

5. CORRESPONDENCE:

5.1 Request re: Mobile Business Licenses Program

Darby Cameron, Ministry of Jobs, Tourism and Skills Training

2015-182

It was moved by Councillor Mole and seconded by Councillor Oliwa
THAT the District of Ucluelet participate in the Mobile Business License analysis on the understanding that there are no costs incurred via staff resources, AND THAT Council approve attending a meeting with stakeholders.

CARRIED

5.2 License Agreement re: CBC Radio One Change of Facilities

Jason Coleman, CBC/Radio-Canada

2015-183

It was moved by Councillor Mole and seconded by Councillor Oliwa
THAT correspondence item 5.2 be received for information.

CARRIED

- ❖ Council requested that a clause be added to the final agreement denoting a requirement for CBC to keep their equipment maintained for aesthetic purposes

5.3 Proposed Recommendations from Ucluelet Aquarium Society

2015-184

It was moved by Councillor McEwen and seconded by Councillor Oliwa
THAT Council write a letter to the Aquarium Society in response to their requests that the District:

- (a) Remove the requirement from their Agreement on the number of washrooms that must be made available to the public; and*
- (b) Completely take over the management of the outdoor washrooms.*

In response to item (a), the Aquarium is required by building code to offer the following water closets per occupant load:

- 3 Male and 5 Female per 202 occupants,*
- 2 Male and 4 Female per 200 occupants, or*
- 2 Male and 4 Female per 165 occupants.*

In response to item (b), the Aquarium's only obligation is to open the washrooms; the District currently provides the maintenance and closes the washrooms.

CARRIED

6. INFORMATION ITEMS:

2015-185

It was moved by Councillor Mole and seconded by Councillor McEwen
THAT Council receive information items 6.1 through 6.7 as a block.

CARRIED

6.1 Invitation to 10th China-Northeast Asia Expo

Canada-China Federation of Entrepreneurs

6.2 Invitation to 2nd Annual Resource Breakfast Services at UBCM
C3 Alliance Corporation

6.3 Invitation to Nominate for the 2015 Community Recognition Awards
Canadian Wood Council

2015-186 It was moved by Councillor Oliwa and seconded by Councillor Mole
THAT staff be directed to perform a cursory review of the 2015 Community Recognition Awards to determine if the District of Ucluelet would be able to participate;
AND THAT a report be brought forward on options for participation.

CARRIED

6.4 Clayoquot Biosphere Trust Society's 2014 Annual Report
Clayoquot Biosphere Trust Society

6.5 Request to Rescind Order in Council No. 148
Peace River Regional District

6.6 Follow-up re: Postal Service in Ucluelet
Canada Post

2015-187 It was moved by Councillor Mole and seconded by Councillor McEwen
THAT staff be directed to confirm with the local Canada Post Office if locally-addressed mail is sorted in situ by delivering it 'over-the-counter'.

CARRIED

6.7 Thank-you to District of Ucluelet Parks and Recreation
Various

- ❖ Council wished to publicly recognize and thank Parks & Recreation and the authors of the letter for taking the time to write

7. COUNCIL COMMITTEE REPORTS:

7.1 Councillor Mole

Food Bank on the Edge

- Meeting held July 14; excited to announce re-vamped brunch for Ukee Days; the menu, created by a professional chef, includes omelette bar, gluten-free waffles, scrambled eggs, and carved ham; looking for Council volunteers to help serve; event will be at UAC hall - kids under 3 are free, \$6 kids (12 and under), \$10 adults; congratulations to group for their hard work on this event

7.2 Councillor McEwen

No meetings to report

7.3 Councillor Noel

Central West Coast Forest Society

- AGM set for July 16

7.4 Councillor Oliwa

Seaview Seniors Housing Society

- At last meeting, discussed upkeep and maintenance of building; as building ages, more Provincial requirements are created which slowly adds to the cost, and group must go back to Province to get those costs covered; group is always looking for ways to improve facility; much excitement on age-friendly discussions, specific mention of St. Jacques park and its possibilities - suggested a meditation labyrinth, equipment for elderly and youth, and a covered area

7.5 Mayor St. Jacques

Alberni-Clayoquot Regional District

- Last meeting held June 24; update from Telus and Rogers that each are looking into putting up a tower to improve cellular service by Sproat Lake (for improved highway coverage)
- Approval went through for an ice plant at Bornstein's; good news for our harbour and commercial fishermen

DFO Fisheries Committees for Groundfish & Hake

- Last meeting held June 29; reports received on halibut for sports-fishing, tuna, some mackerel showing up in Nootka Sound; discussion on Province moving forward with ban on freshwater fishing due to low water levels in streams and rivers; invasive species of snapping turtle found at Sproat Lake
- Hake meeting held June 30 in Vancouver; DFO is rethinking bringing in Russian venture vessel, looks like it might not happen; instead, request for a reduction fishery was put forward - it is against Fisheries Act to catch fish for reduction-only purposes, but was proposed in response to poor market; meal plant program would be done by company in Nanaimo, rendering fish into meal and oil, to be sold to fish and poultry farms; they would also export to fish farms in Asia; would create employment in Duke Point area, and provide new market for fishermen to sell; request is for one-year only; Dario Corlazzoli and Mayor St. Jacques approved the request at that meeting; recycling offal keeps 3 billion pounds of product per annum out of landfill

Other Reports

- Council met with Tourism Ucluelet and Chamber of Commerce; decision to extricate Tourism Ucluelet and make it a standalone entity; all three groups excited by decision, and will meet regularly going forward
- Met with ACRD on July 8 to discuss Dog Mountain Fire; fire was contained within a week; all those involved did a great job
- Attended Community Forest workshop July 14; self-education on how the community forest works, what the possibilities are, and what the processes are; workshop speakers included Susan Mulkey from BC Community Forest Association, Manager of the Port Alberni Community Forest, and retired Forest Service person Ken Mathews; will move forward by setting up a meeting with partners to discuss further

2015-188 It was moved by Councillor Oliwa and seconded by Councillor Mole
THAT Council receive all committee reports.

CARRIED

8. REPORTS:

8.1 Expenditure Voucher G-12/15
Jeanette O'Connor, Chief Financial Officer

2015-189 It was moved by Councillor Oliwa and seconded by Councillor Noel
THAT Council receive Expenditure Voucher G-12/15.

CARRIED

8.2 Adoption of District of Ucluelet Policies and Resolution to Repeal
Morgan Dossdall, Deputy Municipal Clerk

2015-190 It was moved by Councillor Oliwa and seconded by Councillor McEwen
THAT Council approve recommendations 1 and 2 of report item 8.2 "Adoption of District of Ucluelet Policies and Resolution to Repeal", which state:

1. *THAT Council hereby adopt and bring into effect the following policies of the District of Ucluelet:*
 - (a) *Corporate Sponsorship, Policy No. 5-1855-1*
 - (b) *Utilities Billings, Policy No. 5-1820-1*
 - (c) *Annual Vacation Leave, Policy No. 7-2650-1*
 - (d) *Pre-Approved Overtime Hours, Policy No. 7-2650-2*
 - (e) *Sick Leave - Medical Appointments, Vacation or Other Leaves, Policy No. 7-2650-3*
 - (f) *Animal Impounding, Policy No. 9-4020-2*
 - (g) *Bylaw Enforcement, Policy No. 9-4000-1*
 - (h) *Provisions for Filming in Ucluelet, Policy No. 9-4520-2*
 - (i) *Special Occasion License Requirements, Policy No. 15-8100-1*
 - (j) *Ucluelet Harbour Public Fish Sales, Policy No. 16-8700-3*
2. *AND THAT Council hereby repeal all other existing policies of the District of Ucluelet with the exception of Policy No. 15-7900-01.*

CARRIED

8.3 Quarterly Managers' Report for Second Quarter, 2015
District of Ucluelet Staff

2015-191 It was moved by Councillor Mole and seconded by Councillor McEwen
THAT Council receive report item 8.3 "Quarterly Managers' Report for Second Quarter, 2015" for information.

CARRIED

8.4 Quarterly Motion Report for Second Quarter, 2015
District of Ucluelet Staff

2015-192 It was moved by Councillor McEwen and seconded by Councillor Noel
THAT Council receive report item 8.4 "Quarterly Motion Report for Second Quarter, 2015" for information.

CARRIED

- ❖ Mayor St. Jacques requested that the Quarterly Motion Report be increased to monthly reporting

8.5 Business Walk Survey Report

Morgan Dossall, Deputy Municipal Clerk

2015-193 It was moved by Councillor Noel and seconded by Councillor Oliwa
THAT Council receive report item 8.5 "Business Walk Survey Report" for information.

CARRIED

- ❖ Council requested that staff forward the report to Tourism Ucluelet and the Chamber of Commerce for their information and records

8.6 Ukee Days Noise Bylaw Exemption and Road Closure

Abby Fortune, Director of Parks and Recreation

2015-194 It was moved by Councillor McEwen and seconded by Councillor Oliwa
THAT Council approve recommendations 1 through 4 in report item 8.6 "Ukee Days Noise Bylaw and Road Closure", which state:

1. *THAT Council grants an extension of the Noise Regulation Bylaw for the Ukee Days Music Festival on Saturday, July 25th at the Ukee Days Fairgrounds to midnight.*
2. *THAT Council authorizes the closing of Fraser Lane (8:00 a.m. - 10:00 p.m.) in front of the Village Green on Friday, July 24th.*
3. *THAT Council authorizes the closure of Marine Drive from 10:00 a.m. - 5:00 p.m. from west of Brown's Beach Parking lot to just before the corner of Marine Drive and Cynamocka on Saturday, July 25th for the Long Board competition.*
4. *THAT Council attends the 41st Anniversary of Ukee Days on July 24th - 26th and invites the community to join them.*

CARRIED

8.7 Wild Pacific Trail Lighthouse Loop Project

Abby Fortune, Director of Parks and Recreation

2015-195 It was moved by Councillor McEwen and seconded by Councillor Mole
THAT Council approve recommendation 1 in report item 8.7 "Wild Pacific Trail Lighthouse Loop Project", which states:

1. *THAT Council authorize the release of funds from the 'WPT - Special Projects' budget of \$10,000 for the Lighthouse Loop Project.*

CARRIED

8.8 Endorsement and Integration of LED Technology in the District of Ucluelet

John Towgood, Planner I

2015-196 It was moved by Councillor Oliwa and seconded by Councillor Mole
THAT Council receive report item 8.8 "The Endorsement and Integration of Light Emitting Diode (LED) Technology in the District of Ucluelet" for information.
CARRIED

2015-197 It was moved by Councillor Noel and seconded by Councillor McEwen
THAT Council approve recommendation 1 and its subsections in report item 8.8 "The Endorsement and Integration of Light Emitting Diode (LED) Technology in the District of Ucluelet", which states:

1. *THAT Council endorse the use of light emitting diode (LED) technology as an alternate replacement to high pressure sodium (HPS) street lighting; and,*
 - (a) *THAT Council secure \$16,333 a year for 3 years running starting in the 2016 budget framework for the purpose of retrofitting the District of Ucluelet's existing HPS street lighting; and,*
 - (b) *THAT Council direct Staff to develop and implement a Request For Proposal (RFP) based on the body of this report to be implemented within the 2016 fiscal year; and,*
 - (c) *That Council direct Staff to update Bylaw 521 to ensure all future developments and road works utilize LED technology.*

VOTE 3-2 (Mole, Noel Opposed); CARRIED

8.9 Alleviation of Congestion at Fish Cleaning Station in Small Craft Harbour
Kevin Cortes, Harbour Manager

2015-198 It was moved by Councillor McEwen and seconded by Councillor Mole
THAT Council receive report item 8.9 "Alleviation of Congestion at Fish Cleaning Station in Small Craft Harbour" for information.
CARRIED

9. LEGISLATION:

9.1 Development Procedures Bylaw Report
John Towgood, Planner I

2015-199 It was moved by Councillor McEwen and seconded by Councillor Mole
THAT Council approve recommendations 1 and 2 of legislative report item 9.1 "Development Approval Procedures Bylaw No. 1164, 2015", which state:

1. *THAT the District of Ucluelet Development Approval Procedures Bylaw No. 1164, 2015 be given First, Second and Third Readings; and*
2. *THAT the District of Ucluelet Development Approval Procedures Bylaw No. 1164, 2015 be placed on the next Council Agenda for consideration of Final Adoption.*

CARRIED

9.2 Development Approval Procedures Bylaw No. 1164, 2015

2015-200 It was moved by Councillor Mole and seconded by Councillor Oliwa
THAT Council give First Reading to Development Approval Procedures Bylaw No. 1164, 2015.

CARRIED

2015-201 It was moved by Councillor Oliwa and seconded by Councillor Noel
THAT Council give Second Reading to Development Approval Procedures Bylaw No. 1164, 2015.

CARRIED

2015-202 It was moved by Councillor Noel and seconded by Councillor McEwen
THAT Council give Third Reading to Development Approval Procedures Bylaw No. 1164, 2015.

CARRIED

9.3 Zoning Text Amendment Bylaw Report
John Towgood, Planner I

2015-203 It was moved by Councillor McEwen and seconded by Councillor Mole
THAT Council approve recommendation 1 of legislative report item 9.3 "Proposal to amend the CS-7 Tourist Commercial & Residential Zone to include 'Personal Services' as a permitted use in section CS-7.1.1(1)", which states:

1. *THAT Zoning Amendment Bylaw No. 1183, 2015 be given Third Reading.*

CARRIED

9.4 Zoning Amendment Bylaw No. 1183, 2015

2015-204 It was moved by Councillor Oliwa and seconded by Councillor McEwen
THAT Council give Third Reading to Zoning Amendment Bylaw No. 1164, 2015.

CARRIED

9.5 Water Restriction Implementation and Fine Schedule Report
Morgan Dosedall, Deputy Municipal Clerk

2015-205 It was moved by Councillor McEwen and seconded by Councillor Noel
THAT Council approve recommendation 1 of legislative report item 9.5 "Water Restriction Implementation and Fine Schedule - Proposed Bylaw No. 1184, 2015", which states:

1. *THAT Council give up to three readings to proposed District of Ucluelet Waterworks Amendment Bylaw No. 1184, 2015.*

CARRIED

9.6 Waterworks Amendment Bylaw No. 1184, 2015

2015-206 It was moved by Councillor Oliwa and seconded by Councillor McEwen
THAT Council give First Reading to Waterworks Amendment Bylaw No. 1184, 2015.

CARRIED

2015-207 It was moved by Councillor Mole and seconded by Councillor McEwen
THAT Council give Second Reading to Waterworks Amendment Bylaw No. 1184, 2015.

CARRIED

2015-208 It was moved by Councillor Noel and seconded by Councillor Oliwa
THAT Council give Third Reading to Waterworks Amendment Bylaw No. 1184, 2015.

CARRIED

10. NEW BUSINESS:

10.1 Mayor St. Jacques

2015-209 It was moved by Councillor Noel and seconded by Councillor Oliwa
THAT Council provide a letter of support to Ucluelet Harbour Seafoods Ltd. in their application to the Temporary Foreign Worker Program.

CARRIED

- ❖ Noted for the public that, although the Province has lifted the fire ban for the Fog Zone, the District still has its own fire ban in place

10.2 Councillor Oliwa

- ❖ Requested confirmation that, due to current fire ban in effect, that all fireworks permit requests are being denied

10.3 Councillor Noel

- ❖ Requested that staff put in parking lines by the Raven Lady to mitigate parking issues; and that staff trim nearby shrubbery in the area for improved visibility
 - CAO Yeates confirmed that parallel parking will be going in on Bay Street from Peninsula to the end of the commercial building
- ❖ Requested an update on installation of delineators on Matterson Drive
- ❖ Requested a date for completion of water meter installations

11. QUESTION PERIOD:

Council received questions and comments from the audience re:

- Confirmation of vote count for report item 8.8

12. CLOSED SESSION:

2015-210 It was moved by Councillor Mole and seconded by Councillor Noel
THAT the meeting be closed to the public in order to address agenda items under Section 90(1), subsections (g) and (i) of the Community Charter.

CARRIED

Mayor St. Jacques suspended the regular meeting and moved in-camera at 8:41 pm.

13. ADJOURNMENT:

Mayor St. Jacques adjourned the in-camera meeting at 10:01 pm and resumed the open meeting at 10:02 pm.

RELEASE OF CLOSED MEETING DECISIONS

- 2015-211 It was moved by Councillor Mole and seconded by Councillor Oliwa
THAT a three-way stop be implemented at the corner of Coast Guard Road and Peninsula Road with the installation of two stop signs;
AND THAT letters be sent to the residents in the area notifying them of the traffic change.

CARRIED

Mayor St. Jacques adjourned the regular council meeting at 10:03 pm.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, July 14, 2015 at 7:30 pm in the George Fraser Community Room, 500 Matterson Road, Ucluelet, BC.



Dianne St. Jacques
Mayor



Andrew Yeates
CAO