



HARBOUR AUTHORITY MEETING
Tuesday, September 5, 2017 @ 7:30 PM
George Fraser Room, Ucluelet Community Centre,
500 Matterson Drive, Ucluelet

AGENDA

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1. CALL TO ORDER	
2. ADOPTION OF MINUTES	
2.1. February 21, 2017 Regular Minutes 2017-02-21 HA Minutes	3 - 6
3. UNFINISHED BUSINESS	
4. PUBLIC INPUT AND PRESENTATIONS	
5. CORRESPONDENCE	
6. REPORTS FROM COUNCIL OR STAFF	
6.1. District of Ucluelet Harbour (SCH) Report <i>Kevin Cortes, Harbour Manager</i> DOU Harbour Report dated September 5, 2017	7 - 10
6.2. Pacific Rim Marine Search and Rescue Society Funding <i>Carolyn Bidwell, Chief Financial Officer</i> PRMCR Funding Report dated September 5, 2017	11
7. NEW BUSINESS	
8. CLOSED SESSION	
8.1. <i>Procedural Motion to Move In-Camera</i>	
9. ADJOURNMENT	

emergency preparedness and that it has to be weighed against the costs of maintenance for new equipment; inquired from staff if CBC gave a timeline for the transfer of the poles.

- Ms. O'Connor stated that the agreement was stopped, as the signing manager did not have authorization to proceed without Council approval; the District currently does not own the poles.
- Councillor Noel raised concern over CBC attempting to transfer their liability to the District, noting the costs to the District for maintenance and liability mitigation (e.g. visibility to helicopters); inquired whether equipment currently at the fire hall is sufficient, and whether the poles are needed.
- Acting Mayor Oliwa proposed raising the topic at the next emergency planning group meeting to get their input and recommendations.

4 PUBLIC INPUT AND PRESENTATIONS

4.1 Delegation re: Whiskey Dock Cleanup Gabriel Howells, Emerald Sea Protection Society

- Council received a presentation from the Emerald Sea Protection Society in follow-up to their presentation to Council a year ago; they provided Council with an informational handout, noting they have Canada150 grant funding to do a dive and clean up under the Whiskey Dock; looking to do the clean up with school kids (grades 4-7), the Aquarium, and Surfrider Foundation partnership to create an educational experience for the kids; currently proposing the dive for early June; will be creating a professional video of the event to post and share; requesting that Council allow them to barricade off the Whiskey Dock against vehicle traffic, that boat traffic be reduced to a minimum, that Council provide the use of a District 1-ton truck to help haul surfaced items to the landfill, that a staff person be assigned to assist, and that landfill tipping fees be waived.
- Council provided questions and comments in regards to:
 - Working with the ACRD on the tipping fees (outside of District jurisdiction)
 - Working with local businesses, ex. Sonbird, regarding garbage bins and trucks
 - They may wish to avoid Friday's, as the Francis Barkley arrives that day
 - Note that June 11 is the Edge to Edge Marathon and June 18th is the Van Isle 360, and the Village Square is very busy
 - Barricades are easy to provide, but will need them for the Edge to Edge Marathon

- Suggested speaking with the District Environmental & Emergency Services Manager for coordination of Municipal assistance.

2016-2

It was moved by Councillor Mole and seconded by Councillor Noel

THAT Council give permission to the Emerald Sea Protection Society to perform a cleanup dive at the Whiskey Dock; AND THAT Council permit the use of District-owned barricades for the cleanup dive; AND THAT Council direct District Environmental and Emergency Services Manager to work with the Emerald Sea Protection Society on their proposed cleanup dive.

CARRIED.

5 CORRESPONDENCE

6 REPORTS FROM COUNCIL OR STAFF

6.1 Harbour Report - February 21, 2017 *Kevin Cortes, Harbour Contractor*

2016-3

It was moved by Councillor Mole and seconded by Councillor McEwen

THAT the Harbour Authority receive the Harbour Contractor's Report for February 21, 2017.

CARRIED.

6.2 General Discussion

- Councillor McEwen inquired as to the status of video camera installations; Mr. Cortes provided they are in the process of being installed.
- Councillor Mole inquired as to the status of ladder installations; Mr. Cortes provided that they were installed last spring.
- Councillor Noel inquired as to the general goings-on at the harbour; Mr. Cortes provided that business was not too busy, but decent, with slightly more boats than were noted at same time last year; the addition of crab vessels has increased.
- Councillor McEwen noted that DFO SCH has arranged another meeting with Council in the spring; Councillor Oliwa added that the meeting was to discuss the harbour business plan and look at funding opportunities for those updates; Councillor McEwen suggested that the Harbour Manager be present at the meeting, along with the Harbour Advisory Committee.
- Councillor Noel and Councillor Oliwa discussed DFO's expansion plans and what they mean for next steps in the harbour, noting that specific questions will be raised at the meeting with DFO.

7 NEW BUSINESS

7.1 OLIWA

- Councillor Oliwa attended the Harbour Authority Association's convention in Port Alberni; on behalf of Ucluelet, Councillor Oliwa put forward the District's name in consideration for hosting the 2018 convention; inquired into details of the HAABC's mentorship pilot program; the HAABC will be sending someone to speak to governance and strategy with the District and the Harbour Advisory Committee.

8 CLOSED SESSION

8.1 Procedural Motion to Move In-Camera (optional)

THAT the meeting be closed to the public in order to address items under Section 90(1) of the Community Charter.

2016-4 *THAT the meeting be closed to the public in order to address items under Section 90(1) of the Community Charter.*

CARRIED.

9 ADJOURNMENT

9.1 Acting Mayor Oliwa Mayor adjourned the Harbour Authority meeting at 8:16pm.

CERTIFIED CORRECT: Minutes of the Harbour Authority Meeting held on Tuesday, February 21, 2017 at 7:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.

Dianne St. Jacques
Mayor

Andrew Yeates
CAO

Ucluelet Harbour report September 5, 2017



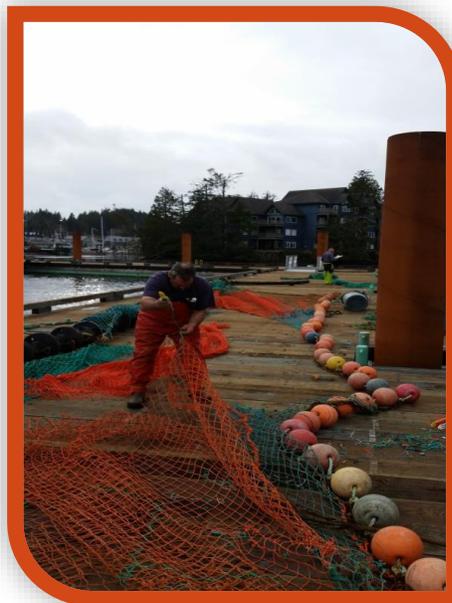
Kevin Cortes-Harbour Manager
Kasslyn Contracting
September 5, 2017
kcortes@ucluelet.ca

Harbour Activities-

The commercial Troll fishery started in mid April lasting until the end of May the troll fisheries second opportunity was in July lasting till the end of the month with most vessels stopping at our dock for a few days before the majority of them moved up island to Esperanza to fish. Area 123 was open for the troll fishery but with only 4 vessels fishing out of Ucluelet. The commercial prawn fishery opened in the beginning of May we have had 3 boats on the dock before the opening. Crab, live lingcod and trawl fisheries have continued with crab and lingcod unloads on the Main street dock. August saw the return of the Tuna vessels to our docks but with a lower than expected catch rate.

Early May has brought the return of some of our charter operators and the rest arrived by early July.

- 27 Charter companies with 40 boats.
- 2 vessels operating off our Main Street dock the remaining in the basin.



June saw the return of the Van Isle 360. It was another success we were able to moor 32 vessels mostly on E finger with 3 of the larger vessels moored to our new breakwater docks.



Date



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Date |||

Title 3

Completed Projects

We have completed a few projects the breakwater docks are now completed and being utilized. We are just waiting for the electrical upgrade . I have installed the cameras at the main street and 52 step docks.

Dock Maintenance is ongoing while painting projects were completed by June is preparation of our summer busy season.



Up Coming Projects

Reserve Dock Replacements

I am looking on replacement after summer.



Breakwater: Electrical-Update

A tender has been put out by DFO for the electrical contract with the project scheduled to be completed by December 2017

Date





STAFF REPORT TO HARBOUR AUTHORITY

Meeting: SEPTEMBER 5, 2016

500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: CAROLYN BIDWELL, CHIEF FINANCIAL OFFICER

FILE NO: 1970-11 TAX SALE GENERAL

SUBJECT: PACIFIC RIM MARINE SEARCH AND RESCUE SOCIETY FUNDING

ATTACHMENT(S): N/A

RECOMMENDATION(S):

THAT the Harbour Authority receive the report regarding the status of the monthly funding payments to the Pacific Rim Marine Search and Rescue Society as presented.

PURPOSE/DESIRED OUTCOME:

The purpose of this report is to inform the Harbour Authority of the status of the monthly funding collected on behalf of the Pacific Rim Marine Search and Rescue (PRMSAR) as part of the Small Craft Harbour (SCH) revenues.

BACKGROUND:

In March 2017, a 4% charge was added to fees collected by the SCH as a means to fund the PRMSAR initiatives.

Commencing April 25, monthly payments have been provided to the PRMSAR within 30 days of collection.

To June 28, 2017 the SCH has paid PRMSAR a total of \$4,071.86.

Respectfully submitted:

A handwritten signature in blue ink that reads "Carolyn Bidwell".

Carolyn Bidwell, Chief Financial Officer