

AGENDA

REGULAR MEETING OF COUNCIL

Tuesday, September 8, 2015

7:30 p.m.

**George Fraser Room, Ucluelet Community Centre
500 Matterson Drive,
Ucluelet, B.C.**

Council Members:

Mayor Dianne St. Jacques
Councillor Sally Mole
Councillor Randy Oliwa
Councillor Marilyn McEwen
Councillor Mayco Noel



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REGULAR MEETING OF COUNCIL

7:30 p.m.

Tuesday, September 8, 2015

George Fraser Room, Ucluelet Community Centre,
500 Matterson Drive, Ucluelet

AGENDA

1. **CALL TO ORDER**
2. **ADOPTION OF MINUTES**
 - 2.1. **July 14, 2015 Public Hearing Minutes** p.5
 - 2.2. **July 14, 2015 Regular Council Minutes** p.7
3. **MAYOR'S ANNOUNCEMENTS**
4. **PUBLIC INPUT, DELEGATIONS & PETITIONS**

Delegations

 - 4.1 **Jeremy Dunn, BC Salmon Farmers Association** p.17
Re: Salmon Farming in BC – BCSFA Annual General Meeting
 - 4.2 **Elia Nicholson-Nave, KUU-US Crisis Line Society** p.19
Re: Request for Letter of Support for SFRPHI Property
 - 4.3 **Margaret Morrison, Westcoast Community Resources Society** p.21
Re: Second Stage Housing SFRPHI Project at 1800 Bay Street
5. **CORRESPONDENCE**
 - 5.1. **Proclamation re: Environmental Public Health Week 2015** p.23
Crystal Brown, CIPHI BC
 - 5.2. **Request re: Safety Issues near Forest Glen** p.25
Denise Sveinson, Sea View Seniors Housing Society
 - 5.3. **Request re: Wheelchair Accessibility to Beaches** p.27
Sheri Campbell and Dave LoPatriello
 - 5.4. **Sponsorship Request re: Raise a Reader Campaign** p.33
Pam Craig, Literacy Alberni
 - 5.5. **Sponsorship Request re: Wickaninnish Inn Pro-Am** p.35
Keith Gibson, Long Beach Golf Course
 - 5.6. **Invitation re: 10th Anniversary Dinner on October 8, 2015** p.37
Robin Archdekin, Geoscience BC
 - 5.7. **Request re: Kimoto Park Playground Equipment** p.39
Mike and Jennifer Rhodes, Residents

6. INFORMATION ITEMS

- | | |
|---|-------------|
| 6.1. Nuu-chah-nulth Opposition to Hake Reduction Fishery Proposal | p.41 |
| Nuu-chah-nulth First Nations | |
| 6.2. New Investment Announced for Parks Canada Sites in Pacific Rim | p.43 |
| Parks Canada | |
| 6.3. Auditor General for Local Government Annual Report | p.49 |
| Auditor General for Local Government | |
| 6.4. Nominations Open for CFIB Golden Scissors and Paperweight Awards | p.51 |
| Canadian Federation of Independent Business | |
| 6.5. Limited Duration Posting and RCMP Consultation | p.53 |
| RCMP | |
| 6.6. Policy Directive re: Liquor Control and Licensing Regulation | p.59 |
| Liquor Control and Licensing Branch, Province of BC | |
| 6.7. Asbestos Awareness and Registries | p.61 |
| Vancouver Island Building Trades | |
| 6.8. Meeting Follow-up re: Pacific Rim Investment | p.65 |
| Pacific Rim Connections | |
| 6.9. UBCM Invitation to Reception and Awards Presentation | p.67 |
| Kidney Foundation of Canada | |
| 6.10. Call for Nominations – Medal of Good Citizenship | p.69 |
| BC Honours and Awards Secretariat | |
| 6.11. Ucluelet Awarded Level 3 Recognition for Achievement of Carbon Neutrality for 2014 | p.73 |
| Green Communities Committee | |
| 6.12. Information on Applied Biology Professionals | p.77 |
| College of Applied Biology | |
| 6.13. Update from Community Paramedicine Initiative Committee | p.81 |
| Small Community Representative, UBCM | |
| 6.14. Invitation to Meet at UBCM | p.85 |
| Opposition Spokesperson for Local Government | |

7. COUNCIL COMMITTEE REPORTS

7.1. Councillor Sally Mole

Deputy Mayor April – June

- Ucluelet & Area Child Care Society
 - Westcoast Community Resources Society
 - Coastal Family Resource Coalition
 - Food Bank on the Edge
- ⇒ *Other Reports*

7.2. Councillor Marilyn McEwen

Deputy Mayor July – September

- West Coast Multiplex Society
- Ucluelet & Area Historical Society

- Wild Pacific Trail Society
 - Vancouver Island Regional Library Board – Trustee
- ⇒ *Other Reports*

7.3. Councillor Mayco Noel

Deputy Mayor October – December

- Ucluelet Volunteer Fire Brigade
 - Central West Coast Forest Society
 - Ucluelet Chamber of Commerce
 - Tourism Ucluelet
 - Signage Committee
- ⇒ *Other Reports*

7.4. Councillor Randy Oliwa

Deputy Mayor January – March

- Vancouver Island Regional Library Board - Alternate
 - Harbour Advisory Committee
 - Aquarium Board
 - Seaview Seniors Housing Society
- ⇒ *Other Reports*

7.5. Mayor Dianne St. Jacques

- Alberni-Clayoquot Regional District
 - Coastal Community Network
 - Groundfish Development Authority
 - DFO Fisheries Committees for Groundfish & Hake
 - Pacific Rim Harbour Authority
- ⇒ *Other Reports*

8. REPORTS

- | | |
|---|--------------|
| 8.1. Expenditure Voucher G-13/15 | p.87 |
| Jeanette O'Connor, Chief Financial Officer | |
| 8.2. Financial Update | p.99 |
| Jeanette O'Connor, Chief Financial Officer | |
| 8.3. Barkley Community Forest Articles | p.109 |
| Dave Douglas, Manager of Finance | |

9. LEGISLATION

- | | |
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| 9.1. Development Procedures Bylaw Report | p.111 |
| John Towgood, Planner I | |
| 9.2. Development Approval Procedures Bylaw No. 1164, 2015 | p.115 |
| 9.3. Zoning Text Amendment Bylaw Report | p.127 |
| John Towgood, Planner I | |
| 9.4. Zoning Amendment Bylaw No. 1183, 2015 | p.135 |
| 9.5. Water Restriction Implementation and Fine Schedule Report | p.137 |
| Morgan Dossdall, Deputy Municipal Clerk | |

10. NEW BUSINESS

11. QUESTION PERIOD

12. CLOSED SESSION

Procedural Motion to Move In-Camera:

THAT the meeting be closed to the public in order to address agenda items under Section 90(1), subsection (e) of the *Community Charter*.

13. ADJOURNMENT

PUBLIC REPRESENTATIONS:

Mayor St. Jacques asked a first time if there are any representations from the public regarding Bylaw No. 1183, 2015.

There were no comments from the public.

Mayor St. Jacques asked a second time if there are any representations from the public regarding Bylaw No. 1183, 2015.

There were no comments from the public.

Mayor St. Jacques asked a third and final time if there are any representations from the public regarding Bylaw No. 1183, 2015.

There were no comments from the public.

ADJOURNMENT:

Mayor St. Jacques closed the Public Hearing for Zoning Amendment Bylaw No. 1183, 2015 and adjourned at 7:03 pm

CERTIFIED A TRUE AND CORRECT COPY
of the Minutes of the Public Hearing held
on Tuesday, July 14, 2015 at 7:00 pm in the
George Fraser Community Room, 500
Matterson Road, Ucluelet, BC.

Dianne St. Jacques
Mayor

Andrew Yeates
CAO

5. CORRESPONDENCE:

5.1 Request re: Mobile Business Licenses Program

Darby Cameron, Ministry of Jobs, Tourism and Skills Training

2015-182 It was moved by Councillor Mole and seconded by Councillor Oliwa
THAT the District of Ucluelet participate in the Mobile Business License analysis on the understanding that there are no costs incurred via staff resources, AND THAT Council approve attending a meeting with stakeholders.

CARRIED

5.2 License Agreement re: CBC Radio One Change of Facilities

Jason Coleman, CBC/Radio-Canada

2015-183 It was moved by Councillor Mole and seconded by Councillor Oliwa
THAT correspondence item 5.2 be received for information.

CARRIED

- ❖ Council requested that a clause be added to the final agreement denoting a requirement for CBC to keep their equipment maintained for aesthetic purposes

5.3 Proposed Recommendations from Ucluelet Aquarium Society

2015-184 It was moved by Councillor McEwen and seconded by Councillor Oliwa
THAT Council write a letter to the Aquarium Society in response to their requests that the District:

- (a) Remove the requirement from their Agreement on the number of washrooms that must be made available to the public; and*
- (b) Completely take over the management of the outdoor washrooms.*

In response to item (a), the Aquarium is required by building code to offer the following water closets per occupant load:

- 3 Male and 5 Female per 202 occupants,*
- 2 Male and 4 Female per 200 occupants, or*
- 2 Male and 4 Female per 165 occupants.*

In response to item (b), the Aquarium's only obligation is to open the washrooms; the District currently provides the maintenance and closes the washrooms.

CARRIED

6. INFORMATION ITEMS:

2015-185 It was moved by Councillor Mole and seconded by Councillor McEwen
THAT Council receive information items 6.1 through 6.7 as a block.

CARRIED

6.1 Invitation to 10th China-Northeast Asia Expo

Canada-China Federation of Entrepreneurs

6.2 Invitation to 2nd Annual Resource Breakfast Services at UBCM
C3 Alliance Corporation

6.3 Invitation to Nominate for the 2015 Community Recognition Awards
Canadian Wood Council

2015-186 It was moved by Councillor Oliwa and seconded by Councillor Mole
THAT staff be directed to perform a cursory review of the 2015 Community Recognition Awards to determine if the District of Ucluelet would be able to participate;
AND THAT a report be brought forward on options for participation.

CARRIED

6.4 Clayoquot Biosphere Trust Society's 2014 Annual Report
Clayoquot Biosphere Trust Society

6.5 Request to Rescind Order in Council No. 148
Peace River Regional District

6.6 Follow-up re: Postal Service in Ucluelet
Canada Post

2015-187 It was moved by Councillor Mole and seconded by Councillor McEwen
THAT staff be directed to confirm with the local Canada Post Office if locally-addressed mail is sorted in situ by delivering it 'over-the-counter'.

CARRIED

6.7 Thank-you to District of Ucluelet Parks and Recreation
Various

- ❖ Council wished to publicly recognize and thank Parks & Recreation and the authors of the letter for taking the time to write

7. COUNCIL COMMITTEE REPORTS:

7.1 Councillor Mole

Food Bank on the Edge

- Meeting held July 14; excited to announce re-vamped brunch for Ukee Days; the menu, created by a professional chef, includes omelette bar, gluten-free waffles, scrambled eggs, and carved ham; looking for Council volunteers to help serve; event will be at UAC hall - kids under 3 are free, \$6 kids (12 and under), \$10 adults; congratulations to group for their hard work on this event

7.2 Councillor McEwen

No meetings to report

7.3 Councillor Noel

Central West Coast Forest Society

- AGM set for July 16

7.4 Councillor Oliwa

Seaview Seniors Housing Society

- At last meeting, discussed upkeep and maintenance of building; as building ages, more Provincial requirements are created which slowly adds to the cost, and group must go back to Province to get those costs covered; group is always looking for ways to improve facility; much excitement on age-friendly discussions, specific mention of St. Jacques park and its possibilities - suggested a meditation labyrinth, equipment for elderly and youth, and a covered area

7.5 Mayor St. Jacques

Alberni-Clayoquot Regional District

- Last meeting held June 24; update from Telus and Rogers that each are looking into putting up a tower to improve cellular service by Sproat Lake (for improved highway coverage)
- Approval went through for an ice plant at Bornstein's; good news for our harbour and commercial fishermen

DFO Fisheries Committees for Groundfish & Hake

- Last meeting held June 29; reports received on halibut for sports-fishing, tuna, some mackerel showing up in Nootka Sound; discussion on Province moving forward with ban on freshwater fishing due to low water levels in streams and rivers; invasive species of snapping turtle found at Sproat Lake
- Hake meeting held June 30 in Vancouver; DFO is rethinking bringing in Russian venture vessel, looks like it might not happen; instead, request for a reduction fishery was put forward - it is against Fisheries Act to catch fish for reduction-only purposes, but was proposed in response to poor market; meal plant program would be done by company in Nanaimo, rendering fish into meal and oil, to be sold to fish and poultry farms; they would also export to fish farms in Asia; would create employment in Duke Point area, and provide new market for fishermen to sell; request is for one-year only; Dario Corlazzoli and Mayor St. Jacques approved the request at that meeting; recycling offal keeps 3 billion pounds of product per annum out of landfill

Other Reports

- Council met with Tourism Ucluelet and Chamber of Commerce; decision to extricate Tourism Ucluelet and make it a standalone entity; all three groups excited by decision, and will meet regularly going forward
- Met with ACRD on July 8 to discuss Dog Mountain Fire; fire was contained within a week; all those involved did a great job
- Attended Community Forest workshop July 14; self-education on how the community forest works, what the possibilities are, and what the processes are; workshop speakers included Susan Mulkey from BC Community Forest Association, Manager of the Port Alberni Community Forest, and retired Forest Service person Ken Mathews; will move forward by setting up a meeting with partners to discuss further

2015-188 It was moved by Councillor Oliwa and seconded by Councillor Mole
THAT Council receive all committee reports.

CARRIED

8. REPORTS:

8.1 Expenditure Voucher G-12/15 Jeanette O'Connor, Chief Financial Officer

2015-189 It was moved by Councillor Oliwa and seconded by Councillor Noel
THAT Council receive Expenditure Voucher G-12/15.

CARRIED

8.2 Adoption of District of Ucluelet Policies and Resolution to Repeal Morgan Dosedall, Deputy Municipal Clerk

2015-190 It was moved by Councillor Oliwa and seconded by Councillor McEwen
THAT Council approve recommendations 1 and 2 of report item 8.2 "Adoption of District of Ucluelet Policies and Resolution to Repeal", which state:

1. *THAT Council hereby adopt and bring into effect the following policies of the District of Ucluelet:*
 - (a) *Corporate Sponsorship, Policy No. 5-1855-1*
 - (b) *Utilities Billings, Policy No. 5-1820-1*
 - (c) *Annual Vacation Leave, Policy No. 7-2650-1*
 - (d) *Pre-Approved Overtime Hours, Policy No. 7-2650-2*
 - (e) *Sick Leave - Medical Appointments, Vacation or Other Leaves, Policy No. 7-2650-3*
 - (f) *Animal Impounding, Policy No. 9-4020-2*
 - (g) *Bylaw Enforcement, Policy No. 9-4000-1*
 - (h) *Provisions for Filming in Ucluelet, Policy No. 9-4520-2*
 - (i) *Special Occasion License Requirements, Policy No. 15-8100-1*
 - (j) *Ucluelet Harbour Public Fish Sales, Policy No. 16-8700-3*
2. *AND THAT Council hereby repeal all other existing policies of the District of Ucluelet with the exception of Policy No. 15-7900-01.*

CARRIED

8.3 Quarterly Managers' Report for Second Quarter, 2015 District of Ucluelet Staff

2015-191 It was moved by Councillor Mole and seconded by Councillor McEwen
THAT Council receive report item 8.3 "Quarterly Managers' Report for Second Quarter, 2015" for information.

CARRIED

8.4 Quarterly Motion Report for Second Quarter, 2015 District of Ucluelet Staff

2015-192 It was moved by Councillor McEwen and seconded by Councillor Noel
THAT Council receive report item 8.4 "Quarterly Motion Report for Second Quarter, 2015" for information.

CARRIED

- ❖ Mayor St. Jacques requested that the Quarterly Motion Report be increased to monthly reporting

8.5 Business Walk Survey Report

Morgan Dosedall, Deputy Municipal Clerk

2015-193 It was moved by Councillor Noel and seconded by Councillor Oliwa
THAT Council receive report item 8.5 "Business Walk Survey Report" for information.

CARRIED

- ❖ Council requested that staff forward the report to Tourism Ucluelet and the Chamber of Commerce for their information and records

8.6 Ukee Days Noise Bylaw Exemption and Road Closure

Abby Fortune, Director of Parks and Recreation

2015-194 It was moved by Councillor McEwen and seconded by Councillor Oliwa
THAT Council approve recommendations 1 through 4 in report item 8.6 "Ukee Days Noise Bylaw and Road Closure", which state:

1. *THAT Council grants an extension of the Noise Regulation Bylaw for the Ukee Days Music Festival on Saturday, July 25th at the Ukee Days Fairgrounds to midnight.*
2. *THAT Council authorizes the closing of Fraser Lane (8:00 a.m. - 10:00 p.m.) in front of the Village Green on Friday, July 24th.*
3. *THAT Council authorizes the closure of Marine Drive from 10:00 a.m. - 5:00 p.m. from west of Brown's Beach Parking lot to just before the corner of Marine Drive and Cynamocka on Saturday, July 25th for the Long Board competition.*
4. *THAT Council attends the 41st Anniversary of Ukee Days on July 24th - 26th and invites the community to join them.*

CARRIED

8.7 Wild Pacific Trail Lighthouse Loop Project

Abby Fortune, Director of Parks and Recreation

2015-195 It was moved by Councillor McEwen and seconded by Councillor Mole
THAT Council approve recommendation 1 in report item 8.7 "Wild Pacific Trail Lighthouse Loop Project", which states:

1. *THAT Council authorize the release of funds from the 'WPT - Special Projects' budget of \$10,000 for the Lighthouse Loop Project.*

CARRIED

8.8 Endorsement and Integration of LED Technology in the District of Ucluelet

John Towgood, Planner I

2015-196 It was moved by Councillor Noel and seconded by Councillor Mole
THAT Council receive report item 8.8 "The Endorsement and Integration of Light Emitting Diode (LED) Technology in the District of Ucluelet" for information.
CARRIED

2015-197 It was moved by Councillor Noel and seconded by Councillor McEwen
THAT Council approve recommendation 1 and its subsections in report item 8.8 "The Endorsement and Integration of Light Emitting Diode (LED) Technology in the District of Ucluelet", which states:

1. *THAT Council endorse the use of light emitting diode (LED) technology as an alternate replacement to high pressure sodium (HPS) street lighting; and,*
 - (a) *THAT Council secure \$16,333 a year for 3 years running starting in the 2016 budget framework for the purpose of retrofitting the District of Ucluelet's existing HPS street lighting; and,*
 - (b) *THAT Council direct Staff to develop and implement a Request For Proposal (RFP) based on the body of this report to be implemented within the 2016 fiscal year; and,*
 - (c) *That Council direct Staff to update Bylaw 521 to ensure all future developments and road works utilize LED technology.*

VOTE 3-2 (Mole, Noel Opposed); CARRIED

8.9 Alleviation of Congestion at Fish Cleaning Station in Small Craft Harbour
Kevin Cortes, Harbour Manager

2015-198 It was moved by Councillor McEwen and seconded by Councillor Mole
THAT Council receive report item 8.9 "Alleviation of Congestion at Fish Cleaning Station in Small Craft Harbour" for information.
CARRIED

9. LEGISLATION:

9.1 Development Procedures Bylaw Report
John Towgood, Planner I

2015-199 It was moved by Councillor McEwen and seconded by Councillor Mole
THAT Council approve recommendations 1 and 2 of legislative report item 9.1 "Development Approval Procedures Bylaw No. 1164, 2015", which state:

1. *THAT the District of Ucluelet Development Approval Procedures Bylaw No. 1164, 2015 be given First, Second and Third Readings; and*
2. *THAT the District of Ucluelet Development Approval Procedures Bylaw No. 1164, 2015 be placed on the next Council Agenda for consideration of Final Adoption.*

CARRIED

9.2 Development Approval Procedures Bylaw No. 1164, 2015

2015-200 It was moved by Councillor Mole and seconded by Councillor Oliwa
THAT Council give First Reading to Development Approval Procedures Bylaw No. 1164, 2015.

CARRIED

2015-201 It was moved by Councillor Oliwa and seconded by Councillor Noel
THAT Council give Second Reading to Development Approval Procedures Bylaw No. 1164, 2015.

CARRIED

2015-202 It was moved by Councillor Noel and seconded by Councillor McEwen
THAT Council give Third Reading to Development Approval Procedures Bylaw No. 1164, 2015.

CARRIED

9.3 Zoning Text Amendment Bylaw Report

John Towgood, Planner I

2015-203 It was moved by Councillor McEwen and seconded by Councillor Mole
THAT Council approve recommendation 1 of legislative report item 9.3 "Proposal to amend the CS-7 Tourist Commercial & Residential Zone to include 'Personal Services' as a permitted use in section CS-7.1.1(1)", which states:

1. *THAT Zoning Amendment Bylaw No. 1183, 2015 be given Third Reading.*

CARRIED

9.4 Zoning Amendment Bylaw No. 1183, 2015

2015-204 It was moved by Councillor Oliwa and seconded by Councillor McEwen
THAT Council give Third Reading to Zoning Amendment Bylaw No. 1164, 2015.

CARRIED

9.5 Water Restriction Implementation and Fine Schedule Report

Morgan Dosedall, Deputy Municipal Clerk

2015-205 It was moved by Councillor McEwen and seconded by Councillor Noel
THAT Council approve recommendation 1 of legislative report item 9.5 "Water Restriction Implementation and Fine Schedule - Proposed Bylaw No. 1184, 2015", which states:

1. *THAT Council give up to three readings to proposed District of Ucluelet Waterworks Amendment Bylaw No. 1184, 2015.*

CARRIED

9.6 Waterworks Amendment Bylaw No. 1184, 2015

2015-206 It was moved by Councillor Oliwa and seconded by Councillor McEwen
THAT Council give First Reading to Waterworks Amendment Bylaw No. 1184, 2015.

CARRIED

2015-207 It was moved by Councillor Mole and seconded by Councillor McEwen
THAT Council give Second Reading to Waterworks Amendment Bylaw No. 1184, 2015.

CARRIED

2015-208 It was moved by Councillor Noel and seconded by Councillor Oliwa
THAT Council give Third Reading to Waterworks Amendment Bylaw No. 1184, 2015.

CARRIED

10. NEW BUSINESS:

10.1 Mayor St. Jacques

2015-209 It was moved by Councillor Noel and seconded by Councillor Oliwa
THAT Council provide a letter of support to Ucluelet Harbour Seafoods Ltd. in their application to the Temporary Foreign Worker Program.

CARRIED

- ❖ Noted for the public that, although the Province has lifted the fire ban for the Fog Zone, the District still has its own fire ban in place

10.2 Councillor Oliwa

- ❖ Requested confirmation that, due to current fire ban in effect, that all fireworks permit requests are being denied

10.3 Councillor Noel

- ❖ Requested that staff put in parking lines by the Raven Lady to mitigate parking issues; and that staff trim nearby shrubbery in the area for improved visibility
 - CAO Yeates confirmed that parallel parking will be going in on Bay Street from Peninsula to the end of the commercial building
- ❖ Requested an update on installation of delineators on Matterson Drive
- ❖ Requested a date for completion of water meter installations

11. QUESTION PERIOD:

Council received questions and comments from the audience re:

- Confirmation of vote count for report item 8.8

12. CLOSED SESSION:

2015-210 It was moved by Councillor Mole and seconded by Councillor Noel
THAT the meeting be closed to the public in order to address agenda items under Section 90(1), subsections (g) and (i) of the Community Charter.

CARRIED

Mayor St. Jacques suspended the regular meeting and moved in-camera at 8:41 pm.

13. ADJOURNMENT:

Mayor St. Jacques adjourned the in-camera meeting at 10:01 pm and resumed the open meeting at 10:02 pm.

RELEASE OF CLOSED MEETING DECISIONS

2015-211 It was moved by Councillor Mole and seconded by Councillor Oliwa
THAT a three-way stop be implemented at the corner of Coast Guard Road and Peninsula Road with the installation of two stop signs;
AND THAT letters be sent to the residents in the area notifying them of the traffic change.

CARRIED

Mayor St. Jacques adjourned the regular council meeting at 10:03 pm.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, July 14, 2015 at 7:30 pm in the George Fraser Community Room, 500 Matterson Road, Ucluelet, BC.

Dianne St. Jacques
Mayor

Andrew Yeates
CAO



DISTRICT OF UCLUELET

Request to Appear as a Delegation

All delegations requesting permission to appear before Council are required to submit a written request or complete this form and submit all information or documentation by 11:00 a.m. the Wednesday preceding the subsequent Council meeting. Applicants should include the topic of discussion and outline the action they wish Council to undertake.

All correspondence submitted to the District of Ucluelet in response to this notice will form part of the public record and will be published in a meeting agenda. Delegations shall limit their presentation to ten minutes, except by prior arrangement or resolution of Council.

Please arrive by 7:20 p.m. and be prepared for the Council meeting. The Mayor (or Acting Mayor) is the chairperson and all comments are to be directed to the chairperson. It is important to address the chairperson as Your Worship or Mayor St. Jacques.

The District Office will advise you of which Council meeting you will be scheduled for if you cannot be accommodated on your requested date. For more information contact the District Office at 250-726-7744 or email info@ucluelet.ca.

Requested Council Meeting Date: Sept. 8th.

Organization Name: BC Salmon Farmers Association

Name of person(s) to make presentation: Jeremy Dunn

Topic: Salmon Farming in BC - BCSFA Annual General Meeting

- Purpose of Presentation:
- Information only
 - Requesting a letter of support
 - Other (provide details below)

Please describe:

The presentation will provide information on salmon farming's economic impact and the process of global certification. It will also provide a brief of the BC Salmon Farmers Association Annual General Meeting in Tofino Sept. 30 - Oct. 2 and engagement opportunities

Contact person (if different from above): Jeremy Dunn

Telephone Number and Email: 1 604 202 2147 Jeremy@bcsalmonfarmers.ca

Will you be providing supporting documentation? Yes No

- If yes, what are you providing?
- Handout(s)
 - PowerPoint Presentation

Note: Any presentations requiring a computer and projector/screen must be provided prior to your appearance date. The District cannot accommodate personal laptops.



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Requested Council Meeting Date: September 8th, 2015

Organization Name: KUU-US Crisis Line Society

Name of person(s) to make presentation: Elia Nicholson-Nave

Topic: Letter of support for SFRPHI property

Purpose of Presentation: Information only
 Requesting a letter of support
 Other (provide details below)

Please describe:

I would like to attend council to provide information about the use of the SFRPHI (surplus federal real property homeless initiative) that is available in the community. It is a requirement that proponents submitting to acquire the properties are to seek out a letter of support from council. Not knowing how council approves request it should be mentioned that due to council not meeting until September, there is a time sensitive one week turn-around involved in receiving the letter of support so that it is forwarded with the submission to the government.

Contact person (if different from above): _____

Telephone Number and Email: 250-723-2323 (229) kuu-usexecutivedirector@shaw.ca

Will you be providing supporting documentation? Yes No

If yes, what are you providing?

Handout(s)
 PowerPoint Presentation

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Requested Council Meeting Date: September 8, 2015

Organization Name: Westcoast Community Resources Society

Name of person(s) to make presentation: Margaret Morrison

Topic: Second Stage Housing SFRPHI Project at 1800 Bay Street

Purpose of Presentation:

Information only

Requesting a letter of support

Other (provide details below)

Please describe:

WCRS and M'akola Housing propose to partner on an application to SFRPHI for 1800 Bay Street. We wish to present our long term vision for this property and second stage housing opportunity. Our application requires a letter of support from the District of Ucluelet.

Contact person (if different from above): _____

Telephone Number and Email: 250-726-2343 mmwcrs@gmail.com

Will you be providing supporting documentation? Yes No

If yes, what are you providing?

Handout(s)

PowerPoint Presentation

Note: Any presentations requiring a computer and projector/screen must be provided prior to your appearance date. The District cannot accommodate personal laptops.

July 2015

**RECEIVED
VIA EMAIL**

July 9, 2015

Dear Mayor

Re: Environmental Public Health Week 2015

On behalf of the Canadian Institute of Public Health Inspectors (CIPHI), I am writing to request that you proclaim the week of September 21-25, 2015 as Environmental Public Health Week in your municipality. Celebrated for the past 12 years, Environmental Public Health Week recognizes the important work that Environmental Public Health Professionals (EHPs) such as Public Health Inspectors, Environmental Health Officers and other allied environmental public health occupations across Canada carry out in our communities. The week is also an opportunity to improve awareness of our profession within the public health family and amongst the general public.

This year's theme is "Looking Back, Moving Forward; Building on a 100 years of success". EHPs are health advocates; promoting public health in its broadest form. Public health is influenced by many factors outside of the health care system and responding to a society's changing needs is vital when preparing to face the future. New challenges to public health emerge all of the time and a strong system is built both on its past successes and the reduction of the burden of illness in the near and distant future.

Within the Canadian spectrum of health care, EHPs are an integral and important component. The opportunity for health begins where we live, work and play. Public health advances such as safer and healthier foods, control of infectious diseases, healthier environments and the recognition of tobacco use as a health hazard have contributed significantly to Canadians living longer. The commitment and leadership in activities that address the broad determinants of health has never been stronger.

EHPs work within federal, provincial and local governments, First Nation Tribal Councils and also within the private sector. We are involved in inspection, enforcement and education in a wide range of programs and services, including but not limited to: food safety, recreational water, healthcare and childcare facilities, personal service settings, drinking water systems, land use planning, sewage system evaluation, air quality analysis, radon strategies, school safety and the implementation of controls on disease and health hazards.

In recognition of the important role of EHPs have in protecting the health of the public, we respectfully request that you join us by officially proclaiming September 21 to 25, 2015 as Environmental Public Health Week within your municipality.

Thank you for your assistance in making this initiative a success. If you should require further information please contact me at president@ciphi.bc.ca or 250-719-6500

Sincerely,



Crystal Brown
CIPHI BC Branch President CPHI(C)

To: forestglen
Subject: Forest Glen- District side walk and entrance to Forest Glen seniors facility

From: forestglen [mailto:forestglen@ukeecable.net]

Sent: Thursday, July 16, 2015 6:02 PM

To: Info Ucluelet <InfoUcluelet@ucluelet.ca>

Subject: Fwd: RE: Forest Glen- District side walk and entrance to Forest Glen seniors facility

Sent from Samsung Mobile

To Council:

As the administrative Coordinator for Forest Glen Seniors Facility, I am submitting some issues for Council consideration.

1. The pavement at the entrance to Forest Glen does not join with the sidewalk curb on one side, which makes it difficult for incoming and outgoing traffic meeting.
2. The sidewalk "disappears" at the joining of St. Jacques Blvd. and Bay St.- both directions. Very dangerous for the general public but especially for the seniors out for a walk.
3. It would be beneficial to have full sidewalks with curbs on all streets and avenues for practicality and safety for seniors (as well as the general public).
4. Crosswalk access from Bay St. to Larch St. for seniors to cross safely when enroute to the Post Office or Co-op.

Thank you for consideration in these issues.

Denise

Denise Sveinson- Administrative Coordinator
Forest Glen- Sea View Seniors Housing Society
Box 833, 1783 St. Jacques Blvd. Ucluelet BC V0R 3A0
p. 250-726-2789 f. 250-726-2780
email: forestglen@ukeecable.net

From: sheri campbell [<mailto:sheri11dragonfly@gmail.com>]
Sent: August-13-15 9:35 PM
To: jordan.odney@pcgc.ca; osborne@tofino.ca; Info Ucluelet
Subject: Fwd: Long beach

Hi Jordan, & Mayors,

As per my visit with you at the Parks Administration office on Tuesday August 4th, I am sending you the requested experiences, suggestions and photos of the stated "wheelchair accessible" beach accesses along the Pacific Rim between Tofino and Ucluelet. The photos attached show how difficult it is to access beyond the pathways to the beautiful beaches in your area.

Wikaninnish Beach

1) Photo #132500 - shows how common sense was *not* used when installing the tire tracks, as they run from the parking lot to a curb/dead end, then have to move a wheelchair over 2-3ft to access the boardwalk into the park and to the beach access.

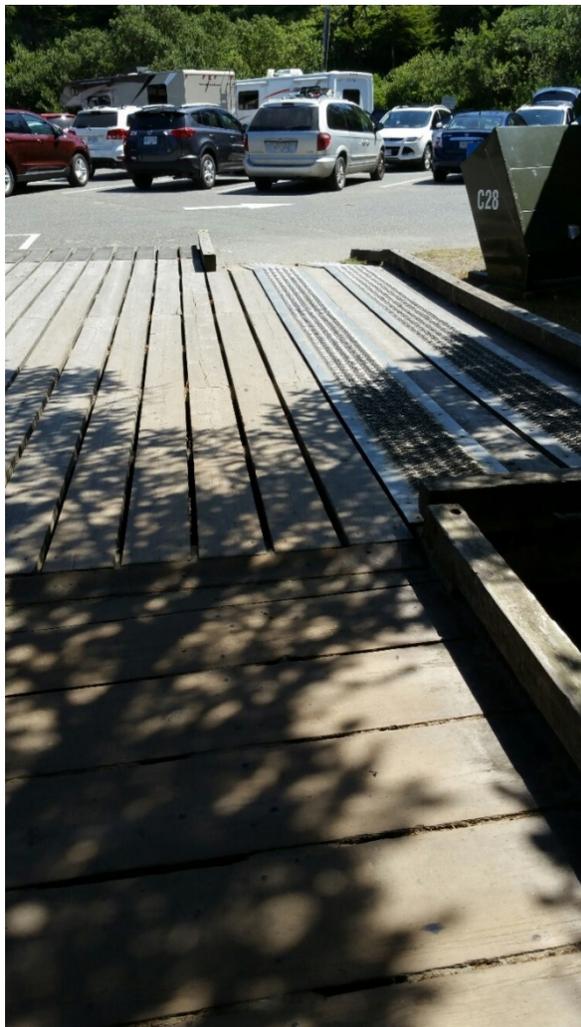


Figure 132500



Figure 132411

2) Photo #132411 - shows just a little bit of how uneven the boardwalk boards are - which makes a very bumpy/painful ride for someone with Chronic Pain. Those of us who walk don't realize just how bumpy a boardwalk really is to those in pain. Every transition/gap between the boards is like an inverted speed bump.

3) Photo #132425 - times this length of boardwalk by about 5-6 and that's how long it is to the restaurant, washrooms, or access to the beach wheelchair you spoke about. I couldn't even get my spouse even part way there due to the amount of pain the first 10ft of boardwalk caused.

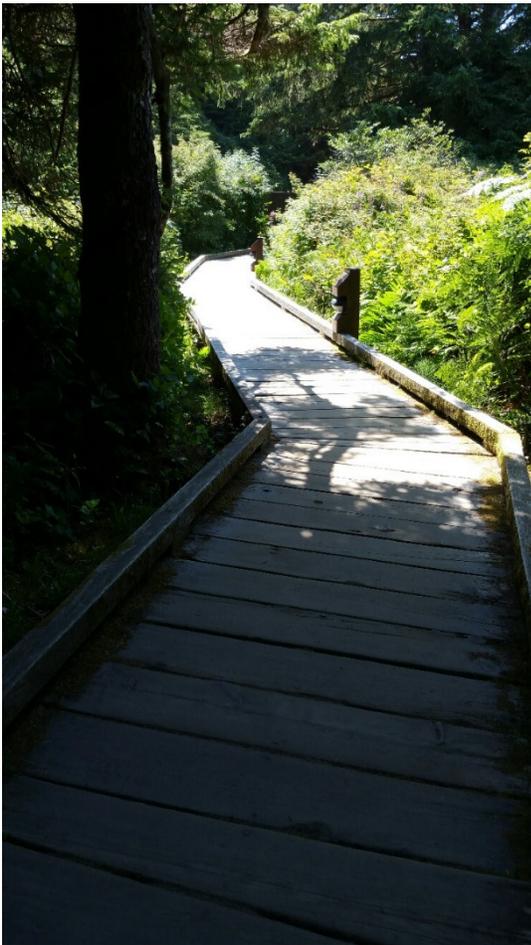


Figure 132425



Figure 132337

4) Photo #132337 - shows the uneven and lengthy gap between the boardwalk and the snow fencing on the beach.

5) Photo #132217 - shows the length of soft sand that is NOT wheelchair accessible between the boardwalk and "wheelchair-friendly" snow fencing leading to the beach.



Figure 132217



Figure 160424

6) Photo #160424 - this is a different "wheelchair accessible" pathway to Wickininnish Beach (a little north from the boardwalk one you recommended. Please share with me, which part of the transition from the path to the beach is "wheelchair accessible"?? I ended up having my spouse get out of the chair, use his cane and myself for support to get down onto the beach to a nearby log for him to rest, then I went back up and dragged the wheelchair down the log/driftwood stairs and through the soft sand to an area a little more compacted, about 60ft out into the beach, then went back to assist my spouse (with great difficulty) out to his wheelchair so he could also enjoy the view and watch the surfers etc. We stayed for a few hours because we knew how difficult it was going to be to get him and the wheelchair all the way back. However, when he had to go to the washroom, he had to walk all the way back through the soft sand, up onto the "wheelchair-friendly" pathway, back out to the parking lot then all the way back again. Almost an hour's trip for a disabled person.

7) Photo #202658 - shows just how deep an "empty" wheelchair sinks into the soft sand. Then imagine putting a 205lb man into that wheelchair and see how far you get! Nowhere!



Figure 202658

I do agree with you that the snow fencing does go down onto the beach a decent ways - enough so that one can enjoy the full panoramic view of the beach but you have to get there first! We wer unable to get to the fencing to see if it was even "wheelchair accessible".

Our suggestions

- in the interim, until you all figure out how to make these three "wheelchair accessible" beach accesses actually "wheelchair accessible, remove the wheelchair signs as they are misrepresentation and only cause emotional upset to those who are looking forward to experiencing the beautiful beach they've heard of, but can't get to. We spend most of our one day there driving from one beach access to another, parking, unloading, building the wheelchair, wheeling to the washrooms - which is a whole different rant! then down a "wheelchair accessible" path, only to find that we couldn't actually access the beach. Most pathways ended so short that you couldn't even see much of the beach at all. Then turn around, back (up or down hill/slope) to the parking lot/car, disassemble the wheelchair and drive to the next one.
- many of the boards on the boardwalk are loose, uneven and have sizable gaps - which makes it completely inaccessible to those who are disabled and in Chronic Pain.
- the washrooms, are not wheelchair accessible with the lip/curb up to the concrete pad from the dirt ground and the corners are too tight to enter. And when my spouse stood to walk with his cane for the short distance to the interior of the washroom, it was all water on a smooth concrete surface, which made it extremely treacherous. While I understand that having a smooth surface is quicker and easier to clean, but for the disable crowd the flooring should be (slightly) textured for it to be less slippery and more stable.

Please know that not all wheelchairs are alike. Some are small yes, but for a man that is 6'2" tall and 205lbs, the wheelchair must be larger. Also, not all wheelchairs are made for people who's legs bend at the knee. Our wheelchair has a leg extension, as his knee/leg/hip cannot be at 90 degree angles. We also have a wheelchair that has mountain bike-like tires so that we have a better ability to stroll on trail and dykes on good days, but it has to be fairly smooth. I honestly couldn't imagine if we had the regular wheelchair tires. We wouldn't have gotten near as far as we did on your trails/pathways.

Our #1 recommendation is to have a disability consultant come to your beach accesses and educate you and the Parks Administration on how to properly make the beach accesses and your public washrooms wheelchair accessible. We would be more than happy to come back up there (from Maple Ridge, BC) to discuss this all in detail and complete walk-throughs with you so you can actually see where the difficulties lie. No one truly understands what "wheelchair accessible" means until once is dependent on one to live and get around in the world.

You have a very beautiful landscape up there, and people come from all over the world to see it. It's frustrating that not all locals and visitors from abroad who are disabled get the opportunity to enjoy it. While we understand that small towns do not fully accommodate those with disabilities, when a sign states that the area is "wheelchair accessible" we expect it to be so.

Please do not hesitate to contact myself or my spouse to further discuss or obtain further information regarding our experience or for us to consult the Parks Administration on how to improve the "wheelchair accessibility" in your area.

Kind regards,

Sheri Campbell
604-910-6555
and/or
Dave LoPatriello
604-862-4440

To: Info Ucluelet
Subject: Message for Her Worship - Diane St. Jacques

From: PAM CRAIG [<mailto:pamcraig@shaw.ca>]
Sent: August-17-15 3:35 PM
To: Info Ucluelet
Subject: Message for Her Worship - Diane St. Jacques

Hello Diane

I am working on the Raise a Reader Campaign for Literacy Alberni. We have extended our fundraising to the west coast this year and Nora O'Mally and Jackie Carmicheal from the Westerly News have been soliciting sponsorships from west coast businesses. The monies raised on the west coast will be spent on the west coast. We are also contributing a stoked Little Library to your area. I am sending this info to you to keep you in the loop but also to provide you with the sponsorship opportunities. We are close to deadline of Aug. 25th.so I hope you receive this request in a timely fashion.

Many thanks for your attention to our request

Pam

filecode: 0460-20 USS
X-Ref:
Forwarded to: Council, Andrew
 Physical Electronic



Dear High School and Pro-Am Supporter:
2015

Each year we look forward to the Wickaninnish Inn Pro-Am as our premier tournament, and as the venue that gives back the most to our community. As a past supporter or potential new supporter of the Wickaninnish Inn Pro-Am we are again asking for your support.

As you may be aware, the proceeds from the Wick Inn Pro-Am go directly to the local high school in support of their extra-curricular activities. These funds allow the sports and academic teams to buy supplies and arrange transportation for competitions and field trips. Without this money these students would not be able to compete in sporting events or other competitions, as the government funding for these purposes is virtually non-existent.

Last year, with your support the Wick Inn Pro-Am raised over \$15,000 in support of the local high school. In the last 12 years, we have managed to raise over \$125,000 for this specific cause. This tournament is by far the single greatest benefactor of the school and its extra-curricular programs, and continues to grow.

By way of support, we are asking you for a **\$200 dollar "hole" sponsor**. **This sponsorship includes signage used on the golf course during the event, as well as published acknowledgement in the local newspapers, a Facebook post and a Twitter post, and recognition at the prize presentation, and exposure with local media outlets.** The tournament, held this year on Friday, September 18th, will be attended by 35 club professionals from the Island and the mainland as well as an estimated 100 additional golfers, which is sells out quickly due to its popularity. The bottom line is this: the more sponsors we get the more money we can give to the kids at the school.

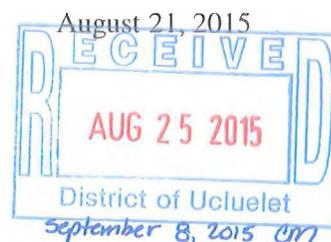
We are glad that we can count on you for your support of this year's event. If you have any questions, please don't hesitate to call me.

Thank you in advance,
.Keith Gibson (Gibby)
Long Beach Golf Course 250 725 3332
Ucluelet High School Supporter



Mayor Diane St. Jacques
Ucluelet District
PO Box 999
Ucluelet, BC V0R 3A0

Filecode: 0400-20 GEOSCI
X-Ref: 0220 - 50 2015
Forwarded to: Council, Andrews
[] Physical [x] Electronic



Dear Mayor Diane St. Jacques,

Re: Geoscience BC's 10th Anniversary Dinner, Thursday, October 8th, 2015—Invitation

On behalf of the Geoscience BC Board, it is my sincere pleasure to invite you to join us at Geoscience BC's 10th Anniversary Dinner on Thursday, October 8, 2015. The Dinner will be hosted in the Pan Pacific Hotel Oceanview Suites in Vancouver.

The 10th Anniversary Dinner will be a relaxed celebratory event that will integrate light historical anecdotes and highlight Geoscience BC's incredible successes over our first decade of operations. Since 2005, we have established ourselves as a respected, independent organization delivering relevant and timely earth science in British Columbia. We expect 200 guests will join us for this important event, including First Nations leaders, MLAs, ministers and representatives from the mineral, mining and energy (natural gas) sectors. An invitation has also been extended to the Premier to attend this event as our guest of honour.

The creation of Geoscience BC 10 years ago was a milestone for the province. Our respected, independent work supports a strong economy, attracts investment and plays an important role in guiding land use decisions. We have relied heavily over the past decade on the strategic advice and support from municipal councils across British Columbia. We appreciate the importance of your ongoing support and look forward to your participation in the celebration of this milestone.

Date: Thursday, October 8th, 2015
Time: 5:00 pm - 10:00 pm
Guests: ~200 First Nation, Government & resource sector leaders
Location: Oceanview Suites, Pan Pacific Hotel, Vancouver
999 Canada Place, Vancouver, B.C.
Dress: Business Casual

As a non-profit organization, we are unfortunately not able to offer complimentary tickets to this event. We appreciate your understanding of this limitation and hope you will consider joining us for the celebration. To confirm your participation, please visit and register through the event webpage at <http://www.geosciencebc.com/s/GeoscienceBCDay.asp>.

Sincerely,

Robin Archdekin
President and CEO
Geoscience BC

cc: Hon. Rich Coleman, Minister of Natural Gas Development, Minister Responsible for Housing, and Deputy Premier
Hon. Bill Bennett, Minister of Energy and Mines and Minister Responsible for Core Review
Hon. Steve Thomson, Minister, Forests, Lands and Natural Resource Operations
Geoscience BC Board

Office: 604-250-7000 West Pender Street
Vancouver, BC V6G 1C6
Canada

To: Info Ucluelet
Subject: Kimoto Park

From: Mike & Jennifer [<mailto:mjrhodes@telus.net>]

Sent: August-31-15 2:25 PM

To: Abby Fortune <AFortune@ucluelet.ca>; Info Ucluelet <InfoUcluelet@ucluelet.ca>

Subject: RE: Kimoto Park

Good Afternoon,

I am excited to hear the District of Ucluelet is moving forward with the installation of a park in the Edge Subdivision. However, I am disappointed to hear where we are getting the equipment from. The second hand equipment from the Rec Hall playground doesn't cut it in my opinion for a few reasons. First, I feel that as one of the highest taxpaying neighbourhoods in this community and given that it will be our one major neighbourhood amenity, our new park should merit new equipment as well and not the transplanted leftovers from the Rec Hall. Second, while the equipment from the Rec Hall may be quite serviceable, any of the recently added or upgraded parks in our community have all been done so with new equipment so it seems like a slight, or slap in the face, to build our 'new park' with old equipment. I was told once at a council meeting last year that unfortunately the developers didn't follow through on their obligation to build a park/neighbourhood amenity as part of their development plan and that new parks/playgrounds being proposed around town are from development money. If this is the case, why should we as residents have to pay for the District not following through on holding developers accountable? Third, why is the Rec Hall park being dismantled? I assume it may be in conjunction with removing the Rec Hall too? I have already heard of other community members feeling upset that the Rec Hall playground equipment is going to be removed as they still access that area for their kids to play so it feels like robbing Peter to pay Paul. I don't want to take away one park for another. What about the Rec Hall dog park? While adults are running the dogs on the field their kids can play at the current park.

The impression that is left in our subdivision is that the District is looking for the simplest, cheapest way to appease residents and get them to quit advocating, or complaining depending on your perspective, for what we feel we need and deserve in our neighbourhood. I feel like our end of town is getting shafted. We asked for a sidewalk and we got stop signs. We asked for a new park and we are apparently getting leftovers. Equipment that other folks in town would also like to see stay put.

I think that Ucluelet Mayor and Council need to listen more clearly to what it's citizens are asking for.

Sincerely,
Mike and Jennifer Rhodes

250-726-6936



Nuu-chah-nulth Tribal Council

AHOUSAHT
DITIDAHT
ʔIIHATIS / ČIINAᖅINT
HESQUIAHT
HUPACASATH

HUU-AY-AHT
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MOWACHAHT/MUCHALAHT
NUCHATLAHT
TLA-O-QUI-AHT

TOQUAHT
TSESHAHT
UCHUCKLESAAHT
YUUE.UʔIe.ʔATH

P.O. BOX 1383
PORT ALBERNI, BC
V9Y 7M2

Tel: 250-724-5757
Fax: 250-724-2172

**RECEIVED
VIA EMAIL**

July 9, 2015

The Honourable Gail Shea
Minister of Fisheries and Oceans Canada
13th Floor, Station 13E228
200 Kent Street
Ottawa, ON K1A 0E6
(via email only)

Dear Minister Shea:

Re: Nuu-chah-nulth Opposition to Hake Reduction Fishery Proposal

It has recently come to our attention that the B.C. Hake industry has asked that you consider providing a Ministerial exemption to the Fisheries Act to allow the commercial hake fishery to fish for a reduction (meal) fishery. The majority of the commercial hake fishery takes place in Nuu-chah-nulth territories on the west coast of Vancouver Island.

The proposal for a reduction fishery did not come to our attention through any consultation process or communication with DFO staff. There has been no notice or correspondence provided by DFO that this significant issue was even being considered by DFO or you as Minister. The Hake industry did not inform Nuu-chah-nulth Nations about this request. A concerned member of the DFO Groundfish committee brought this matter to the attention of Nuu-chah-nulth First Nations.

The Government of Canada has a duty to consult with First Nations when an action may infringe on the aboriginal rights of First Nations. Having not been informed of this proposed action by DFO, Nuu-chah-nulth Nations have no information on which to base the determination of any possible infringement. The first step must be for DFO to provide sufficient information for Nuu-chah-nulth Nations on which to evaluate any possible infringement. It is not sufficient for DFO to make this determination unilaterally and without informing Nuu-chah-nulth First Nations about the proposed fishery.

At face value, the hake industry is proposing to conduct a reduction fishery for hake that is prohibited by the Fisheries Act. Below is Section 31 of the Fisheries Act.

31. (1) No one shall catch, fish for, take, buy, sell, possess or export any fish for the purposes of converting it into fish meal, manure, guano or fertilizer, or for the manufacture or conversion of the fish into oil, fish meal or manure or other fertilizing product, except under authority of the Minister.

Nuu-chah-nulth Nations have witnessed reduction fisheries for herring and dogfish in their territories. Reduction fisheries were outlawed by the Fisheries Act for good reason: to conserve and protect Canadian fisheries for human consumption. Canada enshrined a serious principle when it outlawed reduction fisheries. Canada will allow fisheries for human consumption, but will not allow fisheries to turn fish into meal or oil for other purposes, including for feeding other fish or poultry for eventual human consumption. This principle should not be cast aside for the short-term economic benefit of a few. As the hake industry acknowledges in correspondence to DFO, this short-term fix will not solve the long-term economic problems facing the hake industry.

In addition to directing your staff to inform and consult with Nuu-chah-nulth Nations on this proposed fishery, we also recommend that you deny the request of the hake industry to reopen a reduction fishery in British Columbia that is clearly prohibited by the Fisheries Act. We understand that the Fisheries Act provides you as Minister the authority to grant an exemption, but we are at a loss to understand why you would even consider violating this core principle of the Fisheries Act under these short-term circumstances.

On behalf of Nuu-chah-nulth First Nations,



Debra Foxcroft, OBC
President



Ken Watts
Vice-President

copy: Nuu-chah-nulth Nations
Alberni-Clayoquot Regional District Fisheries Committee
MP John Duncan
MP Finn Donnelly
MP Jean Crowder
Sue Farlinger, DFO
Rebecca Reid, DFO



July 17, 2015

News Release

Communiqué

CP2015-00523e
For Immediate Release

Harper Government announces new investments in Parks Canada sites in coastal British Columbia

Fort Rodd Hill National Historic Site, British Columbia – July 15, 2015– Office of the Minister of the Environment, Parks Canada

The Honourable John Duncan, Minister of State, Chief Government Whip and Member of Parliament for Vancouver Island North, on behalf of the Honourable Leona Aglukkaq, Minister of the Environment and Minister responsible for Parks Canada, today announced infrastructure investments totalling \$33.6 million in several Parks Canada sites across coastal British Columbia.

Specific projects highlighted during the event included restoration of historic structures and installation of new exterior lighting at Fort Rodd Hill National Historic Site, the rehabilitation of Greenburn Dam and Sidney Island visitor day use facilities in Gulf Islands National Park Reserve, work in partnership with Coast Salish First Nations to improve marine ecosystems in and around Gulf Islands National Park Reserve, and work to rehabilitate Highway 4 in Pacific Rim National Park Reserve.

New interpretive signage for a revitalized nature trail at Fort Rodd Hill National Historic Site, developed in collaboration with the Royal BC Museum and members of the Songhees and Esquimalt First Nations, was also unveiled.

These projects are the result of an unprecedented investment by the Government of Canada to support infrastructure work in our national historic sites, national parks and national marine conservation areas. This investment represents the largest federal infrastructure plan in the 104-year history of Parks Canada, ensuring these cherished places are protected and secured for the future while also creating and protecting jobs and opportunities.

Quick Facts

- Fort Rodd Hill and Fisgard Lighthouse National Historic Sites are iconic destinations that welcome more than 50,000 visitors each year. They play an important role in supporting tourism in the Victoria region.
- In 2013, Fort Rodd Hill National Historic Site also introduced five oTENTiks, which give visitors the chance to spend the night in this magical setting.
- Gulf Islands National Park Reserve welcomes an estimated 110,000 visitors each year. The park reserve is a major attraction for boaters, as well as for kayakers, hikers and cyclists who seek out its tranquil beaches, ocean-side campsites and breathtaking vistas. Visitors also enjoy watching whales, harbour seals and sea lions along some of the park's key walking paths, such as Saturna Island's East Point.
- Pacific Rim National Park Reserve welcomes an estimated 800,000 visitors each year from beach lovers and surfers on Long Beach to seasoned outdoor adventurers on multi-day backcountry treks in the Broken Group Islands and West Coast Trail.



- Across Canada, over 21 million visits are made every year to Canada's national parks, national historic sites and national marine conservation areas.
- Parks Canada is present in hundreds of communities across Canada and contributes approximately \$3 billion dollars to the Canadian economy every year. Parks Canada's overall contribution to the Canadian economy is responsible for more than 40,000 jobs from coast to coast to coast.

Quote

"These investments create exciting new ways for Canadians and youth to connect to our national parks and national historic sites and also support visitor experiences throughout the country. Our Government is proud to invest in Canada's treasured places, as it will provide lasting and positive economic impacts that will be felt locally and regionally, for many years to come."

- The Honourable John Duncan, Minister of State, Chief Government Whip and Member of Parliament for Vancouver Island North

Related Product

Associated Links

[National Conservation Plan](#)

Parks Canada: www.parkscanada.gc.ca

- 30 -

Contacts

Jonathan Lefebvre
Office of the Minister of the Environment
819-997-1441

Laura Judson
Public Relations Officer
Coastal BC Field Unit
250-654-4086

Media Relations
Parks Canada
855-862-1812
www.twitter.com/parkscanada



Backgrounder
Coastal BC Infrastructure Investments

Grand total of infrastructure investments:	\$33.6 M
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Infrastructure projects:

Fisgard Lighthouse National Historic Site

Project description:

Fisgard Lighthouse - Exterior Lighting \$350 K

This project will ensure one of Victoria's most iconic buildings is showcased at night as well as during the day, facilitating after-hours use of the site for special events and programs. As the lighthouse continues to serve as an active automated light station, the exterior lighting will meet Coast Guard safety requirements.

Site description:

Fisgard Lighthouse commemorates the national significance of the first lighthouse on Canada's west coast. Fisgard has been an important symbol of sovereignty-British, Colonial and Canadian-since 1860. Along with Race Rocks lighthouse, Fisgard provides a guide for mariners to Royal Roads anchorage, Esquimalt harbour and its naval base, and points the way to Victoria harbour.

Fort Rodd Hill National Historic Site

Project description:

Fort Rodd Hill - Exterior Lighting \$570 K

This project will introduce a new level of lighting to the site- comparable to that recently completed at Fort Langley National Historic Site. The lighting will focus the public's attention on the area, improving awareness and likely increasing subsequent days of attendance. Lighting will also increase safety for visitors using the oTENTiks.

Fort Rodd Hill - Restoration \$2.4 M

The project will involve restoring many of Fort Rodd Hill National Historic Site's concrete walls designed to help fortify Canada's West Coast. The fort's walls are a key feature of the historic site, transporting visitors into the hallways and barracks that once surrounded Canadian and British soldiers. Restoration work will be done on the Upper Fortifications, Lower Battery Casemate Barracks and Lower Battery Canteen.

Garry Oak Ecosystems Species at Risk Recovery in Fort Rodd Hill National Historic Site and Gulf Islands National Park Reserve \$922 K

To continue leadership in the conservation of Garry Oak ecosystems and associated species at risk by implementing recovery strategies including reintroduction of native plants, removal of exotic invasive species and providing continuing opportunities for public engagement in conservation. The revitalized historic nature trail, with new interpretive signage developed in collaboration with the Royal BC Museum and members of the Songees and Esquimalt First Nations, is a tangible example of stewardship actions that facilitate public connection to nature and history.

Site description:

Fort Rodd Hill National Historic Site commemorates the national significance of the Victoria-Esquamalt coast artillery fortress in the defence of Victoria and the naval base at Esquamalt harbour, as part of the larger defence strategy of the British Empire and Canada, 1878 to 1956.

Gulf Islands National Park Reserve

Project description:

Gulf Islands National Park Reserve - Sidney Island Visitor Day Use Area Rehabilitation \$220 K

This work will involve rehabilitating important visitor facilities at Sidney Island – the most popular destination in Gulf Islands National Park Reserve. The day-use and camping areas will receive a boost with improved washrooms and picnic areas. The group camping site will also be enhanced.

Gulf Islands National Park Reserve - Improving Intertidal Health through Clam Garden Restoration \$896 K

Gulf Islands National Park Reserve is collaborating with First Nations youth and elders and making history by reviving a traditional management practice that largely disappeared from the West Coast generations ago. Using both traditional and scientific knowledge, the park reserve is working with First Nations to actively restore two clam gardens that are at least 300 years old. Continued monitoring of the local shellfish and fish populations in the clam gardens will demonstrate the impact these restored sites have on the intertidal ecosystem and whether they can be used as a tool to improve the health of shellfish populations.

Gulf Islands National Park Reserve - Greenburn Dam Rehabilitation \$1.8 M

This project involves a major upgrade of Greenburn Dam to address safety issues and meet national park standards while considering the health of the local ecosystem, habitat for species at risk and potential benefits for visitors.

Site description:

Established in 2003, Gulf Islands National Park Reserve safeguards a portion of British Columbia's beautiful southern Gulf Islands archipelago for Canadians. These islands are representative of the Strait of Georgia Lowlands, one of the most ecologically at risk natural regions in southern Canada. A natural playground for nearby residents of Victoria and Vancouver, Gulf Islands National Park Reserve provides valuable habitat for seals, porpoises, sea lions, river otters, nesting shorebirds and other wildlife.

Multiple sites

Project description:

Species at Risk Recovery Strategies (multiple sites including Gulf Islands NPR and others) \$395 K

This project will support the Coastal BC Field Unit in meeting its obligations under the *Species at Risk Act* to post Recovery Strategies on the Species at Risk Act (SARA) Public Registry. This will also help in identifying critical habitat for species at risk.

Pacific Rim National Park Reserve

Project descriptions:

Green Point Campground Electrification \$1.8M

The objective of the project is to provide a high quality and innovative camping experience in the park, by offering electrical service in each drive-in campsite. This reflects the direction outlined in the Park Management Plan to "Enhance Visitor Experiences".

Pacific Rim National Park Reserve - Green Point Campground Shower Buildings \$1.5 M

Shower facilities are one of the most requested improvements by campers and will help to provide a high quality and innovative camping experience in the park. This project also reflects the direction outlined in the Park Management Plan objective to "Enhance Visitor Experiences"

Pacific Rim National Park Reserve - Dune Ecosystem Restoration \$207 K

To continue restoration of the dune ecosystem and protect a rare and significant habitat, including: removing invasive species, reintroducing Pink Sand Verbena (species at risk) and restoring natural cycles of sand deposition and erosion. The project will also provide opportunities for visitors, community members and students to actively participate in dune restoration and monitoring activities.

Pacific Rim National Park Reserve - Highway 4 –Repair and Repaving \$10.7 M

Highway 4 is the only road that provides access to the west coast of Vancouver Island and to the town of Tofino, Ucluelet, the First Nations Communities of Esowista and Ty-Histanis, many businesses, and Pacific Rim National Park Reserve. This project includes repairs and repaving of 21.4 kilometres of Highway 4 and associated infrastructure within the park. Much of the Highway 4 work is already complete and being enjoyed by community members and visitors alike.

Pacific Rim National Park Reserve - Water and Sewer Utilities Upgrade \$4.3 M

This project continues work on a new, safer sewer & water distribution system in the Long Beach Unit of Pacific Rim National Park Reserve and includes Parks Canada's contribution to shared infrastructure required to connect the park, local First Nation communities and the regional airport facilities to a viable potable water source.

Pacific Rim National Park Reserve - Grice Bay Road and Visitor Day Use Area Rehabilitation \$1.5 M

Repairs will be made to Grice Bay Road to improve the driving surface, correct drainage, replace culverts and improve the Grice Bay Day Use Area parking lot. New benches and picnic tables will be installed for visitors.

Pacific Rim National Park Reserve - Radar Hill Road and Visitor Day Use Area Rehabilitation \$1.5 M

This work will repair and repave the Radar Hill Road and improve the trail lookout area to meet visitor needs. Presently, visitors to the site are disappointed by current lookout.

Pacific Rim National Park Reserve - West Coast Trail Infrastructure Rehabilitation \$3.7 M

This funding will repair bridges, boardwalks, ladders and other infrastructure on the West Coast Trail, a 75 kilometres world famous hiking trail in Pacific Rim National Park Reserve.

Pacific Rim National Park Reserve - Sewage Lagoon Rehabilitation \$650 K

The 40 year old facility will be rehabilitated to improve capacity and meet current environmental standards.

Pacific Rim National Park Reserve - Restoring Salmon Streams for People and Wildlife \$191 K

To restore stream ecological integrity by applying best management practices to clear log-jams, establish spawning areas, stabilise stream banks and plant native conifers. A video will also be produced to promote ecological restoration efforts and environmental stewardship.

Site description:

Backed by the Vancouver Island Mountain Range and facing the open Pacific Ocean, Pacific Rim National Park Reserve presents the rich natural and cultural heritage of Canada's west coast. It's cool and wet maritime climate produces an abundance of life in the water and on land. Lush coastal temperate rainforest gives way to bountiful and diverse intertidal and sub tidal areas. These natural wonders are interwoven with the long and dynamic history of the Nuu-chah-nulth First Nations and European explorers and settlers.



**AUDITOR GENERAL FOR
LOCAL GOVERNMENT**

ACCESSIBILITY • INDEPENDENCE • TRANSPARENCY • PERFORMANCE



**BRITISH
COLUMBIA**



July 17, 2015

Ref: 158889

July 16, 2015

To: Mayors and Councillors
Chairs and Directors of Regional District Boards
Chairs and Directors of Greater Boards

As the Acting Auditor General for Local Government I am pleased to advise you of the release of the annual report of the Office of the Auditor General for Local Government, covering the period from April 1, 2014 through March 31, 2015. Although I was not appointed until after the end of this reporting period, this annual report fulfills the requirements of Section 25 of the *AGLG Act* to report on the office's activities and the progress made in relation to the goals, objectives and measures set out in last year's service plan. As per the *Act*, the audited financial statements for 2014/15 are included in this report.

The annual report is a valuable tool to reflect on the office's accomplishments and challenges over the last year, and the plans the office is now developing to address those challenges and move the office forward to carry out its important mandate.

It is clear the office did not achieve its main objective of delivering on its planned release of audit reports. This has impacted the office's credibility and it is extremely important that this be corrected going forward. As stated in our recently released service plan, there is much work to do, but at the same time there is also much promise if the planned reports can be released on a much more timely basis. The office is committed to improving its performance and will be working closely with the Audit Council to implement the necessary changes.

The 2014/15 Annual Report will be released on our website www.aglg.ca at 11:00 am on July 17, 2015.

I hope you will take the opportunity to read our 2014/15 Annual Report and share your feedback and comments with us. Please send your comments to info@aglg.ca or call the office at 604-930-7100.

Sincerely,

Arn van Iersel, CPA, FCGA
A/Auditor General for Local Government

pc: Chief Administrative Officers

From: Info Ucluelet
Sent: Wednesday, July 22, 2015 1:49 PM
To: Council
Cc: Andrew Yeates; Morgan Dosdall
Subject: Nominations are open for the CFIB Golden Scissors and Paperweight Awards!

From: CFIB_BC [mailto:MS.BC@cfib.ca]
Sent: Wednesday, July 22, 2015 1:46 PM
To: CFIB_BC <MS.BC@cfib.ca>
Subject: Nominations are open for the CFIB Golden Scissors and Paperweight Awards!

Greetings Mayor and Council,

On behalf of the Canadian Federation of Independent Business (CFIB), I would like to invite you to submit a nomination for the fifth annual CFIB Golden Scissors and Paperweight Awards! This is a great opportunity to recognize leaders and laggards when it comes to eliminating red tape.

The Golden Scissors Award nationally recognizes individuals who have: (1) successfully motivated others to take action or demonstrated leadership and courage on regulatory reform, and (2) produced meaningful and positive results in cutting red tape for small business and entrepreneurs. Please submit your nominations here:

www.cfib.ca/goldenscissors

The Paperweight Award nationally recognizes elected officials and individuals that lead government departments or arms-length agencies, who have: (1) made life increasingly difficult for small businesses by adding significant red tape, and (2) added government rules and paperwork ranging from ridiculous to utterly destructive. Please submit your nominations here: www.cfib.ca/paperweight

In B.C. we're no stranger to leading the fight against red tape. In fact, The Mayor and City Council of Langford were the winners of the [2014 Golden Scissors Award](#) for making business licences permanent, meaning business don't have to pay a reoccurring annual licence fee.

Could your municipality be the next winner?

The deadline for submissions is October 2nd and winners will be announced during CFIB's Red Tape Awareness week in January 2016. Feel free to contact me if you have any questions.

Kind regards,

Samantha Howard
Senior Policy Analyst, British Columbia
Canadian Federation of Independent Business
(604) 684-5325

This e-mail is intended only for use only by the person(s) to whom it is specifically addressed above and may contain information that is personal, private and confidential. If you are not an intended recipient of this e-mail you are hereby notified that any retention, dissemination, distribution or copying of this email or any information contained herein is strictly prohibited. Please notify us if you have received this in error. Thank you for your co-operation and assistance.



12 August 2015

Royal Canadian Mounted Police
 Attn: Dan Dubeau, Chief Human Resources Officer
 By Email: dan.dubeau@rcmp-grc.gc.ca

Dear Mr. Dubeau,

It is with deep disappointment and frustration that we received your letter dated July 24, 2015 with regards to the posting of the NCO I/C for the Ucluelet Detachment.

From the nature of your correspondence it seems that you have not been fully apprised of the situation. We are writing you with the complaint that due process has NOT been followed by Chief Superintendent Ray Bernoties in this matter.

In your letter, you clearly state that you support Chief Supt. Ray Bernoties' decision regarding the transfer of our NCO based on his assurance that "consultations with [us] has already taken place".

This is emphatically untrue.

Chief Supt. Ray Bernoties met with myself, President Les Doiron of the Yuułu?i?ath Government, and Chief Anne Mack of the Toquaht Government on June 15, 2015 to dictate terms and to inform us that Sgt. Swann's position would be filled by the end of the week – this is absolutely NOT meaningful consultation. Chief Supt. Ray Bernoties' demeanor and tone made it clear to us that he resented our desire for consultation.

Regardless of the purpose for our meeting, I am deeply troubled that someone, in Chief Supt. Ray Bernoties position within your organization, should behave so rudely toward community leaders, to the point of interrupting President Doiron mid-sentence and refusing to even glance at relevant materials we presented to him.

President Doiron of the Yuułu?i?ath Government, Chief Mack of the Toquaht Government, and I were deeply disturbed when Chief Supt. Ray Bernoties offered up a female officer for the posting as a nod to "diversity", and then proceeded to present an alternative option of a "First Nations candidate" as a "win-win for everyone", which President Doiron, Chief Mack and I found offensive. This presentation of supposed candidates and the flippant use of the term 'diversity' was perceived as a means to placate instead of allowing for a true discussion to take place. What Chief Supt. Ray Bernoties appears unable to understand is that true diversity is something an

organization promotes by recruiting good people who can be trained and built into strong and capable members of a team.

Consultation, as it was meant to apply here, would have involved all three government leaders at the earliest stages of the process in a thorough dialogue regarding the specific concerns of each leader for their community. This NCO position serves all three governments, and each community is starkly different with its own unique considerations for its diversity of people, commercial sectors, industrial sectors, tourism, and so forth. Also, each community is geographically separate, and this issue alone warrants a complete conversation as, in the past, it was recognized that it is easy to ignore a community due to its location.

Our communities are no longer isolated resource-based villages, but fast-growing commercial economies with booming tourism sectors that are changing the face of the West Coast. And in these times of massive change, it is the pre-existing and strong relationship with the current NCO that has proven invaluable to our governments.

Moreover, our region has a history of receiving very young and inexperienced officers, and we recognize our good fortune in having an NCO who has the special and innate ability of training and mentoring his recruits into capable and respectful officers. This is not a standard skill set, and one each of our communities would be at a disadvantage were we to lose this strong trait at this juncture.

As you can see, there are myriad considerations on our part that deserve discussion. Chief Supt. Ray Bernoties has missed the point if he doesn't understand that the ultimate purpose of consultation is to have these discussions prior to the NCO position even being posted.

In response to the second paragraph of your letter regarding the granting of extensions for outstanding performance and service, you emphasize that mobility is an "integral element of individual development". While we recognize and understand this aspect of the RCMP as a standard term of employment, we are perplexed as to the consistency in application of this policy as it affects the NCO Ucluelet Detachment position. We are aware of instances in other island communities, such as Prince Rupert, Salt Spring, and others, where detachment commanders were permitted to stay well beyond the six years that our current NCO has been in place, and this ostensibly has occurred due to the excellent reputation and degree of service they provide their communities. Our situation is no different. President Doiron of the Yuułu?i?at? Government made a direct request of Chief Supt. Ray Bernoties at the June 2015 meeting to grant an extension for our NCO until proper consultations were made with each government leader; Chief Supt. Ray Bernoties has made no acknowledgement of this request or attempted to respond.

Following our invitation made in July 2015 for Deputy Commissioner Craig Callens to come to the Yuułuʔiłʔatḥ community, we were informed that the transfer was suddenly put on hold, and we were hopeful that this meant a positive step was being taken to follow a more inclusive, communicative process on the matter. What happened instead was difficulty from the office of D/Commr. Craig Callens who was unable to meet with our governments. We received a phone call from Assistant Commissioner Norm Lipinski (but not until after we had contacted the Ministry of Justice office) to tell us the transfer was done. This series of events clearly shows the lack of respect for our communities as, apparently, we were deceived so that actions could take place behind the scenes to secure the details of the transfer without our knowledge or input.

There is and has been no explanation for the urgency of this transfer. The chosen replacement for our NCO is coming from a similar community, so no specialized training will be required for the adjustment, and in fact we are aware that the officer will not be transferring for some time due to family concerns and the uncertain sale date of his property. President Doiron of the Yuułuʔiłʔatḥ Government, Chief Mack of the Toquaht Government, and I therefore do not believe it to be unreasonable to request an extension until D/Commr. Callens has returned from his leave so that due process and appropriate consultations are addressed.

Sincerely,



Dianne St. Jacques
Mayor, District of Ucluelet

cc: President Les Doiron, Yuułuʔiłʔatḥ Government
Chief Anne Mack, Toquaht Government
Clayton Pecknold, Assistant Deputy Minister and Director of Police Services



Deputy Commissioner Sous-commissaire
Chief Human Resources Officer Dirigeant principal des ressources humaines

JUL 24 2015

Ms. Dianne St. Jacques
Mayor, District of Ucluelet
200 Main Street
Ucluelet, BC
V0R 3A0

Dear Ms. St. Jacques,

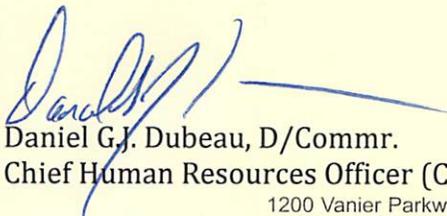
I wish to acknowledge receipt of your letter dated 16 June 2015 regarding the posting of the NCO I/C Ucluelet RCMP Detachment. I am pleased that Sergeant (Sgt.) Swann has made such a lasting impression not only on yourself but on the community he has served and I am sorry to hear that Sgt. Swann's impending transfer has caused you such concern.

I can assure you that I take your concerns very seriously. However, as Chief Human Resources Officer, I have obligations towards all RCMP employees and their professional development. It is my understanding that Sgt. Swann has been in Ucluelet since 2009 and has already been approved for two extensions. His good standing and performance have played an important role in allowing him to remain in the same position for the past six years. However, I must emphasize that in the RCMP mobility is a condition of service and an integral element of individual development for our members. In fact, there are many other members who could benefit from a posting as Ucluelet's Detachment Commander and it is my understanding that Chief Superintendent Ray Bernoties has discussed some of the potential candidates with you in June, 2015.

Based on these considerations, I support the decision by the Commanding Officer "E" Division to transfer Sgt. Swann. I have been assured by the Commanding Officer that a suitable replacement will be identified for this NCO position and I was pleased to learn that consultations with you has already taken place to identify the characteristics you would wish to see in your new Detachment Commander.

Thank you for taking the time to write to me.

Sincerely,



Daniel G.J. Dubeau, D/Commr.
Chief Human Resources Officer (CHRO)

1200 Vanier Parkway
Ottawa, Ontario
K1A 0R2

1200, promenade Vanier
Ottawa (Ontario)
K1A 0R2

16 June 2015

Royal Canadian Mounted Police
Attn: Dan Dubeau, Chief Human Resources Officer
By Email: dan.dubeau@rcmp-grc.gc.ca

Dear Mr. Dubeau,

RE: RCMP Limited Duration Posting ('LDP') Policy

On behalf of our District Council and community, I would like to bring to your attention a matter of particular concern regarding the posting of our NCO I/C Ucluelet R.C.M.P.

The following is a summary of the many conversations and time spent in the past couple of years to support the retention of our R.C.M.P. Sergeant, Jeff Swann. At this time, he is due to be replaced despite our many efforts to assure the R.C.M.P. that this action is adverse to not only his wishes but those of each community served by this detachment – the District of Ucluelet, the Yuułu?ił?ath Government, and the Toquaht First Nations. Our Council has engaged on multiple levels with Minister of Justice Suzanne Anton, the R.C.M.P. Island District Commander Ray Bernoties, and Deputy Commissioner Craig Callens, in an attempt to make clear our concerns that the replacement of Sgt. Swann would have an adverse effect on policing and crime reduction in each of our communities.

The primary reason cited on why this position is being replaced is that the R.C.M.P. has a policy regarding 'Limited Duration Postings' that prevent officers from remaining in one detachment after a certain number of years. It was explained to our Council that this policy was put in place primarily for the benefit of the officer, so that they would not be 'stuck' in what were formally considered remote sites.

We have difficulty accepting that the greater Ucluelet area remains a LDP detachment when it is readily accessible by land, sea and air and has similar amenities of larger centres. Even in such other locations on Vancouver Island, our Council is aware of examples of officers that were permitted to stay longer than the stipulated duration, many for over a decade and some for over two decades. There is a growing desire for predictability in local police commanders; in discussion with other Councils, it is recognized that consistency of leadership allows for the development of strong relationships with community residents, particularly youth, and program integrity, both of which have a drastic effect on reducing crime stats.

Under the leadership of our current O.I.C., Ucluelet has experienced crime reduction rates of 40-60% across the board. He has made a point to establish close working relationships with as many community members, committees, groups, and individuals as possible, and the community

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t. 250.726.7744

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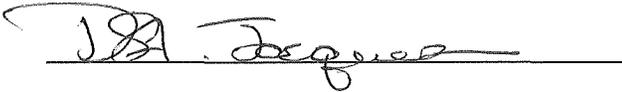
Ucluelet.ca

info@Ucluelet.ca

has responded with support and admiration. We do not believe it is a stretch to suggest that it is because of these ties and Sgt. Swann's ceaseless dedication to the communities he serves that the programs and initiatives implemented under his command have had such resounding success.

Our District Council, in light of our understanding of the intentions behind the 'Limited Duration Posting' policy and the reasons described, is seeking a waiver of the LDP duration for our current O.I.C so that he may continue to build on the exceptional service he provides to our area.

Sincerely,



Dianne St. Jacques
Mayor, District of Ucluelet



Date: July 28, 2015

**RECEIVED
 VIA EMAIL**

July 28, 2015

To: All LCLB Staff
 Liquor Distribution Branch
 All Manufacturer Associations
 All Local Government, First Nations, and Police Agencies

Re: The limited sale of all types of liquor in manufacturer lounges and special event areas

Introduction

The liquor policy review (LPR) #28 recommended that government “*allow manufacturers to offer patrons liquor that was not produced on site (e.g., a winery could sell a beer to a visitor)*”. The changes outlined below create an opportunity for manufacturers who have lounges or special event areas (SEAs) to serve a limited amount of liquor they did not produce.

New regulation

Section 18(7) of the Liquor Control and Licensing Regulation was amended to permit wineries, breweries and distilleries with a lounge or SEA to sell a limited amount of liquor in addition to that which they manufacture themselves. This is an interim measure until a comprehensive consultation on manufacturer policy is completed.

Terms and conditions of this new permission are as follows:

- No application is required but LCLB recommends that licensees check with their local government, to ensure there are no restrictions (such as through zoning) on the types of liquor that may be served.
- The liquor is only for consumption in the brewery, winery, or distillery lounge endorsement or SEA. No retail sales are permitted.
- The manufacturer must purchase all liquor, other than their own, destined for sale in the lounge or SEA through the LDB or other authorized vendor at the LDB Established Retail Price (hospitality price).
- No more than 20% of the total value of liquor purchased for the lounge or SEA must be from liquor not made by the manufacturer¹. This requirement must be met for each quarter.
- Licensees are responsible for ensuring that their sales strategies for offering increased customer choice do not result in exceeding this threshold.

¹ This is inclusive of BC wines purchased by wineries under the previous permission to sell all BC wines in the lounge or SEA.

- Licensees must keep distinct records of the source of all liquor sold in the lounge or SEA.

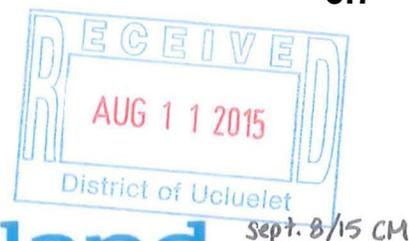
Manufacturers will receive an amended LDB agreement that reflects this new permission. Manufacturers located on the Agricultural Land Reserve were also previously restricted to serving only liquor produced on site. The Ministry of Agriculture has since repealed this restriction under the Agricultural Land Reserve Use, Subdivision and Procedure Regulation (details of this change [here](#)).

Further Information

Further information regarding liquor control and licensing in British Columbia is available on the Liquor Control and Licensing Branch website at <http://www.pssg.gov.bc.ca/lclb/>. If you have any questions regarding these changes, please contact the Liquor Control and Licensing Branch toll free in Canada at 1-866-209-2111 or 250 952-5787 if calling from the Victoria area.

Douglas Scott
Assistant Deputy Minister and General Manager

Filecode: 0400-20 VIBT
 X-Ref:
 Forwarded to: Council, Andrew
 Physical Electronic



Vancouver Island

BUILDING TRADES

July 30, 2015

Office of the Prime Minister
 80 Wellington Avenue
 Ottawa, ON K1A 0A2

Attention: Stephen Harper
The Right Honourable Prime Minister

Re: Asbestos Awareness and Registries

Dear Prime Minister:

I would like to start by thanking you and the federal government for putting the effort into apprenticeship trades training. Without the highest standards and safest learned practices, the construction and maintenance industries would be fraught with many more injuries and fatalities it typically sees.

Which brings me to the reason I'm writing you. As you well know, the mining of asbestos shut-down a couple of years ago, and Canada is no longer exporting this dangerous product abroad to emerging countries like India to process. However, asbestos is not unlike a land mine waiting patiently until someone often not directly involved with the purpose walks innocently by and ends their life. Of course the one is usually immediate, while the other prolongs a person's painful existence, the Canadian construction landscape is checkered with these delayed landmines.

As a 35 year construction and shipyard electrician, I have watched many friends and co-workers diagnosed with pleural plaques on their lungs and asbestosis. This diagnosis is nothing less than a death sentence, they slowly and prematurely wither away, and die an agonizing death due solely from breathing, while at work.

For the past 14 years I have served as the President of Vancouver Island's Building Trades, an organization of approximately 7,000 construction workers, who also move in and out of the west-coast shipbuilding and repair industry.

The proliferation of products containing asbestos throughout the building construction industry over the past 75 and more years will likely go down in modern-day civilized history as one of our worst self-inflicted health care casualties, and it will not subside for many years to come. The best we can hope for is to mitigate its relentless wake.

Therefore, we are calling on the Federal Government as well as all provincial and municipal governments

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Page 2

Re: Asbestos Awareness and Registries

July 30, 2015

to develop and establish a **National Building Registry of all Public Buildings which utilize Building Products containing Asbestos**, and to make that registry online and available to all restoration and construction workers and companies so they may see if the buildings they (will) work in, have asbestos products and what form those products containing the asbestos fibers are in (ie. floor tiles, ceiling tiles, insulation, drywall, pipe and cladding, etc), and how best to remove or disturb each type of product. We are proposing the Building Registry begin with all public buildings, our parliament, legislatures, office and administration buildings, schools, hospitals, city halls, and associated real estate and public work yards.

We are also calling on the Federal and provincial governments which utilize public marine transportation, the Canadian Navy, Coast Guard, Ocean Sciences, and any other publicly owned vessel to develop and establish a **National Vessel Registry of all Maritime Vessels which utilize Products and equipment containing Asbestos**. That the Registry be available online so that Canadian Shipyard Workers can obtain the information on the products that could potentially kill them prior to them beginning work on the particular equipment, system or vessel structure.

When we properly identify and publish the risks construction/shipyard/remediation, and all workers face, the Canadian workforce will be better prepared and we will all benefit from reduced and controlled exposure. That was essentially the national thrust of programs like; "Right to Know" and "WHMIS".

The baby boomer generation is well versed in asbestos we have seen its extraction from our lands, we have used it, we have lived and worked with it all around us. We are on the eve of mass retirement with a new generation of workers who know very little of the harmful effects asbestos exposure can cause.

Therefore, we are calling on the Federal and provincial governments to develop a plan to better educate our youth moving into the construction and heavy industry sectors with the purpose to help identify products made of asbestos and those which can often contain asbestos, by establishing the last week of April as "Asbestos Awareness" week. This would be in-step with our closest neighbour and largest trading partner as the USA have recently proclaimed the first week of April dedicated to the same cause. Why we are suggesting the last week of April as, April 28th is globally known as the "**Day of Mourning**", a day recognized to honour those who lost their lives while at work, and the number one fatal illness in Canada are those workers who died from inhaling asbestos dust. We believe the highest level of respect we can give those who lost their lives while at work is to fight for those who continue to do the job, to educate the living against the dangers, so they can return home to their loved ones.

We are also recommending that a national standard apprenticeship be developed known as "Hazmat Worker" so those that are involved in remediation have the developed skills and knowledge in proper procedure of remediation of asbestos products. Today these workers are lucky to receive any information of the asbestos product they are removing, how to remove it safely and maybe a throwaway pair of coveralls and a dust mask. Many of them are hired by a labour broker as an independent contractor so they have no recourse to the unsafe work.

...3

Page 3

Re: Asbestos Awareness and Registries
July 30, 2015

Lastly, we are calling on the Federal Government and provincial governments to move forward on Legislation banning all products containing asbestos to cease being imported into Canada. We have finally come to grips with what the rest of the world's developed nations have known for decades, products containing asbestos can be fatal from simply drawing a breath of air, something we all do 20-30 thousand times each and every day. Currently, our import laws allow unregulated importation of asbestos products, they can be found in anything from our after-market vehicle brake pads, some types of building piping, laminate flooring and many other products without our knowledge.

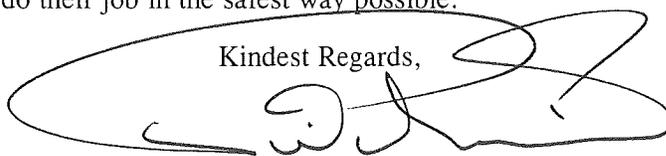
As a business manager I am responsible for those that come in to visit our establishment, if I ignore the sheet of ice at the front entrance and that causes an individual pain and suffering from their fall our business is liable for that pain and suffering. The asbestos tragedy in our eyes is no different, our governments know of its existence in their buildings, it is the tax payer at some time that will be financially impacted, not necessarily the employer who simply came to pull the data cabling throughout a building disturbing the asbestos dust in the ceiling tiles, causing the workers death.

Canadians look towards their elected officials to champion the causes that serve and protect them, it is our own elected officials who for the past five decades have allowed this travesty to continue and spread with full knowledge of the personal anguish, pain and sorrow it was causing. It is time to write a new chapter on this tragic story, with pages of education, transparency, understanding, and knowledge.

We look forward to seeing real action with measurable results on this file in the names of those who have lost their lives, their families, as well as those young adults entering the trades today.

I would like to thank you for your time in reading our recommendations and look forward to a day when every worker can obtain the information they need to do their job in the safest way possible.

Kindest Regards,



Phil Venoit
President,
VI-Building Trades

cc. Christy Clark, Premier British Columbia
Rachel Knotley, Premier Alberta
Brad Wall, Premier Saskatchewan
Greg Selinger, Premier Manitoba
Kathleen Wynne, Premier Ontario
Philippe Couillard, Premier Quebec
Stephen McNeil, Premier Nova Scotia
Brian Gallant, Premier New Brunswick
Wade MacLauchlan, Premier Prince Edward Island
Paul Davis, Premier Newfoundland
Members of Parliament
Bob Blakely, Executive Director Canadian Building Trades
Members of the Legislative Assemblies
Mayor and Council

PMV/nd
Cope 378

To: Info Ucluelet
Subject: visit

From: Fred Bates [<mailto:fbates@shaw.ca>]
Sent: August-14-15 9:20 AM
To: Info Ucluelet
Cc: dleverton@telus.net; jenny cai; Andrew Yeates
Subject: visit

To Mayor St Jacques

Good morning your worship;

Thank you so much for giving us your time on Wednesday, I know how very precious that time can be for you. I can only hope we managed to give you a bit of a window into our purpose and goals.

Anytime you have any questions, please do not hesitate to drop me a note or call. That goes for David and Jenny as well. They were very impressed with your objectives for your area.

We had wonderful meetings with Noah, the first nations manager of the seafood industry there. Looking forward to bringing some clients to the area for potential investment and partnerships.

All in all a very positive day and thanks for the suggestions to visit sites. Of note is I finally got to see the aquarium which I had discussed as an ICET director. What a great facility!

It was nice seeing you again and I hope to be there again soon in your beautiful part of the world.

Please find attached information about us and a draft document for a database. Feel free to comment and make suggestions.

Sincerely

fred bates
Pacific Rim Connections

To: Info Ucluelet
Subject: Special Invitation to Mayors & Councils attending UBCM 2015 September

From: Karen Philp [<mailto:kphilp@kidney.bc.ca>]

Sent: August-21-15 12:50 PM

To: Info Ucluelet; 'andrewjkeates@gmail.com'; 'rdyson@acrd.bc.ca'; Dianne St. Jacques; 'osborne@tofino.ca'; 'ken_watson@portalberni.ca'; 'bmacpherson@tofino.ca'

Subject: Special Invitation to Mayors & Councils attending UBCM 2015 September

Hello Mayor St. Jacques, Mayor Ruttan, Mayor Osborne, Regional Director Dyson, Mr. Yeates, Mr. Watson & Mr. MacPherson!

As you may know, 1 in 10 of the citizens living in Ucluelet, Tofino & Port Alberni is affected by kidney disease. There is no cure, and only a kidney transplant helps people live well & able to contribute to their family & community. If you are attending UBCM this year, we hope you will join us for a glass of wine & appetizers during our very special **Mayors & Councils: Saving Lives Through Organ Donation Reception** immediately after UBCM ends on Thursday. We're just upstairs in the Coal Room of the Pan Pacific Hotel, so not far to walk!

Best wishes,
Karen

Karen Philp
Executive Director
The Kidney Foundation of Canada
BC & Yukon Branch
200-4940 Canada Way
Burnaby, BC V5G 4K6
Phone: 604-736-9775 ext. 224
Toll Free: 1-800-567-8112
Cell: 604-817-5900

Who are you walking for? Register for your local Kidney Walk at www.kidneywalkbc.ca
These simple steps could save a life.



The Kidney Foundation of Canada, BC & Yukon Branch
invites you to a special Reception & Awards Presentation

MAYORS AND COUNCILS: SAVING LIVES THROUGH ORGAN DONATION

Special Citizen's Leadership Award presentation to The Honourable
Amrik Virk, Minister for Technology, Innovation and Citizens' Service

**DURING UBCM 2015, PLEASE JOIN US
FOR COCKTAILS & HORS D'OEUVRES**

Thursday September 24 | 4:00 - 6:30 pm
Coal Harbour Room, Pan Pacific Hotel
(next to the Vancouver Convention Centre East)

Kindly RSVP to Karen Philp by September 18 at kphilp@kidney.bc.ca

Logyn Awaiting
Kidney Transplant

To: Info Ucluelet
Subject: Medal of Good Citizenship - call for nominations

From: BC Honours and Awards HAS:EX [<mailto:bchonoursandawards@gov.bc.ca>]
Sent: August-27-15 1:18 PM
To: Info Ucluelet
Subject: Medal of Good Citizenship - call for nominations



August 27, 2015

Mayor Dianne St. Jacques and Councillors
 District of Ucluelet
 PO Box 999
 Ucluelet BC V0R 3A0

Dear Mayor and Councillors:

Re: Medal of Good Citizenship ~ Call for Nominations

Premier Christy Clark recently unveiled the design of the Province's new Medal of Good Citizenship. Nominations for this new honour for generous acts are now being accepted.

The Medal of Good Citizenship will recognize individuals who, through exceptional long-term efforts, have made outstanding contributions to the well-being of their communities without expectation of remuneration or reward. The medal reflects their generosity, service, acts of selflessness, and outstanding contribution to community life. Anyone is welcome to nominate a deserving individual as a candidate. I seek your assistance in informing your municipality about this opportunity to take part in the public recognition of its outstanding citizens.

An independent selection committee will consider the nominations.

[Nomination forms](#) for the Medal are available at the Honours and Awards Secretariat [website](#). The completed Nomination Form, description of achievement, testimonial letters and any supporting materials must be submitted electronically as one package by email to the Honours and Awards Secretariat at bchonoursandawards@gov.bc.ca by **Friday, September 25, 2015**. Nominations received after this will automatically be forwarded for consideration in 2016.

Yours sincerely,

A handwritten signature in black ink, reading "Marc-André Ouellette". The signature is written in a cursive style with a long, sweeping underline.

Marc-André Ouellette, L.V.O.
Honours and Awards Secretariat



MEDAL *of* GOOD CITIZENSHIP

I WANT TO NOMINATE SOMEONE!

Nomination forms are available at
www.gov.bc.ca/medalofgoodcitizenship.

Deadline for entries is the last
Friday in September.

For information on eligibility
and other information:
www.gov.bc.ca/medalofgoodcitizenship.

Email us at:
bchonoursandawards@gov.bc.ca

Mail us at:
Honours and Awards Secretariat
P.O. Box 9422, Stn Prov Govt
Victoria, BC V8V 1S2

Phone: 250-387-1616 Fax: 250-356-2814

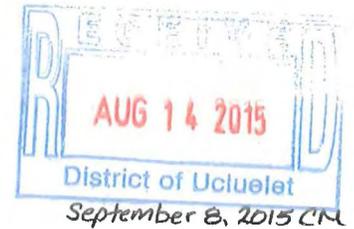
Show an
EXTRAORDINARY
CITIZEN *their contributions*
are noticed

The MEDAL OF GOOD CITIZENSHIP recognizes individuals who have acted in a particularly generous, kind or selfless manner for the common good without expectation of reward. The medal reflects their acts of selflessness, generosity, and service to community life at the local or regional level.

Formal recognition of citizens is an important way to express the gratitude and highlight exceptional role models for British Columbians.



Filecode: 0400-20 UBCM
 X-Ref: 0410-20 MESC
 Forwarded to: Council, Andrew
 Physical Electronic



Ref: 158953

July 29, 2015

Her Worship Mayor Dianne St. Jacques
 and Members of Council
 District of Ucluelet
 PO Box 999
 Ucluelet, BC V0R 3A0

Dear Mayor St. Jacques and Councillors:

On behalf of the joint Provincial-Union of British Columbia Municipalities (UBCM) Green Communities Committee (GCC), we would like to extend our congratulations for successfully achieving your goal of corporate carbon neutrality for the 2014 reporting year.

As a signatory to the Climate Action Charter, you have demonstrated your commitment to work with the Province of British Columbia and UBCM to take action on climate change and to reduce greenhouse gas emissions in your community and corporate operations.

The work that your local government has undertaken to reduce and offset its corporate emissions demonstrates significant climate leadership. As British Columbia begins developing a new climate action plan, your leadership and commitment continues to be fundamental to the achievement of our collective climate action goals. For more information about BC's Climate Leadership Plan, go to <http://www.newsroom.gov.bc.ca/2015/05/bc-names-climate-leadership-team.html>.

The GCC was established under the Charter to support local governments in achieving their climate goals. In acknowledgement of the efforts of local leaders, the GCC is again recognizing the progress and achievements of local governments such as yours through the multi-level Climate Action Recognition Program. A description of this program is enclosed for your reference.

As a Charter signatory who has met the goal of corporate carbon neutrality for the 2014 reporting year, you have been awarded Level 3 recognition – 'Achievement of Carbon Neutrality'.

In recognition of your significant achievements, the GCC is very pleased to provide you with carbon neutral branding for use on websites and letterheads. An electronic file with the 2014 logo will be provided to your Chief Administrative Officer. Also enclosed is a 2014 Climate Action Community Carbon Neutral window decal, for use on public buildings.

.../2

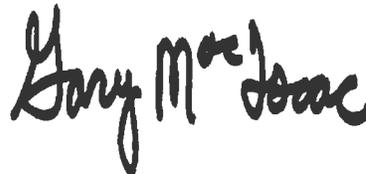
Mayor Dianne St. Jacques
and Members of Council
Page 2

Congratulations again on your achievement. We applaud your leadership and wish you continued success in your ongoing commitment to the goal of corporate carbon neutrality, and your efforts to reduce emissions in the broader community.

Sincerely,



Gary Paget
Acting Assistant Deputy Minister
Local Government Division
Ministry of Community, Sport and
Cultural Development



Gary Maclsaac
Executive Director
Union of British Columbia Municipalities

Enclosures



GCC Communiqué on the Climate Action Recognition Program

In acknowledgment of the ongoing efforts of local leaders, the joint Provincial-UBCM Green Communities Committee (GCC) is pleased to be continuing the **Climate Action Recognition Program** for BC local governments for the 2014 reporting year. This is a multi-level program that provides the GCC with an opportunity to review and publicly recognize the progress and achievements of each Climate Action Charter (*Charter*) signatory.

Recognition is provided on an annual basis to local governments who demonstrate progress on their *Charter* commitments, according to the following:

Level 1: Progress on Charter Commitments

All local governments who demonstrate progress on fulfilling one or more of their *Charter* commitments will receive a letter from the GCC acknowledging their accomplishments.

Level 2: Measurement

Local governments who have completed a corporate carbon inventory for the reporting year and demonstrate that they are familiar with the Community Energy and Emissions Inventory (CEEI) will receive a 'Climate Action Community 2014' logo, for use on websites, letter head and similar.

Level 3: Achievement of Carbon Neutrality

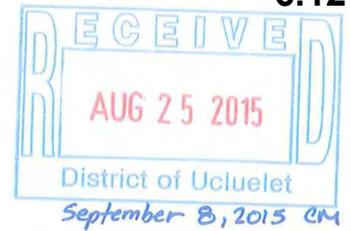
Local governments who achieve carbon neutrality in the reporting year will receive a 'Climate Action Community – Carbon Neutral 2014' logo, for use on websites, letter head and similar.

To be eligible for this program, local governments will need to complete a Climate Action Revenue Incentive Program (CARIP)/ Carbon Neutral Progress Survey and submit it online to the Province in accordance with the program guidelines. Determination of the level of recognition that each community will receive will be based on the information included in each community's annual CARIP report. Additional information on CARIP reporting is available online at: www.cscd.gov.bc.ca/lgd/greencommunities/carip.htm .



**COLLEGE OF
APPLIED BIOLOGY**
Professional Accountability

Filecode: 0400-20 CABIO
X-Ref:
Forwarded to: Council, Andrew
() Physical (x) Electronic



Mayor Dianne St. Jacques and Council
District of Ucluelet
PO Box 999
Ucluelet, BC V0R 3A0

August 19, 2015

Re: Working with applied biology professionals ensures access to credible and accountable science-based advice

Dear Mayor Dianne St. Jacques,

In recognition of the increasing roles of local governments in managing and influencing land use planning and natural resource management, we are contacting you to recommend that your municipality consider hiring and/or contracting registered applied biology professionals to ensure any advice you seek to inform such decision-making is from qualified and accountable professionals.

The College of Applied Biology is the self-regulating professional organization for applied biology professionals in British Columbia. We have over 2,200 members employed by all levels of government, natural resource industries, First Nations, and consulting firms who inform decisions about the use of natural resources in all regions of the province, a growing number of whom are employed by local governments. Their areas of practice range from conducting environmental assessments and riparian area assessments, to drafting environmental management plans, assessing and remediating contaminated sites, and advising governments and private firms on how to reduce the impacts of their activities on the natural environment.

The applied biology professionals we regulate, Registered Professional Biologists (RPBios) and Registered Biology Technologists (RBTEchs), have met stringent entry requirements and are required to stay up to date in their areas of practice through mandatory continuing professional development requirements. This provides employers, clients, and the public with assurance that they are competent and qualified in the work they do. Furthermore, we have a number of quality assurance mechanisms in place, including random audits, practice reviews, and discipline processes, to ensure applied biology professionals are accountable for their work. When hiring or seeking external advice to assist with land use planning or environmental management decisions, we encourage you to hire and work with applied biology professionals to ensure the advice you receive is credible and science-based.

We welcome an open dialogue with your municipality and would encourage you to visit the College's website at www.cab-bc.org. We would be pleased to answer any questions you have about applied biology professionals and the work they do.

Sincerely,

Dr. Vanessa Craig, RPBio
President

The College of Applied Biology is the only self-regulated professional organization for biologists in North America

The College of Applied Biology Act recognizes that regulating the profession of applied biology is in the public interest, and grants authority to the College to develop and enforce rules of entry and conduct that are legally binding on members of the profession.

How the College of Applied Biology protects the public interest



1. By setting rigorous admission standards to ensure applied biology professionals are qualified to practice.
2. By requiring applied biology professionals to stay up-to-date through professional development.
3. By conducting random audits of members, and when needed, in-depth practice reviews to ensure applied biology professionals are practicing competently and ethically.
4. By providing practice guidance to applied biology professionals on ethical issues.
5. By investigating, and when warranted, disciplining applied biology professionals who have violated our standards.
6. By taking action against those who misrepresent themselves as applied biology professionals.

Canada

This project is made possible through funding from the Government of Canada and the Province of British Columbia.



COLLEGE OF APPLIED BIOLOGY

Professional Accountability

Natural resources are the backbone of our economy, culture and quality of life.

We need to do our best to ensure future generations can enjoy them too.



The **College of Applied Biology** was established in 2003 to ensure the public is served by competent, ethical, and accountable **applied biology professionals**.

The College regulates over 2,200 Registered Professional Biologists and Registered Biology Technologists by setting standards for entry and enforcing standards of practice for the profession of applied biology.

Applied biology professionals provide unbiased, science-based advice that contributes to lasting decisions about our shared natural resources.

Visit www.cab-bc.org to learn more or connect with us on Twitter @CABiology

What Applied Biology Professionals Do

Registered Professional Biologists (RPBios) and Registered Biology Technologists (RBTEchs) provide unbiased scientific advice in the study and management of aquatic and terrestrial ecosystems.

RPBios are involved in many areas of practice ranging from environmental assessments, aquaculture, wildlife and fisheries management, riparian area assessments, contaminated site assessments, and supporting conservation, management, and planning in both urban and rural environments.

RBTEchs are involved in all aspects of data collection and the preparation of summary reports on biotic and abiotic data, such as wildlife and fisheries abundance, vegetation composition, stream and lake assessments.

Biologists in Training (BITs) and **Trainees (RBTEchs)** have met the academic standards for the RPBio and RBTEch membership categories, and are in the process of meeting the work and/or report requirements for full professional status.

Members of the College are **Regulated**

Through the provisions in the *College of Applied Biology Act*, the College:

- > Sets and upholds high standards for entry into the profession of applied biology;
- > Ensures the ongoing competency of College members by establishing and overseeing continuing professional development requirements; and
- > Holds applied biology professionals accountable through audits, practice reviews, and discipline investigations resulting from complaints.

COMPLAINTS

The College addresses inquiries and complaints concerning the practice of applied biology by its members.

Anyone may lay a complaint with the College if they have reason to believe that a member of the College has practised applied biology in an incompetent manner, is guilty of professional misconduct, conduct unbecoming of a practising member, or a breach of the *College of Applied Biology Act* or *Rules*.

Substantiated complaints may result in practice reviews or discipline proceedings resulting in fines and/or conditions on membership, suspension, or revocation of membership.

As an employer of applied biology professionals, you signify your organization's commitment to high achievement and credibility.



DISTRICT OF STEWART

Office of the Mayor



August 25, 2015

August 24, 2015

Hello Small Communities,

The UBCM Healthy Communities Committee appointed me as a representative on the Community Paramedicine Initiative Committee.

Under the initiative, paramedics will provide primary care services within their scope of practice to increase access to basic health-care services in non-urgent settings – in partnership with local health-care providers. The enhanced role is not intended to replace care provided by health professionals such as nurses, but rather to complement and support the work these important professionals do each day.

There is a commitment to create at least 80 new full time equivalents (FTEs) to support the implementation of Community Paramedicine programs in BC. A few communities in BC already launched the Community Paramedicine program.

I want to provide you with the latest information on the status of this initiative (attached).

Kind regards,

Galina Durant

Galina Durant
Small Community Representative
UBCM

COMMUNITY PARAMEDICINE INITIATIVE

Monthly Update – August 2015

August 17, 2015

This update provides an overview of the status of the Community Paramedicine Initiative (CPI), which is currently on track in both planning and implementation to fulfill the commitment of at least 80 new full-time equivalents (FTEs) hired to support community paramedicine programs in rural and remote communities between April 1, 2015, and March 31, 2019. Organization of the update is now aligned with the CPI Work Plan.

Policies & Practice

The Professional Practice Advisory Committee (CPPAC)

- The committee agreed at its July 24 meeting that workflow of the proposed care delivery for a single episode of care be developed to ensure appropriate communication, referral and follow up.

Regulations, Training & Orientation

- BCEHS has been actively engaging in discussions with the Ministry of Health regarding the regulatory changes are required to enable community paramedics to work with patients in the new contexts of practice. In late July, BCEHS met with Ministry and Department of Justice representatives to discuss the most recent approach to the regulatory framework for the CPI.
- Prior to the necessary regulatory changes being in place, community paramedics in prototype communities may begin community outreach and awareness activities, as well as health promotion including CPR and AED training seminars.

Privacy Impact Assessment

- In addition to patient privacy policies in place, a privacy impact assessment is under development. The PIA will address how community paramedics can access patient records and share clinical documentation with Health Authorities.
- There is good support from BC Health Information Privacy Security Standing Committee (HIPSSC), a Standing Committee of the BC Health IM/IT Executive Council (IMITEC).

Dispatch & Scheduling

- Scheduled community paramedic visits to patients in the prototype communities are expected to begin this fall.
- This will likely require some modifications to the current dispatch/patient transfer system to ensure there is communication with community paramedics while they are working independently and in patients' homes. A facilitated session is scheduled for this month to map out the PTCC business process/workflow options, and to identify any changes required to support each of the options.

Provincial Advisory Committee (PAC)

- An item arising from the July 28th PAC meeting was the CPI goals. They have now being modified and distributed to the Provincial Advisory Committee and are consistent with the Ministry of Health's Rural Policy Paper.

Implementation

Community Selection

- BCEHS and Interior Health have selected Creston and Princeton as prototype communities. Recommended prototype communities for Island Health are expected to be selected in late September.
- Selection of communities for the rollout in the fall will be based on a community selection model that will enable BCEHS to prioritize the communities in which to establish community paramedics.
- This model was reviewed with the Provincial Advisory Committee on July 28, and will be presented to the Ministry of Health's Standing Committee on Health Services & Population in September.

Workforce

- It is expected that job descriptions and postings will be completed in September 2015 following appropriate consultation with CUPE 873.
- Job fairs co-hosted by CUPE 873 and BCEHS are being planned, with the first ones taking place in September in Dawson Creek, Terrace and Prince George. These sessions will provide interested paramedics with information about the role of a community paramedic and how to apply for these positions.

Communications & Stakeholder Engagement

Community Communications

- Following the selection of Creston and Princeton as prototype communities in Interior Health, letters issued jointly by BCEHS and Interior Health were sent to the MLA, regional district, mayor and council, and neighbouring First Nations of each community.
- A news release issued on August 6 resulted in interviews with EZ Rock (Penticton), EZ Rock (Trail) and Keremeos Review, and stories posted on Castanet.net (Kelowna online news service) and the Capital News (Central Okanagan) e-edition. The news release was posted on both BCEHS and Island Health's websites. Also, Pamela Fayerman of The Vancouver Sun and Angela Jung from Global Okanagan are interested in doing stories when community paramedics are involved with patients.

Support Collateral Materials

- The brochure and PowerPoint presentation being developed to assist community paramedics with community outreach and awareness are being revised to reflect the new goals and will be available later this month.
- A communications and stakeholder engagement plan is being developed for the provincial rollout, and will be submitted to PHSA and BCEHS Communications before being shared with PAC.

Evaluation

- The Statement of Work for a consultant to lead the Evaluation Committee was issued, and candidates' submissions are being evaluated.
- The evaluator is required to develop an evaluation framework in collaboration with the Evaluation Committee and develop appropriate key performance indicators and conduct ongoing evaluation of the initiative.

Administration

- Biweekly meetings of both the CP Operation Planning Team and the Joint Labour/Management Community Paramedicine Liaison committee continue.

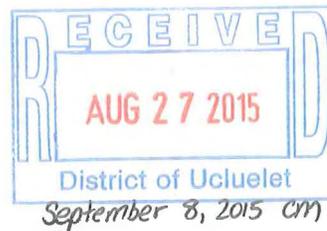


Selina Robinson, MLA
(Coquitlam-Maillardville)

Filecode: 0A10-20 LEGIS
X-Ref:
Forwarded to: Council: Andrew
 Physical Electronic



Province of
British Columbia
Legislative Assembly



Selina Robinson, MLA
(Coquitlam - Maillardville)
Victoria Office:
Room 201
Parliament Buildings
Victoria, BC V8V 1X4

Community Office:
102 - 1108 Austin Avenue
Coquitlam, BC V3K 3P5
Telephone: 604 933-2001
Facsimile: 604 933-2002

August 24, 2015

Mayor St. Jacques and Council
District of Ucluelet
Box 999
Ucluelet, BC V0R 3A0

Dear Mayor St. Jacques and Council,

I hope that you've enjoyed the summer and you had an opportunity to take a break. I am writing to remind you that my caucus colleagues in the Official Opposition are available and eager to meet with you at the upcoming Union of BC Municipalities annual conference in Vancouver, September 22-25.

As the Opposition Spokesperson for Local Government, former City Councillor for Coquitlam, and past Executive member of the Lower Mainland Local Government Association, I continue to be passionate about strengthening our communities through local leadership. I believe that local government is closest to our constituents and has the knowledge and flexibility to be most responsive to community needs.

I have been paying close attention to your successes and your challenges. This past spring I travelled to all five area association meetings to hear directly from you about the issues facing your communities. I heard concerns related to aging infrastructure, offloads to local governments, and the sometimes difficult relationship between local and other orders of government. At every area association meeting, I saw the passion and commitment you all have for your communities. Thank you for bringing that to your role. It really does make a difference.

I would love the opportunity to meet with you at the UBCM. If you would like to set up a meeting with me or any of my colleagues, please contact Elena Banfield at 250-952-7647 or elena.banfield@leg.bc.ca. Enclosed is a list of all Opposition MLAs and their Spokesperson areas, so you know who works on issues important to your community. Also, please join us for the Official Opposition UBCM Breakfast for all delegates on Friday, September 25, at 6:45 AM at the Fairmont Waterfront Hotel. We look forward to seeing you there.

All the best,

Selina Robinson, MLA
Opposition Spokesperson for Local Government

John Horgan and the New Democrat Opposition Team



John Horgan,
Leader
MLA, Juan de Fuca



Robin Austin, MLA
Skeena
Northern Economic
Development



Harry Baird, MLA
Surrey-Newton
Forests, Lands and Natural
Resource Operations



**Spencer
Chandra Herbert, MLA**
Vancouver-West End
Environment



Raj Chouhan, MLA
Burnaby-Edmonds
Assistant Deputy Speaker



Katrine Corroy, MLA
Kootenay-West
Interior Economic
Development, Columbia Power,
Columbia River Treaty



Kathy Corrigan, MLA
Burnaby-Deer Lake
Advanced Education



Judy Darcy, MLA
New Westminster
Health



Adrian Dix, MLA
Vancouver-Kingsway
BC Hydro



Doug Donaldson, MLA
Stikine
Children and
Family Development



David Eby, MLA
Vancouver-Point Grey
Tourism, Housing, Liquor Policy,
BCLC, PavCo



Mable Elmore, MLA
Vancouver-Kensington
Deputy Finance, ICBC



Mike Farnworth, MLA
Port Coquitlam
Justice (Public Safety and
Solicitor General), Caucus House
Leader



Rob Fleming, MLA
Victoria-Swan Lake
Education



Scott Fraser, MLA
Alberni-Pacific Rim
Aboriginal Relations and
Reconciliation, Caucus Deputy
Whip



Sue Hammell, MLA
Surrey-Green Timbers
Mental Health and Addictions



George Heyman, MLA
Vancouver-Fairview
Green Economy,
Technology, TransLink



Gary Hofman, MLA
Saanich North & the Islands
Democratic Reform, Deputy
Environment, Fisheries and
B.C. Ferries



Carole James, MLA
Victoria-Beacon Hill
Finance



Maurine Karaglanis, MLA
Esquimalt-Royal Roads
Women, Seniors, Early
Childhood Development,
Caucus Whip



Leonard Krog, MLA
Nanaimo
Justice (Attorney General)



Norm Macdonald, MLA
Columbia River-Revelstoke
Energy and Mines



Michelle Mungall, MLA
Nelson-Creston
Social Development,
Caucus Deputy House Leader



Lana Popham, MLA
Saanich South
Agriculture and Food



Bruce Ralston, MLA
Surrey-Whalley
Natural Gas,
Development, Trade,
Immigration, Multiculturalism



Jennifer Rice, MLA
North Coast
Northern and Rural Health,
Deputy Children and Family
Development



Selina Robinson, MLA
Coquitlam-Maillardville
Local Government
and Sports
Caucus Deputy Chair



Bill Routley, MLA
Cowichan Valley
Deputy Forests - Coastal



Doug Routley, MLA
Nanaimo-North Cowichan
Deputy Forest Futures,
Citizen Services



Jane Shin, MLA
Burnaby-Lougheed
Deputy Trade, Immigration,
Multiculturalism



Nicholas Simons, MLA
Powell R.-Sunshine Coast
Coastal Economic Development,
Small Business, Art and Culture



Shane Simpson, MLA
Vancouver-Hastings
Economic Development, Jobs,
Labour and Skills, Caucus Chair



Claire Trevena, MLA
North Island
Transportation and
Infrastructure, B.C. Ferries,
B.C. Transit

New Democrat Official Opposition
Room 201 Parliament Buildings
Victoria V8V 1X4

250 387 3655
www.bcndpcaucus.ca
ndp@leg.bc.ca

NEW DEMOCRAT
OFFICIAL OPPOSITION

District of Ucluelet Expenditure Voucher

G-13/15

Date: September 3, 2015

Page: 1 of 12

CHEQUE LISTING:

AMOUNT

Cheques: # 22754 - # 23026	\$	2,198,731.22
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PAYROLL:

PR 015/15	\$	61,793.11
PR 016/15	\$	60,322.68
PR 017/15	\$	60,226.59
PR 018/15	\$	58,837.70

	\$	<u>2,439,911.30</u>
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RECEIVED FOR INFORMATION AT MEETING HELD:

September 8, 2015

Jeanette O'Connor, CFO

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
022754	002	09/07/2015	ST497	SURVEYOR OF TAXES	INITIAL REMIT	2015 INITIAL REMIT	808,369.74		808,369.74	
022755	002	10/07/2015	ACE07	ALBERNI COMMUNICAT	19673	PAGER REPAIR	162.40		162.40	
022756	002	10/07/2015	AGS11	AGS BUSINESS SYSTE	33566 33565	JUN/15 UCC JUN/15	277.82 436.78		714.60	
022757	002	10/07/2015	AL001	ACKLANDS - GRAINGE	0533916 0533262	TANK MAINTENANCE RESPIRATOR WIPES	263.20 23.43		286.63	
022758	002	10/07/2015	APW90	ADVANCE PRESSURE W	2861	UCC KITCHEN EXHAUS	341.25		341.25	
022759	002	10/07/2015	AVYSA	ALBERNI VALLEY YOU	2015	ALBERNI VALLEY Y.S	146.00		146.00	
022760	002	10/07/2015	BR330	BLACK ROCK MANAGEM	1119	LINEN SERVICES - T	179.56		179.56	
022761	002	10/07/2015	BWP01	BLACK & WHITE PART	01-10515-1B	TENT RENTALS	2,252.00		2,252.00	
022762	002	10/07/2015	C0434	CIRELLA ORNELLA	121310	SOCCER PICTURES	149.45		149.45	
022763	002	10/07/2015	CE004	CORPORATE EXPRESS	38891787 38892648	OFFICE SUPPLIES BINDERS	302.62 44.38		347.00	
022764	002	10/07/2015	ci192	CIBC - VISA CENTRE	JUNE/15	JUNE/15	4,751.07		4,751.07	
022765	002	10/07/2015	CP340	CARSWELL (DIV. OF	3151700	BC LABOUR/EMPLOYME	146.28		146.28	
022766	002	10/07/2015	EP275	PACIFIC ESCAPE RES	714	POOL RENTAL	1,023.75		1,023.75	
022767	002	10/07/2015	FA898	FORTUNE ABBY	121309	THANK YOU GIFT - B	35.70		35.70	
022768	002	10/07/2015	FW050	FAR WEST FOODS GRO	291359	CANADA DAY HOTDOG	101.60		101.60	
022769	002	10/07/2015	GE005	GRAF EXCAVATING CO	154111	BMX TRACK	3,150.00		3,150.00	
022770	002	10/07/2015	IW001	IMAGE WEST GALLERY	660578	THANK YOU GIFTS -	42.00		42.00	
022771	002	10/07/2015	LC077	LOOMIS EXPRESS	5536472	BC MAIL/MAXXAM	129.53		129.53	
022772	002	10/07/2015	LEASE	UCLUELET CONSUMERS	JUL/15	JUL/15	250.00		250.00	
022773	002	10/07/2015	MRSL	MUNICIPAL RISK SER	MAY/15	"EFFECTIVE USE OF	156.45		156.45	
022774	002	10/07/2015	NV785	NOVUS CONSULTING I	6177 6220 6237	MAY/15 MONITORING JUN/15 MONITORING JUN/15 IT SUPPORT	130.78 130.78 779.63		1,041.19	
022775	002	10/07/2015	O9310	OLIWA RANDY	121308	OLIWA-BYLAWS WORKSH	125.35		125.35	
022776	002	10/07/2015	SC064	SILVA CRYSTAL	2000513.002	DAMAGE DEPOSIT	200.00		200.00	
022777	002	10/07/2015	SJ004	S & J SERVICES	677248 677250 036201 677247 677249	JUN/15 JUN/15 JANITORIAL JUN/15 JUN/15 JUN/15 JANITORIAL	138.60 315.00 651.00 1,386.00 315.00		2,805.60	
022778	002	10/07/2015	wc168	WORKSAFE BC	Q2/15	Q2/15	8,884.17		8,884.17	
022779	002	10/07/2015	WP166	WINDSOR PLYWOOD -	56856A 56857A 58850A 57536A 56452A 58109A 58135A 56490A 56526A 56844A	STAIN - PUMPHOUSE STAIN - PUMPHOUSE KEYS (OBERVATION W KEYS (OLSON BAY) PAINT - FIRE HYDRA PAINT SUPPLIES - F KEYS (MATTERSON SH PAINT - BULLRAILS SPRINKLERS STAIN - PUMPHOUSE	383.58- 383.58 22.40 20.16 169.85 12.96 20.16 196.00 51.05 383.58	876.16		
022780	002	10/07/2015	ZBC25	ZOE'S BAKERY AND C	68	CANADA DAY CAKE	210.00		210.00	
022781	002	17/07/2015	AL001	ACKLANDS - GRAINGE	0534247	VESTS	82.10		320.42	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
					0534304	BATTERIES & FACESH	296.84			
					0534604	GLOVES	16.41			
					0534644	TIRE	74.93-			
022782	002	17/07/2015	BA001	BOYKO, AL	121323	LOGGER SPORTS ANNO	300.00		300.00	
022783	002	17/07/2015	BA139	SHARKY BALLOONS	121327	UKEE DAYS PERFORME	575.00		575.00	
022784	002	17/07/2015	BC017	BC HYDRO & POWER A	JUNE/15	JUNE/15	19,268.90		19,268.90	
022785	002	17/07/2015	CB352	COULSON BARRY	787758	STAGE TRUCK RENTAL	2,000.00		2,000.00	
022786	002	17/07/2015	CD004	CORLAZZOLI, DARIO	121312	CORLAZZOLI-GTAC HA	314.82		865.65	
					121313	CORLAZZOLI-GTAC HA	196.02			
					121314	CORLAZZOLI-GTAC HA	354.81			
022787	002	17/07/2015	CE004	CORPORATE EXPRESS	38253944	KEY TAGS,LABELS,PE	85.53		85.53	
022788	002	17/07/2015	CJ112	CROOKS NADINE	1008321.002	CROOKS REFUND-NATU	175.00		175.00	
022789	002	17/07/2015	CK608	CORTES KEVIN	D480	D480	7,737.38		17,636.54	
					D479	D479	9,899.16			
022790	002	17/07/2015	CLC12	CARVELLO LAW CORPO	1112	101043	511.35		511.35	
022791	002	17/07/2015	COOP	UCLUELET CONSUMER'	71573053	JERRY CANS	69.91		743.72	
					71573099	#4	26.27			
					71573495	#1	136.25			
					71573532	#4	51.25			
					71573534	#12	83.55			
					71573640	#2	59.20			
					71573947	WHT RANGER	60.96			
					71574107	#4	130.24			
					71574669	#23	36.00			
					71576534	#20	27.93			
					71576557	#12	62.16			
022792	002	17/07/2015	COOP	UCLUELET CONSUMER'	71576780	#20	22.43		790.64	
					71576985	WHT RANGER	56.84			
					71577068	#2	67.01			
					71577975	#14	77.97			
					71578198	#24	132.00			
					71578664	#1	94.70			
					71578746	JERRY CANS	117.88			
					71580359	#4	17.18			
					71580428	#2	72.43			
					71581654	#23	66.25			
					71581484	#12	65.95			
022793	002	17/07/2015	COOP	UCLUELET CONSUMER'	71585832	#12	56.85		1,018.54	
					71581887	#10	133.39			
					71581961	#23	68.46			
					71582041	R1	53.31			
					71582698	#2	63.77			
					71584693	#5	43.74			
					71585787	#24	150.32			
					71586300	#1	95.00			
					71586428	WHT RANGER	67.56			
					71587921	#3	138.92			
					71587769	#3	147.22			
022794	002	17/07/2015	COOP	UCLUELET CONSUMER'	71588501	#23	73.59		73.59	
022795	002	17/07/2015	CVVM6	COWICHAN VALLEY VO	185	UKEE DAYS AD	630.00		630.00	
022796	002	17/07/2015	DC001	DOLAN'S CONCRETE L	UP75907	BAY ST. SHOULDERIN	505.68		505.68	
022797	002	17/07/2015	DFC01	DUMAS FREIGHT COMP	43087	GREG DISTRIBUTORS	121.63		163.34	
					30133	FOUR STAR WATERWOR	41.71			
022798	002	17/07/2015	DJ143	DEVRIES JOHN	121325	CANADA DAY SOUND T	200.00		200.00	
022799	002	17/07/2015	DOCO1	DOCO ADVENTURES LT	100-2015	EL PASO TRAIN	787.50		787.50	

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022800	002	17/07/2015	EL048	ERIK LARSEN DIESEL	712794	UVFB SERVICE TRUCK	1,234.00		1,234.00	
022801	002	17/07/2015	FBFLP	FIRST NATIONAL FIN	2015-TAX	LOAN 3135750	648.02		648.02	
022802	002	17/07/2015	FF806	FOUR FRAMES PHOTO	241	PHOTOBOOTH RENTAL	682.50		682.50	
022803	002	17/07/2015	FW050	FAR WEST FOODS GRO	291012	PAPER PRODUCTS	257.35		257.35	
022804	002	17/07/2015	GC577	GREYHOUND COURIER	415742	CHRYSLER-PARKSVILL	26.04		26.04	
022805	002	17/07/2015	GK113	GALLANT KEITH	131	UKEE DAYS SOUND TE	1,725.00		1,725.00	
022806	002	17/07/2015	GPC25	GREATPACIFIC CONSU	201 180	OUTFALL MONITORING OUTFALL MONITORING	2,879.82 672.00		3,551.82	
022807	002	17/07/2015	HJ128	HAMMILL JAY	7786	BERTHAGE REFUND	1,275.75		1,275.75	
022808	002	17/07/2015	JG323	JOHNSON GEOFF	121326	UKEE DAYS BAND - T	400.00		400.00	
022809	002	17/07/2015	KPMG4	KPMG LLP	8000722434	2014 AUDIT	23,625.00		23,625.00	
022810	002	17/07/2015	MA952	MAXXAM ANALYTICS	VA896687 VA895963 VA896677	B553809 B551387 B549193	78.75 78.75 78.75		236.25	
022811	002	17/07/2015	MDD58	MERRIDALE CIDERWOR	7351	UKEE DAYS CIDER	1,035.00		1,035.00	
022812	002	17/07/2015	MS008	MAD SCIENCE VANCOU					1,032.15	Yes
022813	002	17/07/2015	NA071	NOVAK ANNE	121317	NOVAK-CERAMICS/SUM	285.30		285.30	
022814	002	17/07/2015	NI001	NORTH ISLAND COLLE	08-791476	UVFB MODULE 5	3,000.00		3,000.00	
022815	002	17/07/2015	PC336	PETTY CASH FORTUNE	121311	UKEE DAYS FLOATS	9,150.00		9,150.00	
022816	002	17/07/2015	PC336	PETTY CASH FORTUNE	121316	FORTUNE-LOGGERT SP	300.00		300.00	
022817	002	17/07/2015	PC336	PETTY CASH FORTUNE	121324	STIHL CHALLENGE	350.00		350.00	
022818	002	17/07/2015	PI110	PUROLATOR INC	428033088 428106818	N.IS.LABS N.IS.LABS/MAAXAM	60.92 104.28		165.20	
022819	002	17/07/2015	RD205	ALBERNI-CLAYOQUOT	2014	2014 O/S GARBAGE/R	14,034.60		14,034.60	
022820	002	17/07/2015	RL068	RIVERA LYVIER	121331	COFFEE	74.94		74.94	
022821	002	17/07/2015	RPI46	ROADPOST INC. T462	RC08102773	JULY/15	71.40		71.40	
022822	002	17/07/2015	SB304	SCHANTZ BOB	JUNE/15	JUNE/15	1,484.00		1,484.00	
022823	002	17/07/2015	SBR01	SONBIRD REFUSE & R	22726 22727 22725 22729 22728 22730 2014/2015	UCC JUNE/15 SCH JUNE/15 52 STEPS JUNE/15 P/W JUNE/15 WD JUNE/15 DISTRICT CLEAN UP REDUCTION REVERSAL	244.20 1,303.89 363.94 680.53 613.10 6,319.54 2,706.21		12,231.41	
022824	002	17/07/2015	SE130	WESTERRA EQUIPMENT	255009676	SWEEPER PARTS	742.54		742.54	
022825	002	17/07/2015	SF061	STEVENS FLICKERINE	121318 121322	STEVENS-YOGA JUNE2 STEVENS-YOGA JUL 2	84.00 370.00		454.00	
022826	002	17/07/2015	SK123	SLACKTIDE STRINGBA	121331	UKEE DAYS BAND-SLA	900.00		900.00	
022827	002	17/07/2015	SM993	SMULDERS MANDALA	121320	SMULDERS-YOUTH CO.	340.00		340.00	
022828	002	17/07/2015	SR058	SCOTT RICK	121329	UKEE DAYS MATINEE	840.00		840.00	
022829	002	17/07/2015	SS419	SOLIDARITY SNACKS	347	YOUTH DINNER	89.00		89.00	
022830	002	17/07/2015	TL292	TIGER LILY FARM	UKEE DAYS/15	PETTING ZOO	617.40		617.40	

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022831	002	17/07/2015	TM005	TELUS MOBILITY	JUNE/15	JUNE/15	1,243.25		1,243.25	
022832	002	17/07/2015	TP002	TELUS	JUNE/15	JUNE/15	3,567.81		3,567.81	
022833	002	17/07/2015	TR846	THOMS ROB	121328	UKEE DAYS BAND-LEF	500.00		500.00	
022834	002	17/07/2015	TREO1	TREO PORT MANN	2151747748	PORT MANN TOLL BRI	5.30		5.30	
022835	002	17/07/2015	TT244	BARKLEY SOUNDS	121332	UKEE DAYS BAND-BAR	500.00		500.00	
022836	002	17/07/2015	TT321	TOFINO TECH	3362	MAY-OCT/15 SCH WIF	315.00		315.00	
022837	002	17/07/2015	UC142	UCLUELET CONSUMER'	CO1097896 CO1047110 CO1047128 CO1047129 CO1091644 CO1093748 CO1075190 CO1097751 CO1097520 CO1046593 CO1128369	VINEGAR DOG FOOD CANADA DAY SUPPLIE ICE-CANADA DAY YOUTH DINNER YOUTH DINNER COUNCIL LUNCH HAND CART CREAM/MILK CREAM/MILK YOUTH DINNER	71.88 8.73 103.16 5.98 25.23 27.35 51.40 139.83 6.68 13.36 36.70		490.30	
022838	002	17/07/2015	UV145	UCLUELET VIDEO SER	JUNE/15	JUNE/15-491	557.76		557.76	
022839	002	17/07/2015	WC034	WILSON CHANTALLE	121319	WILSON-BACKYARD BU	246.00		246.00	
022840	002	17/07/2015	XC300	XPLORNET COMMUNICA	10016885	JUL/15	72.79		72.79	
022841	002	23/07/2015	BCDC7	BC/DC					3,150.00	Yes
022842	002	23/07/2015	MM011	MORRISON MYLES					500.00	Yes
022843	002	23/07/2015	SG193	SPRINGETT GABRIELL					1,579.85	Yes
022845	002	23/07/2015	BCDC7	BC/DC	121334	UKEE DAYS BAND-BCD	3,150.00		3,150.00	
022846	002	23/07/2015	MM011	MORRISON MYLES	121333	UKEE DAYS BAND-MOR	500.00		500.00	
022847	002	23/07/2015	SG193	SPRINGETT GABRIELL	121335	SPRINGETT-DANCE CA	1,579.85		1,579.85	
022848	002	23/07/2015	ST497	SURVEYOR OF TAXES	2015 2ND REMI	2015 2ND REMITTANC	186,540.07		186,540.07	
022849	002	24/07/2015	AL001	ACKLANDS - GRAINGE	0534974 0535009	GLOVES/WASHERS/NUT PAILS OF FOAM	36.09 2,200.16		2,236.25	
022850	002	24/07/2015	AON01	AON REED STEENHOUS	47856-A	GEN.LIABILITY REFU	75.00		75.00	
022851	002	24/07/2015	CK002	CORTES KATLYN	2015 BURSARY	2015 BURSARY	500.00		500.00	
022852	002	24/07/2015	CK608	CORTES KEVIN	D481	D481	9,625.61		9,625.61	
022853	002	24/07/2015	DT002	TOFINO DISTRICT OF	20150315	BASEBALL EXPENSES	143.12		143.12	
022854	002	24/07/2015	EISC2	ELITE IMAGE SOFTWA	9996	BUILD/PLAN BUSIN.C	115.85		115.85	
022855	002	24/07/2015	EP910	EVAN PETERSON	1 2	AGE FRIENDLY ACTIO AGE FRIENDLY ACTIO	1,929.38 3,465.00		5,394.38	
022856	002	24/07/2015	FSC10	FOUR STAR COMMUNIC	33219	JUNE/15	136.50		136.50	
022857	002	24/07/2015	FW050	FAR WEST FOODS GRO	292502 291551 291940 290290 290302	PAPER PRODUCTS DOG BAGS PAPER PRODUCTS P/W OPEN HOUSE-BUR DOG BAGS	260.51 112.65 243.85 195.95 112.65		925.61	
022858	002	24/07/2015	GE395	GALLOWAY ELECTRIC	504 503 498	LAGOON LED LSCA CONDUIT UCC FIRE ALARM	277.53 2,214.57 252.16		2,744.26	

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022859	002	24/07/2015	HS002	HOGAN, SARAH	121336	HOGAN-DANCE CAMP	525.00		525.00	
022860	002	24/07/2015	IH042	INNER HARMONY SERV	3578	JUNE/15 WINDOWS	86.63		86.63	
022861	002	24/07/2015	LM499	LOCKSMITH MONSTER,	CH3393	KEYS	60.48		60.48	
022862	002	24/07/2015	LM836	MORRISON LINDSAY	121338	MORRISON-DANCE CAM	270.00		270.00	
022863	002	24/07/2015	NI001	NORTH ISLAND COLLE	08-807480	MODULE 5 & 10	2,250.00		2,250.00	
022864	002	24/07/2015	NP156	NORTH PACIFIC REPA	171571	#12 GROUND STRAP	67.20		67.20	
022865	002	24/07/2015	OM712	OLIWA MIRANDA	121337	OLIWA-DANCE CAMP	270.00		270.00	
022866	002	24/07/2015	PB104	PIONEER BOAT WORKS	72224	CHART & CASE	64.91		64.91	
022867	002	24/07/2015	PC650	PRAIRIE COAST EQUI	PO3577 PO2823	MOWER BLADE MOWER ARM, LOCK NU	172.10 205.49		377.59	
022868	002	24/07/2015	PGS93	PIN-GEL STEEL FABR	8416	MATTERSON RES. WEL	145.60		145.60	
022869	002	24/07/2015	RL068	RIVERA LYVIER	121339	RIVERA-FLOAT MATER	53.71		53.71	
022870	002	24/07/2015	TE541	TECH ELECTRICAL CO	1417	WELL FIELD PUMP 3	93.71		93.71	
022871	002	24/07/2015	TS002	TRAN SIGN LTD.	146197	STREET SIGNS	1,799.03		1,799.03	
022872	002	24/07/2015	TU428	TOURISM UCLUELET	04/15 B	APR/15 GST	682.17		682.17	
022873	002	24/07/2015	UP459	UCLUELET PETRO-CAN	17117718 17117671 17117857 17117900 17117907 17117891	#23 OIL CHANGE #2 BRAKES/OIL CHAN BULB #23 OIL CHANGE #3 OIL CHANGE GEAR OIL	69.42 488.00 3.36 70.11 64.26 8.23		703.38	
022874	002	24/07/2015	UR849	UCLUELET RENT-IT C	20901 21138	JUNE PORTABLE SERV #5 CLUTCH,BALL BEA	1,176.00 225.28		1,401.28	
022875	002	24/07/2015	VI215	VANCOUVER ISLAND A	36799	COAST GUARD	4,000.00		4,000.00	
022876	002	31/07/2015	AB214	ADLER BARBARA	121346	ADLER-UKEE DAYS PE	800.00		800.00	
022877	002	31/07/2015	AG193	SPRINGETTE ANDREW	121344	SPRINGETT-BBQ CLAS	505.00		505.00	
022878	002	31/07/2015	CE004	CORPORATE EXPRESS	38978169 39065526	PAPER/PUNCH/THUMB MARKERS/CLIPBOARDS	139.91 60.38		200.29	
022879	002	31/07/2015	CGISC	CGIS CENTRE	42217	AUG/15	683.04		683.04	
022880	002	31/07/2015	CK608	CORTES KEVIN	D482	D428	4,497.55		4,497.55	
022881	002	31/07/2015	CUCBC	CREDIT UNION OF CE	121345	182142 UB REVERSAL	297.23		297.23	
022882	002	31/07/2015	D9375	DOUGLAS DAVID	121341	LUNCH-FLOAT BLDG	105.50		105.50	
022883	002	31/07/2015	DOCO1	DOCO ADVENTURES LT	100 A	TRAIN/GAME TICKET	1,325.10		1,325.10	
022884	002	31/07/2015	GAL39	GALLOWAY PAUL ROBE	13830	HOSE/NOZZLE/SOAP	78.36		78.36	
022885	002	31/07/2015	GE395	GALLOWAY ELECTRIC	507	3 DAY ELECTRICAL P	227.85		227.85	
022886	002	31/07/2015	HT999	HANSON TAYLOR	247210	REC HALL PAINTING	5,457.50		5,457.50	
022887	002	31/07/2015	KV079	K-V SERVICES	JULY/15	UCC OVEN REPAIRS	357.05		357.05	
022888	002	31/07/2015	LB454	LADYBIRD ENGRAVING	709 711 710	VOLUNTEER SHIRTS MEDALS/RIBBONS/PLA HOODIES/SHIRTS	1,277.92 233.53 327.83		1,839.28	
022889	002	31/07/2015	MS917	MIKE SHEPHERD	JULY 26/2015	SOUND/LIGHTING UKE	300.00		300.00	

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022890	002	31/07/2015	RD205	ALBERNI-CLAYOQUOT	4132	GARBAGE	6.00		6.00	
022891	002	31/07/2015	S5084	SPLASHABLES INC	42468	MAGIC CARPET/RESCU	272.84		272.84	
022892	002	31/07/2015	S9372	ST JACQUES DIANNE	121342 121343	ST.JACQUES-HELIPAD ST.JACQUES-DFO/HAK	156.68 289.40		446.08	
022893	002	31/07/2015	SDL31	SHAW DEBRA LYNN	121340	REFUND 114995	107.14		107.14	
022894	002	31/07/2015	TCB33	TUFF CITY BREWERY	400096	UKEE DAYS BEER	1,800.00		1,800.00	
022895	002	31/07/2015	TSC19	TRANSPARENT SOLUTI	7922	AUG/15	20.95		20.95	
022896	002	31/07/2015	TU428	TOURISM UCLUELET	05/15	05/15 GRANT	16,433.00		16,433.00	
022897	002	07/08/2015	BC206	BC ASSESSMENT AUTH	121351	2015 PILT/LEVY	32,592.16		32,592.16	
022898	002	07/08/2015	BP940	BLACK PRESS	32541471 32592659 32567235 32541502	ANNUAL/PREPAREDNES GRAD,REC FLYERS,SU UKEE DAYS,GLEE, TH VFB RECRUITEMENT	2,463.56 1,673.01 1,043.70 404.25		5,584.52	
022899	002	07/08/2015	CI192	CIBC - VISA CENTRE	JULY/15	JULY/15	6,659.38		6,659.38	
022900	002	07/08/2015	CK608	CORTES KEVIN	D483	D483	5,085.44		5,085.44	
022901	002	07/08/2015	DFC01	DUMAS FREIGHT COMP	41034 42957 43078 43106	CLEAR TECH BEAVER ELECTRIC AQUA PACIFIC CLEAR TECH	588.84 128.68 27.27 257.25		1,002.04	
022902	002	07/08/2015	FW050	FAR WEST FOODS GRO	293071 292176 292551	PAPER PRODUCTS-AQU CUTLERY/NAPKINS- B PAPER PRODUCTS	97.89 356.88 336.17		790.94	
022903	002	07/08/2015	GIL55	GILMOUR, ALICIA	121354	GILMORE-SKATEBOARD	150.00		150.00	
022904	002	07/08/2015	HK793	HODDER KK	121358	GYM MATS/STICKERS/	366.16		366.16	
022905	002	07/08/2015	HS002	HOGAN, SARAH	121356	HOGAN-JULY/DANCE F	59.92		59.92	
022906	002	07/08/2015	IH042	INNER HARMONY SERV	3603	JULY/15	2,443.88		2,443.88	
022907	002	07/08/2015	LD384	LUDWIG DOUGLAS	121359	LUDWIG-PHOTOS UKEE	250.00		250.00	
022908	002	07/08/2015	LGM01	LOCAL GOVT MGMT AS					257.25	Yes
022909	002	07/08/2015	LY001	YOUNG ANDERSON	89068 89069 89070 89071	119095 1190123 1190128 1190129	124.94 1,255.69 942.27 1,420.64		3,743.54	
022910	002	07/08/2015	MA952	MAXXAM ANALYTICS	VA903490 VA905242 VA903486 VA903487 VA903483	B562553 B564985 B558264 B560154 B558215	78.75 78.75 78.75 78.75 157.50		472.50	
022911	002	07/08/2015	MF207	MUNICIPAL FINANCE	121352	2015 PILT/LEVY	104.36		104.36	
022912	002	07/08/2015	MN236	MORRISON NANCY	121357	MORRISON-STAINED G	650.00		650.00	
022913	002	07/08/2015	NP156	NORTH PACIFIC REPA	069936	REPAIR GENERATOR	179.20		179.20	
022914	002	07/08/2015	NV785	NOVUS CONSULTING I	6198	MAY/15 IT SUPPORT	2,465.54		2,465.54	
022915	002	07/08/2015	PC650	PRAIRIE COAST EQUI	PO3212	SWEEPER ARM	51.55		51.55	
022916	002	07/08/2015	PI110	PUROLATOR INC	428240756	MAXXAM	157.41		157.41	
022917	002	07/08/2015	PS237	PACIFIC SANDS BEAC	INV-0001	CHAIRS	89.60		89.60	
022918	002	07/08/2015	RD205	ALBERNI-CLAYOQUOT	121349	2015 PILT/LEVY	255,706.76		255,706.76	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
022919	002	07/08/2015	RH204	REGIONAL HOSPITAL	121350	2015 PILT/LEVY	151,097.35		151,097.35	
022920	002	07/08/2015	RL909	MYRON PLETT LAW CO	121347	REFUND 128068	769.85		769.85	
022921	002	07/08/2015	SBC01	SBC INSURANCE AGEN	19212	2015 INSURANCE	1,100.00		1,100.00	
022922	002	07/08/2015	SF061	STEVENS FLICKERINE	121355	STEVENS-YOGA JULY	320.00		320.00	
022923	002	07/08/2015	SJ004	S & J SERVICES	036206 036210 036209 036207 036208	JULY/15 JULY/15 JULY/15 JULY/15 JULY/15	1,386.00 651.00 315.00 138.60 315.00		2,805.60	
022924	002	07/08/2015	SO001	SOCAN	20	2015 TARRIFFS	919.81		919.81	
022925	002	07/08/2015	ST497	SURVEYOR OF TAXES	121348	JUL/15	50,377.61		50,377.61	
022926	002	07/08/2015	TP382	TOFINO PLUMBING	JULY/15	UCC CIRC PUMP	602.55		602.55	
022927	002	07/08/2015	TT321	TOFINO TECH	3403	SCH WIFI UPGRADE	493.92		493.92	
022928	002	07/08/2015	UR849	UCLUELET RENT-IT C	21130 21313 21324	JULY/15 CONTRACT GENERATOR RENTAL PORTABLE TOILET RE	1,176.00 112.00 1,769.60		3,057.60	
022929	002	07/08/2015	VM001	VEDOVA MARY	121353	VEDOVA-BL REFUND	150.00		150.00	
022930	002	07/08/2015	WP166	WINDSOR PLYWOOD -	60903A 61143A 60102A 60091A 60314A 59488A 59586A 59415A 59015A 61315A 61561A	KEYS NOZZLE/ADAPTOR/HOS QUICK LINKS QUICK LINKS CHALKBOARD PAINT/R GABIAN BOXES PT LUMBER PT LUMBER LANDSCAPE TIES/CED DOOR HANDLE/LOCKS NAILS/TAPE/CABLE T	20.16 70.06 15.70 15.70 42.46 1,412.25 48.86 39.84 801.93 214.71 101.12		2,751.39	
022931	002	07/08/2015	WP166	WINDSOR PLYWOOD -	61560A	RED PAINT	17.59		17.59	
022932	002	11/08/2015	CI192	CIBC - VISA CENTRE	08/15-PREPAY	4505-2867-8438-501	8,000.00		8,000.00	
022933	002	14/08/2015	AGS11	AGS BUSINESS SYSTE	33690 33667	JUL/15 JULY/15	1,097.94 457.17		1,555.11	
022934	002	14/08/2015	BC017	BC HYDRO & POWER A	JUL/15	JUL/15	17,316.69		17,316.69	
022935	002	14/08/2015	CK608	CORTES KEVIN	D484	D484	4,656.73		4,656.73	
022936	002	14/08/2015	CUPE1	CUPE LOCAL #118	07/15	PP014/15&015/15	1,287.74		1,287.74	
022937	002	14/08/2015	DC001	DOLAN'S CONCRETE L	UP75943 UP75941	GRAVEL-MARINE DR.W GRAVEL-MARINE DR.	498.40 517.02		1,015.42	
022938	002	14/08/2015	eI048	ERIK LARSEN DIESEL	712990	V-BELT	34.72		34.72	
022939	002	14/08/2015	EP910	EVAN PETERSON	3	AGE FRIENDLY ACTIO	2,273.25		2,273.25	
022940	002	14/08/2015	FBE01	FOOD BANK ON THE E	2015-01	UKEE DAYS BREAKFAS	998.53		998.53	
022941	002	14/08/2015	FSC10	FOUR STAR COMMUNIC	33629	AUG/15	136.50		136.50	
022942	002	14/08/2015	FW050	FAR WEST FOODS GRO	293351 293479 293332 291986	GARBAGE BAGS PAPER PRODUCTS PAPER PRODUCTS DOG BAGS	57.74 93.59 330.79 112.65		594.77	
022943	002	14/08/2015	FYHOL	FYFE WELL & WATER	2015-1565	WELL REPAIR/MAINTE	26,990.25		26,990.25	
022944	002	14/08/2015	GD215	GREGG DISTRIBUTORS	011-542096	OIL BOOM STOCK	708.76		708.76	

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022945	002	14/08/2015	IH042	INNER HARMONY SERV	3618	JULY/15 EXTRAS	346.51		346.51	
022946	002	14/08/2015	JCR25	JUNIOR CANADIAN RA	121364	UKEE DAYS CLEAN-UP	250.00		250.00	
022947	002	14/08/2015	LB454	LADYBIRD ENGRAVING	717	MERCHANISE PRINTIN	291.38		291.38	
022948	002	14/08/2015	LEASE	UCLUELET CONSUMERS	AUG/15	AUG/15 LEASE	250.00		250.00	
022949	002	14/08/2015	MS170	REVENUE SERVICES O	08/15	DOUGLAR-APR/AUG 20	3,550.50		3,550.50	
022950	002	14/08/2015	PB002	PACIFIC BLUE CROSS	282742	AUG/15	7,158.96		7,158.96	
022951	002	14/08/2015	PC285	PETTY CASH - BARBA	JUL/15 AUG-1/15	JUL/15 AUG/15	105.25 78.90		184.15	
022952	002	14/08/2015	PC336	PETTY CASH FORTUNE	121366	JUL/15	38.44		38.44	
022953	002	14/08/2015	PCW13	PACIFIC COAST WARE	530564	MATT DELIVERY	248.85		248.85	
022954	002	14/08/2015	RS496	RELIC SURF SHOP IN	503	SKATE CLUB	363.82		363.82	
022955	002	14/08/2015	SB304	SCHANTZ BOB	JULY/15	SCHANTZ-JULY/15	1,540.00		1,540.00	
022956	002	14/08/2015	SC006	SOFTCHOICE CORPORA	4044808 4043966	MS OFFICE LICENSE MS SERVER LICENSES	4,098.06 7,316.14		11,414.20	
022957	002	14/08/2015	SF061	STEVENS FLICKERINE	121361	STEVENS-BEGINNER Y	492.00		492.00	
022958	002	14/08/2015	TJ567	TOWGOOD JOHN	121363	TOWGOOD-SFU REIMBU	2,090.00		2,090.00	
022959	002	14/08/2015	TM005	TELUS MOBILITY	JUL/15	JUL/15	1,141.95		1,141.95	
022960	002	14/08/2015	TNS05	TOFINO NATURE SCHO	121365	WOLVES CAMP	1,120.00		1,120.00	
022961	002	14/08/2015	TP002	TELUS	JULY/	JUL/15	3,586.71		3,586.71	
022962	002	14/08/2015	US398	UCLUELET SECONDARY	121360	2014 UKEE DAYS CLE	250.00		250.00	
022963	002	14/08/2015	UV145	UCLUELET VIDEO SER	AUG/15-491	AUG/15-491	557.76		557.76	
022964	002	14/08/2015	VC133	VANCE CHRIS	121362	VANCE-2015 GYMNAST	3,098.40		3,098.40	
022965	002	21/08/2015	ACE07	ALBERNI COMMUNICAT	19870	RADIO REPLACEMENT	898.24		898.24	
022966	002	21/08/2015	AL001	ACKLANDS - GRAINGE	0535806 0535760	RESPIRATOR/GLOVES SLR LIFELINE INSPE	157.95 508.20		666.15	
022967	002	21/08/2015	BA130	BLUE ANT HDTV	121368	DAMAGE DEPOSIT	500.00		500.00	
022968	002	21/08/2015	BAR01	BOUNCE-A-RAMA RENT	A C	EUROBUNGY/BOUNCY C BOUNCER/BALLOON TY	1,837.50 1,062.00		2,899.50	
022969	002	21/08/2015	BBB52	BURNABY BAG & BURL	72230	BURLAP BAGS	1,064.00		1,064.00	
022970	002	21/08/2015	BP940	BLACK PRESS	32618777	UKEE DAYS,FIREBAN,	1,535.74		1,535.74	
022971	002	21/08/2015	CE004	CORPORATE EXPRESS	39161882 39183334	BINDERS/REPORT COV KEYBOARD&DRAWER/PU	515.71 99.04		614.75	
022972	002	21/08/2015	CGISC	CGIS CENTRE	42248	SEPT/15	683.04		683.04	
022973	002	21/08/2015	CK608	CORTES KEVIN	D485	D485	3,895.97		3,895.97	
022974	002	21/08/2015	CT002	CLEARTECH INDUSTRI	136763JJP 629567 SJC 138111 ILV 626783 SJC	CONTAINER RETURN HYPOCHLORITE CONTAINER RETURN HYPOCHLORITE	756.00- 696.36 294.00- 696.36		342.72	
022975	002	21/08/2015	DFC01	DUMAS FREIGHT COMP	43187 43142	CLEAR TECH CLEAR TECH	644.05 204.75		848.80	
022976	002	21/08/2015	DP725	PAYNE DAVID	13842	VHF RADIO RENTAL	1,250.00		1,440.80	

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					121367	PAYNE-MILEAGE	190.80			
022977	002	21/08/2015	EE449	ENLIGHTENING ENTER	JULY 24 2015	SOCCER CAMPS	2,079.53		2,079.53	
022978	002	21/08/2015	FW050	FAR WEST FOODS GRO	292691 294101 293820	G.BAGS/MIN.WATER PAPER PRODUCTS BLEACH	56.25 240.94 24.71		321.90	
022979	002	21/08/2015	GAR05	GARAVENTA (CANADA)	1648899	WH.CHAIR LIFT	1,200.00		1,200.00	
022980	002	21/08/2015	HHS60	HARRISON HOT SPRIN	2806	YEATES-RMI COLLABE	246.77		246.77	
022981	002	21/08/2015	MA952	MAXXAM ANALYTICS	VA896669	B553113	273.00		273.00	
022982	002	21/08/2015	MC090	MARSHALL, DR. C	13259	UVFB EXAM	50.00		50.00	
022983	002	21/08/2015	NI001	NORTH ISLAND COLLE	08-808615	MODULE 5 FIRE FIGH	1,500.00		1,500.00	
022984	002	21/08/2015	PC336	PETTY CASH FORTUNE	121369	JULY/15	48.94		48.94	
022985	002	21/08/2015	PD199	PEOPLES DRUG MART	480609	VACCINES	151.98		151.98	
022986	002	21/08/2015	PI110	PUROLATOR INC	428304981 428374685 428442422	N.IS.LABS N.IS.LABS & MAXXAM N.IS.LABS	61.14 105.69 62.53		229.36	
022987	002	21/08/2015	RPI46	ROADPOST INC. T462	RC08104977	AUG/15	71.40		71.40	
022988	002	21/08/2015	RS496	RELIC SURF SHOP IN	70 50	BOARD RENTALS SKATE CLUB	157.50 675.67		833.17	
022989	002	21/08/2015	SBR01	SONBIRD REFUSE & R	23013 23009 23010 23011 23012	JULY/15 PW AUG/15 52 STEPS AUG/15 UCC AUG/15 SCH AUG/15 WD	1,002.03 387.04 285.50 1,732.40 808.29		4,215.26	
022990	002	21/08/2015	SI604	SHU IAN	121370	SHU-PD SUMMER CAMP	492.00		492.00	
022991	002	21/08/2015	SS419	SOLIDARITY SNACKS	363	SHORELINE CLEANUP	470.00		470.00	
022992	002	21/08/2015	TA001	TOURISM ASSOCIATIO	121371	FORTUNE-TVI AGM	408.45		408.45	
022993	002	21/08/2015	TNS05	TOFINO NATURE SCHO	AUG 8 2015 AUG 1 2015	OTTER PROGRAM OTTER CAMP	2,380.00 1,680.00		4,060.00	
022994	002	21/08/2015	TSC19	TRANSPARENT SOLUTI	7959	SEPT/15	20.95		20.95	
022995	002	21/08/2015	UC142	UCLUELET CONSUMER'	71591469 71593822 71593249 71591911 71589749 71590732 71595790 71593797 71594583 71595900 71592828	R1 #2 E1 #10 #4 #24 #1 JERRY CANS #23 #4 #23	25.82 72.00 63.15 128.33 23.58 142.83 112.00 30.83 58.95 16.01 70.68		744.18	
022996	002	21/08/2015	UC142	UCLUELET CONSUMER'	71596196 71596295 71597634 71597618 71598362 71600052 71600073 71599827 71599868 71597641 71597892	FUEL #24 #23 #12 #2 PROPANE #4 #4 #9 #23 R1	67.52 130.86 76.40 62.49 75.82 35.37 18.21 142.28 113.70 57.00 68.08		847.73	
022997	002	21/08/2015	UC142	UCLUELET CONSUMER'	71602445	UKEE DAYS/LOGGER S	80.00		766.42	

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					71604045	#2	68.70			
					71600416	LOGGER SPORTS	75.00			
					71601047	#14	66.88			
					71601823	#23	71.14			
					71601918	PROPANE/FUEL	56.60			
					71601821	#3	140.20			
					71604038	#24	108.43			
					71603204	R1	34.34			
					71602715	R2	22.43			
					71603988	#3	42.70			
022998	002	21/08/2015	UC142	UCLUELET CONSUMER'	71604253	JERRY CANS	6.60		711.97	
					71605090	GENERATOR GAS	13.97			
					71606809	#2	64.03			
					71606424	DIESEL	54.86			
					71604783	#23	72.86			
					71605951	GERRY CANS	79.00			
					71605084	#12	54.00			
					CO1040481	YOUTH DINNER	29.91			
					CO1030889	HOSE & CONNECTOR	26.86			
					71606441	#10	135.44			
					71604610	GAS CANS PARKS	174.44			
022999	002	21/08/2015	UC142	UCLUELET CONSUMER'	CO1041031	FREEZIES	6.81		366.56	
					CO1096158	HOT DOGS-CANADA DA	13.47			
					CO1085962	POOL NOODLES	26.85			
					CO1076426	COMMUNITY FOREST M	100.74			
					CO1044285	TORTILLA CHIPS	8.98			
					CO1077627	COMMUNITY FOREST M	72.45			
					CO1049931	COMMUNITY FOREST M	20.69			
					CO1043105	PIZZA INGREDIENTS	31.13			
					CO1047820	VANILLA CUPS	16.37			
					CO1047829	PLASTIC SPOONS	13.38			
					CO1049723	SHORELINE CLEAN UP	55.69			
023000	002	21/08/2015	UC142	UCLUELET CONSUMER'	CO1125777	YOUTH DINNER	29.42		77.63	
					CO1103155	YOUTH DINNER	29.75			
					CO1100424	SNACK BARS	18.46			
023001	002	21/08/2015	VG372	VAGABONDGEAR	07892001	PHOTOS	75.00		75.00	
023002	002	21/08/2015	VI200	VANCOUVER ISLAND R	Q3-2015	Q3-2015	24,722.00		24,722.00	
023003	002	21/08/2015	WC345	WURTH CANADA LTD	22028696	CORDLESS LIGHT/GLO	415.97		415.97	
023004	002	21/08/2015	ZBC25	ZOE'S BAKERY AND C	69	SHORELINE CLEANUP	72.45		72.45	
023005	002	01/09/2015	BE440	BEAVER ELECTRIC MA	197026	LAGOON#1 MOTOR REP	2,895.20		2,895.20	
023006	002	01/09/2015	CK608	CORTES KEVIN	D486	D486	3,157.33		3,157.33	
023007	002	01/09/2015	CLC12	CARVELLO LAW CORPO	1133 1132	101043 101041	366.50 410.03		776.53	
023008	002	01/09/2015	DH151	DOBBIN HANNAH	121372	DOBBIN-TOTS/SUMMER	407.88		407.88	
023009	002	01/09/2015	EB100	EB HELICPOSTERS LT	13067	SHORELINE CLEANUP	5,556.60		5,556.60	
023010	002	01/09/2015	EM201	EAGLE MAPPING LTD	P15-114b	LIDAR DEPOSIT	6,540.50		6,540.50	
023011	002	01/09/2015	FW050	FAR WEST FOODS GRO	292594	UCC WATER	103.20		103.20	
023012	002	01/09/2015	FYHOL	FYFE WELL & WATER	2015-1583	WELL #4 VFD/CONTRO	20,475.00		20,475.00	
023013	002	01/09/2015	GW778	GREEN WAVE ENVR. C	1501	SHORLINE CLEANUP	18,600.00		18,600.00	
023014	002	01/09/2015	HS002	HOGAN, SARAH	121385	HOGAN MUSICAL THEA	1,820.00		1,820.00	
023015	002	01/09/2015	IMISL	IMAGE INSPECTION S	16437	REPAIR CAMERA CABL	649.60		649.60	
023016	002	01/09/2015	JC780	JAYCOX CHRIS	121384	JAYCOX MAGIC SUMPE	2,176.00		2,176.00	
023017	002	01/09/2015	LGM01	LOCAL GOVT MGMT AS	2015-1/2 YR	LGMA 1/2 YR	385.87		385.87	

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023018	002	01/09/2015	LY001	YOUNG ANDERSON	89438 89439 89437	1190128 1190129 1190123	3,843.45 1,814.19 555.37		6,213.01	
023019	002	01/09/2015	ME001	MINISTER OF FINANC	WS1219098	CLIENT #009882	100.00		100.00	
023020	002	01/09/2015	MH135	MEDEL HARRIET	121382	MEDEL REIMBURSEMEN	65.66		65.66	
023021	002	01/09/2015	MS008	MAD SCIENCE VANCOU	2015	KIDS SCIENCE SHOW	1,032.15		1,032.15	
023022	002	01/09/2015	PR267	PACIFIC RIM WHALE	121381	2015 CCD	375.50		375.50	
023023	002	01/09/2015	SM993	SMULDERS MANDALA	121383	SMULDERS YOUTH JUL	320.00		320.00	
023024	002	01/09/2015	UI923	UKEE INFO TECH	10177 10200	07/15 TECH SUPPORT 08/15 IT SUPPORT	4,454.63 2,445.06		6,899.69	
023025	002	01/09/2015	UP459	UCLUELET PETRO-CAN	17118283	ANITFREEZE-FLEET V	94.04		94.04	
023026	002	01/09/2015	WR228	WILLIAMS ROBERT	121386	10007 TAX OVERPAYM	2,944.23		2,944.23	
Total:							2,012,191.15	0.00	2,198,731.22	

*** End of Report ***



**DISTRICT OF UCLUELET
OPERATING REVENUE SUMMARY**

OPERATING REVENUE	Actual 2015	Budget 2015	Over (under) 2015 Budget	
PROPERTY TAXES - OWN	2,507,638	2,509,013	(1,375)	99.9%
OTHER TAXING AUTHORITIES	348,674	348,788	(114)	100.0%
1% UTILITY TAXES	37,942	37,941	1	100.0%
GRANTS IN LIEU OF TAXES	60,826	32,050	28,776	189.8%
GENERAL GOVERNMENT SERVICES	1,831	1,750	81	104.6%
PROTECTIVE SERVICES	20,728	27,100	(6,372)	76.5%
TRANSPORTATION - HARBOURS	248,773	386,500	(137,727)	64.4%
ENVIRONMENTAL HEALTH SERVICES	614	500	114	122.8%
PUBLIC HEALTH & WELFARE - CEMETERY	1,467	3,700	(2,233)	39.7%
LICENCES, PERMITS, FEES	76,459	76,250	209	100.3%
RENT	6,516	13,400	(6,884)	48.6%
RECREATION	196,276	243,685	(47,409)	80.5%
INTEREST	60,404	108,050	(47,646)	55.9%
UNCONDITIONAL TRANSFERS - OTHER GOV'TS	335,609	335,609	-	100.0%
CONDITIONAL TRANSFERS-OTHER GOV'TS	23,270	183,380	(160,110)	12.7%
TRANSFER FROM OWN FUNDS	-	1,560,864	(1,560,864)	0.0%
WATER REVENUES	392,979	973,500	(580,521)	40.4%
SEWER REVENUES	389,728	652,200	(262,472)	59.8%
	4,709,734	7,494,280	(3,058,215)	62.8%



**DISTRICT OF UCLUELET
OPERATING EXPENSE SUMMARY**

OPERATING EXPENSE	Actual 2015	Budget 2015	Over (under) 2015 Budget	
GENERAL GOVERNMENT SERVICES				
COUNCIL INDEMNITIES	88,699	134,540	(45,841)	65.9%
GENERAL ADMINISTRATIVE	255,948	299,360	(43,412)	85.5%
OFFICE & ADVERTISING	175,682	216,500	(40,819)	81.1%
POSTAGE & TELEPHONE	16,291	32,800	(16,509)	49.7%
OTHER GOVERNMENT SERVICES				
LYCHE BUILDING	20,071	31,660	(11,589)	63.4%
TRAVEL & PROMOTION	60,309	149,115	(88,806)	40.4%
INSURANCE	24,010	81,000	(56,990)	29.6%
ELECTION	159	5,000	(4,841)	3.2%
TOTAL GENERAL GOVERNMENT	641,169	949,975	(308,806)	67.5%
PROTECTIVE SERVICES				
FIRE PROTECTION	87,299	191,402	(104,103)	45.6%
UCLUELET EMERGENCY PROGRAM	32,378	60,340	(27,962)	53.7%
JAPAN TSUNAMI DEBRIS	-	5,000	(5,000)	0.0%
BUILDING INSPECTION	9,645	46,900	(37,255)	20.6%
BYLAW	9,945	47,700	(37,755)	20.8%
TOTAL PROTECTIVE SERVICES	139,268	351,342	(212,074)	39.6%
TRANSPORTATION SERVICES - PUBLIC WORKS				
PUBLIC WORKS ADMINISTRATION	85,933	196,410	(110,477)	43.8%
EQUIPMENT MAINTENANCE	60,030	87,600	(27,570)	68.5%
PUBLIC WORKS YARD & BUILDINGS	41,420	43,161	(1,741)	96.0%
GRAVEL AND SWEEPING	27,472	45,000	(17,528)	61.0%
PAVING & SIDEWALKS	54,310	41,610	12,700	130.5%
STORM DRAINS	4,266	20,000	(15,734)	21.3%
TRAFFIC CONTROL	6,247	9,500	(3,253)	65.8%
STREET LIGHTING	24,548	44,790	(20,242)	54.8%
	304,227	488,071	(183,844)	62.3%
TRANSPORTATION - HARBOUR & WHARF				
SMALL CRAFT HARBOUR	178,804	364,950	(186,146)	49.0%
52 STEPS	4,988	11,340	(6,352)	44.0%
MAIN STREET WHARF	7,464	45,660	(38,196)	16.3%
TOTAL TRANSPORTATION SERVICES	191,256	421,950	(230,694)	45.3%

ENVIRONMENTAL HEALTH SERVICES

ENVIRONMENTAL HEALTH SERVICES	14,516	27,500	(12,984)	52.8%
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PUBLIC HEALTH AND WELFARE SERVICES

CEMETERY	2,500	16,620	(14,121)	15.0%
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ENVIRONMENTAL DEVELOPMENT SERVICES

PLANNING & BUILDING SERVICES	107,537	214,680	(107,143)	50.1%
TOURISM	31,460	38,460	(7,000)	81.8%
	<u>138,997</u>	<u>253,140</u>	<u>(114,143)</u>	54.9%

RECREATION & CULTURAL SERVICES

RECREATION HALL	3,457	10,590	(7,133)	32.6%
RECREATION HALL - MATERIALS & SUPPLY	58	500	(442)	11.6%
UAC HALL	6,882	12,679	(5,797)	54.3%
JUNCTION INFO CENTRE	-	1,000	(1,000)	0.0%
PARKS & GROUNDS	166,965	243,890	(76,925)	68.5%
VANDALISM	-	500	(500)	0.0%
RECREATION	84,711	163,312	(78,601)	51.9%
ACTIVITIES	49,434	72,920	(23,486)	67.8%
PROJECTS	69,383	77,690	(8,307)	89.3%
DAYCAMP & SUMMER PROGRAMS	22,827	30,155	(7,328)	75.7%
PLAYSCHOOL	6,316	13,000	(6,684)	48.6%
YOUTH CONTRACT	13,153	31,143	(17,990)	42.2%
REC ADMINISTRATION	143,222	252,370	(109,149)	56.8%
	<u>566,407</u>	<u>909,749</u>	<u>(343,342)</u>	62.3%

FISCAL SERVICES

DEP'N EXPENSE	-	740,000	(740,000)	0.0%
DEBT CHARGES	913	174,220	(173,307)	0.5%
LEASES	6,851	12,213	(5,363)	56.1%
TRANSFERS TO OWN ACCOUNTS AND FUNDS	-	114,901	(114,901)	0.0%
CONDITIONAL TRANSFERS TO OTHER GOV'TS	324,066	348,788	(24,722)	92.9%
	<u>331,830</u>	<u>1,390,122</u>	<u>(1,058,292)</u>	23.9%

WATER EXPENDITURES

ADMINISTRATION	38,565	70,514	(31,949)	54.7%
OPERATING AND MAINTENANCE				
WATER CONNECTIONS	5,268	12,000	(6,732)	43.9%
WATER DISTRIBUTION SYSTEM	32,788	88,000	(55,212)	37.3%
WATER PUMPHOUSE & RESERVOIR	79,247	155,330	(76,083)	51.0%
TREATMENT	20,917	25,000	(4,083)	83.7%
TRANSFER TO OWN FUNDS	-	21,656	(21,656)	0.0%

TOTAL WATER EXPENDITURES	176,785	372,500	(195,715)	47.5%
SEWER EXPENDITURES				
ADMINISTRATION	39,921	128,120	(88,199)	31.2%
OPERATING AND MAINTENANCE				
SEWER CONNECTIONS	2,764	2,100	664	131.6%
DISTRIBUTION SYSTEM	26,587	56,714	(30,127)	46.9%
INFILTRATION\INFLOW	-	5,000	(5,000)	0.0%
SEWER LIFT STATIONS	46,343	78,360	(32,017)	59.1%
SEWAGE TREATMENT	35,289	50,080	(14,791)	70.5%
TRANSFER TO OWN FUNDS	-	156,326	(156,326)	0.0%
TOTAL SEWER EXPENDITURES	150,904	476,700	(325,796)	31.7%

DISTRICT OF UCLUELET
PROJECT EXPENSE USE FUNDS (GENERAL, WATER, AND SEWER)
NON-RECURRING OPERATIONAL EXPENSES

Description	2015		Over (under)		%	Status / Reasons
	Actual	Budget	Budget	Spent		
	\$288,300	\$ 677,111	\$ (388,811)	42.58%		
Consultant Fees - Fees & Charges	-	60,000	(60,000)	0.00%	Work has started. Completion dated is first week of November.	Fin
Weyerhaeuser Tax Refund	67,537	67,538	(1)	100.00%	This was the final payment	Fin
Carbon Offset Purchases	2,050	4,000	(1,951)	51.24%	Completed.	Fin
Annual Events	4,184	5,000	(816)	83.68%	On target. ShakeOut & Fire Prevention Week remaining.	Fire
Flag Pole	885	1,000	(115)	88.52%	Completed.	Fire
Radios/tablets for trucks	-	3,400	(3,400)	0.00%	Planning on purchasing in the fall.	Fire
Tsunami Debris Grant	42,650	68,665	(26,015)	62.11%	Still some invoices outstanding. Possibly another cleanup in fall	Em
UEP Radio/Electronic Equip	-	4,415	(4,415)	0.00%	Planning on purchasing in the fall.	EP
EOC	-	2,900	(2,900)	0.00%	Planning on purchasing in the fall.	EP
Grind / pave	87,000	60,000	27,000	145.00%	Completed. Over budget due to low price.	PW
Sidewalk repairs	1,493	30,500	(29,007)	4.90%	2015 Howler's to old #1 section. Postponing rest until 2016	PW
ICBC report traffic control review	-	10,000	(10,000)	0.00%	Installed speed readers, gateway signage, high risk items. Stop sign	PW
SCH Park	-	2,000	(2,000)	0.00%	Not used in 2015	SCH
Cement Crosses	-	2,500	(2,500)	0.00%	Project will begin in September.	Cem
License Bylaw - legal review	-	4,000	(4,000)	0.00%	Working with Fin, looking at October.	Plan
Heritage Signage Plaques	-	3,000	(3,000)	0.00%	Looking at Whiskey Dock.	Plan
Official Community Plan - review	-	20,000	(20,000)	0.00%	Starting end of September.	Plan
Little Beach	1,764	30,000	(28,236)	5.88%	Don't have full cost of this - have by end of September	Parks
BMX	4,339	7,620	(3,281)	56.95%	In progress - completion by mid September; reassess for further fundin	Parks
Skate board park	27	11,900	(11,873)	0.22%	Move to 2016 for consultation; RFP late fall	Parks
UCC furnishings	-	1,700	(1,700)	0.00%	Mid October - Lyvi is pricing	Rec
WPT - Special Projects	-	10,000	(10,000)	0.00%	Project starting after Labour day weekend	Parks
UCC Refinishes	-	9,000	(9,000)	0.00%	November for painting, December for Dance Studio	Rec
TVI Trail	1,992	2,500	(508)	79.68%	Completed. Lower than estimated.	Fin
Kimoto Tot Park	-	7,200	(7,200)	0.00%	Work plan in place for Fall	Parks
Parks amenities	-	5,300	(5,300)	0.00%	Pricing	Parks
Children initiatives	5,961	2,500	3,461	238.42%	Grants	Rec
UCC Exterior Painting of soffits	-	6,000	(6,000)	0.00%	Quotes are being received	Rec
Baffles - UCC	11,573	11,573	-	100.00%	Completed	Rec
Kitchen Suppression Unit Upgrade	-	10,000	(10,000)	0.00%	Finalizing numbers	Rec
Hugwell Fields Washrooms	-	5,500	(5,500)	0.00%	Working with Hydro to bring power in.	Parks

Banner Program

Seniors Grant Expenses	7,303	19,400	(12,098)	0.00%	Ordering end of August	Parks Rec
Youth Leadership Grant Expenses	3,486	-	3,486	#DIV/0!	Project is ongoing	Rec
Youth Grant Healthy Eating	287	-	287	#DIV/0!	Grants	Rec
CBT Grant Cultural Expo	-	-	-	#DIV/0!	Nov-14	Rec
Youth Grant Workplace Skills	2,614	-	2,614	#DIV/0!	Grant	Rec
Youth Grant Expenses	757	5,200	(4,443)	14.55%	Grant	Rec
Bay Street Pump House - Water Treatment	-	4,000	(4,000)	0.00%	Waiting until after RFQ	Water
Repair & Clean - Matterson Reservoir	-	30,000	(30,000)	0.00%	Starting in November.	Water
Repair & Clean - Highway Reservoir	-	27,000	(27,000)	0.00%	Starting in November.	Water
Water Master Plan	-	20,000	(20,000)	0.00%	Starting in October pending RFQ results and new water source discussi	Water

#DIV/0! Means this was not budgeted for

**DISTRICT OF UCLUELEET
CAPITAL USE OF FUNDS (GENERAL, WATER, AND SEWER)
TANGIBLE CAPITAL ASSETS**

Description	2015		2015		Status /Reasons
	Actual	Budget	Over (under)	% Spent	
	\$ 138,959	\$ 1,143,700	(1,004,741)	12.15%	
Server And O/S	13,174	15,000	(1,826)	87.83%	On target
Turnout Gear	-	9,200	(9,200)	0.00%	Ordered for two members (approx. \$5,570)
Electronics Upgrade	-	5,000	(5,000)	0.00%	Work to be done in October or November
Land Improv: Little Beach Parking Lot	22,484	20,000	2,484	112.42%	Paving completed. Overage due to low cost
Building: PW Yard And Shop (Siding)	-	10,000	(10,000)	0.00%	November start
Boat Launch Phase 1	2,888	20,000	(17,112)	14.44%	Bottom 3 concrete pads installed at bottom of ramp.
			(17,112)		Environmental report to be done
Engineering Structures: Future capital unspecified		20,000	(20,000)	0.00%	To help build up reserves - journal entry at year end
Roads: Matterson Rd Upgrade	16,845	20,000	(3,155)	84.23%	Bollard Project completed
Walkways: Marine Dr. from Pen to Victoria	-	75,000	(75,000)	0.00%	Applying for grant
Walkway: He-Tin-Kis	3,375	75,000	(71,625)	4.50%	Survey done. Legal
Chamber Sidewalk (Penninsula Road)	-	4,000	(4,000)	0.00%	Signage to be done in October
Peninsula Rd Upgrade		10,000	(10,000)	0.00%	To help build up reserves - journal entry at year end
Storm Drain 4 Pen Rd @ Windsor	-	2,500	(2,500)	0.00%	Signage to be done in October
Storm Drain Pen Rd	-	10,000	(10,000)	0.00%	October start -- in front of Serge's repair shop (catch basin)
Cemetery Expansion	-	44,500	(44,500)	0.00%	Looking at consulting group re: "new section"
Cemetery Fence Parking Landscaping	-	15,500	(15,500)	0.00%	Starting archway in October
Light House	-	15,000	(15,000)	0.00%	Not ours yet
Whiskey Dock - Concrete Deck	-	20,000	(20,000)	0.00%	May have to use this money to replace pilings
Beach Improvements - RMI - funded	-	20,000	(20,000)	0.00%	Not using in 2015
REC HALL (OPTIONS)	6,150	30,000	(23,850)	20.50%	Exterior painted. No other work slated for 2015
UCC CONCRETE APRON (HANDICAP PARKING SPACE)	12,425	7,500	4,925	165.67%	Completed with paving/line painting. Over budget due to increase in scope of project due to price of paving
Bay Street Pump House Improvements	-	50,000	(50,000)	0.00%	Roof repairs to start in October
Matterson Reservoir - Upgrades	-	46,000	(46,000)	0.00%	Timing with water restrictions
Bay Street Pump House - Water Treatment Plant Filtr.	-	50,000	(50,000)	0.00%	Delaying due to new water source discussion.
SCADA - WATER	-	147,000	(147,000)	0.00%	Phase 1 coming online in September
Meter Reading Auto	-	20,000	(20,000)	0.00%	Starting in September
Well Upgrade #4	36,134	52,000	(15,866)	69.49%	Electrical to be done in September
Unidirectional Flushing	-	25,000	(25,000)	0.00%	Starting in October

Lot Testing	-	80,000	(80,000)	0.00%	Delaying due to new water source discussion.	Water
Future capital projects (provisional)						
Kimoto Lift Station	-	50,000	(50,000)	0.00%	To help build up reserves journal entry at year end	Water
Bay St Lift Stn Upgrade	-	20,000	(20,000)	0.00%	Starting in September in conjunction with Kimoto Park	Sewer
SCADA - Sewer	-	88,500	(88,500)	0.00%	Engineering in October	Sewer
NORAH ST SEWER	-	25,000	(25,000)	0.00%	Phase 1 coming online September	Sewer
Future Capital Projects	25,483	12,000	(12,000)	0.00%	September - legal (ROW)	Sewer
		30,000	(4,517)	84.94%	Matterson tie in between Pen & Helen	Sewer



**DISTRICT OF UCLUELET
OPERATING EXPENSE SUMMARY (RECREATION)**

	Expenses			Revenues		
	<u>Actual</u>	<u>Budget</u>	<u>Rec'd/Spent</u>	<u>Actual</u>	<u>Budget</u>	<u>Rec'd/Spent</u>
Rec Hall	3,515	11,090	31.7%	224	2,500	9.0%
UAC	6,882	12,679	54.3%	691	2,500	27.7%
UCC	77,557	147,832	52.5%	58,721	105,550	55.6%
Admin	144,953	257,550	56.3%	316	125	252.8%
Activities	54,857	85,720	64.0%	58,876	61,030	96.5%
Events	69,383	76,690	90.5%	52,197	48,380	107.9%
Day Camp	22,827	30,155	75.7%	20,311	18,500	109.8%
Playschool	6,316	13,000	48.6%	4,585	8,000	57.3%
Youth	13,153	31,143	42.2%	1,270	2,100	60.5%
	<u>399,443</u>	<u>665,859</u>	<u>60.0%</u>	<u>197,192</u>	<u>248,685</u>	<u>79.3%</u>

EXPENSES

	Actual	Budget
Activities		
Movies	2,190	2,800
Swimming	7,291	12,240
Kids Programs	8,797	6,800
Adult Fitness	10,499	13,440
Preschool	10	300
Children Fitness	8,104	12,500
Soccer	1,445	1,500
Ball	903	1,120
Adult Programs	3,850	2,500
Drop In	220	510
Dance	3,152	1,660
Misc	8,396	30,350
	<u>54,857</u>	<u>85,720</u>
Youth	13,153	31,143
Events		
Special Events	24,873	36,490
Ukee Days	44,510	40,000
Flea Market	-	200
	<u>69,383</u>	<u>76,690</u>

REVENUES

	Actual	Budget
Activities		
Movies	2,203	3,200
Swimming	7,203	10,000
Kids Programs	13,788	8,000
Adult Fitness	13,090	15,000
Preschool	765	360
Children Fitness	9,851	15,000
Soccer	13	1,660
Ball	700	1,300
Adult Programs	6,182	3,000
Drop In	1,245	1,000
Dance	-	2,000
Misc	3,837	510
	<u>58,876</u>	<u>61,030</u>
Youth	1,270	2,100
Events		
Special Events	4,873	6,120
Ukee Days	47,324	42,000
Flea Market	-	260
	<u>52,197</u>	<u>48,380</u>



STAFF REPORT TO COUNCIL

Council Meeting: September 08, 2015
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: DAVID DOUGLAS, MANAGER OF FINANCE

FILE NO: 3015-20 COMMUNITY FOREST

SUBJECT: BARKLEY COMMUNITY FOREST ARTICLES

RECOMMENDATION(S):

1. **THAT** Council adopt the following changes to the Articles of Incorporation for the Barkley Community Forest Corporation:

- (a) Replacing article 13.9 with the following wording:

13.9 Director Composition

Each shareholder shall nominate three (3) directors and the 6 directors shall nominate one (1) director.

- (b) Replacing article 14.10 with the following wording:

14.10 Removal of Directors by Shareholder

The Shareholder may remove any director before the expiration of his or her term of office by special resolution. In that event, the shareholders may elect, or appoint by ordinary resolution, a director to fill the resulting vacancy. If the shareholders do not elect or appoint a director to fill the resulting Vacancy contemporaneously with the removal, then the directors may appoint or the shareholders may elect, or appoint by ordinary resolution, a director to fill that vacancy.

- (c) Change the wording in 14.01 to reflect the following

14.1 Election at annual General Meeting

(2) 1 director of the 3 appointed by the District of Ucluelet will cease to hold office immediately before the election of appointment of directors under paragraph (1), but are eligible for re-election or re-appointment.

In 2015 the District of Ucluelet will appoint 3 directors, one (1) for a one (1) year term, one (1) for a two (2) year term and one (1) for a three (3) year term. In subsequent years the director that ceases to hold office immediately before the election or appointment of directors, will be appointed for a three year terms.

2. **AND THAT** Council add new clauses in article 17:

Notice of Meeting (to the shareholders)

The Shareholders must be given reasonable notice of meetings of the Barkley Community Forest Corporation board of directors.

Shareholder attendance at board meetings

The Barkley Community Forest Corporation board meetings may be attended by shareholder representatives.

or

3. **THAT** Council abandon changing the Articles of Incorporation for the Barkley Community Forest Corporation.

PURPOSE:

The purpose of this report is to present to Council a proposed motion to change the Articles of Incorporation for the Barkley Community Forest Corporation.

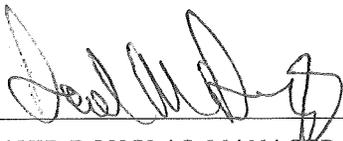
BACKGROUND:

In June 2015, the Barkley Community Forest Corporation was awarded a community forest license in the Barkley Sound area. After completing a Forest Stewardship plan, the next step will be active logging in the community forest area. As there has been a number of changes on Council, the District hosted three informal information sessions with Toquaht First Nation and Toquaht Holdings Ltd, reviewing the application documents, Articles of Incorporation and Limited Partnership Agreement. From those meetings, the aforementioned changes are being considered by each shareholder.

SUMMARY AND CONCLUSION:

Staff recommends that motions (1) and (2) of this report be adopted.

Respectfully submitted:



DAVID DOUGLAS, MANAGER OF FINANCE



STAFF REPORT TO COUNCIL

Council Meeting SEPTEMBER 8TH, 2015
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: JOHN TOWGOOD, PLANNING PLANNER 1

FILE NO: 3900-25 BYLAW 1164

SUBJECT: DEVELOPMENT APPROVAL PROCEDURES BYLAW NO. 1164, 2015

ATTACHMENT(S): APPENDIX A – STAFF REPORT TO COUNCIL, JULY 14TH, 2015

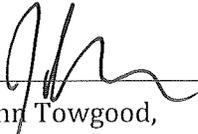
RECOMMENDATION(S):

1. **THAT** the District of Ucluelet Development Approval Procedures Bylaw No. 1164, 2015 be given Fourth Reading; **or**
2. **THAT** District of Ucluelet Development Approval Procedures Bylaw No. 1164, 2015 be referred back to Staff to make changes in accordance with direction from Council, and be returned for consideration at the earliest opportunity.

PURPOSE:

To advance Zoning Amendment Bylaw No. 1164, 2015 to Fourth Reading having been given First, Second and Third Reading at an open meeting of Council on July 14th, 2015.

Respectfully submitted:



John Towgood,
Planner I

STAFF REPORT TO COUNCIL

Council Meeting: JULY 14, 2015
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: JOHN TOWGOOD, PLANNING PLANNER 1

FILE NO: 3900-25 BYLAW 1164

SUBJECT: DEVELOPMENT APPROVAL PROCEDURES BYLAW NO. 1164, 2015

RECOMMENDATION(S):

1. **THAT** the District of Ucluelet Development Approval Procedures Bylaw No. 1164, 2015 be given First, Second and Third Readings; and
 2. **THAT** the District of Ucluelet Development Approval Procedures Bylaw No. 1164, 2015 be placed on the next Council Agenda for consideration of Final Adoption;
- or**
3. **THAT** District of Ucluelet Development Approval Procedures Bylaw No. 1164, 2015 be referred back to Staff to make changes in accordance with direction from Council, and be returned for consideration at the earliest opportunity.

PURPOSE:

To provide Council with a newly drafted comprehensive development approval and procedures bylaw that is required by the *Local Government Act*.

SUMMARY:

Staff have consulted with legal counsel and prepared a comprehensive development approval procedures bylaw. Under section 895 of the *Local Government Act* ("LGA" or "Act"), Council must, by bylaw, define procedures under which an owner of land may apply for an amendment to the plan or bylaw or for the issue of a permit under Part 26 Planning and Land Use Management of the Local Government Act. The District has been without a procedures bylaw since the repeal of the previous Zoning Bylaw 800 last year. Bylaw 1164 primarily applies to the following (including amendments, modifications and extensions where applicable) but also can be extended to address other development approvals:

- (a) amendments to the Official Community Plan;
- (b) amendments to the Zoning Bylaw;
- (c) a Development Permit;
- (d) a Development Variance Permit;
- (e) a Temporary Use Permit;
- (f) any combination of the above permitted by law.

Schedule "A" of attached Bylaw 1164 includes an updated Development Application Form, and Section 5 outlines information requirements to accompany the various applications, and Section 7 identifies how staff is to process development applications.

FOR REFERENCE

Under Section 931 of the Act, Council may, by bylaw, impose fees for applications and inspections. Section 6 and Schedule “B” of attached Bylaw 1164 includes a fee schedule for development applications that largely replicates the schedule from the previous Zoning Bylaw, with some modest adjustments.

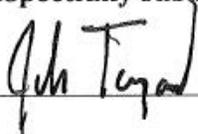
Council has authority to delegate matters to staff, and provide for reconsideration procedures. This is often done to simplify procedures (e.g. lapsed permits and Land Title Office matters), create administrative efficiencies (e.g. forms, signing covenants and documents) and reduce administration for “simple” applications. For example, Section 4 of Bylaw 1164 includes decision-making authority for the Manager of Planning or their delegate for “simple” Development Permit applications that do not require “security” and that relate to any of the following four areas: signage; where the value of construction is less than \$75,000; DP Amendments where the footprint, setbacks or height of buildings or structures identified in the original Development Permit is not altered; or DP renewals or extensions not exceeding twelve (12) months. There is limited discretion in consideration of DP applications, and in these cases, it is usually a straightforward manner to determine whether the DP Guidelines and objectives have been satisfied. If the applicant is not satisfied with the staff decision, they can appeal to Council and Bylaw 1164 includes reconsideration provisions.

Section 8 of Bylaw 1164 identifies the statutory requirements for Public Hearings and Notifications, including on-site signage for OCP and Zoning Bylaw matters. Under section 892(4) of the Local Government Act, Council is required to specify the distance for notification; Bylaw 1164 sets that at 100 metres distance from the property lines of parcel of land that is subject to the bylaw alteration.

Section 9 of Bylaw 1164 addresses abandoned and expired applications, which will reduce uncertainty and create efficiencies in application and bylaw tracking (which is important given other requirements in the Act for active applications). Section 10 addressed re-application procedures for matters where an application has been refused, in accordance with section 895(3) of the Act.

Overall, a development approval procedures bylaw is an essential part of every local government’s statutory requirements, and Bylaw 1164 carries forward both familiar practices (in Ucluelet and neighbouring local governments) with increased use of best practices and administrative efficiencies as well as streamlining regulations for simple matters.

Respectfully submitted:



John Towgood,
Planner I

DISTRICT OF UCLUELET

BYLAW NO. 1164, 2015

A Bylaw to establish development approval procedures for the District of Ucluelet

WHEREAS Council of the District of Ucluelet has adopted an Official Community Plan and a Zoning Bylaw,

AND WHEREAS in accordance with section 895 of the *Local Government Act*, Council must, by bylaw, define procedures under which an owner of land may apply for an amendment to the plan or bylaw or for the issue of a permit under Part 26 *Planning and Land Use Management* of the *Local Government Act*;

AND WHEREAS in accordance with section 931 of the *Local Government Act*, Council may, by bylaw, impose fees for applications and inspections;

AND WHEREAS Council has authority to delegate matters to staff, and provide for reconsideration procedures;

AND WHEREAS this table of contents is inserted for purposes of ease of reference only:

1. TITLE AND REPEAL: 1

2. INTERPRETATION AND DEFINITIONS 2

3. SCOPE AND APPLICATION..... 3

4. DELEGATED POWERS AND RECONSIDERATION:..... 4

5. APPLICATION AND INFORMATION REQUIREMENTS 5

6. FEES 7

7. STAFF PROCESSING OF APPLICATIONS..... 8

8. PUBLIC NOTIFICATION AND HEARINGS 8

9. ABANDONED AND EXPIRED APPLICATIONS 10

10. RE-APPLICATION 10

SCHEDULE "A" 11

SCHEDULE "B" 12

NOW THEREFORE the Council of the District of Ucluelet in open meeting assembled enacts as follows:

1. TITLE AND REPEAL

- 1.1. This Bylaw may be cited for all purposes as "District of Ucluelet Development Approval Procedures Bylaw No. 1164, 2015" or the "Development Procedures Bylaw".
- 1.2. For purposes of information only, Schedule "A" of the District of Ucluelet Zoning Bylaw No. 800, 1999 has previously been repealed and no other bylaws are required to be repealed for this Bylaw to have full force and exclusive effect.

2. INTERPRETATION AND DEFINITIONS

- 2.1. In this Bylaw, the following terms have the following meanings:
- (a) "**Application**" means any one or more of the applications referred to in Section 3 *Scope and Application* of this Bylaw as is appropriate to the context;
 - (b) "**Official Community Plan**" or "**OCP**" means the District of Ucluelet Official Community Plan Bylaw No. 1140, 2011;
 - (c) "**Development Permit**" means a permit authorized by section 920 of the *Local Government Act*;
 - (d) "**Development Variance Permit**" means a permit authorized by section 922 of the *Local Government Act*;
 - (e) "**Housing Agreement**" means an agreement authorized by section 905 of the *Local Government Act*;
 - (f) "**Manager of Planning**" means the person hired or appointed as such by the District and includes his or her selected designate(s), and includes the District's highest level Planner when the Manager of Planning designation is vacate;
 - (g) means the person hired or appointed as such by the District and includes his or her selected designate(s);
 - (h) "**Phased Development Agreement**" means an agreement authorized by section 905.1 of the *Local Government Act*;
 - (i) "**Public Hearing**" means a Public Hearing of Council pursuant to section 890 of the *Local Government Act*;
 - (j) "**Temporary Use Permit**" means a permit authorized by section 921 of the *Local Government Act*;
 - (k) "**Works and Services**", for the purposes of this Bylaw, includes water supply, sanitary sewer supply and disposal, storm water drainage, and highway access;
 - (l) "**Zoning Bylaw**" means the District of Ucluelet Zoning Bylaw No. 1160, 2013.
- 2.2. Any enactment referred to in this Bylaw is a reference to an enactment of British Columbia and its regulations, as amended, revised, consolidated or replaced from time to time, and any bylaw referred to in this Bylaw is a referenced to an enactment of the Council of the District of Ucluelet as amended, revised, consolidated or replaced from time to time.
- 2.3. Any section, subsection, sentence, clause or phrase of this Bylaw, which is for any reason held to be invalid by the decision of any Court of competent jurisdiction, may be severed from the balance of this Bylaw without affecting the validity of the remaining portions of this Bylaw.
- 2.4. Defined terms are italicized in this bylaw for convenience purposes only, and the above definitions apply whether a term is italicized or not.

- 2.5. The following schedules are attached to and form a part of this Bylaw:
- (a) Schedule "A" – Development Application Form
 - (b) Schedule "B" – Fee Schedule

3. SCOPE AND APPLICATION

- 3.1. This Bylaw applies to applications for:
- (a) amendment to the Official Community Plan;
 - (b) amendment to the Zoning Bylaw;
 - (c) a Development Permit;
 - (d) a Development Variance Permit;
 - (e) a Temporary Use Permit;
 - (f) any combination of the above permitted by law;
- and including amendments, modifications and extensions where applicable.
- 3.2. To the extent necessary, this Bylaw also applies to applications for other approvals, exemptions or agreements related to the development of land, buildings or structures not specifically dealt with under other District bylaws and may include:
- (a) matters under Part 26 or Part 27 of the *Local Government Act*, such as Board of Variance applications, Housing Agreements, Phased Development Agreement, Floodplain Bylaw exemption, Minimum Frontage exemptions and Heritage Revitalization Agreements; and
 - (b) matters under other Provincial statutes, such as strata conversion of previously occupied buildings, covenants and statutory rights of way for which the District is a signatory or named party.
- Such applications may be made by an owner of land and must be accompanied by similar information requirements for processing in a similar manner as outlined in this Bylaw and in accordance with statutory requirements.
- 3.3. Nothing contained within this Bylaw shall relieve any person from the responsibility to seek and comply with other legislation applicable to the use, activity or other matter on their land, or otherwise.
- 3.4. Any one or more of the procedures in this Bylaw, except those that are governed by statutory provisions, may be temporarily suspended by unanimous vote of the Council present.
- 3.5. The failure of Council or staff to observe the provisions of this Bylaw does not affect the validity of resolutions passed or bylaws enacted by Council otherwise in compliance with statutory requirements.
- 3.6. Applications initiated by the District are subject only to statutory requirements, and not the additional procedures and requirements of this Bylaw.

4. DELEGATED POWERS AND RECONSIDERATION

- 4.1. The **Manager of Planning** is hereby delegated authority to:
- (a) prescribe application forms in addition to those prescribed by this Bylaw, and such forms may be different for different Applications under this Bylaw;
 - (b) with respect to information requirements:
 - (i) determine additional information requirements applicable to an Application as appropriate to and in consideration of the nature or complexity of the Application, the lands, surrounding lands and neighbourhoods, the District OCP and other plans and policies, including under the authority of section 920(11); or
 - (ii) waive or permit less detailed information to be provided where the information is not necessary or convenient for the processing of the Application;
 - (c) prescribe the form of permits applicable to permits issued under Part 26 of the *Local Government Act*;
 - (d) with respect to on-site notification signage required under Section 8 *Public Notification and Hearings* of this Bylaw:
 - (i) prescribe the form of notification sign; and
 - (ii) require that the Applicant secure the appropriate sign from the District, including payment of associated damage deposit and preparation fee; and
 - (e) with respect to Development Permits not requiring security, process and decide upon each or any of the following:
 - (i) Applications for signage;
 - (ii) Applications where the value of construction is less than \$75,000;
 - (iii) Amendments where the footprint, setbacks or height of buildings or structures identified in the original Development Permit is not altered;
 - (iv) Renewals or extensions not exceeding twelve (12) months.
- 4.2. Where an application is controversial, complicated or of particular importance each as determined in his/her sole discretion, the Manager of Planning may choose to make a recommendation for decision by Council instead of making a decision under delegated authority. The reconsideration provisions of this Bylaw do not apply to such decisions, either of the Manager of Planning or of Council.
- 4.3. The **Chief Administrative Officer** and **Corporate Officer** is hereby delegated authority to sign and issue permits approved within the scope of this Bylaw and to cancel permits when they lapse.
- 4.4. The **Mayor, Chief Administrative Officer** and **Corporate Officer** are hereby authorized to sign covenants and other documents related to the applications within the scope of this Bylaw.
- 4.5. **Reconsideration:** Where the **Manager of Planning** makes a decision under

delegated authority, an Applicant may request reconsideration by Council, and the following rules shall apply:

- (a) The Applicant's request for reconsideration must:
 - (i) be made in writing, addressed to the Corporate Officer;
 - (ii) be made within ten (10) business days of being notified of the decision of the Manager of Planning;
 - (iii) set out the specific decision it wishes reconsidered, the rationale for why the decision was inappropriate, and the specific alternative decision sought from Council.
- (b) The Manager of Planning should prepare a Report to Council responding to the Applicant's request and explaining the rationale for his/her decision.
- (c) The Chief Administrative Officer or the Corporate Officer should, or arrange to:
 - (i) schedule the request on the Agenda of a meeting of Council within six (6) weeks of receipt of the request;
 - (ii) notify the Applicant of the date at which the reconsideration will occur;
 - (iii) if the Applicant is not present at the meeting in which the decision is reconsidered, send written notification of Council's decision to the address on the Applicant's request for reconsideration.
- (d) Council:
 - (i) shall review the written submissions and may, but is not obligated, to hear from the Applicant or any other interested person;
 - (ii) must either confirm or modify the Manager of Planning's decision, or substitute its own decision.

4.6. In addition, decisions of the Manager of Planning regarding additional or lesser information requirements associated with applications may be reviewed and varied by Council, with or without request from the Applicant.

5. APPLICATION AND INFORMATION REQUIREMENTS

- 5.1. All Applications must:
- (a) be made by the owner of land affected, or by a person authorized in writing by the owner;
 - (b) be made on the form attached in the Schedules to this Bylaw or, where no form is attached, on the form prescribed by the District;
 - (c) be made in writing to the Manager of Planning;
 - (d) be accompanied by the fees identified in Schedule "B" to this Bylaw, or in a fees bylaw, or otherwise required by law; and
 - (e) be accompanied by the information requested:
 - (i) on the form;

- (ii) in this Bylaw, including its Schedules;
 - (iii) in the Development Permit Area ("DPA") designation identified in the Official Community Plan, where the land is within a DPA;
 - (iv) in Appendix A of the Official Community Plan, where the land contains a riparian area; and
 - (v) by the Manager of Planning when exercising authority under this Bylaw or otherwise under the *Local Government Act, Community Charter* or other applicable legislation.
- 5.2. If an Application for a Development Permit seeks to vary a bylaw under Division 7 or 11 of Part 26 of the *Local Government Act* and the applicable Development Permit guidelines do not address such variances, the Applicant must make a concurrent Application for a Development Variance Permit and pay the application fee in accordance with this Bylaw, or a fees bylaw.
- 5.3. For amendments to the **Official Community Plan**, the **Zoning Bylaw**, or both, and for **Development Permit** applications, the Applicant must provide all of the following in addition to the requirements of Section 5 *Application and Information Requirements*:
- (a) A written statement outlining the proposal in full including description of:
 - (i) the purpose of and reasons in support of the requested Application;
 - (ii) the existing and proposed use(s) of the land, including its building and structures;
 - (iii) the existing and proposed Works and Services for the land, including its building and structures; and
 - (iv) any consultations the Applicant has undertaken or proposes to undertake with neighbours and the community.
 - (b) Title Search made within 15 days of the date of Application, along with copies of all non-financial encumbrances (e.g. covenants, statutory rights of ways, easements, etc);
 - (c) Three full sized copies and one clearly legible 8.5 x 11" reduction of each of the following plans:
 - (i) Site plan, drawn to scale, showing:
 - site context,
 - topographical and geographical features on the site,
 - all buildings and structures, including roof structures,
 - density, floor area ratio, lot coverage and other regulations of applicable OCP designation and Zoning Bylaw zones,
 - parking and loading areas,
 - Works and Services, and street lighting,
 - areas subject to covenants, statutory rights of way and

easements,

- sidewalks, streets, lanes, highways and adjacent land uses where affected;

- (ii) Building elevations showing all sides of all buildings and structures, exterior finishes (including materials, colour and signage) and adjacent buildings to reference streetscape;
- (iii) Floor plans showing all areas and uses of all building floors;
- (iv) Landscape plans showing all sizes, species and planting locations on the site plan; and
- (v) Sign plans showing locations, lighting, dimensions and finishes of all free-standing signs, where applicable.

5.4. For **Development Variance Permits**, the Applicant must provide the information identified in this Section 5 *Application and Information Requirements*, but all only as it relates to the requested variance, acknowledging that Building Elevations, Floor Plans, and Sign Plan are not likely applicable.

5.5. For **Temporary Use Permits**, the Applicant must provide the information identified in this Section 5 *Application and Information Requirements*, but all only as it relates to the requested temporary use, acknowledging that Building Elevations, Floor Plans, and Sign Plan are not likely applicable.

5.6. **Change of Ownership:** If there is a change of ownership of a parcel of land that is the subject of an application pursuant to this Bylaw, the Applicant must provide an updated title search and written authorization from the new owner prior to proceeding further with the Application.

6. FEES

6.1. Where the fee for an Application is not specified in Schedule "B", or in a fees bylaw, the application fee shall be \$1,000.

6.2. Where an Application is withdrawn or defeated prior to Public Notification advertisements being placed and notices prepared for distribution, that portion of the fee shall be refunded.

6.3. **Additional Fees for Land Title Office and Legal Costs:**

- (a) All Applications that require Notice to be filed at the Land Title and Survey Authority Office shall include an additional fee corresponding to the prescribed by the Land Title and Survey Authority for such notice. This portion of the fee shall be refunded if approval for the Application is not granted, and therefore no Notice is filed.
- (b) All Applications, including but not limited to those Applications identified in Schedule "B", or in a fees bylaw, are to be supplemented with a fee for District legal costs related to covenants, statutory rights of way, housing agreements and other development agreements associated with, volunteered or required as a condition of approval, as identified on Schedule "B", or in a fees bylaw.

- (c) The Applicant remains at all times responsible for registration and registration costs of Land Title Office documents, and their own independent legal advice.
- (d) Where the District's actual legal costs are substantially lower or higher than the above-noted fee, the difference shall be refunded or paid accordingly.

7. STAFF PROCESSING OF APPLICATIONS

- 7.1. For complete Applications, the Manager of Planning:
 - (a) shall review the Application and, where a decision of Council is required, prepare a report to Council, including a recommendation or alternatives as appropriate;
 - (b) may commence referrals to applicable District committees or commissions;
 - (c) may commence referrals to persons, organizations and authorities, either before or after Council direction;
 - (d) shall, in relation to Official Community Plan amendments,
 - (i) seek the direction of Council under sections 879 and 881 of the *Local Government Act*,
 - (ii) refer to the applicable persons, organizations and authorities, and
 - (iii) conduct or advise the Applicant to conduct the opportunities for consultation, as directed by Council;
 - (e) should otherwise process the Application in accordance with statutory requirements, the requirements of this Bylaw and Council direction.
- 7.2. An incomplete Application need not be processed until all requirements of Section 5 *Application and Information Requirements* have been satisfied, but the Manager of Planning may report to Council and seek Council direction.

8. PUBLIC NOTIFICATION AND HEARINGS

- 8.1. The Applicant is at all times responsible for satisfaction of statutory public notification requirements, and the Manager of Planning may arrange newspaper advertisements and public hearings.
- 8.2. For the purposes of section 892(4) of the *Local Government Act*, the distance specified for notification is 100 metres distance from the property lines of parcel of land that is subject to the bylaw alteration.
- 8.3. **Notification Signage for OCP and Zoning Applications:**
 - (a) For Applications that include amendment of the Official Community Plan or the Zoning Bylaw, the Applicant must post one or more notification sign(s) on the land that is the subject of an Application, within fourteen (14) days of submitting the Application.
 - (b) Where the District has signs available to satisfy the requirements of this Section, the Applicant must:
 - (i) secure the signage from the District;
 - (ii) pay a preparation fee;

- (iii) provide a damage deposit, to be returned on the safe return of the sign(s).
 - (c) The Applicant must notify the Manager of Planning in writing that the sign has been posted.
 - (d) The notification sign must be:
 - (i) posted so as to face each highway on which the subject land has frontage;
 - (ii) posted so as to be unobstructed to viewing by the public;
 - (iii) placed at least 1 m above grade and not more than 2 m above grade;
 - (iv) placed not further back than three (3) metres from the property line adjacent the highway;
 - (v) maintained in good repair and replaced at the Applicant's cost if defaced, damaged or removed; and
 - (vi) removed within a reasonable time following the Council's final decision on the Application.
 - (e) The notification sign must contain the following:
 - (i) the type of Development Application;
 - (ii) a general description on the subject matter of the development application and the proposed development;
 - (iii) a sketch plan highlighting the land subject to the Application relative to neighbouring properties and highways;
 - (iv) the name and contact number of the Applicant, and the District's office, under the heading "For any additional information"; and
 - (v) such other information as prescribed, and in the form prescribed, if a form is prescribed.
 - (f) If the Applicant does not maintain a notification sign in accordance with this Bylaw, the Council or Manager of Planning may delay, postpone or cancel a Public Hearing until the requirements of the Bylaw have been complied with, and an additional public notification fee shall apply.
 - (g) A notification sign is not required if the Manager of Planning determines that the development that is the subject of the Application is so minor as to have minimal impact on abutting lands.
- 8.4. The public is entitled to make representations to the District respecting matters contained in the proposed Application where the *Local Government Act* requires a Public Hearing and such hearing is not waived. In all other instances, representations may be provided in writing up to the close of the business day of a Council decision, but leave of the person presiding at the Council meeting is required for oral representations at that Council meeting, however acknowledging that such does not create an additional personal or public duty of care or fairness than otherwise required by the *Local Government Act*.

9. ABANDONED AND EXPIRED APPLICATIONS

- 9.1. Every Application that has outstanding information requirements for a period greater than nine (9) months is deemed to have been abandoned, with fees forfeited.
- 9.2. Every Application not decided within eighteen (18) months of the date of Application is deemed to have expired, with fees forfeited.
- 9.3. All Applications abandoned or expired shall be considered closed, and shall require a new Application, with new fee.

10. RE-APPLICATION

- 10.1. The time limit for reapplication is six (6) months, which may only be varied in accordance with section 895(3) of the *Local Government Act*.

READ A FIRST TIME this 14th day of July, **2015**.

READ A SECOND TIME this 14th day of July, **2015**.

READ A THIRD TIME this 14th day of July, **2015**.

ADOPTED this ____ day of _____, **2015**.

A TRUE AND CORRECT COPY of "District of Ucluelet Development Approval Procedures Bylaw No. 1164, 2015".

 Dianne St. Jacques
 Mayor

 Andrew Yeates
 Chief Administrative Officer

THE CORPORATE SEAL of the District of Ucluelet was hereto affixed in the presence of:

 Andrew Yeates
 Chief Administrative Officer

**SCHEDULE "A"
DEVELOPMENT APPLICATION FORM**

Development Application

District of Ucluelet

Planning Department
200 Main Street, Ucluelet, BC
VOR 3A0, P.O. Box 999
tel 250-726-4770 fax 250 726 7335

Type of Application

An application is submitted for one or more of the following:

- | | |
|--|--|
| <input type="checkbox"/> Official Community Plan Amendment | <input type="checkbox"/> Development Variance Permit |
| <input type="checkbox"/> Zoning Bylaw Amendment | <input type="checkbox"/> Temporary Use Permit |
| <input type="checkbox"/> Development Permit (no variances) | <input type="checkbox"/> Board of Variance |
| <input type="checkbox"/> Development Permit (with variances) | <input type="checkbox"/> Strata Conversion |
| <input type="checkbox"/> Development Permit Amendment | <input type="checkbox"/> Subdivision |

Description of Property

Civic Address (es): _____
Legal Description: Lot _____ Plan _____ Block _____ Section _____ DL _____

Applicant Information

Notice of Disclosure to Applicant(s): The following contact information will be available to the public and may be posted on the Districts' website to allow interested parties to contact you about this application.

Applicant name: _____ Company name: _____
Mailing address: _____ Postal Code: _____
Tel : _____ Cell : _____
Email : _____ Fax : _____

The undersigned owner/authorized agent of the owner makes an application as specified herein, and declares that the information submitted in support of the application is true and correct in all respects.

Applicant Signature: _____ Date: _____

Registered Owner(s)

List all registered owners. For strata properties, provide accompanying authorization from all strata owners (not just strata corp.). If the owner is an incorporated company/society, attach a current corporate/society search or "notice of directors".

Registered Owner (s) name: _____
Mailing address: _____ Postal Code: _____
Tel : _____ Cell : _____
Email : _____ Fax : _____

Freedom of Information and Protection of Privacy Act (FOIPPA): Personal information is collected, used and disclosed under the authority of the Local Government Act, and section 26 (c) of the FOIPPA. The information will be used for the purpose of processing this application.

Owner Signature: _____ Date: _____

Office Use Only:

Folio No.:	File No.:	Date:	Receipt No.:	Fee:
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**SCHEDULE "B"
FEE SCHEDULE**

Type of Application	Application Fee	
	Base Fee	Additional Fees (Plus those in Notes)
Official Community Plan Amendment	\$400	+ \$500/ha. for properties greater than 1 ha. in area + \$300 Public Notice Fee
Zoning Bylaw Amendment (text and/or map)	\$600	+ \$500/ha. for properties greater than 1 ha. in area + \$300 Public Notice Fee
Development Permit	\$650	+ \$500/ha. for properties greater than 1 ha. in area
Development Permit – Amendment	\$250	
Development Variance Permit	\$350	+ \$150 Public Notice Fee
Temporary Use Permit	\$350	+ \$150 Public Notice Fee
Board of Variance	\$250	
Strata Conversion of Previously Occupied Building	\$500	
Subdivision	\$800	+ \$150 <i>per lot</i>

Notes: Fees in this section are in addition to and as applicable to the Application:

(1) Land Title and Survey Authority Fees:

(i) At cost, as prescribed by the Land Title and Survey Authority.

(2) District Legal Fees:

(i) \$750.00 for documents not exceeding 5 pages,

(ii) \$1,500.00 for documents exceeding 5 pages, and

(iii) Otherwise at cost.



STAFF REPORT TO COUNCIL

Council Meeting: SEPTEMBER 8TH, 2015
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: JOHN TOWGOOD, PLANNER 1

FILE NO: (RZ15-02) XREF: (3900-20)

SUBJECT: PROPOSAL TO AMEND THE CS-7–TOURIST COMMERCIAL & RESIDENTIAL ZONE TO INCLUDE
"PERSONAL SERVICES" AS A PERMITTED USE IN SECTION CS-7.1.1(1).

ATTACHMENT(S): APPENDIX A – STAFF REPORT TO COUNCIL, MAY 26TH, 2015

RECOMMENDATION(S):

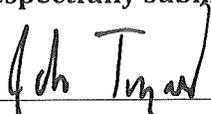
1. **THAT** Zoning Amendment Bylaw No. 1183, 2015 be given Fourth Reading; **or**
2. **THAT** the zoning amendment application associated with Zoning Amendment Bylaw No. 1183, 2015, be considered and determined to not proceed further.

PURPOSE:

To advance Zoning Amendment Bylaw No. 1183, 2015 to Fourth Reading having been given:

- First and Second Reading at an open meeting of Council on May 26th, 2015
- Public Hearing on July 14th, 2015.
- Third Reading at an open meeting of Council on July 14th, 2015

Respectfully submitted:



John Towgood, Planner 1

FOR REFERENCE



STAFF REPORT TO COUNCIL

Council Meeting: JULY 14, 2015
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: JOHN TOWGOOD, PLANNER 1

FILE NO:(RZ15-02) **XREF:** (3900-20)

SUBJECT: PROPOSAL TO AMEND THE CS-7-TOURIST COMMERCIAL & RESIDENTIAL ZONE TO INCLUDE "PERSONAL SERVICES" AS A PERMITTED USE IN SECTION CS-7.1.1(1).

ATTACHMENT(S): APPENDIX A – STAFF REPORT TO COUNCIL, MAY 26TH, 2015
APPENDIX B – MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE REFERRAL

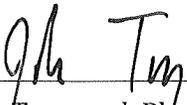
RECOMMENDATION(S):

1. **THAT** Zoning Amendment Bylaw No. 1183, 2015 be given Third Reading; **or**
2. **THAT** the zoning amendment application associated with Zoning Amendment Bylaw No. 1183, 2015, be considered and determined to not proceed further.

PURPOSE:

To advance Zoning Amendment Bylaw No. 1183, 2015 to Third Reading having been given First and Second Reading at an open meeting of Council on May 26th, 2015 and a Public Hearing on July 14th, 2015.

Respectfully submitted:



John Towgood, Planner 1

FOR REFERENCE



STAFF REPORT TO COUNCIL

Council Meeting: MAY 26, 2015
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: JOHN TOWGOOD, PLANNING ASSISTANT

FILE NO: (RZ15-02)

SUBJECT: PROPOSAL TO AMEND THE CS-7-TOURIST COMMERCIAL & RESIDENTIAL ZONE TO INCLUDE "PERSONAL SERVICES" AS A PERMITTED USE IN SECTION CS-7.1.1(1).

ATTACHMENT(S): APPENDIX A – APPLICATION

RECOMMENDATION(S):

- 1. THAT Zoning Bylaw No. 1183, 2015 be given First and Second Readings; and,
2. THAT Zoning Bylaw No. 1183, 2015 be advanced to a Public Hearing; or
3. THAT the zoning amendment application associated with Zoning Amendment Bylaw No. 1183, 2015, be considered and determined to not proceed further.

PURPOSE:

To provide Council with information on a proposed zoning amendment to add "Personal Services" to the list of permitted principle uses in the CS-7 - Tourist Commercial Zone.

BACKGROUND

The applicant is associated with the Moorage Development (The Moorage) and has submitted an application to amend the CS-7 zone to include "Personal Services" (See Appendix A). Personal Services are defined in the Zoning Bylaw as:

"Personal Services" means the use of a building for the provision of professional or personal services, with or without the accessory sale of goods, wares, merchandise, articles, or things directly related to such services, and includes a barber shop, beauty salon and aesthetics, cosmetic surgery, acupuncture, herbalists and naturopaths, massage services, tattoo parlour, shoe repair, dry cleaning shop, and launderette, specifically excluding financial institutions, commercial entertainment and offices;

CS-7 is a newly created zone created specifically for The Moorage residential/commercial development, located on Peninsula Road and Lyche Road and is currently not in use on any other property (see Figure 1).

FOR REFERENCE

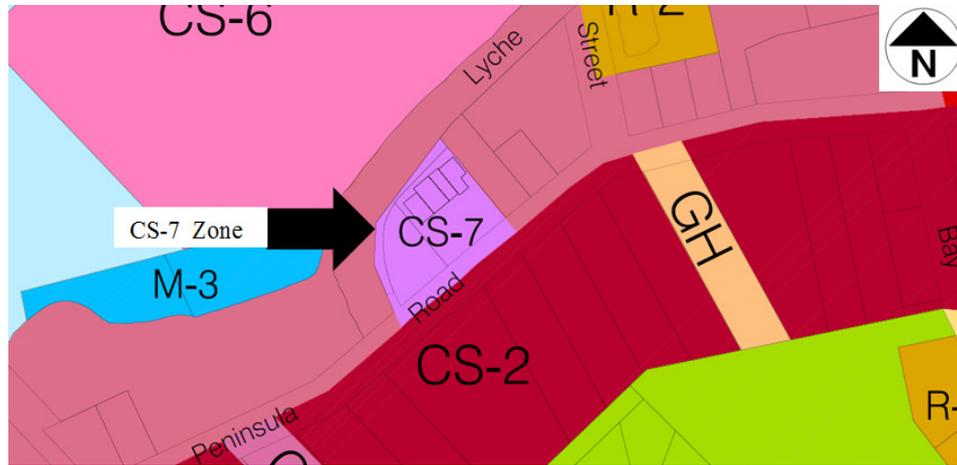


Figure 1

The creation of this zone was primarily to allow for mixed commercial/residential use. The Principle uses currently allowed in CS-7 are:

- (1) Principle:
 - (a) *Hotel*
 - (b) *Motel*
 - (c) *Resort Condo*
 - (d) *Mixed Commercial/Residential*
 - (e) *Mixed Commercial/Resort Condo*
 - (f) *Boutique Retail*
 - (g) *Convenience Store*
 - (h) *Office*
 - (i) *Bistro/Café*
 - (j) *Art Gallery*
 - (k) *Daycare Centre*
 - (l) *Public Assembly*

The commercial uses currently in place with-in that zone are:

- Real-estate agency - (h) *Office*
- Insurance agency - (h) *Office*
- Fishing accessories - (f) *Boutique Retail*
- Picture Framing - (f) *Boutique Retail*
- Environmental Society - (h) *Office*

THE OFFICIAL COMMUNITY PLAN

Ucluelet's Official Community Plan (OCP) addresses commercial uses in Section 3.6 (ii) (3) Tourist Commercial, with the following statement:

Allow limited and accessory commercial uses (e.g. kayak rental) within the Tourist Commercial designation in order to support a wider range of commercial uses within a compact and complete Village Square.

FOR REFERENCE

With Ucluelet being a Resort Municipality, the tourist/resort market represents a major part of our commercial economy and the service sector is an important accessory to that economy.

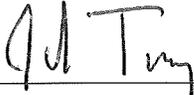
ZONING ANALYSIS:

CS-7 was created with site specific intent but the zone could be used in other locations in the future. The zone currently contains a real-estate and insurance agency, uses that would seem to fit within either the office or personal service definition. It is important to be mindful that a personal service use could include the following; a barber shop, beauty salon and aesthetics, cosmetic surgery, acupuncture, herbalists and naturopaths, massage services, tattoo parlour, shoe repair, dry cleaning shop, launderette or other similar services.

SUMMARY:

CS-7 Tourist Commercial & Residential, is as its title suggests, a tourist, commercial and residential zone. Personal services are a commercial element that inherently caters to both tourists and residents in a resort municipality.

Respectfully submitted:



John Towgood, Planning Assistant

FOR REFERENCE

From: Dave Thomas <northernorca@shaw.ca>
Sent: May-13-15 12:13 PM
To: John Towgood
Subject: 1917 Peninsula Zoning concern

Follow Up Flag: Follow up
Flag Status: Flagged

Hi John,

As you may be aware, back in 2012 along with District support; we succeeded in creating a new commercial zone dedicated to the Moorage development known as CS7 which addressed some usage issues and restrictions' that were problematic based on the original zoning designation. We wanted to allow residential owners to have the flexibility to live here full time, part time and/or rent out their unit to tourists. We also wanted the opportunity to market the commercial units to a wider array of businesses that would complement the development and the area as a whole. We were happy to have gained the support of staff and council to realize this goal however, as it turns out, we ended up falling short in one key area that has officially cost us 2 great opportunities and currently threatens a 3rd which are all classified as "Personal Services". We feel that small businesses such as a hair salon, massage, acupuncture, notary, lawyer are attracted to the clean modern feel and great location of the Moorage. These types of businesses would further enhance this part of town and we therefore seek to have "Personal Services" added to the allowable uses under our CS7 zoning as a "text amendment".

I hope you agree,

Sincerely,
Dave Thomas,
Northern Orca Construction Ltd.
250-390-0660 office
250-714-8605 cell

FOR REFERENCE

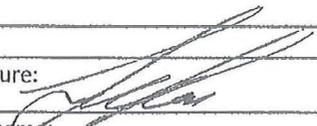
Rezoning Referral

District of Ucluelet
Planning Department
200 Main Street, Ucluelet, BC
V0R 3A0, PO, Box 999
tel 250-726-4770 fax 250 726 7335

RESPONSE SUMMARY

- Approval recommended for reasons outlined below.
- Recommended subject to conditions below.
- Agency's Interest is unaffected this approval.
- Approval not recommended due to reasons outlined below.

SEE ATTACHED

Signature: 	Title: DEVELOPMENT TECH.
Print name: TIM SILBERNAGEL	Department: DEVELOPMENT
Date: JUNE 22, 2015	Ministry: TRANSPORTATION / INFRASTRUCTURE

Office Use Only:

Folio No.:	File No.:	Date:
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FOR REFERENCE

- All buildings or structures are to meet or exceed the minimum 4.5m setback limitations from any public road boundary under the jurisdiction of the Ministry of Transportation and Infrastructure as specified by B.C. Regulation 513/04;
- Valid access permits will be required from the Ministry of Transportation and Infrastructure for public access to any proposed commercial development from roads within its jurisdiction. Detailed site plans showing traffic movements and a traffic impact study to determine the potential impact on its transportation system may be required. Generally, the Ministry prefers access to be consolidated into one access point;
- Offsite improvements on roads under the Ministry's jurisdiction may be required to be constructed, at the full cost of the developer, to ensure the development does not have a negative effect on the Ministry's transportation system. Valid permits will be required from the Ministry of Transportation and Infrastructure for any required offsite improvements including the installation of utility services and drainage works. Detailed designs may need to be submitted for consideration by the Ministry prior to permit issuance;
- Public road dedication may be required to fully contain offsite upgrades;
- All development signage is to be contained within private property boundaries;
- The Ministry of Transportation and Infrastructure does not permit public parking within its right-of-ways. Generally, all parking is to be contained within private property boundaries;
- A paved level apron may be required to minimize tracking of material onto public roads;
- No additional drainage is to be directed to the Ministry's drainage system (ie. Post development drainage flow is not to exceed pre development flows);

DISTRICT OF UCLUELET

Bylaw No. 1183, 2015

A bylaw to amend the "District of Ucluelet Zoning Bylaw No. 1160, 2013".

WHEREAS an application has been made to amend the CS-7-Tourist Commercial & Residential zone to include "Personal Services" as a permitted use in section CS-7.1.1(1);

NOW THEREFORE the Council of the District of Ucluelet, in open meeting assembled, enacts as follows:

1. Section CS-7.1.1(1) of the Zoning Bylaw is amended by adding "Personal Services", such that the subsection of the Zoning Bylaw reads as follows:

CS-7.1 Permitted Uses:

CS-7.1.1 The following uses are permitted, but *secondary permitted uses* are only permitted in conjunction with a *principal permitted use*:

(1) Principal:

- (a) *Hotel*
- (b) *Motel*
- (c) *Resort Condo*
- (d) *Mixed Commercial/Residential*
- (e) *Mixed Commercial/Resort Condo*
- (f) *Boutique Retail*
- (g) *Convenience Store*
- (h) *Office*
- (i) *Bistro/Café*
- (j) *Art Gallery*
- (k) *Daycare Centre*
- (l) *Public Assembly*
- (m) *Personal Services*

2. This bylaw may be cited as "Zoning Amendment Bylaw No. 1183, 2015".

READ A FIRST TIME this 26th day of May, 2015.

READ A SECOND TIME this 26th day of May, 2015.

PUBLIC HEARING held this 14th day of July, 2015.

READ A THIRD TIME this 14th day of July, 2015.

APPROVED IN ACCORDANCE WITH SECTION 52 OF THE TRANSPORTATION ACT
this 22nd day of June, 2015.

ADOPTED this XXth day of XX, 2015.

CERTIFIED A TRUE AND CORRECT COPY of "District of Ucluelet Zoning Amendment
Bylaw No. 1183, 2015."

Mayor
Dianne St. Jacques

CAO
Andrew Yeates

THE CORPORATE SEAL of the District of Ucluelet was hereto affixed in the presence of:

CAO
Andrew Yeates



STAFF REPORT TO COUNCIL

Council Meeting: SEPTEMBER 8, 2015
500 Matterson Drive, Ucluelet, BC V0R 3A0

AUTHOR: MORGAN DOSDALL, DEPUTY MUNICIPAL CLERK

FILE NO: 3900-25 BYLAW 1184

SUBJECT: WATER RESTRICTION IMPLEMENTATION AND FINE SCHEDULE – PROPOSED BYLAW No. 1184, 2015

RECOMMENDATION(S):

1. **THAT** Council give Fourth reading and subsequent Adoption to District of Ucluelet Waterworks Amendment Bylaw No. 1184, 2015;
or
2. **THAT** Council direct staff to amend proposed District of Ucluelet Waterworks Amendment Bylaw No. 1184, 2015 per Council's direction AND THAT the amended bylaw be brought forward at a subsequent meeting;
or
3. **THAT** Council abandon proposed District of Ucluelet Waterworks Amendment Bylaw No. 1184, 2015.

PURPOSE:

The purpose of this report is to present for final Council consideration an amendment bylaw to address the implementation and associated fines for Water Restriction stages.

Respectfully submitted:

Morgan Dosdall,
Deputy Municipal Clerk

AUTHOR: MORGAN DOSDALL, DEPUTY MUNICIPAL CLERK

FILE NO: 3900-25 BYLAW 1184

SUBJECT: WATER RESTRICTION IMPLEMENTATION AND FINE SCHEDULE – PROPOSED BYLAW NO. 1184, 2015

RECOMMENDATION(S):

1. **THAT** Council give up to three readings to proposed District of Ucluelet Waterworks Amendment Bylaw No. 1184, 2015;
or
2. **THAT** Council direct staff to amend proposed District of Ucluelet Waterworks Amendment Bylaw No. 1184, 2015 per Council’s direction AND THAT the amended bylaw be brought forward at a subsequent meeting;
or
3. **THAT** Council abandon proposed District of Ucluelet Waterworks Amendment Bylaw No. 1184, 2015.

PURPOSE:

The purpose of this report is to present for Council consideration an amendment bylaw to address the implementation and associated fines for Water Restriction stages.

BACKGROUND:

During periods of drought, the District of Ucluelet follows a ‘Water Shortage Response Plan’ and ‘Drought Plan’ to regulate the use of water for the safety and security of residents. The ‘Water Shortage Response Plan’ uses a 4-stage approach to focus on water conservation during the summer months or other dry periods; these stages are known to the general public as Water Restrictions.

Currently, the District of Ucluelet does not have a bylaw or policy to address the implementation and enforcement of Water Restriction stages.

If proposed Bylaw No. 1184, 2015 is adopted by Council, it will provide the necessary authority for the District to enforce the regulations associated with the four Water Restriction stages:

- Stage 1 – Initial Advisory
- Stage 2 – Moderate Water Supply Shortage
- Stage 3 – Severe Water Supply Shortage
- Stage 4 – Critical Water Supply Shortage

FOR REFERENCE

PROPOSED CHANGES TO BYLAW 1136, 2011:

If adopted, the proposed bylaw will make the following changes to the District of Ucluelet Waterworks Regulation and Charges Bylaw No. 1136, 2011:

- Addition of new section to address the prescriptions for water regulation at the various 'Water Restriction' stages
- Addition of new schedule to address associated fines for bylaw infringement

The fines listed in the proposed bylaw adhere to the provisions of Section 96 (Penalties) within Bylaw No. 1136, and are as stipulated within the District of Ucluelet Water Shortage Response Plan.

SUMMARY AND CONCLUSION:

The objective of this report is to provide Council with information on the status of its current Waterworks Regulation and Charges Bylaw in regards to the treatment of implementation and enforcement of Water Restriction stages. It is the recommendation of staff that Council pursue adoption of the proposed amendment bylaw to provide for the legal implementation and enforcement of Water Restrictions.

Respectfully submitted:



Morgan Dossdall,
Deputy Municipal Clerk

DISTRICT OF UCLUELET

Bylaw No. 1184, 2015

A bylaw to amend District of Ucluelet Waterworks Regulation and Charges Bylaw, No. 1136, 2011 regarding water restrictions.

The Council of the District of Ucluelet, in open meeting assembled, enacts as follows;

1. This bylaw may be known and cited for all purposes as the “District of Ucluelet Waterworks Amendment Bylaw No. 1184, 2015”.
2. This bylaw amends the indicated provisions of District of Ucluelet Waterworks Regulation and Charges Bylaw No. 1136, 2011.
3. In Part 2 – DEFINITIONS between the paragraphs for “PERSON” and “RATE”, Council inserts:

“PUBLIC NOTICE POSTING PLACE” means the notice board at 200 Main Street, Ucluelet, British Columbia, the *District’s* website, and/or official *District* social media outlets.
4. Council renames “**Part 12 – RATES, FEES, AND CHARGES**” to “**Part 13 – RATES, FEES, AND CHARGES**”.
5. Immediately before renamed Part 13, Council:
 - a. inserts “**Part 12 – WATER RESTRICTION REGULATIONS**”
 - b. inserts the following after Part 12:

“ Provisions for Water Restriction Stages

84. The following restrictions on the use of water outside of any building are effective within all areas serviced by the *waterworks system*:

 1. When Stage 1 Water Restrictions are in effect, outdoor watering is restricted to twice per week between the hours of 6:00 a.m. to 10:00 a.m. and 6:00 p.m. to 10:00 p.m. for a maximum of two hours per day
 - (i) on even calendar dates at only those municipal addresses ending with numbers 0, 2, 4, 6, 8.
 - (ii) on odd calendar dates at only those municipal addresses ending with numbers 1, 3, 5, 7, 9.
 2. When Stage 2 Water Restrictions are in effect, outdoor watering is restricted to twice per week between the hours of 6:00 a.m. to 9:00 a.m. and 6:00 p.m. to 9:00 p.m. for a maximum of one hour per day
 - (i) on even calendar dates at only those municipal addresses ending with numbers 0, 2, 4, 6, 8.

- (ii) on odd calendar dates at only those municipal addresses ending with numbers 1, 3, 5, 7, 9.
3. When Stage 3 Water Restrictions are in effect, all outdoor watering is strictly prohibited.
 4. When Stage 4 Water Restrictions are in effect, the *District* reserves the right to discontinue *water services* to all *persons* so served.
 85. The *District*, in its absolute discretion, is authorized to impose at any time any other water use regulation which it deems advisable to further limit the external use of water. The authority of the *District* includes, but is not limited to, the right to further limit the hours of external water use on permitted days and to ban completely the external use of water at any time.
 86. Notice of water use regulation and the effective date thereof shall be given by the *District* by publishing in the *public notice posting place* notice of the water use regulations, or addition thereto. Whenever feasible, the *District* will endeavor to also publish in a newspaper of local circulation.
 87. Following the notice of a water use regulation, or addition thereto, no *person* may use water except in accordance with the provisions of such regulation.
 88. Failure to abide by the provisions of water use regulation may be subject to the fines prescribed in Schedule F of this bylaw. ”
5. Under renamed Part 13, Council renumbers sections 84 through 94 to 89 through 99, respectively.
 6. Council renames “**Part 13 – OFFENCES AND PENALTIES**” to “**Part 14 – OFFENCES AND PENALTIES**”.
 7. Under renamed Part 14, Council renumbers sections 95 through 100 to 100 through 105, respectively.
 8. Under Part 15, Council renumbers section 101 to 106.
 9. Under Part 16, Council renumbers sections 102 and 103 to 107 and 108, respectively.
 10. Council inserts Schedule F, as follows:

SCHEDULE "F"

WATER RESTRICTION STAGES AND FINES

Ref. No.	Water Restriction Stage	Fine Amount for First Offence	Fine Amount for Repeat Offence
F-01	Stage 1	\$100	\$200
F-02	Stage 2	\$200	\$500
F-03	Stage 3	\$500	\$1,000
F-04	Stage 4	\$1,000	\$2,000

11. A decision by a court that any part of this bylaw is illegal, void, or unenforceable severs that part from this bylaw, and is not to affect the balance of this bylaw.

12. This bylaw is to come into force and take effect on the date of adoption.

READ A FIRST TIME this 14th day of July, 2015.

READ A SECOND TIME this 14th day of July, 2015.

READ A THIRD TIME this 14th day of July, 2015.

ADOPTED this ** day of ***, 20**.

CERTIFIED A TRUE AND CORRECT COPY of “District of Ucluelet Waterworks
Amendment Bylaw No. 1184, 2015.”

Mayor
Dianne St. Jacques

CAO
Andrew Yeates

THE CORPORATE SEAL of the District of Ucluelet was hereto affixed in the presence of:

CAO
Andrew Yeates