



**REGULAR MEETING OF COUNCIL**  
**Tuesday, April 11, 2017 @ 7:30 PM**  
**George Fraser Room, Ucluelet Community Centre,**  
**500 Matterson Drive, Ucluelet**

**AGENDA**

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1. CALL TO ORDER	
2. ACKNOWLEDGEMENT OF FIRST NATIONS TERRITORY	
<p>Council would like to acknowledge the Yuułu?iŋ?atŋ First Nations on whose traditional territories the District of Ucluelet operates.</p>	
3. ADDITIONS TO AGENDA	
4. ADOPTION OF MINUTES	
4.1. March 28, 2017 Public Hearing Minutes	5 - 7
<a href="#">2017-03-28 Public Hearing Minutes</a>	
4.2. March 28, 2017 Regular Minutes	9 - 20
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5. UNFINISHED BUSINESS	
6. MAYOR'S ANNOUNCEMENTS	
7. PUBLIC INPUT, DELEGATIONS & PETITIONS	
7.1 Public Input	
8. CORRESPONDENCE	
8.1. Request re: Potential for Ucluelet Harbour Seaplane Wharf	21
Randy Hanna, Pacific Seaplanes	
<a href="#">C-1 Pacific Seaplanes</a>	
9. INFORMATION ITEMS	
9.1. Thank-You and Update on Infinitus Youth Concert	23
West Coast Winter Music Series	
<a href="#">I-1 West Coast Winter Music Series Update</a>	
9.2. Japanese Canadian Historic Places in British Columbia	25 - 28
Ministry of Forests, Lands and Natural Resource Operations	
<a href="#">I-2 Japanese Canadian Historic Places</a>	
10. COUNCIL COMMITTEE REPORTS	
10.1 Councillor Sally Mole	
<i>Deputy Mayor April – June</i>	

- Ucluelet & Area Child Care Society
- Westcoast Community Resources Society
- Coastal Family Resource Coalition
- Food Bank on the Edge
- Recreation Commission
- Alberni Clayoquot Regional District - Alternate

=> *Other Reports*

10.2 Councillor Marilyn McEwen  
*Deputy Mayor July – September*

- West Coast Multiplex Society
- Ucluelet & Area Historical Society
- Wild Pacific Trail Society
- Vancouver Island Regional Library Board – Trustee

=> *Other Reports*

10.3 Councillor Mayco Noel  
*Deputy Mayor October – December*

- Ucluelet Volunteer Fire Brigade
- Central West Coast Forest Society
- Ucluelet Chamber of Commerce
- Clayoquot Biosphere Trust Society - Alternate
- Tourism Ucluelet
- Signage Committee
- Community Forest Board

=> *Other Reports*

10.4 Councillor Randy Oliwa  
*Deputy Mayor January – March*

- Vancouver Island Regional Library Board - Alternate
- Harbour Advisory Committee
- Aquarium Board
- Seaview Seniors Housing Society
- Education Liaison

=> *Other Reports*

10.5 Mayor Dianne St. Jacques

- Alberni-Clayoquot Regional District

- Coastal Community Network
- Groundfish Development Authority
- DFO Fisheries Committees for Groundfish & Hake
- Pacific Rim Harbour Authority
- Pacific Rim Arts Society
- Whale Fest Committee

=> *Other Reports*

11. REPORTS
- 11.1. Expenditure Voucher G-07/16 29 - 32  
*Jeanette O'Connor, CFO*  
[R-1 Expenditure Voucher](#)
12. LEGISLATION
- 12.1. **REPORT** 33 - 34  
 Zoning Amendment Bylaw No. 1216, 2017 - Three Readings  
*John Towgood, Planner 1*  
[L-1 Zoning Amendment Report](#)
- 12.2. **BYLAW** 35 - 36  
 Zoning Amendment Bylaw No. 1216, 2017  
[L-2 Bylaw No. 1216, 2017](#)
- 12.3. **REPORT** 37  
 Ucluelet Fees and Charges Amendment Bylaw No. 1215, 2017 - Adoption  
*Jeanette O'Connor, CFO*  
[R-2 Fees and Charges Bylaw Amendment](#)
- 12.4. **BYLAW** 39 - 45  
 District of Ucluelet Fees and Charges Amendment Bylaw No. 1215, 2017  
[L-4 Fees and Charges Bylaw](#)
13. LATE ITEMS
- Late items will be addressed here as addenda items
14. NEW BUSINESS
15. QUESTION PERIOD
16. CLOSED SESSION  
*Procedural Motion to Move In-Camera:*  
 THAT the meeting be closed to the public in order to address agenda items under Section 90(1), subsection (c), of the *Community Charter*.
17. ADJOURNMENT





## 3.1 Presentation of Bylaw No. 1211, 2016

Andrew Yeates, CAO, read Zoning Amendment Bylaw No. 1211, 2017

## 3.2 Written Submissions for Bylaw No. 1211, 2016

*There were no written submissions*

## 3.3 Public Representations for Bylaw No. 1211, 2016

- (a) Mayor St. Jacques asked a first time if there were any representations from the public regarding Zoning Amendment Bylaw No. 1211, 2017.

Arvid Hasse – 1370 Edwards Place – Opposed

- House backs directly onto subject lot
- Noted that owners list of names in support of rezoning are people not directly affected by the rezoning
- Proposed rezoning would have negative effect on neighbours, via increase noise from cars, people moving in/out, noise from BBQs and alcohol use, light incursion onto neighbouring yards for loss of privacy
- One resident should not benefit at expense of neighbours

Jason Hayes-Holgate – Owner of Subject Property – Presentation

- Current zoning allows Bed & Breakfast suites for total number of extra people no different than guest house
- Expressed concerns could apply to all residential zonings
- Intend to adhere to all bylaws, including proper parking and screening
- Neighbourhood gave overall support
- Guest houses offer unique option for visitors to Ucluelet
- Owners live on the property and will keep it a home
- Intend to be respectful to neighbours

- (b) Mayor St. Jacques asked a second time if there were any representations from the public regarding Zoning Amendment Bylaw No. 1211, 2017.

*There were no comments from the public*

- (c) Mayor St. Jacques asked a third and final time if there were any representations from the public regarding Zoning Amendment Bylaw No. 1211, 2017.

*There were no comments from the public*

**4. ADJOURNMENT**

4.1 Mayor St. Jacques declared the public hearing terminated at 7:10 pm

**CERTIFIED CORRECT:** Minutes of the Public Hearing held on Tuesday, March 28, 2017 at 7:00 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.

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Dianne St. Jacques  
Mayor

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Andrew Yeates  
CAO





- John Towgood responded that there was no covenant on title for the lane, noting that the laneway is unresolved and has historically been used as pedestrian and vehicle access to the ANAF and Matterson Restaurant

## 5.2 Councillor McEwen

2017-090

**It was moved by Councillor McEwen and seconded by Councillor Mole**

*THAT Council direct staff to send a letter to the Emerald Sea Protection Society in support of the Alberni-Clayoquot Regional District waiving the Society's tipping fees for their June 8, 2017 clean-up event.*

CARRIED.

## 5.3 Councillor Oliwa requested clarification on whether the District would advertise for Oyster Jim's position upon his retirement, or if this would be done by the Wild Pacific Trail Society

- CAO Yeates responded that it would be the Society's responsibility

## 5.4 Councillor Oliwa requested clarification from Councillor McEwen on her report that the Chamber is waiting for a report produced from the District's Host Compliance program before proceeding in arranging a public meeting on short term rentals and housing

- Councillor McEwen advised the Chamber of Commerce is waiting for more information so that it can be given out at a public meeting to facilitate discussion
- Councillor Mole stated that housing is a serious issue and is an important topic to move quickly on
- Mayor St. Jacques agreed that housing is a serious issue but noted that solutions are difficult and other municipalities are also experiencing the issue; Mayor St. Jacques suggested that Councillor McEwen work with the Chamber to set dates for a public meeting.

## 6. MAYOR'S ANNOUNCEMENTS

### 6.1 Mayor St. Jacques announced the meeting as Andrew Yeates' last as CAO for the District of Ucluelet, and that Andrew is moving to Sechelt to take over their CAO position; Mayor St. Jacques noted that Andrew has worked for Ucluelet for 8 years, and that Council thanks him for his service; Council provided Andrew Yeates with a commemorative gift

## 7. PUBLIC INPUT, DELEGATIONS & PETITIONS

### 1. Public Input

S. Mills read a letter to Council on the proposed food truck, citing the following concerns: vehicle parking congestion on Larch,

Holly and in the Co-op parking lot; belief that 3 parking spots will be insufficient, foot traffic and crime will increase, loitering after business hours will be encouraged, will create smells from port-a-potties and garbage, will increase wildlife attracted to garbage and birds on electrical wires, will create added noise, and overall safety for kids is a concern due to increased traffic; also concerned that neighbours were not notified or provided information on the proposed food truck; noted that the Co-op is already experiencing loitering and theft; Mr. Mills canvassed 10 houses in the immediate area and received 8 signatures; requested that Council consider the residential area adjacent to the commercial area; suggested food trucks be located by the District office, to help attract people to the downtown and get revenue from rental spaces.

- Councillor Oliwa asked if there was a petition coming before Council; Mr. Mills advised he had the 8 signatures with him and would provide them to District staff; Mr. Mills noted the applicant has great ideas, but the food truck would be 50 ft from his house, and stated that no one can control what happens after hours, as people are already illegally using the dumpsters for garbage and public urination/ defecation; Mr. Mills noted that it is difficult for the applicant to know this if he doesn't see it

S. LaRose inquired if the Chamber's public meeting on nightly rentals would be broadcast to the community

- Mayor St. Jacques noted that the District would assist with advertising the meeting on its' website and Facebook pages once a date is set

S. LaRose inquired how much the District received for the second age-friendly grant

- Abby Fortune provided that there were two separate grants that together amounted to an estimated \$28,000

E. Larsen noted that after the last election he discovered that the District's sign bylaw was amended to disallow election signs on public property, which he felt is not democratic; Mr. Larsen noted that people can still post on private property but not anywhere else, and that this poses a problem for people who put up those signs; Mr. Larsen requested that Council will amend the bylaw to make it more democratic

J. Nemis inquired if the District has exact numbers for illegal rentals in the community, noting that there is a lot of misinformation in the community that makes "Airbnb" synonymous with illegal rentals or have an otherwise negative connotation; Ms. Nemis noted that there are a lot of rental websites, not just Airbnb, and they are important for people running legal accommodation businesses, as they provide security and useful services; Ms. Nemis believes that hard numbers on the matter will help educate the community

- Mayor St. Jacques noted that the District does not have numbers, which is why they have procured a software service to help get numbers; the service will check all websites, not just Airbnb

S. Stewart asked to address the food vending concerns; Mr. Stewart wanted the community to know that he will not permit loiterers and garbage, stating that the issues mentioned in this regard are already happening, as campers are throwing garbage against the bins and birds are spreading it around; Mr. Stewart plans to light up the garbage can area and install security cameras; the intention is to create a beautiful space

J. Hayes-Holgate thanked Council and the District for getting the Ministry of Transportation to agree to a substantial budget for improving the highway into the community and is looking forward to driving on a safe highway

L. Skene wished to follow up with her ongoing concerns that the District needs to follow the guidelines and regulations of the OCP as it relates to the Spring Cove area, noting that the area is designated as a riparian area; Ms. Skene requested an update from Council on the matter

- Mayor St. Jacques responded that Council is not free to speak on the topic as it is currently under legal proceedings

## 8. CORRESPONDENCE

### 8.1 Request for Donation re: Annual Potluck Banquet on April 8, 2017 Pacific Rim Fish & Game Association

2017-091                    **It was moved by Councillor Mole and seconded by Councillor Oliwa**

*THAT Council direct the District's Recreation and Parks department to determine whether a donation can be provided from its own inventory.*

CARRIED.

**8.2 Request for \$30,000 Grant re: Financial Support during Restructuring Ucluelet Chamber of Commerce**

2017-092            **It was moved by Councillor Oliwa and seconded by Councillor Mole**  
*THAT Council set a meeting with the Ucluelet Chamber of Commerce to discuss their request for \$30,000.*

CARRIED.

**8.3 Invitation to Attend re: 2017 Arts BC Conference Arts BC**

2017-093            **It was moved by Councillor Mole and seconded by Councillor McEwen**  
*THAT Council permit those members of Council interested to attend the 2017 Arts BC Conference as representatives of the community.*

CARRIED.

**8.4 Expression of Interest re: Crown Land Transfer Barbara Schramm, Wild Pacific Trail Society**

2017-094            **It was moved by Councillor Mole and seconded by Councillor Oliwa**  
*THAT Council direct staff to retain correspondence item 8.4 "Expression of Interest re: Crown Land Transfer" on file;*  
*AND THAT Council set up a meeting with the Wild Pacific Trail Society and Ucluelet & Area Historical Society to discuss options for the Lightkeeper's house at Amphitrite Point.*

CARRIED.

**9. INFORMATION ITEMS**

2017-095            **It was moved by Councillor McEwen and seconded by Councillor Mole**  
*THAT Council receive information items 9.1 to 9.4 as a block.*

CARRIED.

**9.1 UBCM Follow-up re: Improvements to Peninsula/Main Street Corridor and Highway 4 Ministry of Transportation and Infrastructure**

2017-096            **It was moved by Councillor Mole and seconded by Councillor Oliwa**  
*THAT Council direct staff to arrange a meeting between Council and the Ministry of Transportation for as soon as possible to discuss improvements to the Peninsula Road and Main Street corridor and Highway #4.*

CARRIED.

**9.2 Input into St. Jacques Park Design Seaview Seniors Housing Society**

**9.3 BC Jobs Plan 5-Year Update****Ministry of Jobs, Tourism and Skills Training**

2017-097

**It was moved by Councillor McEwen and seconded by Councillor Mole***THAT Council direct staff to provide a link to the BC Jobs 5-Year Update on the District of Ucluelet's website.*

CARRIED.

**9.4 BC Rural Dividend Fund - Next Intake April 3 to May 21, 2017****Ministry of Jobs, Tourism, and Skills Training**

2017-098

**It was moved by Councillor Oliwa and seconded by Councillor McEwen***THAT Council direct staff to apply to the BC Rural Dividend Fund for an update of the District of Ucluelet's Harbour Plan.*

CARRIED.

**10. COUNCIL COMMITTEE REPORTS**

1. Councillor Sally Mole  
*Deputy Mayor April – June*

**Westcoast Community Resources Society**

- Met February 9, 2017; the Ministry of Children and Family Development will fund a part time youth worker for mental health and addictions (position will be 20/hrs a week); Society will push to find funding to increase to a full time position

**Coastal Family Resource Coalition**

- Met February 1, 2017; the two Community Paramedics attended to give a presentation; hospice training is coming up, and the coalition is looking for volunteers in Ucluelet - those interested may contact the Pacific Rim Hospice Society

**Food Bank on the Edge**

- Met March 20, 2017; Chowder Chow Down was well attended, and Society had great volunteers; congratulations to the Floathouse for being the People's Choice and Judge's Choice for the best chowder

**Recreation Commission**

- Met March 8, 2017; Commission discussed supporting the Recreation Department with some fundraising; also

discussed St. Jacques park, with a focus on retaining as much of the forest area as possible

=> **Other Reports**

- Clr. Mole announced the film "Us and Them" screening next week; film was brought to Ucluelet via collaboration between the Clayoquot Biosphere Trust, District Of Ucluelet, Westcoast Community Resources Society, and the Coastal Family Resource Coalition; the film is being acclaimed across the nation, and will go to Ottawa for a showing; the screening in Ucluelet is April 6, 2017 at 6:30pm at the Community Centre; admission is free or by donation (can donate non-perishable food items); the film chronicles the lives of four homeless people in Victoria over a 10 year span

2. Councillor Marilyn McEwen  
*Deputy Mayor July – September*

=> **Other Reports**

- Clr. McEwen attended the CoastSmart launch event on March 25; event was well attended at 100 people; the coastsmart.ca website is now live, and features films and tools for accommodation providers to educate visitors on staying safe; Clr. McEwen said a few words on behalf of Ucluelet at the event

3. Councillor Randy Oliwa  
*Deputy Mayor January – March*

No meetings to report.

4. Mayor Dianne St. Jacques

**Alberni-Clayoquot Regional District**

- Board met last week; board is currently going through a hiring process for a new CAO
- Board received a presentation on homelessness in Port Alberni and learned some staggering statistics; currently looking for solutions to the issue

=> **Other Reports**

- Mayor noted that Council has had several working meetings; the District's CAO Andrew Yeates is leaving

March 31 so Council is doing planning and advertising for the position; the ad closes this week, and Council will begin interviews shortly afterward; District CFO Jeanette O'Connor is also retiring in May, and Council is looking for a replacement, with the process well underway

- Mayor spoke recently with the RCMP; the new Ucluelet Officer-in-charge will arrive May 1; the new OIC is transferring from Barriere; was a slow process getting a new OIC, but Council is happy he is coming
- Council attended a Harbour Authority Association of British Columbia (HAABC) meeting on March 27
- Due to recent events with wolves in local parks and dog activity last week, Mayor St. Jacques went on CBC radio to discuss the situation and how Ucluelet deals with wolves

2017-099                    **It was moved by Councillor Oliwa and seconded by Councillor McEwen.**  
                                   *THAT Council accept all committee reports.*

CARRIED.

## 11. REPORTS

### 11.1 Expenditure Voucher G-6/17 *Jeanette O'Connor, CFO*

2017-100                    **It was moved by Councillor McEwen and seconded by Councillor Mole**  
                                   *THAT Council receive Expenditure Voucher G-6/17 for information.*

CARRIED.

### 11.2 Approval of Food Truck Business License and Development Permit Variances for 1636 Peninsula Road *John Towgood, Planner 1*

2017-101                    **It was moved by Councillor Mole and seconded by Councillor Oliwa**  
                                   *THAT Council table report item 11.2 "Approval of Food Truck Business License and Development Permit Variances for 1636 Peninsula Road" to a subsequent meeting pending further information with regards to gathering input from the immediate neighbourhood on the proposal.*

CARRIED.

2017-102                    **It was moved by Councillor Oliwa and seconded by Councillor Mole**  
                                   *THAT Council add to their upcoming strategic planning discussion a review of the Business Bylaw and Zoning Bylaw as they relate to food trucks, with the intention of clarifying how food trucks are dealt with in the community so that the process is clearer for all parties when applications are submitted.*

CARRIED.

**12. LEGISLATION****12.1 REPORT****Ucluelet Fees and Charges Amendment Bylaw No. 1215, 2017 -  
Three Readings*****Jeanette O'Connor, CFO***

- 2017-103      **It was moved by Councillor McEwen and seconded by Councillor Oliwa**  
*THAT Council approve recommendation 1 of report item 12.1 "Ucluelet Fees and Charges Bylaw Amendment - Proposed Bylaw No. 1215, 2017", which states:*
1. *THAT Council gives up to three readings to proposed District of Ucluelet Fees and Charges Amendment Bylaw No. 1215, 2017.*
- CARRIED.

**12.2 BYLAW****District of Ucluelet Fees and Charges Amendment Bylaw No. 1215,  
2017**

- 2017-104      **It was moved by Councillor McEwen and seconded by Councillor Mole**  
*THAT Council give First Reading to District of Ucluelet Fees and Charges Amendment Bylaw No. 1215, 2017.*
- CARRIED.
- 2017-105      **It was moved by Councillor Oliwa and seconded by Councillor McEwen**  
*THAT Council give Second Reading to District of Ucluelet Fees and Charges Amendment Bylaw No. 1215, 2017*
- CARRIED.
- 2017-106      **It was moved by Councillor McEwen and seconded by Councillor Oliwa**  
*THAT Council give Third Reading to District of Ucluelet Fees and Charges Amendment Bylaw No. 1215, 2017*
- CARRIED.

Councillor Mole recused herself at 8:30 pm due to a conflict of interest (proximity to residents)

**12.3 REPORT****Zoning Amendment Bylaw No. 1211, 2016 - Third Reading*****John Towgood, Planner 1***

- 2017-107      **It was moved by Councillor Oliwa and seconded by Mayor St. Jacques**  
*THAT Council approve recommendation 2 of report item 12.3 "Proposal to Amend Zoning Bylaw No. 1160, 2013 by Removing Lot: 5 Plan: VIP17976 Section: 21 District: 09 From R-1 Zone - Single Family Residential and Place it in GH Zone-Guest House", which states:*
2. *THAT Zoning Amendment Bylaw No. 1211, 2016 be considered and determined not to proceed further.*
- CARRIED.

**12.4 BYLAW**

**Zoning Amendment Bylaw No. 1211, 2016**

Councillor Mole returned to the meeting at 8:36 pm

**12.5 REPORT****Zoning Amendment Bylaw No. 1203, 2016 - Adoption****John Towgood, Planner 1**

2017-108

**It was moved by Councillor Oliwa and seconded by Councillor McEwen**

*THAT Council approve recommendation 1 of report item 12.5 "Proposal to Amend Zoning Bylaw No. 1160, 2013 by Removing Lot 33, Plan VIP79602 from the CD-3 Zone Commercial / Residential and Place it in R-2 Zone - Medium Density Residential", which states:*

1. *THAT Zoning Amendment Bylaw No. 1203, 2016 be given Fourth and Final Reading.*

CARRIED.

**12.6 BYLAW****Zoning Amendment Bylaw No. 1203, 2016**

2017-109

**It was moved by Councillor McEwen and seconded by Councillor Oliwa**

*THAT Council give Fourth Reading to Zoning Amendment Bylaw No. 1203, 2016.*

CARRIED.

**12.7 REPORT****Zoning Amendment Bylaw No. 1214, 2017 - Adoption****John Towgood, Planner 1**

2017-110

**It was moved by Councillor McEwen and seconded by Councillor Mole**

*THAT Council approve recommendation 1 of report item 12.7 "To Amend Zoning Bylaw No. 1160, 2013 by Removing Lot: 45 Plan: VIP86134 District: 09 from CD-5C Subzone Single Family Dwelling Residential and Place it in CD-5 Subzone Park", which states:*

1. *THAT Zoning Amendment Bylaw No. 1214, 2017 be Fourth Reading and Final Reading.*

CARRIED.

**12.8 BYLAW****Zoning Amendment Bylaw No. 1214, 2017**

2017-111

**It was moved by Councillor McEwen and seconded by Councillor Oliwa**

*THAT Council give Fourth Reading to Zoning Amendment Bylaw No. 1214, 2017.*

CARRIED.

**13. LATE ITEMS****13.1 Business Licence Timeline****Jeanette O'Connor, Chief Financial Officer**

2017-112            **It was moved by Councillor Mole and seconded by Councillor Oliwa**  
*THAT Council receive late item 13.1 "Business Licence Timeline" for*  
*information.*

CARRIED.

**13.2 5-Year Financial Plan Timeline**  
**Jeanette O'Connor, Chief Financial Officer**

2017-113            **It was moved by Councillor Mole and seconded by Councillor Oliwa**  
*THAT Council receive late item 13.2 "5-Year Financial Plan Update" for*  
*information.*

CARRIED.

**14. NEW BUSINESS**

**14.1 Councillor Mole**

- Noted that mammography testers are in town, noting it is good for residents to take advantage of the service while it is available; also, Service BC was in town today; they are trying to come out every couple of months; this is a free service and they aim to address issues quickly

**15. QUESTION PERIOD**

**15.1 Council received questions and comments from the audience regarding:**

- Who would be the acting CAO for the District

**16. CLOSED SESSION**

**16.1 Procedural Motion to Move In-Camera.**

2017-114            **It was moved by Mayor St. Jacques and seconded by Councillor McEwen**  
*THAT the meeting be closed to the public in order to address agenda items*  
*under Section 90(1), subsection (c), of the Community Charter.*

CARRIED.

**16.2** Mayor St. Jacques suspended the regular meeting at 8:39 pm and moved in-camera at 8:45 pm.

**17. ADJOURNMENT**

**17.1** Mayor St. Jacques adjourned the in-camera meeting at 9:46 pm and resumed the regular meeting.

**17.2** Mayor St. Jacques adjourned the regular meeting at 9:47 pm.

**CERTIFIED CORRECT:** Minutes of the Regular Council Meeting held on Tuesday, March 28, 2017 at 7:30 pm in the George Fraser Room, Ucluelet Community Centre, 500 Matterson Road, Ucluelet, BC.

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Dianne St. Jacques  
Mayor

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Andrew Yeates  
CAO



**RECEIVED BY  
EMAIL ON**  
March 29, 2017

Pacific Seaplanes Inc. PO Box 3, Cedar BC V9X 1W1  
Tel: 1-855-WeFlyBC (933-5922)

Visit us at [www.pacificseaplanes.ca](http://www.pacificseaplanes.ca)  
Email us at [sales@pacificseaplanes.ca](mailto:sales@pacificseaplanes.ca)

March 28, 2017

Mr. Kevin Cortes  
Ucluelet Harbour Master

Dear Mr. Cortes,

I write you inquiring about future potential use of the Ucluelet Harbour (CAN3) Seaplane wharf.

Pacific Seaplanes is an active west coast seaplane airline serving Vancouver, Port Alberni, Bamfield, and Barkley Sound locations on a daily basis with interest in expanding our existing services in Ucluelet. We believe the Ucluelet market will continue to grow as tourists discover services only thought to exist from Tofino Harbour, are brought to the forefront in local marketing.

We use alternate facilities in Ucluelet at present, but feel both the district and local businesses may be losing potential income if there is no plan to enhance the seaplane aviation presence from the District facility.

We wish to propose a sensible compensation plan for use of the facility at \$1.25 per person head fee (GST included) inbound or outbound on flights, consistent with other seaplane facilities in the region. This compensation method will stimulate the growth of Ucluelet passenger traffic enabling affordable access for local residents and tourists.

Pacific Seaplanes would record, report and remit all passenger movements on a monthly basis, as we do for other seaplane wharf locations on the coast and Vancouver International. We also offer to monitor and record and report and or collect from other users if the District desires.

Additionally, our company wishes to add a finger-wharf at our cost (6'x26') to the existing seaplane wharf, (attached to make an 'L' towards shore, moving wings out of the way and enabling the current transient space to remain), to enhance our seaplane services. We would also add the District to our aviation general liability policy.

Please review and forward our request to the District, we look forward to hearing from you.

Thank you.

Yours truly,

Randy Hanna  
President  
Pacific Seaplanes

**We Fly There!**





March 26, 2017

Mayor & Council  
District of Ucluelet  
PO Box 999  
Ucluelet BC V0R 3A0

Dear Mayor Dianne St. Jacques, Councillors Marilyn McEwen, Sally Mole, Mayco Noel, and Randy Oliwa,

The members of the West Coast Winter Music Society thank you for your grant of \$500 to our youth concert with Infinitus held on March 1!

Nearly every student from the Ucluelet Elementary School was able to attend the presentation. With the collaboration of Jennifer Adamson and David McPherson, the principals of UES and USS, and the help of student volunteers, the stage was set and the audience was both well behaved, and excited.

Infinitus is a classical group of cello, viola and violin, all young men with a great ability to relate to children and youth, combined with superb musicianship. They had the children captivated from the start, and reached out to them with kid-friendly music from popular movies and TV shows. We are sure they also learned about the complexity and joy of classical music.

It was a special moment when one of the children requested they play "Oh, Canada," and the audience all got up and sang. You can see some video and photos on our Facebook page.

Your generosity really made the crucial difference in being able to bring music to the children of Ucluelet. We plan to continue such outreach activities, and hope you can continue to be a part of it.

Sincerely,

Board: Judi Andrew, Barb Campbell, Margaret Eady, Eileen Floody, Mara Love, Anna Sabramowicz, Vera Webb

West Coast Winter Music Box 811 Tofino BC V0R 2Z0  
westcoastwintermusic@gmail.com



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**Subject:** Japanese Canadian Historic Places in British Columbia  
**Attachments:** Appendix A - List of nominated places.docx; Appendix B - Map of recognized places.pdf  
**From:** Jonker, Berdine  
**Sent:** March-31-17 4:58 PM  
**Subject:** Japanese Canadian Historic Places in British Columbia

Email sent on behalf of Richard Linzey, Director, Heritage Branch:

Good morning,

I am writing to inform you of the results of the Japanese Canadian Historic Places Project, a heritage awareness and recognition project that was undertaken by the Ministry of Forests, Lands, and Natural Resource Operations, and the Ministry of International Trade and Multiculturalism over the past year.

Public nominations were sought from July 7 to November 30, 2016, resulting in 264 nominations for 176 places to be considered for recognition under s. 18 of the *Heritage Conservation Act* (Appendix A). Following a thorough evaluation by sector and community experts, 56 historic places were chosen to receive formal provincial recognition for their significance to the Japanese Canadian community in British Columbia (Appendix B).

Acknowledgement of the heritage values associated with these places strengthens our understanding and appreciation of the diversity of cultures that are part of British Columbia's heritage. Heritage values articulated by the Japanese Canadian community relate to several themes including immigration, fighting for equality and justice, service to community, and celebrating cultural diversity. Of particular importance was the profound impact of internment during World War II, and its lasting effects in the years following, on over 22,000 Japanese Canadians and Canadians of Japanese ancestry.

While not all of the places identified by the public are *provincially* significant, this project brings to light the fact that these places are important at a regional or local level. I am therefore inviting your local government to consider using the heritage conservation tools found in Part 15 of the *Local Government Act* to formally recognize or protect these places at the local level. Recognition of these historic places by all levels of government strengthens our collective understanding and appreciation of the many layers of heritage values that make British Columbia the place it is today

If your local government does not already have a Community Heritage Register or other heritage conservation tools in place, may I suggest contacting Heritage BC at [www.heritagebc.ca](http://www.heritagebc.ca), or at 604.428.7243 or 1.855.349.7243, to learn more about their resources and services for developing community heritage planning programs. Heritage BC is also the fund administrator for the Heritage Legacy Fund of British Columbia, which provides opportunities to interpret or celebrate aspects of community heritage through their Heritage Awareness Program.

If you would like more information on this project, or any of the places that were nominated or formally recognized, please contact Judith Cook, Heritage Planner, at [judith.cook@gov.bc.ca](mailto:judith.cook@gov.bc.ca), or at 250-356-1038. Information about each place will also be available on an online interactive [map](#), hosted by Heritage BC. A follow-up letter with more detail about which historic places are in your municipality will arrive to your offices shortly.

I hope that you will join the Province of British Columbia in honouring this important part of our provincial heritage.

Sincerely,  
Berdine Jonker

MPA | Manager, Heritage Programs and Services Heritage Branch | Ministry of Forests, Lands and Natural Resource Operations Office: 250.356.1044 | Cell: 250.384.8489 | [www.gov.bc.ca/bcheritage](http://www.gov.bc.ca/bcheritage)

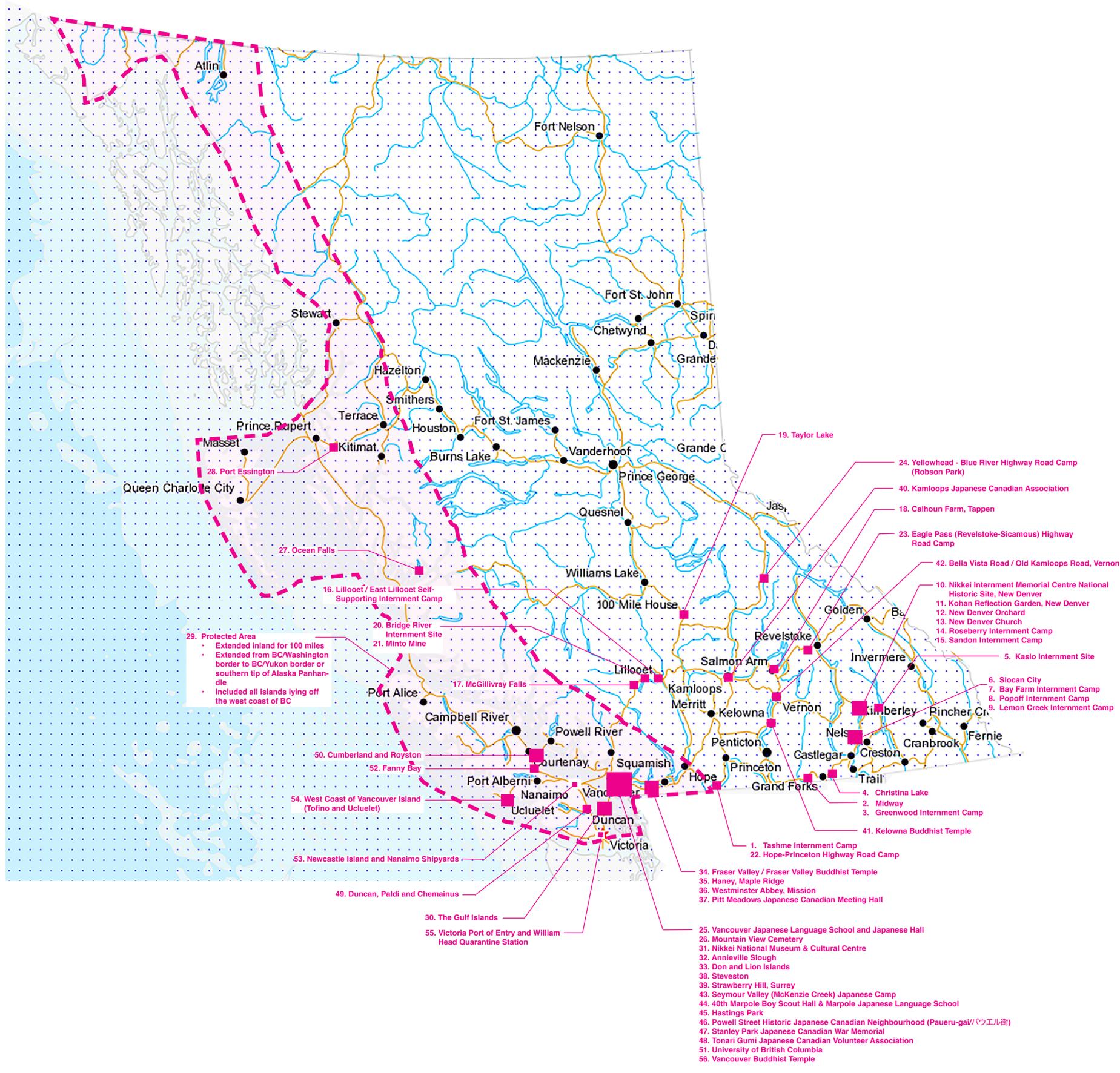
### Appendix A - Japanese Canadian Historic Places Project - List of nominated places

1	Protected Area	38	The Gulf Islands	78	Fraser Mills Japanese Language School
2	Lillooet/East Lillooet Self-Supporting Internment Camp	39	Sunrise Sawmill and Koyama's Fish Camp	79	Annieville Slough
3	McGillivray Falls	40	Galiano Island Charcoal Pit Kiln	80	Canoe Pass
4	Minto Mine	41	Galiano Island Cemetery	81	New Westminster Berth for Ocean Vessels
5	Miyazaki House	42	Galiano Island North End Hall	82	Douglas Road Cemetery
6	Bridge River Internment Site	43	Mayne Island Japanese Garden	83	New Westminster Japanese Language School
7	Taylor Lake	44	Kadonaga Bay	84	Japanese Teahouse, North Vancouver
8	Mount Manzo Nagano	45	Mayne Island	85	Seymour Valley (McKenzie Creek) Japanese Camp
9	Mine at Ikeda Bay on Moresby Island	46	Salt Spring Island Charcoal Pit Kilns	86	Britannia Shipyards National Historic Site
10	Ocean Falls	47	Ganges	87	Don and Lion Islands
11	North Pacific Cannery National Historic Site	48	Salt Spring Island	88	G.S. Mukai Boat Works
12	Port Essington	49	Mikuni Point	89	Garry Point Park Boatyard
13	Skeena Buddhist Temple	50	Saint Christopher's Church	90	Japanese Fishermen's Hospital
14	Cow Bay	51	Christina Lake & Japanese Language School	91	Kuno Garden
15	Kazu Maru Shinto Shrine	52	Greenwood	92	Murakami House and Boatworks
16	Morimoto Boat Shop & Claxton Cannery	53	Kaslo Internment Site	93	Nikkei Fishermen's Statue, Steveston
17	Prince Rupert Japanese Language School	54	Langham Cultural Centre	94	Steveston Buddhist Temple
18	St. Andrew's Anglican Church	55	St Andrew's United Church	95	Steveston Japanese Language School
19	Calhoun Farm	56	Midway	96	Steveston
20	Eagle Pass/Revelstoke-Sicamous Highway Road Camp	57	1505 Nasookin Road, Nelson	97	Woodfibre Japanese Language School
21	Nitobe's Rock	58	Rosebery Internment Camp	98	Strawberry Hill, Surrey
22	Rogers Pass Avalanche Memorial	59	Kohan Reflection Garden	99	Campbell Creek Hop Farm
23	Fraser Valley Buddhist Temple	60	New Denver and Area Internment Camps	100	Kamloops Japanese Canadian Association
24	Mount Lehman Japanese Language School	61	New Denver Church	101	Kamloops Jodo Shinshu Buddhist Temple
25	Hammond Buddhist Temple	62	New Denver Orchard	102	Kamloops Judo Club
26	Haney Japanese Kindergarten	63	Nikkei Internment Memorial Centre National Historic Site	103	Monte Lake
27	Haney Japanese Language School	64	Yasutaro Mitsunaga grave marker	104	North Kamloops Motors
28	Haney Nokai	65	Sandon Internment Camp	105	Kelowna Buddhist Temple
29	Haney, Maple Ridge	66	520 Springer Street, Slocan	106	Kelowna Japanese Language School
30	Whonnock Japanese Language School	67	Bay Farm Internment Camp	107	Summerland Japanese Language School
31	East Mission Japanese Language School	68	Lemon creek Internment Camp	108	Bella Vista Road & Old Kamloops Road
32	Mission Japanese Language School	69	Popoff Internment Camp	109	Vernon Japanese Hall/Buddhist Temple
33	Westminster Abbey, Mission	70	Slocan Extension Internment Camps	110	Westwold
34	Pitt Meadows Japanese Canadian Meeting Hall	71	Silvery Slocan Social Centre	111	Yellowhead-Blue River Highway Road Camp (Robson Park)
35	Fraser Valley	72	Slocan Cemetery Monument		
36	Tashme Internment Camp	73	Slocan City Internment Camp		
37	Hope-Princeton Highway Road Camp	74	Slocan Village Market		
		75	CPR Railway disaster		
		76	Nikkei National Museum & Cultural Centre		
		77	Ocean View Burial Park		

- |     |  |     |   |     |  |
|-----|--|-----|---|-----|--|
| 112 | 302 Alexander Street,<br>Vancouver                                       | 134 | Nippon Auto Supply,<br>Vancouver  | 157 | Saito House  |
| 113 | 40th Marpole Boy Scout Hall &<br>Marpole Japanese Language<br>School     | 135 | Nitobe Memorial Garden, UBC   | 158 | Cumberland   |
| 114 | Celtic Cannery & Japanese<br>Language School                             | 136 | Oppenheimer Park  | 159 | Nanaimo Japanese Language<br>School                              |
| 115 | Fairview Japanese Language<br>School                                     | 137 | Powell Street Historic<br>Japanese Canadian<br>Neighbourhood (Paueru-gai/<br>パウエル街) | 160 | Newcastle Island & Nanaimo<br>Shipyards                          |
| 116 | Hastings Park  | 138 | Showa Japanese Language<br>School   | 161 | McLean Mill National Historic<br>Site                            |
| 117 | Hastings Park - PNE Forum  | 139 | Tairiku Building, Cordova<br>Street   | 162 | Port Alberni Cemetery  |
| 118 | Hastings Park - Rollerland   | 140 | Tamura House/Building   | 163 | Royston  |
| 119 | Hastings Park Garden<br>Auditorium                                       | 141 | Tonari Gumi, Vancouver  | 164 | Japanese Bazaar, 1013<br>Government Street, Victoria             |
| 120 | Hastings Park Livestock<br>Building                                      | 142 | University of British Columbia  | 165 | Japanese Methodist Mission<br>Church                             |
| 121 | Hastings Park Momiji Garden  | 143 | Vancouver Buddhist Temple   | 166 | Osawa Hotel, Victoria  |
| 122 | Historic Sites and Monuments<br>Board of Canada Plaque,<br>Hastings Park | 144 | Vancouver Japanese Language<br>School & Japanese Hall                               | 167 | Ross Bay Cemetery -<br>Kakehashi Project and<br>Gravesites       |
| 123 | Holy Cross Japanese Anglican<br>Church                                   | 145 | Wong's Market, Vancouver  | 168 | Victoria Japanese Language<br>School                             |
| 124 | Japanese Canadian real estate  | 146 | Torii Gate  | 169 | Victoria Port of Entry and<br>William Head Quarantine<br>Station |
| 125 | Japanese Canadian War<br>Memorial  | 147 | Chemainus Cemetery and<br>Monument  | 170 | Japanese Garden, Gorge Point<br>Park                             |
| 126 | Japanese Catholic Mission  | 148 | Comox Japantown and<br>Japanese Language School                                     | 171 | West Coast of Vancouver<br>Island (Tofino and Ucluelet)          |
| 127 | Japanese Church of the<br>Ascension                                      | 149 | Deep Bay Logging Company<br>and Kyoritsu Gakko Language<br>School                   | 172 | Clayoquot Island   |
| 128 | Historic Joy Kogawa House  | 150 | Hillcrest Japanese Language<br>School   | 173 | Tofino Japanese Language<br>School                               |
| 129 | Kitsilano Japanese Language<br>School                                    | 151 | Duncan, Paldi, Chemainus  | 174 | Japanese Dock, Ucluelet  |
| 130 | Little Ginza, Vancouver  | 152 | 10 Maple Street, Cumberland   | 175 | Port Albion (Shimizu Bay),<br>Ucluelet                           |
| 131 | Maikawa Building and Store   | 153 | Coal Mine No. 5 and No. 5<br>Japanese Town, Cumberland                              | 176 | Ucluelet   |
| 132 | Mountain View Cemetery   | 154 | Cumberland Japanese<br>Cemetery   |     |  |
| 133 | Myowa Gakuen   | 155 | Nikkei Mountain   |     |  |
|     |  | 156 | No. 1 Japanese Town site,<br>Cumberland   |     |  |

**Appendix B: Recognized places in numerical order**

- |  |   |   |  |
|--|---|---|--|
| 1. Tashme Internment Camp  | 17. McGillivray Falls                                     | 33. Don and Lion Islands  | 50. Cumberland and Royston                                     |
| 2. Midway  | 18. Calhoun Farm, Tappen                                  | 34. Fraser Valley / Fraser Valley Buddhist Temple                             | 51. University of British Columbia                             |
| 3. Greenwood Internment Camp   | 19. Taylor Lake   | 35. Haney, Maple Ridge  | 52. Fanny Bay  |
| 4. Christina Lake  | 20. Bridge River Internment Site                          | 36. Westminster Abbey, Mission  | 53. Newcastle Island and Nanaimo Shipyards                     |
| 5. Kaslo Internment Site   | 21. Minto Mine  | 37. Pitt Meadows Japanese Canadian Meeting Hall                               | 54. West Coast of Vancouver Island (Tofino and Ucluelet)       |
| 6. Slocan City / Slocan Extension Internment Camps                       | 22. Hope-Princeton Highway Road Camp                      | 38. Steveston   | 55. Victoria Port of Entry and William Head Quarantine Station |
| 7. Bay Farm Internment Camp  | 23. Eagle Pass (Revelstoke-Sicamous) Highway Road Camp    | 39. Strawberry Hill, Surrey   | 56. Vancouver Buddhist Temple                                  |
| 8. Popoff Internment Camp  | 24. Yellowhead-Blue River Highway Road Camp (Robson Park) | 40. Kamloops Japanese Canadian Association                                    |  |
| 9. Lemon Creek Internment Camp   | 25. Vancouver Japanese Language School and Japanese Hall  | 41. Kelowna Buddhist Temple   |  |
| 10. Nikkei Internment Memorial Centre National Historic Site, New Denver | 26. Mountain View Cemetery                                | 42. Bella Vista Road / Old Kamloops Road, Vernon                              |  |
| 11. Kohan Reflection Garden, New Denver                                  | 27. Ocean Falls   | 43. Seymour Valley (McKenzie Creek) Japanese Camp                             |  |
| 12. New Denver Orchard   | 28. Port Essington  | 44. 40th Marpole Boy Scout Hall & Marpole Japanese Language School            |  |
| 13. New Denver Church  | 29. Protected Area  | 45. Hastings Park   |  |
| 14. Rosebery Internment Camp   | 30. The Gulf Islands                                      | 46. Powell Street Historic Japanese Canadian Neighbourhood (Paueru-gai/パウエル街) |  |
| 15. Sandon Internment Camp   | 31. Nikkei National Museum & Cultural Centre              | 47. Stanley Park Japanese Canadian War Memorial                               |  |
| 16. Lillooet/East Lillooet Self-Supporting Internment Camp               | 32. Annieville Slough                                     | 48. Tonari Gumi Japanese Canadian Volunteer Association                       |  |
|  |   | 49. Duncan, Paldi and Chemainus   |  |



# MAP OF RECOGNIZED PLACES

## Japanese Canadian Historic Places Recognition Project

# District of Ucluelet Expenditure Voucher

**G-07/17**

**Date: April 6, 2017**

**Page: 1 of 4**

**CHEQUE LISTING:**

**AMOUNT**

Cheques: # 25471 - # 25573	\$	253,850.96
Voided Cheques:	\$	30,728.48

**PAYROLL:**

PR 007/17	\$	61,698.22
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**\$ 315,549.18**

**RECEIVED FOR INFORMATION AT MEETING HELD:**

**April 11, 2017**

*Jeanette O'Connor, CFO*

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
025496	2	03/23/2017	AA211	ANDERSON, ALAN	121955	LIVE FIRE-COMOX	813.60		813.60	
025497	2	03/23/2017	ACE07	ALBERNI COMMUNICATIONS & ELECTRONICS LTD	23078	TEST RADIO/REPLACE BASE	101.92		101.92	
025498	2	03/23/2017	AL001	ACKLANDS - GRAINGER INC.	788188 76420 89193	UNIVERSAL JOINT GLOVES/SCREWS/NUTS INPSECTION	14.26 58.59 152.32		225.17	
025499	2	03/23/2017	BP940	BLACK PRESS	33108939	FEB/17 ADS	632.30		632.30	
025500	2	03/23/2017	CF005	COLUMBIA FUELS	826034	#12-GREASE TUBES	140.00		140.00	
025501	2	03/23/2017	CK608	KASSLYN CONTRACTING	D565	D565	431.41		431.41	
025502	2	03/23/2017	DC001	DOLAN'S CONCRETE LTD.	UP79765 UK42262 UP37901	PIT RUN/MULCH-WPT KIOSK CONCRETE/LYCHE GRAVEL/MULCH-PW YARD	482.72 92.63 504.84		1,080.19	
025503	2	03/23/2017	DFC01	DUMAS FREIGHT COMPANY	79747 11770 49346 51371	MACKAY PRECAST LB WOODCHOPPERS FOUR STAR WATERWORKS TRAN SIGN	420.00 65.77 61.27 70.77		617.81	
025504	2	03/23/2017	EL048	ERIK LARSEN DIESEL CO. LTD.	714653	AQUAJET-HYDRAULIC HOSE	976.53		976.53	
025505	2	03/23/2017	EV443	ACKERMAN VICKY	121953	ACKERMAN-AFTERSCHOOL CLUB	350.00		350.00	
025506	2	03/23/2017	GPC25	GREATPACIFIC CONSULTING LTD	493	TESTING	2,943.89		2,943.89	
025507	2	03/23/2017	HE104	HAUSER EVAN	121957	HAUSER-LIVE FIRE/COMOX	90.00		90.00	
025508	2	03/23/2017	HF001	HOUSE OF FLAGS & BANNERS	3258	CANADA FLAGS	200.31		200.31	
025509	2	03/23/2017	HS876	HINDER SANDRA	121951	HINDER-BALLET	2,114.00		2,114.00	
025510	2	03/23/2017	LY001	YOUNG ANDERSON	99200 99198	1190133 1190102	85.57 525.28		610.85	
025511	2	03/23/2017	MA952	MAXXAM ANALYTICS	VA1044828	WATER TESTING	94.50		94.50	
025512	2	03/23/2017	MS421	SHAWN MILLS	121958	MILLS-LIVE FIRE/COMOX	90.00		90.00	
025513	2	03/23/2017	NR310	NADEAU RENEE	NR310	NADEAU-YOGA	325.60		325.60	
025514	2	03/23/2017	OB090	O'BRIEN DR J	3488	3488-MED EXAM	50.00		50.00	
025515	2	03/23/2017	PI110	PUROLATOR INC	433987781	MAXXAM	77.00		77.00	
025516	2	03/23/2017	RK125	ROSENE KAT	121952	ROSENE-HONORARIUM/FAMILY RUN	125.00		125.00	
025517	2	03/23/2017	RS524	REID SCOTT	121956	REID-LIFE FIRE/COMOX	90.00		90.00	
025518	2	03/23/2017	SC003	SHARE CANADA	9761	NATRAKLENE	1,218.00		1,218.00	
025519	2	03/23/2017	UP459	UCLUELET PETRO-CANADA	7124599 7124578 7124595 7124583 7124638	#2 CANYON-LIGHT REPAIR FLATDECK TRAILER-BATTERY #13 KUBOTA-WHEEL BEARINGS #4 CHEVY-TIRE #2 CANYON-REPAIR TIRE	14.33 63.45 629.58 59.93 23.97		791.26	
025520	2	03/23/2017	UR849	UCLUELET RENT-IT CENTER LTD	25660 25657 25664	PRESSURE WASHER TIPS JACKHAMMER RENTAL JACKHAMMER RENTAL	17.86 80.64 80.64		179.14	
025524	2	03/29/2017	AG815	AG SURVEYS	17-772	SURVEY SERVICES/STJACQUES PRK	1,802.85		1,802.85	
025525	2	03/29/2017	AL001	ACKLANDS - GRAINGER INC.	728422 635789	SURVEYORS VEST/GLOVES PUSH BROOM	137.39 89.31		226.70	
025526	2	03/29/2017	BC300	BIDWELL CAROLYN	121965	BIDWELL-MARCH 22/17	183.25		183.25	
025527	2	03/29/2017	BC911	BC HYDRO CAD 130160	50782599	HYDRO POLE RELOCATION	3,341.10		3,341.10	
025528	2	03/29/2017	CE004	CORPORATE EXPRESS CANADA INC	43764015	MISC ITEMS FOR SPECIAL EVENTS	17.57		17.57	
025529	2	03/29/2017	CIVIN	CIVIC INFO	2017311	CAO JOB POSTING/ADS	446.25		446.25	
025530	2	03/29/2017	CJ683	CLAYTON JON	121961	CLAYTON-LIVE FIRE/COMOX	90.00		90.00	
025531	2	03/29/2017	CK608	KASSLYN CONTRACTING	D566	D566	1,352.28		1,352.28	
025532	2	03/29/2017	CP300	CRITERION PICTURES	784076	MAR/17 MOVIES	44.12		44.12	

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025533	2	03/29/2017	CT002	CLEARTECH INDUSTRIES INC	1580651V 696810	CONTAINER RETURN HYPOCHLORITE	- 252.00 781.03		529.03	
025534	2	03/29/2017	DC001	DOLAN'S CONCRETE LTD.	UP79698	MULCH-PW YARD	465.50		465.50	
025535	2	03/29/2017	EL048	ERIK LARSEN DIESEL CO. LTD.	714665	BACKHOE REPAIRS/C-CLIPS	134.09		134.09	
025536	2	03/29/2017	FW050	FAR WEST DISTRIBUTORS LTD	308085	UCC SUPPLIES	113.40		113.40	
025537	2	03/29/2017	HA826	HOWE ADAM	121960	HOWE-LIVE FIRE/COMOX	90.00		90.00	
025538	2	03/29/2017	I0070	ICBC	2017 ADD	2017 ICBC ADDITIONAL	140.00		140.00	
025539	2	03/29/2017	I0070	ICBC	2017 ICBCa	2017 FLEET INSURANCE	16,158.00		16,158.00	
025540	2	03/29/2017	IWC22	IWC EXCAVATION LTD	17001-03	LAGOON PROGRESS 3	196,429.97	19,643.00	176,786.97	
025541	2	03/29/2017	KA001	KOERS & ASSOCIATES ENGINEERING LTD.	1706-002 1643-009	PINE/PEN SANITARY 1643 SEWAGE LAGOON REVIEW	253.31 9,839.27		10,092.58	
025542	2	03/29/2017	LBG73	LONG BEACH GUTTERS LTD	463786	GUTTER REPAIR-PW SHOP	321.30		321.30	
025543	2	03/29/2017	M9355	MOLE SALLY	121966	MOLE-COALITION/TOFINO	45.36		45.36	
025544	2	03/29/2017	M9390	MCCALLUM FIONA	121963	MCCALLUM-DINO CAMP	750.00		750.00	
025545	2	03/29/2017	RB305	ROSS BARBARA	121964	ROSS-TRAVEL REIMBURSEMENT	1,021.53		1,021.53	
025546	2	03/29/2017	RD205	ACRD	77060	GARBAGE RUN/PW YARD	31.20		31.20	
025547	2	03/29/2017	SP010	SUPERIOR PROPANE	15015164 15015165	PROPANE-SEAPLANE PROPANE-UCC	1,760.76 1,463.66		3,224.42	
025548	2	03/29/2017	UP459	UCLUELET PETRO-CANADA	7124751 7123250	KEYS-FORBES STATION #10 FORD-REPAIRS/HORN	9.59 103.67		113.26	
025549	2	03/29/2017	VJ391	VAN VLIET JULIET	121959	VAN VLIET-LIVE FIRE/COMOX	90.00		90.00	
025550	2	03/29/2017	VTS70	VALLEY TRAFFIC SYSTEMS	98526	PLYGRND CAUTION SIGN	458.09		458.09	
025551	2	04/04/2017	AL001	ACKLANDS - GRAINGER INC.	527354	SURGICAL MASKS	116.93		116.93	
025552	2	04/04/2017	CCL88	CORLAZZOLI CONTRACTING LTD	23A	TREE FALLING	315.00		315.00	
025553	2	04/04/2017	CE004	CORPORATE EXPRESS CANADA INC	43780156	MONITORS	231.82		231.82	
025554	2	04/04/2017	CGISC	CGIS CENTRE	42826 42806	GIS WEB/SOFTWARE 4/17 ADDING LOTS OUTSIDE OF BOUNDARIES	712.86 199.50		912.36	
025555	2	04/04/2017	CK608	KASSLYN CONTRACTING	D567	D567	100.43		100.43	
025556	2	04/04/2017	CN038	COLYNS NURSERY & GARDEN CENTRE	21958	FLOWERS/SEEDS-GARDENS	397.45		397.45	
025557	2	04/04/2017	CPA25	CANADIAN PAYROLL ASSOCIATION	2017 MEMBERSHIP	CPA 2017 MEMBERSHIP	278.25		278.25	
025558	2	04/04/2017	DFC01	DUMAS FREIGHT COMPANY	51870 52085 52345	FOUR STAR WATERWORKS CLEARTECH SHIPPING-CLEARTECH	43.10 466.41 194.25		703.76	
025559	2	04/04/2017	EL048	ERIK LARSEN DIESEL CO. LTD.	714655	WELDING & SUPPLIES-WD	143.48		143.48	
025560	2	04/04/2017	FS004	FOUR STAR WATERWORKS LTD.	49445	NEW METER	293.56		293.56	
025561	2	04/04/2017	GNEC2	GREAT NORTHERN ENGINEERING CONSULTANTS IN	1387	2016 LED RETROFIT PROG	406.35		406.35	
025562	2	04/04/2017	HJ422	HOPKINS JENNA	121967	HOPKINS-FIRST AID COURSE	95.00		95.00	
025563	2	04/04/2017	HS914	HEWKO SHERRI	121969	HEWKO-INTRO TO SPANISH	583.20		583.20	
025564	2	04/04/2017	LB200	LONG BEACH PLUMBING & HEATING LTD	6110 6143	FAN MOTOR-REC HALL REPLACE PIPE TO PROPANE TANK	954.88 147.78		1,102.66	
025565	2	04/04/2017	LBG73	LONG BEACH GUTTERS LTD	463783	CLEANING GUTTERS-UCC	126.00		126.00	
025566	2	04/04/2017	LG003	LGMA	P-425	LGMA DUES/17	1,543.50		1,543.50	
025567	2	04/04/2017	LY001	YOUNG ANDERSON	99202 99199 99201 99197	1190141 1190128 1190134 1190080	849.53 321.44 1,314.38 608.89		3,094.24	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
025568	2	04/04/2017	MA952	MAXXAM ANALYTICS	VA1045965	WATER TESTING	94.50		94.50	
025569	2	04/04/2017	PB104	PIONEER BOAT WORKS	74908 74898	KEMPS-RAINGEAR SNAPHOOK-JUNCTION SIGN	384.16 18.49		402.65	
025570	2	04/04/2017	PI110	PUROLATOR INC	434052763	MAXXAM	166.51		166.51	
025571	2	04/04/2017	TSC19	TRANSPARENT SOLUTIONS CORP	8872	CLEARMAIL	20.95		20.95	
025572	2	04/04/2017	TU428	TOURISM UCLUELET	1/17	JAN 17/GRANT	10,252.23		10,252.23	
025573	2	04/04/2017	ZN061	ZYLBERMAN NOAM	121968	ZYLBERMAN-YOGA	32.80		32.80	
Total:							273,493.96	19,643.00	253,850.96	

\*\*\* End of Report \*\*\*



## STAFF REPORT TO COUNCIL

Council Meeting: APRIL 11, 2017  
500 Matterson Drive, Ucluelet, BC V0R 3A0

**FROM:** JOHN TOWGOOD, PLANNER 1

**REF NO:** RZ17-02

**FILE NO:** 3360-20

**SUBJECT:** TO AMEND ZONING BYLAW NO.1160, 2013 BY REWORDING THE EXCEPTION TO SECTION 306.2 TO ALLOW THIS EXCEPTION TO COVER MORE THAN MASTER DEVELOPMENT AGREEMENT ASSOCIATED WITH A COMPREHENSIVE DEVELOPMENT (CD) ZONE

### RECOMMENDATION(S):

That Council consider approval of one of the following options:

1. **THAT** Zoning Amendment Bylaw No. 1216, 2017 be given First, Second and Third Reading.

**OR**

2. **THAT** Zoning Amendment Bylaw No. 1216, 2017 be considered and determined not to proceed further.

### DESIRED OUTCOME:

That Zoning Amendment Bylaw No. 1216, 2017 be given First, Second and Third Reading.

### BACKGROUND:

During the process of reviewing Bylaw No. 1160, 2013 planning added an exception clause that exempted properties with a s.219 Covenant registered as a condition of a Master Development Agreement associated with a Comprehensive Development (CD) Zone. The purpose of this exemption is to exempt a property from the natural boundary of the ocean and the natural boundary of any other natural watercourse or source of water supply, when an s.219 covenant is in place that guides riparian and natural boundary setbacks. This was done at the request of Weyerhaeuser for the Oceanwest properties which have relevant s.219 covenants in place. Planning Staff have since noted that other subdivisions that are not part of a Master Development Agreement associated with a Comprehensive Development (CD) Zone have s.219 covenants in place that guide riparian and natural boundary setbacks. Currently staff require these properties to apply for a variance to relieve setback requirement in favour of the s.219 Covenant. The entire section of the zoning bylaw currently read as follows:

**306.2** *In addition to minimum setback requirements of other parts of this Bylaw:*

*(1) No building or structure may be placed, constructed, sunk into, erected, moved, sited, altered or enlarged within*

- (a) 7.5 m (25 ft) on the upland side of the natural boundary of the ocean,*
- (b) 30 m (98.5 ft) of the natural boundary of any other natural watercourse or source of water supply,*

*“except as expressly otherwise specified in a Zone, or a S.219 Covenant registered as a condition of a Master Development Agreement associated with a Comprehensive Development (CD) Zone.”*

Staff propose to modify the exception of this section as follows:

*“except as expressly otherwise specified in a Zone, or in a registered covenant under section 219 of the Land Title Act in favour of the District or the Province.”*

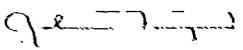
**OCP:**

The proposed change is consistent with the Official Community Plan.

**SUMMARY:**

Staff consider this change a fine tuning of Zoning Bylaw No.1160, 2013. That although there is no way for Planning Staff to review all of the s.219 covenants in place across Ucluelet, Staff have reviewed enough to be comfortable that this change should have no unforeseen effects. This change has also been reviewed by the District of Ucluelet’s legal representation. Since this change is in line with the Districts OCP, and there are no negative effects foreseen to property owners or the environment, Planning Staff are requesting to waive the Public Hearing.

**Respectfully submitted:**

  
\_\_\_\_\_  
John Towgood, Planning 1

**DISTRICT OF UCLUELET**

**Bylaw No. 1216, 2017**

A bylaw to amend the “District of Ucluelet Zoning Bylaw No. 1160, 2013”.

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**WHEREAS** Section 479 and other parts of the *Local Government Act* authorize zoning and other development regulations;

**NOW THEREFORE** the Council of the District of Ucluelet, in open meeting assembled, enacts as follows;

1. THAT the Zoning Bylaw No. 1160, 2013 (“**Zoning Bylaw**”) be amended by deleting the annotation at the bottom of Section 306.2 of the Zoning Bylaw and replacing it with an annotation such that this section reads as follows:

**306.2** In addition to minimum setback requirements of other parts of this Bylaw:

(1) No *building* or structure may be placed, constructed, sunk into, erected, moved, sited, altered or enlarged within

(a) 7.5 m (25 ft) on the upland side of the *natural boundary* of the ocean,

(b) 30 m (98.5 ft) of the *natural boundary* of any other natural *watercourse* or source of water supply,

except as expressly otherwise specified in a *Zone*, or in a registered covenant under section 219 of the Land Title Act in favour of the District or the Province.

2. This bylaw may be cited as “Zoning Amendment Bylaw No. 1216, 2017”.

**READ A FIRST TIME** this    day of    , 2017

**READ A SECOND TIME** this    day of    , 2017

**PUBLIC HEARING** this    day of    , 2017

**PUBLIC HEARING** this    day of    , 2017.

**READ A THIRD TIME** this    day of    , 2017.

**ADOPTED** this    day of    , 2017.

**CERTIFIED A TRUE AND CORRECT COPY** of "District of Ucluelet Zoning Amendment Bylaw No. 1216, 2017."

\_\_\_\_\_  
Mayor  
Dianne St. Jacques

\_\_\_\_\_  
CAO

**THE CORPORATE SEAL** of the District of Ucluelet was hereto affixed in the presence of:

\_\_\_\_\_  
CAO



## STAFF REPORT TO COUNCIL

Council Meeting: APRIL 11, 2017  
500 Matterson Drive, Ucluelet, BC V0R 3A0

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**FROM:** JEANETTE O'CONNOR, CHIEF FINANCIAL OFFICER

**FILE NO:** 3900-25 BYLAW 1215, 2017

**SUBJECT:** UCLUELET FEES AND CHARGES BYLAW AMENDMENT – PROPOSED BYLAW NO. 1215, 2017

**ATTACHMENTS:** APPENDIX A - REPORT TO COUNCIL ON MARCH 28, 2017

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**RECOMMENDATION(S):**

1. **THAT** Council gives Fourth Reading (and subsequent Adoption) to proposed District of Ucluelet Fees and Charges Amendment Bylaw No. 1215, 2017;

**OR**

2. **THAT** Council abandon proposed District of Ucluelet Fees and Charges Amendment Bylaw No. 1215, 2017.

**PURPOSE:**

The purpose of this report is to present for Council consideration an amendment bylaw to adjust the business licence rates in District of Ucluelet Fees and Charges Bylaw No. 1186, 2016.

**Respectfully submitted:**

A handwritten signature in black ink, appearing to read "Jeanette", is written over a horizontal line.

Jeanette O'Connor, CFO



**DISTRICT OF UCLUELET**

**Bylaw No. 1215, 2017**

A bylaw to amend District of Ucluelet Fees and Charges Bylaw No. 1186, 2016

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The Council of the District of Ucluelet enacts as follows;

**Short Title**

1. This bylaw may be known and cited for all purposes as the “District of Ucluelet Fees and Charges Amendment Bylaw No. 1215, 2017”.

**Application**

2. This bylaw amends the indicated provisions of District of Ucluelet Fees and Charges Bylaw No. 1186, 2016.

**Enactment**

3. Where there is a discrepancy between this Bylaw and any or all amendment bylaws enacted prior to this bylaw and affecting the District of Ucluelet Fees and Charges Bylaw No. 1186, 2016, then this Bylaw shall be deemed to supersede the prior bylaw(s) in the matter of the discrepancy.
4. This Bylaw shall come into full force and effect on the final adoption thereof.

**Amendments**

5. SCHEDULE “P” TO BYLAW NO. 1186, 2016, Council:
  - a. deletes the whole of Schedule “P”
  - and
  - b. inserts the amended Schedule “P”

**Severability**

6. If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by a decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.

**READ A FIRST TIME** this 28th day of March, 2017.

**READ A SECOND TIME** this 28th day of March, 2017.

**READ A THIRD TIME** this 28th day of March, 2017.

**ADOPTED** this \*\* day of \*\*\*, 2017.

**CERTIFIED A TRUE AND CORRECT COPY** of “District of Ucluelet Fees and Charges Bylaw No. 1215, 2017.”

\_\_\_\_\_  
Mayor  
Dianne St. Jacques

\_\_\_\_\_  
CFO  
Jeanette O’Connor

**THE CORPORATE SEAL** of the District of Ucluelet was hereto affixed in the presence of:

\_\_\_\_\_  
CAO  
Andrew Yeates

## Schedule 'P' Business Licences

Class	Nature of Business	Particulars	Fee Per Annum (unless otherwise stated)
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**A RENTAL ACCOMMODATION**

A-1	Apartment Houses	From any person carrying on the business of renting dwellings on a monthly or lease basis <i>Dwelling means a set of rooms in a building used for a residential purpose occupied exclusively, unless other use expressly permitted in the designated zone, as a permanent domicile by one or more persons.</i>	\$150.00  Plus \$5.00 per available dwelling
A-1	Condominiums	From any person carrying on the business of renting dwellings on a monthly or lease basis <i>Dwelling means a set of rooms in a building used for a residential purpose occupied exclusively, unless other use expressly permitted in the designated zone, as a permanent domicile by one or more persons.</i>	\$150.00  Plus \$5.00 per available dwelling
A-1	Trailer/Mobile Home Parks	From any person carrying on the business of renting permanent spaces for trailers or mobile homes	\$150.00  Plus \$5.00 per available pad

**B TOURIST COMMERCIAL - Accommodation**

B-1	Bed & Breakfast	From any person carrying on the business of offering bed & breakfast accommodation <i>This means the accessory use of a single-family dwelling with a maximum of three (3) bedrooms are used or designated for use as guest rooms per Zoning Bylaw. Cooking facilities limited to kettle, coffee maker, toaster (not including a toaster-oven) and Microwave (excluding convection/microwave combination).</i>	\$150.00  For one (1) room, plus \$75 per each additional available room
B-1	Guesthouse	From any person carrying on the business of offering Guesthouse Accommodations	\$150.00  For one (1) room or cabin, plus \$75.00 per each additional available room or cabin
B-1	Vacation Rentals	From any person carrying on the business of offering vacation rentals to transient travellers or vacationers	\$150.00  For first unit, plus \$75.00 each additional available unit

**B TOURIST COMMERCIAL - Accommodation (continued)**

B-1	Resort Condominium	From any person carrying on the business of offering Resort Condominium rentals to transient travellers and/or vacationers	\$150.00 For first unit, plus \$75.00 each additional available unit
B-1	Hotel	From any person carrying on the business of offering hotel accommodation	\$150.00 Plus \$10.00 per available room
B-1	Motel	From any person carrying on the business of offering motel accommodation	\$150.00 Plus \$10.00 per available room
B-1	Hostel	From any person carrying on the business of offering Hostel accommodations	\$150.00 Plus \$10.00 per available bed
B-1	Campground	From any person carrying on the business of renting campground spaces to transient travellers or vacationers <i>Can include tents, campers and motorized recreational vehicles</i>	\$150.00 Plus \$5.00 per available site

**B TOURIST COMMERCIAL - Charter Operations**

B-2	Charter Operations	From any person carrying on the business of marine, air or land charters, scenic tours, fishing charters, whale watching, diving, back road adventures whether by boat or other form of transportation, and all like businesses not hereinbefore listed.	\$150.00 Plus \$75.00 per boat or vehicle
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**B TOURIST COMMERCIAL - Ticket/Booking Agents**

B-3	Travel Agency or Booking Agency	From any person carrying on the business of a travel agency or booking or ticket agency	\$150.00 For first agent, plus \$75.00 for each additional agent
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**C PROFESSIONAL/CONTRACTOR SERVICES - Professional Services**

C-1	Professional Services	<p>From any person carrying on, maintaining, owning or operating any business, trade, occupation, profession, calling, undertaking or things and all like classifications not listed below:</p> <p><i>Appraiser, Architect, Art &amp; Crafts Teacher, Dental Mechanic/Technician, Chiropractor, Chartered Accountant, Barrister &amp; Solicitor, Dentist/Dental Surgeon, Engineer, General Accountant, General Finance, Insurance Agent/Salesperson, Land Surveyor, Medical Specialist, Mortgage Broker, Notary Public, Pharmacist, Physician or Surgeon, Physiotherapist, Real Estate Agent, Veterinarian, Forest Engineer/Consultant, Laboratory, Registered Massage Therapist, Consultant Service, Barbers/Hairdressers, Bookkeeping Services, Chimney Sweep, Diving Service, Family Day-care, Graphic Arts, Janitorial Services, Commercial Kennel, Laundromat, Music/Dance/Language Teachers, Laundry/Dry Cleaning, Office Services, Pest Control, Photographic Development, TV/Small Electrical Repairs, Business Offices, Storage Service/Warehouse, Property Management, Exercise/Fitness Instructor, General Contractor, Garbage Collection &amp; Sanitary Service, Radio Broadcasting, Day-care Provider, Other Professional Services not listed in this section.</i></p>	<p>\$150.00</p> <p>For first professional / consultant, plus \$75.00 for each additional professional / consultant</p>
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**C PROFESSIONAL/CONTRACTOR SERVICES - Financial Services**

C-2	Bank or Financial Institution	From any person carrying on the business of a banker	\$300.00
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**C PROFESSIONAL/CONTRACTOR SERVICES - Sub Contractors**

C-3	Sub Contractors	<p>From any person carrying on, maintaining, owning or operating any business, trade, occupation, profession, calling, undertaking or things and all like classifications not listed below:</p> <p><i>Concrete/Paving/Asphalt, Drywall, Electrical, Excavations/Land Fill, Floor/Wall, Coverings, Trucking, Framing/Roofing, Glazing, Heating/Ventilation, Landscaper, Other Sub Contractor not listed in this section</i></p>	\$150.00
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**D TRANSPORTATION - Miscellaneous**

D-1	Transportation Services	<p>From any business carrying on the business of providing the transportation services listed below.</p> <p><i>Air Carrier, Bus Service, Car Rental, Freight company, Taxi, Vehicle Towing, Vehicle Commercial Parking, Bicycle Rental, Scooter Rental, Other Transportation businesses not listed in this section</i></p>	\$150.00
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**D TRANSPORTATION - Marine**

D-2	Marine Transportation Services	From any business carrying on the business of providing the marine transportation services listed below.  <i>Boat Marina, Marine Equipment Sales/Service, Boat Ramp, Boat Rentals, Kayak Rentals, Boat Sales &amp; Service, Divers, Mobile Marine Repairs, Marine Towing, Marine Fuel Sales, Tug &amp; Barge Transportation, Other Marine Transportation businesses not listed in this section</i>	\$150.00  Marina - Plus \$5.00 per available slip
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**D TRANSPORTATION - Motor Vehicle/Equipment/Machinery Related Businesses**

D-3	Motor Vehicle / Equipment / Machinery Related Businesses	From any person carrying on motor vehicle/equipment/machinery related businesses  <i>Motor Vehicle Repair, Fuel Service Station, Small Machinery &amp; Equipment Dealer, Mobile Welding, Auto Body &amp; Painting, Car Wash, Other Motor Vehicle/Equipment/Machinery Related Businesses not listed in this section</i>	\$180.00
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**E FOOD/BEVERAGE SERVICES**

E-1	Licensed Full Service Establishment	From any person carrying on the business of a restaurant, bistro, café, or other establishment where food and beverages are served to the public for consumption on the premises and licensed under the <i>Provincial Liquor Control and Licensing Act</i>	\$300.00
E-2	Non-Licensed Full Service Establishment	From any person carrying on the business of a restaurant, bistro, café, or other establishment where food and/or beverages are served to the public primarily for consumption on the premises, and the business is <b>not</b> licensed under the <i>Provincial Liquor Control and Licensing Act</i>	\$150.00
E-3	Liquor Outlet	From any person carrying on the business of a dance hall, cabaret, brew pub, marine pub, neighbourhood pub, lounge, or other establishment, where providing and serving primarily alcohol to the public for consumption on the premises and is licensed under the <i>Provincial Liquor Control and Licensing Act</i>	\$360.00
E-4	Catering or Food and/or Beverage Preparation Services	From any person carrying on the business of Catering or Food or Beverage Preparation Services where food and/or beverages are not served to the public primarily for consumption on the premises.	\$150.00
E-5	U-Brew, U-Vin, Licensed Liquor Store	From any person carrying on the business of a U-Brew, U-Vin or licensed private or public liquor store.	\$180.00

**F COMMERCIAL RETAIL AND/OR WHOLESALE**

	Retail/Wholesale	From any business that sells, rents, or offers for sale, whether as a retailer or wholesaler, any goods, wares, merchandise or service not otherwise specifically provided for herein.	
F-1	Utilizing floor space $\leq 139 \text{ m}^2$	<i>Art Gallery/Framing, Books, Bakery, Convenience Store, Clothing, Drugstore/Pharmacy, Delicatessen, Small Appliances, Dry Goods, Florist, Greenhouse, Flooring, Gift Shop, Groceries, Hardware, Jewelry, Meat/Fish Store, Photographic Supplies, Stationary, Other retail or wholesale uses not listed in this section</i>	\$180.00
F-2	Utilizing floor space $> 139 \text{ m}^2$ but $< 325 \text{ m}^2$		\$300.00
F-3	Utilizing floor space $\geq 325 \text{ m}^2$		\$420.00

**G INDUSTRIAL/MANUFACTURING USE**

	Industrial / Manufacturing	From any person carrying on the business of an industrial or manufacturing nature	
G-1	Utilizing floor space $\leq 464 \text{ m}^2$	<i>Machine Shop, Fish Processing, Re-Manufactured Electrical Motors, Pulp &amp; Paper Mill, Fish Buyer, Ice Plant, Boat Building, Sawmill, Industrial Storage, Other Industrial/Manufacturing uses not listed in this section</i>	\$360.00
G-2	Utilizing floor space $> 464 \text{ m}^2$		\$700.00

**H VENDORS**

H-1	Vendors	From any business or person selling a product or operating a vendor market.	\$150.00
H-2	Itinerants	From any non-resident business or person carrying on, maintaining, owning or operating within the District any of the following:  <i>Auctioneers, Carnival, Circus, Concert Hall, Dog &amp;/or Cat Show, Exhibitions, Horse or Pony Show, Theatrical Shows (when held in other than a duly licensed theatre) and all other forms of itinerant shows, entertainment, amusement or exhibition not hereinbefore enumerated</i>	\$200.00  Per Day

**M OTHER FEES**

M-1	Transfer of an existing Business License	Whereby a person relocates his existing business to a new location within the municipality.	\$30.00
M-2	Inspection	Inspection fee, if required, due to a transfer to a new location within the municipality.	\$30.00
<p><b><i>Note: New owners of an existing business must apply for a new business license and pay the applicable fee.</i></b></p> <p><b><i>Note: All business fees are non-refundable</i></b></p> <p><b><i>Note: Business Licence fees for all businesses are subject to \$100.00 penalty, if payment is not made on or before June 01 in the year for which the license is valid.</i></b></p>			