant was approved.

- Attended first day of the 'Art of Hosting' three-day seminar; Clr. Mole hoped to bring something solid to back for Council; other than travel, Clr. Mole self-funded her attendance

10.2 Councillor Marilyn McEwen
Deputy Mayor July – September

Ucluelet & Area Historical Society

- Met January 12, 2017. Councillor McEwen brought forward the Canada 150 grant, however since the District does not officially have title yet to the lighthouse, the Society will not be able to pursue the grant for a museum there. As an alternative, the Society is looking at a new display, similar to Kimoto display. Another option is to put the grant towards their archiving work. The deadline for the grant is February 10, 2017; work must be completed by March 21, 2018.

Wild Pacific Trail Society

- Met January 11, 2017. Jim Martin suggested the society look at succession planning to replace him eventually (his role is trail maintenance work).
- Mr. Martin reported that the lower stairway is in for Inspiration Point. There will be a gravel-shoveling work bee on January 29, 2017 at 9 am to help Mr. Martin.
- The Society has ordered 5 new benches for the trail, and people can buy plaques for them.
- Jan 15, 2017 was the Society's strategic planning session with Tawney Lem; session focused on projects for their 5 year plan; also focused on planning to do a bricks and mortar educational facility; however, by the end of the day, society realized they won't need a physical building. Clr. McEwen will share their report when it is finalized.

Vancouver Island Regional Library Board – Trustee

- Attended AGM on January 21, 2017. Had several new members, so they gave a trustee orientation presentation; new Chair Berry Avis (Qualicum Beach), Vice Chair Brenda Lee (Strathcona Regional District), and an

Executive Committee of 9 people.

- Interesting to note that provincial funding used to account for 27% of their budget, now it is only 4% (which is why municipalities are picking up the slack); will be a 2% increase for 2017, which represents a total sum of \$21,247,495

10.3 Councillor Mayco Noel
Deputy Mayor October – December

Ucluelet Volunteer Fire Brigade

- Some statistics to report: in 2015, the Brigade started their First Responder Program; fire call numbers remain the same over last 5 years; after the First Responder Program was implemented, there was a spike in calls for assistance aid with BC ambulance, accounting for an additional 50 calls a year.
- Volunteer drive is going well.

Ucluelet Chamber of Commerce

- Chamber currently going through membership changes. Have a new director - Jackie Carmichael - and new member, Lorie Gurkey (Co-op manager).
- AGM will be January 29, 2017 at noon.
- Alberni Valley job expo will be March 2, 2017. Have 27 tables confirmed, and are hoping this will be annual event with locations cycling throughout the region.
- Chamber is focusing on business retention and expansion workshops; noted at last working meeting that Chamber would like to know who in town has business licenses to assist with their membership drive, which the District could provide.

Tourism Ucluelet

- AGM on January 26, 2017 at the Black Rock Oceanfront Resort.

Barkley Community Forest Board

- Open House on February 8, 2017 from 3-7pm, at former Toquaht Gallery ("Ticking Room"). Board will go over their 5 year plan, plans for building roads, and the proposed harvesting area.
- Road rehabilitation work will start March 1, 2017.

10.4 Councillor Randy Oliwa
Deputy Mayor January – March

Aquarium Board

- Held AGM recently; 2016 was a successful year. Elected a full board at AGM. Agreement that the Aquarium is not just an attraction, it is an economic driver for the community.
- Aquarium has 4 full time employees, and has brought on 1 full time maintenance person.
- Although there is a revenue surplus, maintenance costs are rapidly increasing and funds will start to be diverted to this.

=> Other Reports

- Attended two days of the Harbour Authority Association of British Columbia (HAABC) seminar in Port Alberni; Cllr. Oliwa joined by Harbour Advisory Commission chair, Rich Parlee. Association is broken up into sections, with the South Island group being the largest; association is also affiliated with a larger nation-wide group. Attended "Ports of Call" presentations, where communities champion and talk about their harbour; many areas have switched to the new catamarans, and face similar challenges as Ucluelet; Ucluelet is unique in the way its Harbour Authority is structured. Attended policy session, where many communities have created binders and were willing to share. Afternoon speaker introduced an upcoming software program for tracking ship traffic. Association has two funding pots that communities can tap into for legal costs and HR costs/development; one of the primary roles of a Harbour Authority is to develop their own strategic plan, and the association will come out and guide communities through these steps. Association is looking for a place to host in February 2018, and Cllr. Oliwa did put Ucluelet forward as a possibility (hosting around 200 delegates with a trade show component).

10.5 Mayor Dianne St. Jacques

West Coast Committee

- Attended January 12, 2017 meeting; results of that meeting were for Regional Staff to investigate the public opinion survey on the multiplex; trying to determine how

- people living here feel about it.
- ACRD staff will have information for the next meeting on January 26, 2017 here in Ucluelet, at 3 pm.
- Yuułuʔiłʔatḥ Government and Toquaht First Nation requested information on what their financial participation could be.

=> Other Reports

- Held Business License Open House on January 17, 2017. Good turnout; lots of discussion and ideas put forward. Council met on January 23, 2017 to discuss what was heard and are gathering more information.
- Met with MLA Don McCrae who is working on ideas for Vancouver Island for the BC Liberals platform; Mayor St. Jacques discussed Ucluelet's fish challenges and processors/plants and the support Ucluelet needs from the province; MLA McCrae will arrange for a group of stakeholders, including local seafood processors, to meet with Minister Letnick in February so they can present their concerns.
- Councillor Oliwa and Mayor St. Jacques met with President Les Doiron and Gordon Taylor from the Yuułuʔiłʔatḥ Government to discuss water (as Ucluelet provides it to Itattsoo). Discussed their feelings on the Canada 150, and Yuułuʔiłʔatḥ were not opposed to celebration in any way; also spoke to Toquaht First Nation, and they are also open to celebration; discussed holding canoe races in the harbour as a possible event to hold during the Canada Day celebration.

It was moved by Councillor Noel and seconded by Councillor Oliwa.

THAT Council accept all committee reports as presented.

CARRIED.

11. REPORTS

11.1 Expenditure Voucher G-02/17

Jeanette O'Connor, CFO

It was moved by Councillor McEwen and seconded by Councillor Noel

THAT Council receive Expenditure Voucher G-02/17 for information.

CARRIED.

12. LEGISLATION

13. LATE ITEMS

14. NEW BUSINESS

14.1 MOLE

- Advised that at the last Food Bank meeting they also discussed the fact that their building is in an tsunami induction zone. The building itself is not in great shape and has lots of food stored there. May look at relocation options.

It was moved by Councillor Mole and seconded by Councillor Noel

THAT Council appoint Juliet Van Vliet to the Ucluelet Recreation Commission.

CARRIED.

14.2 OLIWA

- Advised that he invited the Yuulu?i?ath Government emergency preparedness staff member to Ucluelet's next meeting at the emergency operations centre

It was moved by Councillor Oliwa and seconded by Councillor McEwen

THAT the District of Ucluelet Harbour Authority, with District staff, contact the Harbour Authority Association of British Columbia to arrange for a HAABC representative to hold a strategic planning session in Ucluelet.

CARRIED.

14.3 MAYOR ST. JACQUES

It was moved by Mayor St. Jacques and seconded by Councillor McEwen

WHEREAS the District of Ucluelet currently bills its customers for business licenses on an annual basis;

AND WHEREAS the current business license cycle causes licenses to be in effect from January 1 to December 31;

AND WHEREAS Council desires to permanently change the annual billing cycle;

AND WHEREAS the new billing cycle will have business licenses be in effect from May 1 to April 30;

NOW, THEREFORE, BE IT RESOLVED THAT Council amend the business license billing cycle to begin May 1, 2017 and allow for businesses with approved licences to operate from January 1, 2017 to April 30, 2017 pro gratis.

CARRIED.

It was moved by Mayor St. Jacques and seconded by Councillor Oliwa

THAT Council direct District CAO, Andrew Yeates, to work together with the Yuulu?i?ath Government CAO, Rhonda Knockwood, to draft a Letter of Understanding on infrastructure partnerships by mid-February, 2017.

CARRIED.

conservation, biodiversity, habitat and watershed protection that integrate renewable resource, climate-adaptive and sustainable development initiatives;

AND WHEREAS a healthy approach to sustainable development will find ways to bring a balanced growth that meets economic, social, environmental and cultural goals for everyone's benefit;

AND WHEREAS residents, businesses, governments and communities have opportunity to implement recommendations that balance our society's needs, and nature's needs, while furthering global goals for sustainable development;

NOW THEREFORE, The District of Ucluelet, hereby proclaims December 11th 2016, to be known as "A DAY FOR OUR COMMON FUTURE".

CARRIED.

15. QUESTION PERIOD

15.1 Council received questions and comments from the public re:

- Wildwalk poster received by the District.
- Timelines for a possible second business license meeting and confirmation of fees.
- Past strategic planning that has occurred with the Small Craft Harbour.

16. CLOSED SESSION

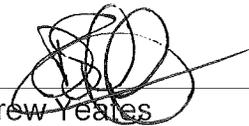
17. ADJOURNMENT

17.1 Mayor St. Jacques adjourned the regular meeting at 8:53 pm.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, January 24, 2017 at 7:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.



Dianne St. Jacques
Mayor



Andrew Yeates
CAO