

# AGENDA

## *REGULAR MEETING OF COUNCIL*

**Tuesday, April 14, 2015**

**7:30 p.m.**

**George Fraser Room, Ucluelet Community Centre  
500 Matterson Drive,  
Ucluelet, B.C.**

**Council Members:**

Mayor Dianne St. Jacques

Councillor Sally Mole

Councillor Randy Oliwa

Councillor Marilyn McEwen

Councillor Mayco Noel



THIS PAGE LEFT BLANK INTENTIONALLY

## REGULAR MEETING OF COUNCIL

7:30 p.m.

Tuesday, April 14, 2015

George Fraser Room, Ucluelet Community Centre,  
500 Matterson Drive, Ucluelet

### AGENDA

1. **CALL TO ORDER**
2. **ADOPTION OF MINUTES**
  - 2.1. **March 24, 2015 Public Hearing Minutes** p.9
  - 2.2. **March 24, 2015 Regular Council Minutes** p.11
3. **BUSINESS OUT OF THE MINUTES**
  - 3.1. **April 7, 2015 Committee of the Whole Recommendations**
    - a. THAT it be recommended that staff send a letter of support to the ACRD in their application for lighting improvements for Long Beach Airport.
4. **PUBLIC INPUT, DELEGATIONS & PETITIONS**

Delegations

  - 4.1. **Carey McIver, Alberni-Clayoquot Regional District** p.21  
Re: ACRD Solid Waste Management Plan Implementation Update
  - 4.2. **Roy Alexander, Neptune Ice** p.23  
Re: Equitable treatment in community planning
5. **CORRESPONDENCE**
  - 5.1. **Request for Proclamation re: National Organ and Tissue Donor Awareness Month** p.27  
Greg Grant, BC Transplant
  - 5.2. **Request for Proclamation and Half-Mast re: National Day of Mourning, April 28<sup>th</sup>** p.31  
Dave Warrender, Port Alberni and District Labour Council
  - 5.3. **Request for Attendance re: Kap'Yong Memorial Ceremony, April 24<sup>th</sup>** p.33  
Crystal Bolduc, Pacific Rim National Parks Reserve of Canada

5.4.	<b>Request for Attendance re: National Victims of Crime Awareness Week, “Restorative Justice and Where It’s Going”, on April 23<sup>rd</sup></b> Myles Morrison, West Coast Restorative Justice Service	p.35
5.5.	<b>Chief Elected Official Forum: Pursuing Governance Success, June 24<sup>th</sup> - 25<sup>th</sup></b> Raelene Adamson, UBCM	p.39
5.6.	<b>Coming Together Forum on May 6<sup>th</sup></b> Marcie DeWitt, Coastal Family Resources Coalition	p.41
5.7.	<b>Salmon Farm Tour Invitation</b> David Minato, BC Salmon Farmers Association	p.43
6.	<b>INFORMATION ITEMS</b>	
6.1.	<b>New “Starting a Restaurant in BC” Online Resource</b> Ministry of Jobs, Tourism and Skills Training	p.47
6.2.	<b>Election Congratulations and Earth Science Information</b> Geoscience BC	p.51
6.3.	<b>West Coast Multiplex Society AGM, May 4<sup>th</sup></b> West Coast Multiplex Society	p.57
7.	<b>COUNCIL COMMITTEE REPORTS</b>	
7.1.	<b>Councillor Sally Mole</b>	<i>Deputy Mayor April – June</i>
	<ul style="list-style-type: none"> <li>• Ucluelet &amp; Area Child Care Society</li> <li>• Westcoast Community Resources Society</li> <li>• Coastal Family Resource Coalition</li> <li>• Food Bank on the Edge</li> </ul>	
7.2.	<b>Councillor Marilyn McEwen</b>	<i>Deputy Mayor July – September</i>
	<ul style="list-style-type: none"> <li>• West Coast Multiplex Society</li> <li>• Ucluelet &amp; Area Historical Society</li> <li>• Wild Pacific Trail Society</li> <li>• Vancouver Island Regional Library Board - Trustee</li> </ul>	
7.3.	<b>Councillor Mayco Noel</b>	<i>Deputy Mayor October – December</i>
	<ul style="list-style-type: none"> <li>• Ucluelet Volunteer Fire Brigade</li> <li>• Central West Coast Forest Society</li> <li>• Ucluelet Chamber of Commerce</li> <li>• Signage Committee</li> </ul>	
7.4.	<b>Councillor Randy Oliwa</b>	<i>Deputy Mayor January – March</i>
	<ul style="list-style-type: none"> <li>• Vancouver Island Regional Library Board - Alternate</li> <li>• Harbour Advisory Committee</li> <li>• Aquarium Board</li> <li>• Seaview Seniors Housing Society</li> </ul>	

## **7.5. Mayor Dianne St. Jacques**

- Alberni-Clayoquot Regional District
- Coastal Community Network
- Groundfish Development Authority
- DFO Fisheries Committees for Groundfish & Hake
- Pacific Rim Harbour Authority

## **8. REPORTS**

- |  |             |
|--|-------------|
| <b>8.1. Expenditure Voucher G-06/15</b>  | <b>p.61</b> |
| Jeanette O'Connor, Chief Financial Officer   |             |
| <b>8.2. Quarterly Managers' Report for First Quarter, 2015</b>   | <b>p.65</b> |
| District of Ucluelet   |             |
| <b>8.3. Quarterly Motion Report for Fourth Quarter, 2014 and First Quarter, 2015</b>                   | <b>p.69</b> |
| District of Ucluelet   |             |
| <b>8.4. Relocation of Existing Mobile Vending Business from 1801 Bay Street to 1685 Peninsula Road</b> | <b>p.87</b> |
| John Towgood, Planning Assistant   |             |
| <b>8.5. Wooden Walkway and Structure Staining</b>  | <b>p.93</b> |
| Warren Cannon, Superintendent of Public Works  |             |

## **9. LEGISLATION**

- |  |             |
|--|-------------|
| <b>9.1. Fourth Reading of Zoning Amendment Bylaw No.1180, 2015</b> | <b>p.97</b> |
| John Towgood, Planning Assistant                                   |             |

## **10. LATE ITEMS**

Late items will be addressed here but will appear in a separate agenda.

## **11. NEW BUSINESS**

## **12. QUESTION PERIOD**

## **13. CLOSED SESSION**

This meeting may be closed to the public where items for consideration meet the requirements of Section 90 of the *Community Charter*.

## **14. ADJOURNMENT**

THIS PAGE LEFT BLANK INTENTIONALLY

## MINUTES

THIS PAGE LEFT BLANK INTENTIONALLY



*There were no comments from the public.*

Mayor St. Jacques asked a second time if there are any representations from the public regarding Bylaw No. 1180, 2015.

*There were no comments from the public.*

Mayor St. Jacques asked a third and final time if there are any representations from the public regarding Bylaw No. 1180, 2015, and explained that Council cannot receive any further verbal or written submissions after this point.

*There were no comments from the public.*

**ADJOURNMENT:**

Mayor St. Jacques closed the Public Hearing for Zoning Amendment Bylaw No. 1180, 2015 and adjourned at 7:02 pm

**CERTIFIED A TRUE AND CORRECT COPY**  
of the Minutes of the Public Hearing held  
on Tuesday, March 24, 2015 at 7:00 pm in  
the George Fraser Community Room, 500  
Matterson Road, Uchuelet, BC.

---

Dianne St. Jacques  
Mayor

---

Jeanette O'Connor  
Acting CAO



## 4.2 Request for Declaration re: Right to a Healthy Environment

Rupert Yakelashek, Victoria Resident

201581

It was moved by Councillor McEwen and seconded by Councillor Oliwa

*THAT the District of Ucluelet endorse the following declaration:*

*“All people have the right to live in a healthy environment, including:*

- The right to breathe clean air;*
- The right to drink clean water;*
- The right to consume safe food;*
- The right to access nature;*
- The right to know about pollutants and contaminants released into the local environment;*
- The right to participate in decision-making that will affect the environment.*

*The District of Ucluelet has the responsibility, within its jurisdiction, to respect, protect, fulfill and promote these rights.*

*The District of Ucluelet shall apply the precautionary principle: where threats of serious or irreversible damage to human health or the environment exist, the District of Ucluelet shall take cost-effective measures to prevent the degradation of the environment and protect the health of its citizens. Lack of full scientific certainty shall not be viewed as sufficient reason for the District of Ucluelet to postpone such measures.*

*The District of Ucluelet shall apply full-cost accounting: when evaluating reasonably foreseeable costs of proposed actions and alternatives, the District of Ucluelet will consider costs to human health and the environment.*

*By December 31st, 2015, the District of Ucluelet will consider objectives, targets, timelines and actions within its jurisdiction to fulfill residents' right to a healthy environment, including options to:*

- Ensure equitable distribution of environmental benefits and burdens within the municipality, preventing the development of pollution “hot spots”;*
- Ensure infrastructure and development projects protect the environment, including air quality;*
- Address climate change by reducing greenhouse gas emissions and implementing adaptation measures;*
- Responsibly increase density;*
- Prioritize walking, cycling and public transit as preferred modes of transportation;*
- Ensure adequate infrastructure for the provision of safe and accessible drinking water;*
- Promote the availability of safe foods;*
- Reduce solid waste and promote recycling and composting;*
- Establish and maintain accessible green spaces in all residential neighbourhoods.*

*The District of Ucluelet shall review these objectives, targets, timelines and actions every five (5) years, and evaluate progress towards fulfilling this declaration.*

*The District of Ucluelet shall consult with residents as part of this process.”*

**CARRIED**

201582 It was moved by Councillor Mole and seconded by Councillor McEwen  
*THAT staff be directed to write a letter of response to Rupert Yakelashek to thank him for his correspondence and inform him of Council’s resolution to declare a Right to a Healthy Environment.*

**CARRIED**

**4.3 BC Community Forest Association 2015 Conference and AGM**

Susan Mulkey, BCCFA

201583 It was moved by Councillor Oliwa and seconded by Councillor McEwen  
*THAT any interested Council members be permitted to attend the BC Community Forest Association 2015 Conference and AGM.*

**CARRIED**

**4.4 2015 Senior and Elected Officials Workshop Invitation**

Ralph Mohrmann, Emergency Management BC

201584 It was moved by Councillor Oliwa and seconded by Councillor McEwen  
*THAT any interested Council members be permitted to attend the EMBC Senior and Elected Officials Workshop in Port Alberni.*

**CARRIED**

**5. INFORMATION ITEMS:**

None

**6. COUNCIL COMMITTEE REPORTS:**

**7.1 Councillor Mole**

No meetings to report

**7.2 Councillor McEwen**

West Coast Multiplex Society

- AGM on April 13 at Long Beach Golf Course, 6:30pm

Ucluelet & Area Historical Society

- AGM on April 19 at community centre, 2:00pm

Wild Pacific Trail Society

- Next meeting is April 1 at community centre, 7:00pm
- AGM on May 3, 2:00pm; will be doing a ribbon-cutting for new trail section completed

### Vancouver Island Regional Library Board

- Next meeting is March 28 in Nanaimo

### **7.3 Councillor Noel**

#### Ucluelet Volunteer Fire Brigade

- This week is Tsunami week; will be open house at Fire Hall to show emergency centre, 5-6:30pm
- Level 3 emergency course happening March 27 at community centre
- Recruitment drive for firefighters still underway to end of April

### **7.4 Councillor Oliwa**

#### Aquarium Board

- Next meeting March 25

### **7.5 Mayor St. Jacques**

#### Alberni-Clayoquot Regional District

- Last meeting on March 11; board received presentation (available on the ACRD website) from Dr. Hasselback, Island Health, on health statistics for area; board embarking on parks plan for region over coming year, looking at where new parks might go, who wants/needs parks, etc.
- Received notification that Andrew Day of Westcoast Aquatic Society has resigned to take on VP position at Vancouver Aquarium in charge of ocean science

#### Pacific Rim Education

- Look at education possibilities for the region; latest reports are available on Ucluelet website; group identified need to present reports to other communities in the region, Tourism group, Chambers; Tawny Lam of Westcoast Aquatic will organize the presentation
- Possibility of going after funding for coordinator as one-stop shop for locating learning opportunities on the west coast

#### Wolves

- Meeting with Pacific Rim National Park and Tofino Mayor to discuss wolves on west coast; Bob Hansen gave presentation on new reality of wolves in the area: new wolves are not scared of people, are constantly moving, and eat primarily shoreline food; proper action is to scare the wolves away by making noise and letting them know it is not okay for them to be in town
- Important statistic is that only off-leash dogs have ever been attacked by wolves, never on-leash dogs
- When a wolf is sighted, it should always be reported to either Parks Canada or by calling the RAPP number (1-877-952-7277); all wolf activity is tracked, even if wolves aren't acting threateningly, and helps inform strategies
- Looking at forming a working group to investigate development of education program for the community, similar to BearSmart

Amphitrite Lighthouse Anniversary

- 100<sup>th</sup> birthday of lighthouse celebrated over the weekend; excellent turnout of about 80 people; lighthouse was opened for a tour; very successful event

Whale Festival

- Congratulations to Whale Fest committee, did a great job; festival hugely successful; Chowder Chowdown had lineup out the door; many events well attended

201585 It was moved by Councillor Mole and seconded by Councillor Oliwa  
*THAT Council receive all committee reports.*

**CARRIED**

**7. REPORTS:**

**7.1. Expenditure Voucher G-05/15**  
Jeanette O'Connor, Chief Financial Officer

201586 It was moved by Councillor Oliwa and seconded by Councillor McEwen  
*THAT Council approve Expenditure Voucher G-05/15.*

**CARRIED**

**8. LEGISLATION:**

**8.1. Third Reading of Zoning Amendment Bylaw No.1180, 2015**  
Patricia Abdulla, Manager of Planning

201587 It was moved by Councillor Oliwa and seconded by Councillor McEwen  
*THAT Council give Third Reading to Zoning Amendment Bylaw No.1180, 2015.*

**CARRIED**

**9. LATE ITEMS:**

None

**10. NEW BUSINESS:**

**10.1. Councillor Oliwa**

201588 It was moved by Councillor Oliwa and seconded by Councillor Mole  
*THAT Council approve sending Councillor Oliwa to EMBC EOC training on March 26 in Ucluelet.*

**CARRIED**

201589 It was moved by Councillor Oliwa and seconded by Councillor McEwen  
*THAT Council approve sending Councillor Oliwa to LGMA Bylaw Drafting Essentials training on April 24 in Richmond.*

**CARRIED**

- ❖ Clr. Oliwa discussed possible motion to request CAO provide Council with an informal report on impact and implementation of a rebate program for residents who install in-home water filtration systems
- ❖ Clr. Noel noted his support of staff researching different types of residential filtration systems, to see which the District could support

**10.2. Councillor Noel**

No new business

**10.3. Councillor McEwen**

201590

It was moved by Councillor McEwen and seconded by Councillor Oliwa *THAT staff be directed to send a letter of support to Ocean Networks Canada for the WERA Tsunami-Radar Detection System, and to provide assistance as required for a public information session on this topic in the near future.*

**CARRIED**

**10.4. Councillor Mole**

No new business

**10.5. Mayor St. Jacques**

No new business

**11. QUESTION PERIOD:**

Council received questions and comments from the public re:

- Timeline for appointment of new Harbour Advisory Commission members

## 12. CLOSED SESSION

Mayor St. Jacques suspended the regular council meeting and moved in-camera under section 90(1) of the *Community Charter* at 8:22 pm.

## 13. ADJOURNMENT:

Mayor St. Jacques adjourned the in-camera meeting at 8:25 pm and resumed the open meeting at 9:15 pm.

Mayor St. Jacques adjourned the regular council meeting at 9:25 pm

**CERTIFIED CORRECT:** Minutes of the Regular Council Meeting held on Tuesday, March 24, 2015 at 7:30 pm in the George Fraser Community Room, 500 Matterson Road, Ucluelet, BC.

---

Dianne St. Jacques  
Mayor

---

Jeanette O'Connor  
Acting CAO

THIS PAGE LEFT BLANK INTENTIONALLY

## **PUBLIC INPUT, DELEGATIONS & PETITIONS**

THIS PAGE LEFT BLANK INTENTIONALLY



## DISTRICT OF UCLUELET

### Request to Appear as a Delegation

All delegations requesting permission to appear before Council are required to submit a written request or complete this form and submit all information or documentation by 11:00 a.m. the Wednesday preceding the subsequent Council meeting. Applicants should include the topic of discussion and outline the action they wish Council to undertake.

All correspondence submitted to the District of Ucluelet in response to this notice will form part of the public record and will be published in a meeting agenda. Delegations shall limit their presentation to ten minutes, except by prior arrangement or resolution of Council.

Please arrive by 7:20 p.m. and be prepared for the Council meeting. The Mayor (or Acting Mayor) is the chairperson and all comments are to be directed to the chairperson. It is important to address the chairperson as Your Worship or Mayor St. Jacques.

The District Office will advise you of which Council meeting you will be scheduled for if you cannot be accommodated on your requested date. For more information contact the District Office at 250-726-7744 or email [info@ucluelet.ca](mailto:info@ucluelet.ca).

Requested Council Meeting Date: April 14, 2015

Organization Name: Alberni-Clayoquot Regional District

Name of person(s) to make presentation: Carey McIver

Topic: ACRD Solid Waste Management Plan Implementation Update

Purpose of Presentation:

- Information only
- Requesting a letter of support
- Other (provide details below)

Please describe:

This presentation will provide an update on the implementation of the ACRD Solid Waste Management Plan including the proposed disposal ban on commercial cardboard as well as the organics diversion opportunities assessment.

Contact person (if different from above): \_\_\_\_\_

Telephone Number and Email: 250-821-9889 carey@careymciver.com

Will you be providing supporting documentation?  Yes  No

If yes, what are you providing?

Handout(s)

PowerPoint Presentation

Note: Any presentations requiring a computer and projector/screen must be provided prior to your appearance date. The District cannot accommodate personal laptops.

THIS PAGE LEFT BLANK INTENTIONALLY



## DISTRICT OF UCLUELET

### Request to Appear as a Delegation

All delegations requesting permission to appear before Council are required to submit a written request or complete this form and submit all information or documentation by 11:00 a.m. the Wednesday preceding the subsequent Council meeting. Applicants should include the topic of discussion and outline the action they wish Council to undertake.

All correspondence submitted to the District of Ucluelet in response to this notice will form part of the public record and will be published in a meeting agenda. Delegations shall limit their presentation to ten minutes, except by prior arrangement or resolution of Council.

Please arrive by 7:20 p.m. and be prepared for the Council meeting. The Mayor (or Acting Mayor) is the chairperson and all comments are to be directed to the chairperson. It is important to address the chairperson as Your Worship or Mayor St. Jacques.

The District Office will advise you of which Council meeting you will be scheduled for if you cannot be accommodated on your requested date. For more information contact the District Office at 250-726-7744 or email [info@ucluelet.ca](mailto:info@ucluelet.ca).

Requested Council Meeting Date: April 14, 2015

Organization Name: Neptune Ice

Name of person(s) to make presentation: Roy Alexander

Topic: Equitable treatment in community planning.

Purpose of Presentation:

- Information only
- Requesting a letter of support
- Other (provide details below)

Please describe:

See attached.

Contact person (if different from above): \_\_\_\_\_

Telephone Number and Email: 250-248-4171 bcseafood@hotmail.com

Will you be providing supporting documentation?  Yes  No

If yes, what are you providing?

Handout(s)  
 PowerPoint Presentation

Note: Any presentations requiring a computer and projector/screen must be provided prior to your appearance date. The District cannot accommodate personal laptops.

## **Purpose of Presentation:**

I would like to discuss with Council the principles surrounding the Community plan we have developed in the past 40 years. I believe it is important that the plan not place private individuals or local businesses in the position of losing their investment in their homes or potentially endangering their businesses by retroactive decisions without their involvement.

I believe that all the planning sessions I have attended since 1969 have intended to apply the principle held under common community planning that changes to any bylaw are "forward looking" and not intended to disrupt existing uses or render them uncompetitive or valueless in their existing uses. We felt when that when we approved successive plans we were providing "certainty" to all existing homeowners and businesses.

I have always supported our Community Plan's intent, but was astounded to see how it was applied in this last year. This is not what our forefathers intended and is of no benefit to our diverse community as a whole or its individual citizens.



## **CORRESPONDENCE**

THIS PAGE LEFT BLANK INTENTIONALLY

March 16, 2015

Dear Mayor,

April is National Organ and Tissue Donor Awareness month, and as part of BC Transplant's campaign for 2015 we are writing to ask you to consider proclaiming the month of April as Organ and Tissue Donor Awareness month.

BC Transplant has a mandate to increase organ donation and to reduce wait times for patients in need of a life -saving transplant. We are working hard to support organ donation at the hospital level, but we know that ongoing success requires a comprehensive approach involving education and awareness

A 2014 public opinion survey showed that 95 percent of British Columbians support organ donation; yet only 20 percent have registered their decision. We'd like your help to change this by encouraging people to register their decision and give hope to the nearly 500 British Columbians who are waiting for a transplant.

How can you help? Here are four additional ways you can make a difference during April's awareness campaign:

1. If you've not already done so, register your decision at [transplant.bc.ca](http://transplant.bc.ca) and make sure your loved ones know your decision
2. Use your newsletter, website and social media channels to encourage your citizens to register their decision.
3. Lend your support via social media to our 48 hour registration drive. The drive, known as #48in48 starts on Monday April 20<sup>th</sup> and aims to encourage 48,000 people to register online at [transplant.bc.ca](http://transplant.bc.ca).
4. Host the registration banner on your website to make it easy for your citizens to register their decision and give hope to those who are waiting.

Attached to this letter is a document with a copy of the proclamation and additional information you may require when considering this request. . If you have any questions, or would like additional information, please contact our communications team at 604 877 2240 or email [info@bct.phsa.ca](mailto:info@bct.phsa.ca).

Thank you very much for your consideration.  
Sincerely,



Greg Grant  
Provincial Executive Director  
Encl

## April is National Organ and Tissue Donor Awareness Month

Here's how you can help:

### Encourage your constituents to register:

- Registering with your care card is easy – go online to [www.transplant.bc.ca](http://www.transplant.bc.ca).
- You can also request a registration form by calling Toll free: 1-800-663-6189, or pick one up from any of the following locations:
  - Service BC offices
  - Driver Service Centers (Motor Vehicle Branch)
  - London Drugs (TBC)
  - RE/Max BC
  - Life Labs

### Talk about organ donation:

- Share the story of a constituent who has been touched by organ donation or transplant
- Dispel the myths – the four main reasons people haven't registered
- Post the enclosed banner on your website with a link to the online registration page
- Follow our conversation on social media and boost awareness for the #48in48 registration drive that starts April 20<sup>th</sup>.

### Fast Facts as of March 1, 2015:

- # of British Columbians who've registered their decision – 927,106
- # of British Columbians waiting for a transplant – 465
- # of transplants performed in 2014 – 326
- Total # of transplants performed in BC since 1968 – 6,424

### Myths – Four reasons people don't register:

1. I have a decal on my care card/DL
  - A decal is no longer enough. The only legal record of your decision is made through the organ donor registry.
2. Doctors won't try to save my life.
  - Not true. Donation is only considered after all life-saving efforts have been exhausted and it is certain you will not survive.
3. I'm too old.
  - It's never too early or too late to register as an organ donor. The oldest donor in BC was 79 years old.
4. It's against my religion.
  - Most religions support organ donation as an act of life-saving. Check out [www.organtransplants.org/understanding/religion](http://www.organtransplants.org/understanding/religion)

For more information and to request the jpeg image of the registration banner please contact:

BC Transplant Communications

1 800 663 6189

604 877 2240

info@bct.phsa.ca

# PROCLAMATION

---

## ORGAN AND TISSUE DONOR AWARENESS MONTH | APRIL, 2015

**WHEREAS**

there are currently 500 people in BC waiting for an organ transplant and more than 5,000 British Columbians who have received the gift of life through organ donation since 1968; and

**WHEREAS**

Organ donors and their families have selflessly demonstrated compassion and kindness by sharing the gift of life with others; and

**WHEREAS**

all British Columbians can make a positive difference by registering their decision to give the gift of life; and

**WHEREAS**

BC Transplant Society raises organ donor awareness through community initiatives by informing the public on the life-saving impact of registering as organ and tissue donors.

**NOW THEREFORE I,**

I do hereby proclaim **April, 2015** as **ORGAN AND TISSUE DONATION AWARENESS MONTH** in the.....

# ORGAN DONATION SAVES LIVES.

Register your decision at:  
[transplant.bc.ca](http://transplant.bc.ca)



**PORT ALBERNI & DISTRICT LABOUR COUNCIL**  
**CLC & BC FEDERATION OF LABOUR AFFILIATED**  
 Serving the Alberni Valley and West Coast of Vancouver Island since 1964

3940 Johnson Road  
 Port Alberni, BC V9Y 5N5

Dave Warrender, President  
 Phone: 250-724-1582  
 e-mail: [mdwarrender@shaw.ca](mailto:mdwarrender@shaw.ca)

Nancy Bell – 3<sup>rd</sup> Vice President-Secretary  
 Phone: 250-724-3017  
 e-mail: [vitaebella2@gmail.com](mailto:vitaebella2@gmail.com)

City of Ucluelet  
 200 Main Street  
 PO Box 999  
 Ucluelet, BC  
 V0R 3A0

April 9, 2015

**Attention:** Mayor Dianne St. Jacques

Dear Mayor St. Jacques:

**Re: National Day of Mourning, April 28, 2015**

The Port Alberni and District Labour Council requests that the City of Ucluelet fly the National Day of Mourning Flag at half-mast on April 28<sup>th</sup>, and throughout the following week out of respect for our fellow workers who have died on the job.

We also request that the City of Ucluelet proclaim the week in recognition of workers who were either killed or injured while at work.

Your thoughtfulness for these workers and their families is greatly appreciated.

Yours truly,

Dave Warrender, President  
 PORT ALBERNI & DISTRICT LABOUR COUNCIL

THIS PAGE LEFT BLANK INTENTIONALLY

---

**Subject:** Kap'Yong Memorial Ceremony - Pacific Rim National Park Reserve

**From:** [crystal.bolduc@pc.gc.ca](mailto:crystal.bolduc@pc.gc.ca) [<mailto:crystal.bolduc@pc.gc.ca>]

**Sent:** Thursday, April 09, 2015 11:23 AM

**To:** Morgan Dosdall

**Subject:** Kap'Yong Memorial Ceremony - Pacific Rim National Park Reserve

Hello Morgan,

I just wanted to touch base with you and forward some details regarding our upcoming Kap'Yong Memorial Ceremony and the invitation to attend to Her Worship Dianne St. Jacques.

In tribute to the actions of the 2nd Battalion of Princess Patricia's Canadian Light Infantry forces, the Canadian government honours the memory of those who fought in the pivotal battle at Kapyong and the Korean War by marking this important event in Pacific Rim National Park Reserve.

The event will take place on Friday, April 24th, 2015 at 1pm at the Kwisis Visitor Centre in Pacific Rim National Park Reserve. A light lunch will follow at the Kwisis Feast House.

An official invitation will be coming to Her Worship shortly, however in order to plan for this event it would be helpful to know if she plans on attending the ceremony and/or the lunch.

If you could please let me know by Friday, April 17th, 2015 by calling 250-726-3509 or by return email that would be most appreciated.

Thank you again, and we look forward to seeing you soon.

*Crystal Bolduc*

Acting Visitor Experience and Product Development Officer |  
Agent, Expérience du visiteur et élaboration de produits

Pacific Rim National Park Reserve of Canada | Réserve du parc national du Canada Pacific Rim

Parks Canada | Parcs Canada

P.O. Box 280, Ucluelet, BC V0R 3A0 | C.P. 280, Ucluelet C-B V0R 3A0

[crystal.bolduc@pc.gc.ca](mailto:crystal.bolduc@pc.gc.ca)

Telephone | Téléphone 250-726-3509

Facsimile | Télécopieur 250-726-3520

FACEBOOK <https://www.facebook.com/PacificRimNPR> | <https://www.facebook.com/RPNPacificRim>

TWITTER <https://twitter.com/PacificRimNPR> | <https://twitter.com/RPNPacificRim>

**Conserve, Restore and Connect with Nature | Conserver, restaurer et se rapprocher de la nature**

THIS PAGE LEFT BLANK INTENTIONALLY

**Subject:** RJ courses and April 23rd RJ Talk  
**Attachments:** National victim awareness week.doc; ATT00001.htm; CJF Agenda.doc; ATT00002.htm; Overview of Community Justice Forum Training.doc; ATT00003.htm; FINAL rj\_brochure\_e.pdf; ATT00004.htm

Dear Ucluelet Council,

National Victims of Crime Awareness Week is April 20 to 26, 2015. Your West Coast Restorative Justice Service will be holding the, "Hear the Hurt, Heal the Harm" program throughout the week. There will be two different 3 day Restorative Justice Courses and one Informed Expert Speaker Night. The ancient system of conflict and crime resolution we now call Restorative Justice is making a broad come back as Community Justice Forum Facilitation and Peacemaking Circle Facilitation. This is the new way to repair damage and hurt while knitting communities back together again. Often better than before. One recent CJF course participant exclaimed, " There is hope for humanity!".

The Peacemaking Circle course is Monday Tuesday Wednesday in Ucluelet.  
 The Community Justice Forum Facilitator course is Friday Saturday Sunday in Tofino .  
 Would you like a seat on either course? Please register by sending or calling to the below.

**Please come to** our National Victims of Crime Awareness Week, Hear The Hurt, Heal The Harm, **April 23rd** panel presentation "**Restorative Justice and Where It's going**" in Ucluelet. Nationally prominent Restorative Justice Experts will speak on historical practices, what's happening now, what's coming, what's on their RJ wish list, ask each other questions and then take questions from the floor. Learn about this effective court diversion system of justice. It repairs or builds where there was none before, a sence of community. The focus is more on healing the victim and making right the situation than innifective punishment. BC is a world leader in Restorative Justice practices. Last year BC saw 60% positive restoration agreement results with court cases versus **91% positive restoration agreement results with Restorative Justice cases.**

### **Peacemaking Circle Training**

April 20, 21, 22.  
 8:30 am to 4:30 pm for 3 days  
 Ucluelet Community Centre

### **Restorative Justice and Where It's going**

Presentation with prominent innovators, proponents and teachers  
 April 23.  
 7:00 pm to 9:00 pm...  
 Ucluelet Community Centre

### **Community Justice Forum Facilitator Training**

April 24, 25, 26.  
 6:00 - 9:00 pm first day, 8:30 am to 4:30 pm next 2 days  
 Tofino Botanical Garden

Looking forward to seeing you there,  
 Thanks for your time,

Myles Morrison  
 West Coast Restorative Justice Service  
 Co-ordinator, Facilitator, Trainer  
 Email [mmmmm@telus.net](mailto:mmmmm@telus.net) | Text 250 - 618 – 2481 | Ph 250 - 726 - 2313.

# APRIL 20-26



**Peacemaking Circle**

**Training**

**April 20-22**

**8:30-4:30pm**

**Ucluelet Community Centre**

**“Restorative Justice &  
Where It’s Going”**

**Presentation**

**April 23 7pm**

**Ucluelet Community Centre**

## **NATIONAL VICTIMS OF CRIME AWARENESS WEEK 2015**

**“Hear the Hurt, Heal the Harm”**

**Restorative Justice** is a response to harmful incidents that seeks the direct inclusion of all involved, in efforts to meaningfully address the harm and foster renewed relationships. Join The West Coast Restorative Justice Service for a Peacemaking Circle Training, a presentation on “Where Restorative Justice is Going”, and a Community Justice Forum Training. All **FREE!**

**Community Justice Forum  
Training**

**April 24 6-9pm April 25-26**

**8:30-4:30pm**

**Tofino Botanical Gardens &  
Ecolodge**

**WESTCOAST RESORATIVE  
JUSTICE SERVICE**

Call or email to Register with  
Myles Morrison

**250-726-2313**

**mmmmm@telus.net**

 Department of Justice  
Canada

Ministère de la Justice  
Canada

Canada



## **Overview of R.C.M.P. Community Justice Forum Training**

Facilitator Training has been provided by RCMP accredited trainers since 1997. Today, many communities use Community Justice Forums for all ages and for varied harmful incidents, not just criminal offences.

The RCMP Community Justice Forum Facilitator Training follows a 3-day Agenda which includes the following topics: Origins of CJF Process, Existing Practices & Ideal Interventions, CJF philosophy, Adversarial vs. Restorative Justice, Why do people Comply (do the right thing), Reintegration Theory, Making Sense of the Forum, Symbolic vs. Material Reparation in Agreements, Affect Theory and Compass of Shame, Victim /Community Needs, Managing Strong Emotions, Pre-forum Interviews, Selecting Eligible Cases, Benefits of a CJF, Facilitator Do's and Don'ts, Implementation Issues (Barriers and Solutions), Cross Cultural Issues, Forum Successes and Results, and Follow up and Evaluation.

Trainees observe a demonstration role play and then over the 3 days participate in 3-4 role-plays. This is a very interactive training with students working in groups to do exercises and practice “The CJF Script” with partners. They also view a video: “Planting the Seeds”. There is a complete training manual distributed the first evening with additional suggestions for reading.

The second evening students are provided with a scenario to read and determine who should or should not participate in a Forum. They are asked to develop their script and seating plan based on dynamics of individuals in the scenario, determine a location & refreshments, and complete an agreement form in final form for signatures by parties. On the morning of Day 3 the class spends considerable time reviewing and discussing the homework.

After the initial 3-day facilitator training, participants who attend all sessions are presented with a Certificate of Attendance. Individuals who wish to receive a Certificate of Accreditation must participate in at least 5 Forums, three as co-Facilitator, and two as Lead Facilitator. One of the Lead Facilitator Forums to be observed by an experienced, accredited Facilitator, the program coordinator or a CJF Facilitator trainer. In order to maintain CJF Facilitator Certification, there is an expectation that individuals will conduct at least 3 forums in a 2-year period. It is clearly stated that facilitators and/or programs need to be very clear as to their experience and capacity and case suitability when accepting restorative justice referrals.

“E” Division Restorative Justice staff is available via email and telephone to assist and support Facilitators and community programs as well as RCMP Detachments and many Restorative Justice Associations / Societies.

Myles Morrison  
West Coast Restorative Justice Service  
Co-ordinator, Trainer, Facilitator  
Post Office Box 836 Ucluelet V0R 3A0  
Email [mmmmm@telus.net](mailto:mmmmm@telus.net) Text 250-618-2481 Phone 250-726-2313

**RESTORATIVE/COMMUNITY JUSTICE FORUM FACILITATOR COURSE**

**Agenda – .....**

<b>DAY 1</b>	<b>DAY 2</b>	<b>DAY 3</b>
<p><b>6:00 pm Opening Remarks,</b> Orientation, Housekeeping Introductions (Ice Breaker) Course Introduction</p> <p>Origin of CJF Process Existing Practices and Ideal Interventions CJF philosophy Adversarial vs Restorative Justice CJF Learning Map</p> <p><b>7:00 pm Break</b></p> <p><b>7:15 pm Compliance</b> Reintegration Theory</p> <p><b>8:00 pm CJF Demonstration</b> Role Play #1, Debrief and De-role</p> <p><b>9:00 pm Questions/Closing Remarks</b></p>	<p><b>8:30 am House Keeping</b> Making Sense of the Forum Symbolic vs Material Reparation in agreements Forum Preparation: Selecting and Contacting Participants Pre-forum Interview</p> <p><b>10:00 am Break</b></p> <p><b>10:15 am Why the Script</b> One-on-one script practice Role Play Practice #2, Debrief and De-role Symbolic Reparation in a Forum The Agreement Form Victim /Community Needs</p> <p><b>12:00 pm Lunch</b></p> <p><b>12:30 pm Affect Theory</b> Compass of Shame Managing Strong Emotions Video Presentation Role Play #3 Debrief and De-Role</p> <p><b>2:30 pm Break</b></p> <p><b>2:45 pm Role Play #4</b> Debrief and de-role Selecting Eligible Cases Homework (Forum Preparation)</p> <p><b>4:30 pm Questions/Closing Remarks</b></p>	<p><b>9:00 am Housekeeping</b> Homework Paraphrasing &amp; Redefining Benefits of a CJF Facilitator Do's and Don'ts</p> <p><b>10:30 am Break</b></p> <p><b>10:45 am Role play #5</b> Debrief and de-role Implementation Issues Barriers and Solutions</p> <p><b>12:00 pm Lunch</b></p> <p><b>12:30 pm Role Play #6 (Large)</b> Debrief and de-role Cross Cultural Issues Forum Successes and Results Follow up and Evaluation</p> <p><b>2:30 pm Break</b></p> <p><b>2:45 pm Radio Justice</b> Workshop Evaluation Closing Remarks</p> <p><b>4:00 pm Presentation of Certificates</b></p>

\*\*\*\*\*NOTE\*\*\*\* Times and sessions subject to change as the training progresses.

C:CFVTTTR/CA

## PROGRAM CAPSULE



### 6<sup>th</sup> Chief Elected Official Forum **The Honeymoon is Over!** **Pursuing Governance Success**

10:00 Wednesday, June 24 to 3:30 Thursday, June 25, 2015  
 Granville Island Hotel, Vancouver, B.C.  
*Offered by the Local Government Leadership Academy*

Success as the Mayor or Chair is not just about being elected but making a leadership difference. Join a timely discussion with colleagues 8 months after the election on how to enhance organizational and governance effectiveness. This highly interactive session is only for Mayors and Chairs. It will focus on preventive and remedial alignment of:

- **CEO and elected official roles** for the 'real time' day-to-day activities
- **Decision making steps** that provide mutual Council/staff confidence
- **Expectations** for individual behaviours and organizational practices
- **Strategic Oversight** to ensure good government
- **Leadership** that will leave a legacy in your name

We will explore the legislative/legal aspects, critical leader competencies and best practices for meetings, strategic priorities and political/administrative relations. Participants will leave with a governance checklist and practical tools as well as proactive strategies that maximize effectiveness and reactive tactics when things go wrong.

The session will be guided by:

**Gordon McIntosh** has 34 years of executive, consultant and educator roles and has conducted 950 sessions involving 120,000 elected and appointed civic leaders throughout Canada and overseas. Dr. McIntosh is Local Government Advisor at the Banff Centre and faculty for the Universities of Dalhousie, York, Victoria and Tanzanian Public Service.

**Don Lidstone, Q.C.** has practiced municipal law since 1980. His focus is in the areas of governance, finance, liability, the constitution, and aboriginal and environmental law. He has published numerous papers and manuals as well as consulted on the development of the British Columbia *Community Charter* and municipal statutes throughout Canada.

For more information contact Eydie Fraser at [efraser@lgla.ca](mailto:efraser@lgla.ca) or phone 250-356-5103. Registration information and cost will be provided by March 9<sup>th</sup>.

#### **Accommodation:**

You may wish to book accommodation at [reservations@granvilleislandhotel.com](mailto:reservations@granvilleislandhotel.com)  
 Toll Free 1-800-663-1840

THIS PAGE LEFT BLANK INTENTIONALLY

**From:** Info Ucluelet  
**Subject:** May 6th Coming Together Forum - Coastal Family Resource Coalition

**From:** Coastal Family Resource Coalition [<mailto:greenvelope@greenvelope.com>] **On Behalf Of** Coastal Family Resource Coalition

**Sent:** April-07-15 10:58 AM

**To:** Info Ucluelet

**Subject:** May 6th Coming Together Forum - Coastal Family Resource Coalition

## Message Received

**Event: Coming Together Forum - VII**



Dear Mayor and Council,

We are excited to invite you to the 7th Coming Together Forum for the Coastal Family Resources Coalition (CFRC). The Coming Together Forum is an opportunity for service providers in the human and health sector, community members and local leaders to come together to identify health priorities in our region. This event is organized every two years with an average of 80 participants from the eight west coast communities as well as decision makers and service providers from other parts of the island.

Attached you will find the draft agenda, a link to our 2013 Coming Together Forum for background information as well as a link for registration to the 2015 forum.

We look forward to planning with you!

Regards

Marcie DeWitt  
 Community Developer  
 Coastal Family Resources Coalition  
[marcie\\_dewitt@hotmail.com](mailto:marcie_dewitt@hotmail.com)

2013 Coming Together Forum  
[coastalfamilyresources.ca/.../2013-coming-together-forum-report](http://coastalfamilyresources.ca/.../2013-coming-together-forum-report)

2015 Coming Together Invitation  
[www.greenvelope.com/.../CFRC-Coming-Together-Forum](http://www.greenvelope.com/.../CFRC-Coming-Together-Forum)



Coming Together Agenda 2015.docx  
 21.4KB

Download

[Send Message](#)

[Invitation](#) | [Details](#) | [RSVP](#)

### Coming Together Forum

9:00 AM - 3:30 PM on Wednesday, May 6, 2015

THIS PAGE LEFT BLANK INTENTIONALLY

---

**Subject:** Salmon Farm tour

---

**From:** David Minato [<mailto:david@bcsalmonfarmers.ca>]

**Sent:** Friday, April 10, 2015 3:02 PM

**To:** Info Ucluelet

**Subject:** Salmon Farm tour

Mayor and Council

I am writing today on behalf of the BC Salmon Farmers Association, following up on earlier correspondence inviting Mayor and Council to join us for a tour of a farm. Spring is here and the tour season will quickly be upon us; we would like to begin making arrangements and accommodate your busy schedules the best way possible. We are looking to arrange tours close to your home community and propose weekday dates between June 15<sup>th</sup> and Sept 15<sup>th</sup>. A farm tour generally takes about 4-5 hours, including boat travel and tour time. We hope you will take time to see for yourselves how BC salmon farmers are sustainably raising healthy salmon.

If you ever have questions about salmon farming in British Columbia, we encourage you to contact us directly. We are happy to provide you with information and background on any topics of interest regarding our operations.

Again, please contact David Minato [David@bcsalmonfarmers.ca](mailto:David@bcsalmonfarmers.ca), 250 286 1636 Ext 224 at our office to arrange a tour, reply by April 30 so we can begin planning.

Regards David

*David Minato*

Regulatory Affairs and Community Manager

BC Salmon Farmers Association

Office:(250) 286 1636 Ext 224

Mobile: (250) 203 6344

[David@bcsalmonfarmers.ca](mailto:David@bcsalmonfarmers.ca)

THIS PAGE LEFT BLANK INTENTIONALLY

## **INFORMATION ITEMS**

THIS PAGE LEFT BLANK INTENTIONALLY

Filecode: 0410-20 MJTST  
 X-Ref:  
 Forwarded to: Council + Andrew  
 Physical  Electronic



March 10, 2015

Ref: 107892

Permits and Licences  
 District of Ucluelet  
 PO Box 999  
 Ucluelet, BC V0R 3A0

Dear District of Ucluelet:

We are requesting your help in sharing some exciting news. In January, the Government of British Columbia (BC) officially launched the "Starting a Restaurant in BC" online resource. BC businesses and entrepreneurs now have a dedicated resource to help them navigate the process and requirements for opening and maintaining a restaurant in BC.

The new online guide can be accessed from the main BC Government webpage at: [www.gov.bc.ca/startingarestaurant](http://www.gov.bc.ca/startingarestaurant). It enables prospective restaurateurs to find information about the various agencies, steps and requirements involved in opening a restaurant, all-in-one convenient location. Entrepreneurs no longer have to search multiple websites or contact multiple sources to acquire the information they need. Without the guide, the same search results would take as much as a full day or multiple days of research.

The online guide provides a downloadable, step-by-step checklist and quick reference guide that includes an overview of the requirements and timelines so people can track their progress to start a restaurant. It covers all levels of government, ranging from drafting the necessary health and safety plans, to applying for permits and licences with local and provincial governments.

Entrepreneurs can source practical information online about:

- business planning;
- location and zoning;
- applying for permits and licences;
- preparing for inspections;
- hiring employees; and
- on-going, operational requirements.

.../2

The online guide and checklist were developed in partnership with the BC Restaurant and Foodservices Association using research gathered through restaurant owners and municipal staff in three pilot communities: Victoria, North Vancouver and Kelowna. This research identified common experiences and opportunities to improve and streamline government services for the restaurant sector.

I encourage you to share this information with your staff and your stakeholders to promote the use of this online guide whenever the opportunity presents itself. To facilitate this, postcards with the web address are enclosed.

If you would like more postcards, please contact the Regulatory Reform Branch in the Ministry of Jobs, Tourism and Skills Training at [RegulatoryReformBC@gov.bc.ca](mailto:RegulatoryReformBC@gov.bc.ca).

**Quick Facts:**

- Each day there are 2.7 million visits to restaurant or food providers in BC.
- More than 500 new restaurants open per year in BC.
- One in five British Columbians aged 15-24 are employed in the restaurant and food services industry.
- In 2013, the tourism industry (including restaurants) paid \$4.5 billion in wages and salaries - up from 3.8 percent from 2012.

Thank you for your support in increasing awareness and promoting the tool to ensure entrepreneurs have the information they need to succeed in opening and operating a restaurant in BC.

Sincerely,



Kaaren Lewis  
Assistant Deputy Minister

Enclosures

pc: Mr. Ian Tostenson  
President and CEO  
BC Restaurant and Foodservices Association

Ms. Jackie Hunter  
Executive Director  
Small Business Branch, Tourism and Small Business Division  
Ministry of Jobs, Tourism and Skills Training



# Starting a restaurant in B.C. *...just got a little easier.*

## Thinking of opening a restaurant?

Check out the online tool to guide you through the steps for opening and maintaining a restaurant in B.C.

### Find information on:

- Business planning;
- Location and zoning;
- Registering your restaurant business;
- Applying for the various permits and licences;
- Preparing for the inspections process;
- Hiring employees; and,
- What's required once you're open.

### Key features include:

- A downloadable **checklist** to help you track your progress.
- A **quick reference guide** for an overview of what's involved in the process from start to finish.
- Timelines associated with various steps in the process to help inform your planning.

[www.gov.bc.ca/  
startingarestaurant](http://www.gov.bc.ca/startingarestaurant)

Brought to you in partnership by:



Ministry of  
Jobs, Tourism  
and Skills Training



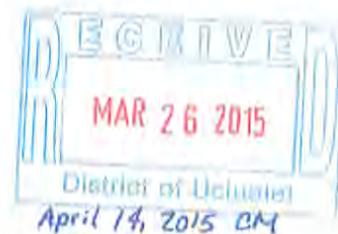
THIS PAGE LEFT BLANK INTENTIONALLY



Filecode: 0400-20 GEOSC1  
 X-Ref:  
 Forwarded to: Council, Andrew  
 Physical  Electronic

Mayor Diane St. Jacques  
 District of Ucluelet  
 Box 999  
 200 Main St.  
 Ucluelet, BC V0R 3A0

March 23, 2015



Dear Mayor St. Jacques,

**Re: Congratulations on your election as Mayor**

Congratulations on your election as Mayor of Ucluelet on November 15, 2014. You have a formidable task to perform over the next four years. We wish you and your Council colleagues all the best in seizing the opportunities that come to your community during this time. We know there will be challenges that demand innovative solutions and new strategies to manage them.

Geoscience BC is an independent, non-profit organization mandated to generate and deliver publicly available earth science information. We work with First Nations, communities, governments and the mineral and energy sectors to develop projects to attract investment and support sustainable mineral and energy exploration and development for the benefit of all British Columbians. The provincial government has invested \$51.7 million in the organization since our inception in 2005 and we have leveraged this funding through partnerships with industry, universities and local economic development organizations, including the Northern Development Initiative Trust.

Geoscience BC's programs have contributed to new exploration investment, job creation, and increased local business opportunities throughout the Province. We undertake First Nation and community outreach programs to raise awareness of the opportunities in and associated with the minerals and energy sectors.

If you, Council or someone in your community require information about our projects specifically or generally about the mineral or energy sectors in BC, please feel free to contact me or our Director, Business Development, Andrea Clifford at any time.

Andrea and I look forward to seeing you at your Local Government Association AGM and Conference this spring, at the Union of BC Municipalities Convention in September and/or one of the resource conferences held throughout BC this year.

Sincerely,

Robin Archdekin  
 President & CEO  
 Geoscience BC

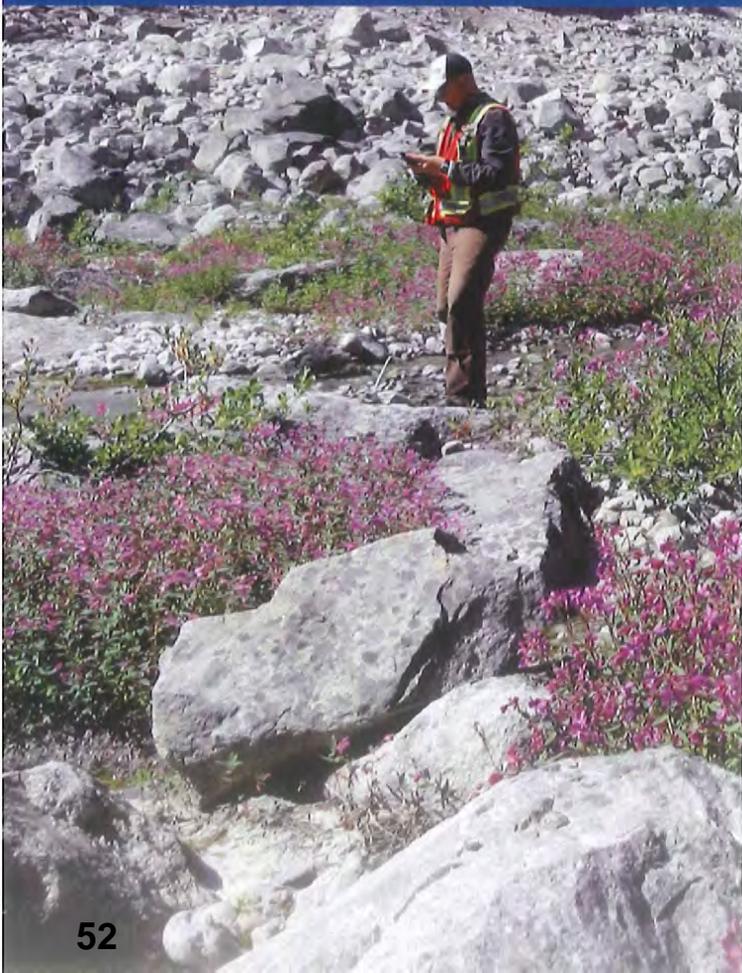
Encl. Geoscience BC Brochure: *Earth Science for Everyone*

cc. Geoscience BC Board of Directors

Suite 440 - 890 West Pender Street  
 Vancouver, BC Canada V6C 1J9  
 Tel 604.662.4147 Fax 604.662.4107  
[www.geosciencebc.com](http://www.geosciencebc.com)



## EARTH SCIENCE FOR EVERYONE



### **WHO WE ARE**

Geoscience BC is a non-profit organization established in 2005 with a \$25 million investment from the Province of British Columbia.

### **WHAT WE DO**

Geoscience BC generates earth science information in partnership with First Nations, the resource sector, governments and communities. We deliver this information to the public to encourage investment and enable informed land use decisions for the benefit of all British Columbians.

## WORKING WITH PARTNERS



Geoscience BC is celebrating its 10th anniversary in 2015. Our mission is to continue to be a trusted partner that provides earth science to encourage investment in BC's mineral and energy resource sectors to benefit all British Columbians. As an organization independent from government and industry, we have the unique ability to generate unbiased earth science that can enable everyone to make informed decisions about resource development. We rely on your support to continue our successful delivery of projects, and look forward to meeting you.

**Robin Archdekin**  
*President and CEO*

Geoscience BC owes its success in large part to the contribution of nearly 50 First Nation, industry, academic, community, and government volunteers. These volunteers comprise our Board and Technical Advisory Committees, and assess and prioritize the most important areas in B.C. for our programs. Their guidance, paired with outreach and engagement efforts of Geoscience BC staff, has helped build Geoscience BC's reputation for independent, innovative and effective approaches to generating and delivering relevant earth science information.

To date, Geoscience BC has received \$51.7 million in funding from the Province of British Columbia, and has leveraged this funding to attract an additional \$22 million from other sources to conduct our programs.

In the Horn River Basin, Geoscience BC has been conducting surface water monitoring studies since 2011. We are measuring surface water quality and quantity to establish a baseline of water resources in this region. This project has provided water monitor training and employment to members of local Acho Dene Koe and Fort Nelson First Nations.



## WORKING WITH FIRST NATIONS

During the consultation stage for Geoscience BC's TREK project, the Nazko First Nation expressed a strong interest in learning about potential geothermal opportunities in the area. Based on this interest, for the first time in the organization's history, Geoscience BC undertook research to assess geothermal potential. In 2014, Geoscience BC held a 2-day workshop and field trip in the community to share information about the mineral exploration and mining industry and the results and methods of the 2013 TREK project studies.

*"We believe that the TREK data will bring economic benefits and reveal the potential for renewable energy, which will enhance our social and environmental conditions."*

**Stuart Alec**  
Nazko First Nation Councillor



Water is our most vital resource and is also needed in large amounts to develop B.C.'s vast natural gas resource. Using our data, the energy sector has invested more than \$100 million in pioneering infrastructure in northeast B.C. to use non-potable water to significantly reduce the use of surface water. Geoscience BC has also conducted baseline surface and groundwater studies to foster and support comprehensive water stewardship.



## OIL AND GAS PROJECTS



*"Geoscience BC has been a key partner in helping obtain the necessary data needed for prudent water management, thereby enabling responsible development of BC's natural gas resource."*

**Rob Spitzer**  
Apache Canada



*"The work that Geoscience BC is doing around the community of Vanderhoof is extremely important in our quest to become a vibrant place to call home."*

**Gerry Thiessen**  
Mayor of Vanderhoof

## MINERALS PROJECTS



Geoscience BC's projects attract mineral exploration investment that helps to create jobs and promote economically diverse and sustainable communities. Results from Geoscience BC's QUEST-West project played a key role in extending the life of the Huckleberry mine for eight years beyond the original closure date and was estimated to generate 224 family-supporting jobs.

The newest multiyear minerals project is called TREK, short for Targeting Resources through Exploration and Knowledge. TREK began in 2013 and has already helped to focus mineral exploration in B.C.'s underexplored Interior Plateau region.



## CONTACT US:

[www.geosciencebc.com](http://www.geosciencebc.com)

[info@geosciencebc.com](mailto:info@geosciencebc.com)

604.662.4147

[@geosciencebc](https://twitter.com/geosciencebc)

[facebook.com/geosciencebc](https://facebook.com/geosciencebc)

## OUTREACH

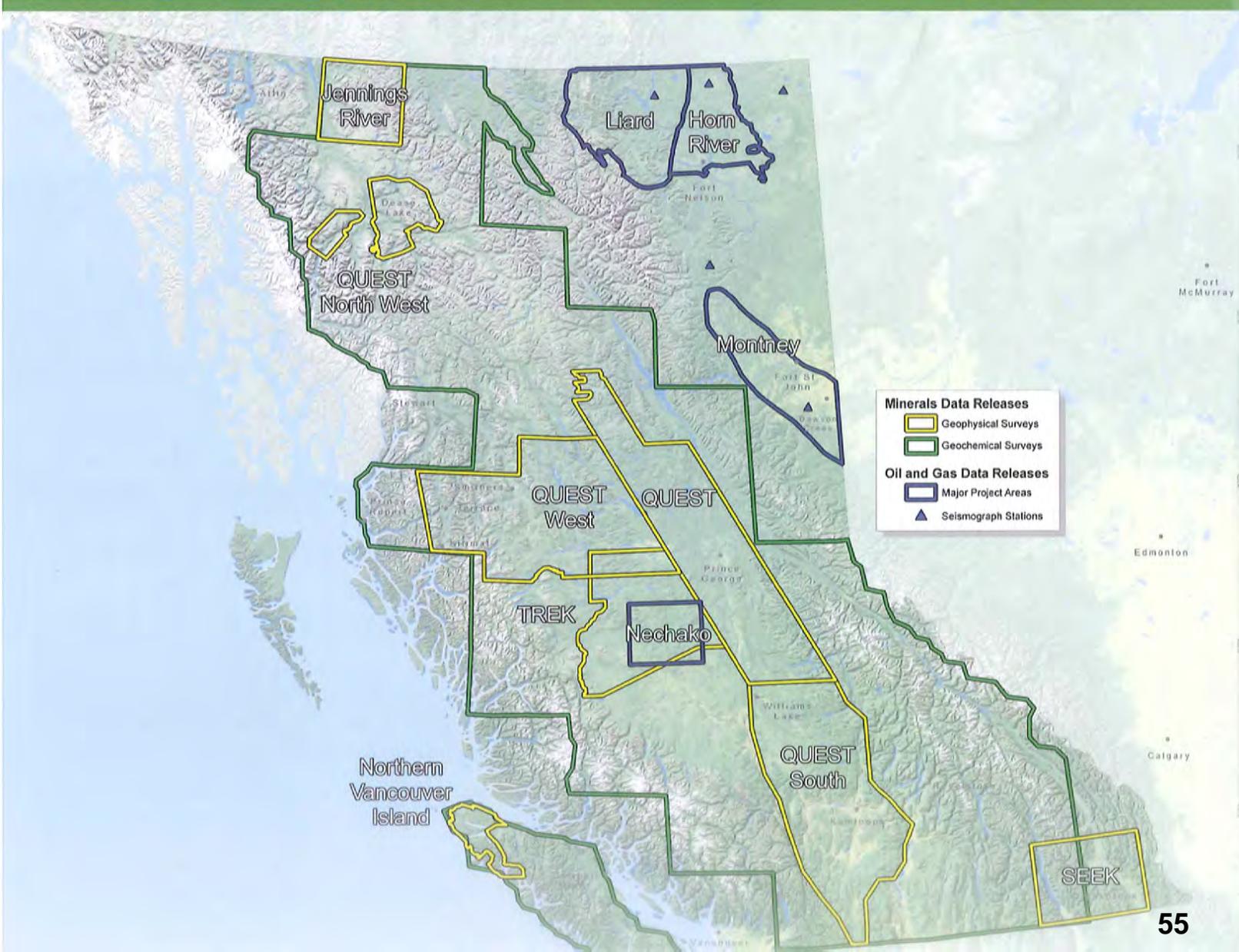
Geoscience BC has awarded 66 graduate student scholarships of \$5,000 each since 2007, representing a total investment of \$330,000 in our future geoscientists.

Geoscience BC also supports and organizes workshops focusing on our public geoscience datasets and projects, as well as other geoscience activities in British Columbia. We also sponsor local mineral exploration conference activities.

Suite 440

890 West Pender Street

Vancouver BC V6C 1J9



THIS PAGE LEFT BLANK INTENTIONALLY

---

**To:** Council  
**Subject:** West Coast Multiplex Society AGM

---

**From:** [info@westcoastmultiplex.org](mailto:info@westcoastmultiplex.org) [info@westcoastmultiplex.org]  
**Sent:** April-11-15 10:20 AM  
**To:** Dianne St. Jacques; Sally Mole; Randy Oliwa; Marilyn McEwen; Mayco Noel  
**Subject:** West Coast Multiplex Society AGM

Dear Mayor and Council,

We invite you to please join us for the West Coast Multiplex AGM, Monday, May 4th at 7pm at Long Beach Golf Course.

Yours Truly,

The West Coast Multiplex Society

*We've got news!*



WEST COAST  
· MULTIPLEX ·  
SOCIETY

**Annual General Meeting**  
**Monday, May 4**  
7pm  
Long Beach Golf Course

Light refreshments

THIS PAGE LEFT BLANK INTENTIONALLY

## REPORTS

THIS PAGE LEFT BLANK INTENTIONALLY

## District of Ucluelet Expenditure Voucher

**G-06/15**

**Date: April 8, 2015**

**Page: 1 of 4**

**CHEQUE LISTING:**

**AMOUNT**

Cheques: # 22239 - # 22295	\$	63,048.06
----------------------------	----	-----------

**PAYROLL:**

PR 007/15	\$	59,386.94
-----------	----	-----------

	<u>\$</u>	<u><b>122,435.00</b></u>
--	-----------	--------------------------

**RECEIVED FOR INFORMATION AT MEETING HELD:**

**April 14, 2015**

*Jeanette O'Connor, CFO*

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
022239	002	20/03/2015	AL001	ACKLANDS - GRAINGE	0530353 0530427	SHOP TOWELS PADLOCK	39.89 110.24		150.13	
022240	002	20/03/2015	BE737	BENSON ERICA	121206	BENSON-MAR 1-14	1,478.40		1,478.40	
022241	002	20/03/2015	CHS26	CONFLUENCE HORTICU	1	PRUNING DOU TREES	525.00		525.00	
022242	002	20/03/2015	CK608	CORTES KEVIN	D464	D464	341.94		341.94	
022243	002	20/03/2015	COOP	UCLUELET CONSUMER'	71525918 71525168 71525196 71525185 71525327 71523770 71522935 71522893 71522587 71525655 71525515	PROPANE #9 #23 PROPANE #24 #23 PROPANE #23 #12 #14 #10	20.04 89.46 42.51 18.86 110.94 47.04 23.58 52.50 57.89 69.01 112.42		644.25	
022244	002	20/03/2015	COOP	UCLUELET CONSUMER'	71529987 7152735 71527399 71526363 71526050 71528089 71527580 71527679 71528869 71528865 71528411	4 #3 #23 PROPANE PROPANE GERRY CANS PROPANE #12 #23 10 PROPANE	117.41 77.75 56.64 22.40 23.58 12.43 21.22 88.78 43.39 88.96 23.58		576.14	
022245	002	20/03/2015	COOP	UCLUELET CONSUMER'	71530157 71531094 71531091 71530692 71531551 71531483 71530600 71531899 FEB/15 INTERE CO1025995 JAN/15 INTERE	23 PROPANE 12 12 #23 1 R1 24 FEB/15 INTEREST JUICE JAN/15 INTEREST	61.95 23.58 55.02 85.44 53.70 72.52 69.97 132.64 1.45 71.22 1.42		628.91	
022246	002	20/03/2015	CP300	CRITERION PICTURES	771954 771955	FEB/15 FEB/15	34.50 34.50		69.00	
022247	002	20/03/2015	CPA25	CANADIAN PAYROLL A	224757	CPA 2015 MEMBERSHI	231.00		231.00	
022248	002	20/03/2015	FW050	FAR WEST FOODS GRO	288484	PAPER PRODUCTS - S	222.42		222.42	
022249	002	20/03/2015	HCR50	HUB CITY RAMBLERS	121204	CCD BAND	650.00		650.00	
022250	002	20/03/2015	HS002	HOGAN, SARAH	121202	HOGAN-GLEE	1,307.90		1,307.90	
022251	002	20/03/2015	ND001	VING VI NEWSPAPER	4198	BOV;UKEE MAIL	170.19		170.19	
022252	002	20/03/2015	PB104	PIONEER BOAT WORKS	71472 71437 71436	ACETONE/BRUSH/ZINC SHACKLE POLY ROPE	40.27 43.51 189.28		273.06	
022253	002	20/03/2015	PI110	PUROLATOR INC	426947511	MAXXAM;N.IS.LAB	119.71		119.71	
022254	002	20/03/2015	REP21	RAMTECH ENVIRONMEN	9637-B227	LAMP/PUMP ASSEMBLY	506.43		506.43	
022255	002	20/03/2015	RG350	RECEIVER GENERAL F	5003827	2015 LICENSE	1,913.00		1,913.00	
022256	002	20/03/2015	RPI46	ROADPOST INC. T462	RC08092852	MAR/15	61.95		61.95	
022257	002	20/03/2015	TSC19	TRANSPARENT SOLUTI	7643 7694	MAR/15 CLEARMAIL APR/15 CLEARMAIL	20.95 20.95		41.90	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
022258	002	20/03/2015	UC142	UCLUELET CONSUMER'	CO1094150 CO1077793 CO1047951 CO1098945 C01078538 C01087079 C01090652 C01092352 CO1109896 CO1088816 CO1092255	TOOL BOX LT GOV. VISIT YOUTH DINNER SUPPL YOUTH MOVIE NIGHT SANDWICHES-ED MTG AFTERSCHOOL CLUB MILK/CREAM YOUTH FOOD SURGE PROTECTOR VINEGAR RAT TRAP	51.51 71.99 33.15 34.36 36.68 40.04 13.36 45.00 43.67 29.95 20.57		420.28	
022259	002	20/03/2015	UV145	UCLUELET VIDEO SER	MAR/15-491	MAR/15 DATA TRANSF	557.76		557.76	
022260	002	20/03/2015	WC034	WILSON CHANTALLE	121203	WILSON-DINOSAUR CA	800.00		800.00	
022261	002	29/03/2015	ACE07	ALBERNI COMMUNICAT	18944	PROGRAM RADIOS	498.40		498.40	
022262	002	29/03/2015	AD004	TYCO INTEGRATED SE	80326165 80326143 80326144	APR-JUN/15 ALARM APR-JUNE/15 ALARM APR-JUNE/15 ALARM	247.02 237.57 146.59		631.18	
022263	002	29/03/2015	AG815	AG SURVEYS	15-621	ROW PEN RD.	3,537.00		3,537.00	
022264	002	29/03/2015	AS311	ACME SUPPLIES LTD	570200	URINAL SCREENS	136.55		136.55	
022265	002	29/03/2015	BWP01	BLACK & WHITE PART	01-10515-1	DEPOSIT-TENTS	1,500.00		1,500.00	
022266	002	29/03/2015	CGISC	CGIS CENTRE	42095	APR/15	683.04		683.04	
022267	002	29/03/2015	CIS12	CANCADD IMAGING SO	47876	PLOTTING PAPER	175.96		175.96	
022268	002	29/03/2015	CP300	CRITERION PICTURES	772069	MAR/15	74.63		74.63	
022269	002	29/03/2015	GE395	GALLOWAY ELECTRIC	436 443	LSCA/YARD/REEF POI UVFB REPAIR LIGHTI	842.08 121.93		964.01	
022270	002	29/03/2015	GW178	GRAY WHALE DELICAT	282412 282410	STRATEGIC PLAN LUN POPCORN	95.97 45.00		140.97	
022271	002	29/03/2015	HI715	HETHERINGTON INDUS	46407	WASTE DRUM	157.50		157.50	
022272	002	29/03/2015	I0070	ICBC	2015	2015 FLEET INSURAN	14,569.00		14,569.00	
022273	002	29/03/2015	IB275	ISLAND BUSINESS PR	152988 152990 152989	PURCHASE ORDERS SCH RECEIPT BOOKS UTILITY BILLS	855.68 445.76 530.88		1,832.32	
022274	002	29/03/2015	KPF16	KENT PICTURE FRAMI	1642	PLAQUE MOUNT	212.80		212.80	
022275	002	29/03/2015	LB454	LADYBIRD ENGRAVING	629	MUGS	268.80		268.80	
022276	002	29/03/2015	LGM01	LOCAL GOVT MGMT AS	15204	M OF P POSTING	446.25		446.25	
022277	002	29/03/2015	LY001	YOUNG ANDERSON	86522 86520 86521	1190123 1190102 1190118	40.56 199.98 1,506.07		1,746.61	
022278	002	29/03/2015	M9355	MOLE SALLY	121209 121210 121211	MOLE-COALITION MOLE-PAC RIM ED MOLE-PAC RIM ED	45.36 45.36 16.20		106.92	
022279	002	29/03/2015	MC481	MARTIN CRIS	121208	MARTIN-YOGA SUB	76.81		76.81	
022280	002	29/03/2015	ND001	VING VI NEWSPAPER	4266	HAC/WYNDANSEA	512.80		512.80	
022281	002	29/03/2015	PB104	PIONEER BOAT WORKS	71518	TRAILER WINCH	48.16		48.16	
022282	002	29/03/2015	PI110	PUROLATOR INC	427014272	N.IS.LABS	37.00		37.00	
022283	002	29/03/2015	SF061	STEVENS FLICKERINE	121207	STEVENS-YOGA MAR 1	826.00		826.00	
022284	002	29/03/2015	SP010	SUPERIOR PROPANE	5544207	MAR/15	854.55		854.55	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
022285	002	29/03/2015	TJ567	TOWGOOD JOHN	121205	TOWGGOD-SFU	3,385.00		3,385.00	
022286	002	29/03/2015	ur849	UCLUELET RENT-IT C	19858	HARNESS RENTAL	32.26		32.26	
022287	002	29/03/2015	UV146	UCLUELET VOLUNTEER	Q1/15	Q1/15	2,100.00		2,100.00	
022288	002	29/03/2015	WAMA1	WESTCOAST AQUATIC	274	WORKSHOPS	5,000.00		5,000.00	
022289	002	02/04/2015	BE737	BENSON ERICA	121216	BENSON-MARCH 15-28	1,500.80		1,500.80	
022290	002	02/04/2015	CK608	CORTES KEVIN	D465	D465	1,841.47		1,841.47	
022291	002	02/04/2015	CP300	CRITERION PICTURES	771642	VIDEO LICENSE	1,155.00		1,155.00	
022292	002	02/04/2015	CUPE1	CUPE LOCAL #118	03/15	PP 05/15 & 06/15	1,240.26		1,240.26	
022293	002	02/04/2015	HS876	HINDER SANDRA	121215	HINDER-BALLET FEB-	1,004.67		1,004.67	
022294	002	02/04/2015	I0070	ICBC	2015 A	2015 FLEET EXT. IN	209.00		209.00	
022295	002	02/04/2015	SI604	SHU IAN	121214	SHU-PD JAN-APR	3,852.97		3,852.97	
Total:							63,048.06	0.00	63,048.06	

\*\*\* End of Report \*\*\*



## STAFF REPORT TO COUNCIL

Council Meeting: APRIL 14, 2015  
500 Matterson Drive, Ucluelet, BC V0R 3A0

**FROM:** DEPARTMENT HEADS

**FILE NO:** 0550-20-04

**SUBJECT:** FIRST QUARTERLY MANAGERS' REPORT FOR 2015

### **RECOMMENDATION(S):**

1. **THAT** Council receives the following report for information.

### **PURPOSE:**

The purpose of this report is to update Council on Departmental highlights on a quarterly basis. The following report covers the quarter from January to the end of March, 2015.

### **PARKS & RECREATION DEPARTMENT**

#### **Grants**

- Received:
  - CBT Youth Grant \$700
    - Foods program
  - ParticiPaction \$500
    - Surf gear and programming
  - Ministry of Justice \$4,000
    - Youth work place skills and workshops
- Currently in application process:
  - CBT Cultural Grants
    - Fall local culture Special Event
    - Youth Travelling Art Show and workshop
  - Canada Day Grant – Federal
  - Summer Career Placement Grant - Federal

#### **Programming**

- Free Fitness week in January, record attendance.
- On Registration Day for the Winter Supplement, registration was over \$7,700 for one day. The high registration can be attributed to swimming programs, adult fitness, and children's programs.
- Our new French Playschool Program (La Joyeuse Ribambelle) sold out for the first and second round. The program received funding to run for two 6-week sessions.
- Dino Adventure Camp – Spring Break Camp. This program filled to capacity with kids age 6-11. It was partially funded by the Jamie Collins Foundation in Port Alberni. The participants

had daily visits with the Tyrrell Museum in Alberta. Kids were able to take a virtual tour of the museum and interact virtually with the host. On Thursday they took a field trip to the Courtney Museum of Paleontology which included not only the museum tour but a dig on the river as well. We partnered with the Tofino Parks & Recreation department on the field trip.

- Youth Gear Stash established including, camping and outdoor gear, and wetsuits. All equipment purchased through grants. Storage room upgrade partially funded through a CBT.

#### Projects/Events

- Hosted a very successful Family Literacy Fair in late January to promote Family Literacy Week. Strong partnership with the West Coast Coalition and the Vancouver Island Regional Library made this event very successful with special guest readers, community book swap and family bingo.
- Chowder Chow Down was also another very successful event with 11 restaurants participating. Chowder Chow Down was chosen as the wrap-up event for the Pacific Rim Whale Festival due to the large numbers of attendees.

#### **PUBLIC WORKS DEPARTMENT**

##### Sewer

- Sewer main improvements along Helen Road and Matterson Drive. The installation of a 200mm sewer main was installed. The design provided provisions to allow for residents along Matterson Drive to tie into the main sewer system network.

##### He-Tin-Kis/George Fraser Park

- The He-Tin-Kis parking area and the George Fraser Park both have received refurbished picnic benches in their area. Staffs were also able to refurbish the exiting sign for the He-Tin-Kis trail and have it installed.

##### Field maintenance

- Field preparations are underway. Staff have been working towards prepping the fields for soccer camp, little league and other community events.

##### Reciprocal Infrastructure Use Agreement

- The purpose of the agreement between the District of Ucluelet and the Yuulu?it?ath First Nation allows both communities mutual access to their respective infrastructure for radio frequency communication which monitors water and sewer infrastructure operations.

##### Training

- Emergency Flagging: Staff participated in an emergency flagging course jointly with Tofino Staff. The course certified Staff to provided flagging in an event such as infrastructure failure.

#### **ADMINISTRATION/FINANCE DEPARTMENT**

- Council has met four times, in open public meetings, to work on the 2015-2019 5-year Financial Plan. The plan is very close to being completed.

- A Manager of Finance, Mr. David Douglas, has been hired and started work on March 30, 2015.
- Work is underway preparing all the necessary working papers, reconciliations and continuity schedules needed for our annual audit by KPMG. The auditors will be on site the week of April 27, 2015.
- The Climate Action Survey interim report was submitted on March 08, 2015. The final report is due in June.
- DFO has upgraded the fire suppression system at the Small Craft Harbour boat basins.
- DFO approved our request for funding of \$15,000 to cover the cost of purchasing and installing ladders on the floats located at 52 Steps, the Outer Basin and the Inner Basin at the Ucluelet Small Craft Harbour sites. Installation is slated to begin shortly.

### **ENVIRONMENTAL & EMERGENCY SERVICES**

#### **Ucluelet Volunteer Fire Brigade**

- Ucluelet and Tofino automatic aid agreement completed
- Emergency Management British Columbia (EMBC) new road rescue agreement
- Burn Awareness Week communications/awareness
- Humpback Place and Otter/Peninsula fire reporting and follow up

#### **Emergency Coordinating Committee**

- Monthly meetings, events, training:
  - Mar – Ran successful table top exercise and open house
  - Mar – Ran successful EM712 Operations Level 3 training

#### **General – Events, meetings, communications, training, etc.**

- Test the new high frequency (HAM radio) system and generator
- Present Ucluelet’s emergency program to Tofino ‘s Council and staff
- Ocean Network Canada meeting regarding tsunami radar at Long Beach Airport
- Tsunami Preparedness Week displays, activities and communications

#### **Emergency Social Services**

- Humpback Place fire support for residents
- Reception Center Mobile Support Team training

#### **Japan Tsunami Debris**

- Japan lumber inventory for Council
- Chek News interview for the 4<sup>th</sup> year anniversary
- Jan, Feb, and Mar shoreline monitoring with the Ucluelet Secondary School sustainability class
- Whale Festival presentation
- Ucluelet and Barkley Sound Shoreline Cleanup on Mar 28-29 with Surfrider volunteers + Striking Balance (Knowledge Network Biosphere documentary)

**Respectfully submitted:**

Department Heads

---

THIS PAGE LEFT BLANK INTENTIONALLY



## Quarterly Motion Report

**Period Covered:** October 2014 – March 2015  
**Prepared for:** April 14, 2015 Regular Council Meeting

**Council Meeting Date:** October 28, 2014

Status	Motion
In Process	<p>Moved by Councillor Lyons and seconded by Councillor Oliwa            BE IT RESOLVED: THAT Council forward the request to extend the bike lane on Peninsula Road east along Coast Guard Drive to the 2015 budget process for consideration.</p> <p><i>Will be picked up with budget discussions in January-February</i></p>
Complete	<p>Moved by Councillor Oliwa and seconded by Councillor Lyons            BE IT RESOLVED: THAT Council provide a letter of support for the Resort Municipalities Concept Proposal, and name Abby Fortune as the contact person for the District of Ucluelet.</p>
Complete	<p>Moved by Councillor Lyons and seconded by Councillor Mole            BE IT RESOLVED: THAT Council determine its availability for attending the November 4, 2014 Pacific Rim Advisory Group meeting and direct staff to RSVP.</p>
Complete	<p>Moved by Councillor Oliwa and seconded by Councillor Lyons            BE IT RESOLVED: THAT Council approve the recommendation of report R-4, "2015 Council Meeting Schedule", which states:</p> <ol style="list-style-type: none"> <li>1. THAT Council adopts the Regular Council Meeting Schedule for 2015.</li> </ol>
Complete	<p>Moved by Councillor Lyons and seconded by Councillor Mole            BE IT RESOLVED: THAT Council approve the recommendation of report R-5, "Holiday Season Office Hours", which states:</p> <ol style="list-style-type: none"> <li>1. THAT Council authorize the closure of the Municipal Office for the 2014 holiday season from Monday, December 22, 2014 through Friday, January 02, 2015. The office will reopen on Monday, January 5, 2015.</li> </ol>
Complete	<p>Moved by Councillor Mole and seconded by Councillor Lyons            BE IT RESOLVED: THAT Council approve the recommendations of report R-6, "Age-friendly Community Planning &amp; Projects Grant", which state:</p> <ol style="list-style-type: none"> <li>1. THAT Council receives this report for information.</li> <li>2. THAT Council supports, by resolution, the application for the Age-friendly Community Planning Grant for 2015 to create a local Age-friendly Plan to be submitted on October 31, 2014.</li> </ol>

Status	Motion
In Process	<p>Moved by Councillor Oliwa and seconded by Councillor Lyons</p> <p>BE IT RESOLVED: THAT Council approve the recommendations of report R-7, "Community Input and Assessment Process – Response to Proposal from Public Hearing Proponents to Increase Permissible Commercial and Residential Uses in Residential Zones", which state:</p> <ol style="list-style-type: none"> <li>1. THAT Council direct staff to proceed with the preparation of a door to door survey on Items 1 and 2 outlined in the following report to be conducted in single family dwelling residential neighbourhoods and</li> <li>2. THAT Council indicates a time frame in which this survey should occur.</li> </ol> <p><i>Will be resumed in New Year</i></p>
Complete	<p>Moved by Councillor Oliwa and seconded by Councillor Lyons</p> <p>BE IT RESOLVED: THAT Council give Fourth Reading and Adoption to Ucluelet Municipal Property Tax Exemption Bylaw No. 1175, 2014.</p>
Complete	<p>Moved by Councillor Oliwa and seconded by Councillor Mole</p> <p>BE IT RESOLVED: THAT Council approve the recommendations of legislative report L-2, "Proposal to Rezone Lot 20, Section 21, Clayoquot District, Plan VIP64737, PID 023-656-107 (1136 Coral Way) from R1 Single Family Residential to VR-1 Vacation Residential zone", which state:</p> <ol style="list-style-type: none"> <li>1. THAT Council receives this report for information.</li> <li>2. THAT Zoning Bylaw No.1176, 2014 be given First and Second Readings and</li> <li>3. THAT Zoning Bylaw No.1176, 2014 be advanced to a Public Hearing.</li> </ol> <p><i>Public Hearing held December 9, 2014</i></p>
Complete	<p>Moved by Councillor Mole and seconded by Councillor Lyons</p> <p>BE IT RESOLVED: THAT Council give First Reading to District of Ucluelet Zoning Amendment Bylaw No. 1176, 2014.</p>
Complete	<p>Moved by Councillor Lyons and seconded by Councillor Mole</p> <p>BE IT RESOLVED: THAT Council give Second Reading to District of Ucluelet Zoning Amendment Bylaw No. 1176, 2014.</p>
Complete	<p>Moved by Councillor Mole and seconded by Councillor Oliwa</p> <p>BE IT RESOLVED: THAT Council approve the recommendations of report L-3, "Proposed Oath of Office Bylaw 1178, 2014 for Elected Officials", which state:</p> <ol style="list-style-type: none"> <li>1. THAT Council receives this report for information;</li> <li>2. THAT Council give consideration to the proposed 'Oath of Office Bylaw 1178, 2014';</li> <li>3. THAT Council give up to three readings to the proposed 'Oath of Office Bylaw 1178, 2014'.</li> </ol>
Complete	<p>Moved by Councillor Mole and seconded by Councillor Oliwa</p> <p>BE IT RESOLVED: THAT Council give First Reading to Oath of Office Bylaw No. 1178, 2014.</p>

<b>Status</b>	<b>Motion</b>
Complete	Moved by Councillor Lyons and seconded by Councillor Oliwa BE IT RESOLVED: THAT Council give Second Reading to Oath of Office Bylaw No. 1178, 2014.
Complete	Moved by Councillor Oliwa and seconded by Councillor Mole BE IT RESOLVED: THAT Council give Third Reading to Oath of Office Bylaw No. 1178, 2014.
In Process	Moved by Councillor Lyons and seconded by Councillor Oliwa BE IT RESOLVED: THAT Council direct staff to provide them with a report on recommendations for responding to oil spills in the Ucluelet harbour so that it is clear who responds to various types of incidents, how they respond, and when.  <i>Preliminary discussions and draft report complete</i>
In Process	Moved by Councillor Mole and seconded by Councillor Lyons BE IT RESOLVED: THAT Council direct staff to provide them with a report on options that the District of Ucluelet can pursue under the Building Grant for Small Communities.  <i>Reviewing options for District</i>
Complete	Moved by Acting Mayor Corlazzoli and seconded by Councillor Oliwa BE IT RESOLVED: THAT Council write a letter of thanks to EMCON for the maintenance work they have done on Highway 4, including installation of the cat's eyes.

**Council Meeting Date:** November 25, 2014

<b>Status</b>	<b>Motion</b>
Complete	Moved by Councillor Lyons and seconded by Councillor Mole BE IT RESOLVED: THAT Council declare November as Adoption Awareness Month in Ucluelet to help raise awareness of adoption.
Complete	Moved by Councillor Corlazzoli and seconded by Councillor Oliwa BE IT RESOLVED: THAT Council direct staff to bring recommendations back to Council outlining options to prevent parking in the area adjacent to the Elementary School crosswalk.  <i>RCMP were notified of problem area</i>
Complete	Moved by Councillor Lyons and seconded by Councillor Mole BE IT RESOLVED: THAT Council write a letter to Johnathan Tillie, Ministry of Transportation, to thank him for the commitment to the salmon enhancement in support of the Westcoast Forest Society.

Status	Motion
Complete	<p>Moved by Councillor Mole and seconded by Councillor Oliwa</p> <p>BE IT RESOLVED: THAT Council forward information item I-6, "UBCM Follow up on West Coast Health Network and Helipad Transport Canada Regulation", to Alberni-Clayoquot Health Network board members Marcie DeWitt and Rebecca Hurwitz for their comment;</p> <p>AND THAT Council also forward the above information item to Island Health medical officer, Dr. Paul Hasselback.</p>
Complete	<p>Moved by Councillor Mole and seconded by Councillor Corlazzoli</p> <p>BE IT RESOLVED: THAT Council contact the conservation officer in Port Alberni to set up a meeting in early 2015 to discuss points of concern in the community including the deer population in Ucluelet, and to invite the Fish &amp; Game organization and the public to attend.</p> <p><i>Presented at Feb.17 COW meeting</i></p>
Complete	<p>Moved by Councillor Corlazzoli and seconded by Councillor Lyons</p> <p>BE IT RESOLVED: THAT Council refer report R-2, "Waiving of Fees for Facility Use Policy", back to staff to revise as per the recommendations provided by Council.</p>
In Process	<p>Moved by Councillor Mole and seconded by Councillor Lyons</p> <p>BE IT RESOLVED: THAT Council approve the recommendations of report R-3, "Follow-up Report on Matterson Road Delineators", which state:</p> <ol style="list-style-type: none"> <li>1. THAT Council receive this report for information</li> <li>2. THAT Council direct staff to pursue installation of delineators and discs on Matterson Drive.</li> </ol> <p><i>Delineators and discs ordered week of Jan.12/15 and are scheduled to be installed once they arrive</i></p>
Complete	<p>Moved by Councillor Mole and seconded by Councillor Oliwa</p> <p>BE IT RESOLVED: THAT Council give Fourth Reading and Adoption to Oath of Office Bylaw No. 1178, 2014.</p>
Complete	<p>Moved by Councillor Mole and seconded by Councillor Corlazzoli</p> <p>BE IT RESOLVED: THAT the Harbour Authority proceed with the dredging application process for the inner and outer basin as soon as possible.</p> <p><i>With DFO for action</i></p>
Complete	<p>Moved by Councillor Mole and seconded by Councillor Oliwa</p> <p>BE IT RESOLVED: THAT the Harbour Authority forward the expansion options for consideration to an engineering consultant.</p> <p><i>DFO's engineers are looking at this</i></p>
Complete	<p>Moved by Councillor Mole and seconded by Councillor Lyons</p> <p>BE IT RESOLVED: THAT the Harbour Authority ensure that the new phase of the Pat Leslie boat ramp is properly engineered to ensure the proper grade.</p>

Status	Motion
Not Started	<p>Moved by Councillor Mole and seconded by Councillor Oliwa            BE IT RESOLVED: THAT the Harbour Authority make the fees charged to off-load at the Whiskey Dock as much or more than the fish plants charge and that methods to control access to the dock during off hours are considered.</p>
	<p><i>Council to determine fee structure</i></p>
In Process	<p>Moved by Councillor Mole and seconded by Councillor Corlazzoli            BE IT RESOLVED: THAT the Harbour Authority circulate plans for marine spill response to waterfront businesses and waterfront residents, and that the plans also be posted at all public wharves.</p>
	<p><i>Kevin met with Karla/Warren on Nov.26 to discuss possible District marine/oil spill emergency response plan, complete with phone numbers for both Emergency BC and Kevin, which could be put on a sign and posted on public docks.            Report prepared for Council meeting on December 9, 2014</i></p>
Complete	<p>Moved by Councillor Mole and seconded by Councillor Lyons            BE IT RESOLVED: THAT the Harbour Authority send a letter to Ms. Katie Rattan and Mr. Vahid Kahnamelli requesting information they indicated that they could provide to the Commission as discussed at the August 18, 2014 presentation: results of sounding survey, pertinent data on file (wind waves study), breakwater options, and core sampling figures for dredging.</p>
Complete	<p>Moved by Councillor Mole and seconded by Councillor Oliwa            BE IT RESOLVED: THAT the Harbour Authority make the Harbour Commission proposal for an outer basin improvement a formal request to Small Craft Harbour.</p>
	<p><i>Occurred at August 18, 2014 meeting with Katie Rattan, who will pass proposal to superiors</i></p>
Not Started	<p>Moved by Councillor Mole and seconded by Councillor Corlazzoli            BE IT RESOLVED: THAT the Harbour Authority send a request to Ms. Rattan that a survey of lot lines be undertaken at the inner and outer basin.</p>
Not Started	<p>Moved by Councillor Mole and seconded by Councillor Lyons            BE IT RESOLVED: THAT the Harbour Authority schedule a public information session for concerned citizens regarding the Harbour Commission's basin project proposal.</p>
	<p><i>Council to determine date</i></p>
Not Started	<p>Moved by Councillor Mole and seconded by Councillor Oliwa            BE IT RESOLVED: THAT the Harbour Authority send an information letter to Ms. Katie Rattan, clarifying that the noise problems from boats is not occurring at 52 steps, but at the inner and outer basin, and to recommend monies available be spent on a power upgrade to better serve the larger vessels at these locations.</p>
In Process	<p>Moved by Councillor Mole and seconded by Councillor Lyons            BE IT RESOLVED: THAT the Harbour Authority move the vessel "May Queen" from 52 steps and ensure the power cords are removed from the dock.</p>
	<p><i>The "May Queen" has been sold and new owner is supposed to remove it from 52 Steps</i></p>

Status	Motion
In Process	<p>Moved by Councillor Mole and seconded by Councillor Oliwa            BE IT RESOLVED: THAT Council refer the HAC motion regarding communication and updating between the Harbour Authority and Harbour Advisory Commission back to the next meeting of the HAC for clarification and discussion with the Council liaison.</p> <p><i>Will address at next HAC meeting in New Year</i></p>
Complete	<p>Moved by Councillor Mole and seconded by Councillor Oliwa            BE IT RESOLVED: THAT Council provide a status report to the Harbour Advisory Commission regarding actions on the motions of the September 4, 2014 HAC meeting.</p> <p><i>Report was done</i></p>
Complete	<p>Moved by Councillor Mole and seconded by Councillor Corlazzoli            BE IT RESOLVED: THAT Council advertise for new Harbour Advisory Commissioners as necessary.</p>
In Process	<p>Moved by Councillor Mole and seconded by Councillor Oliwa            BE IT RESOLVED: THAT Council consider the June Harbour Advisory Commission motion regarding the harbour response plan.</p> <p><i>Kevin met with Karla/Warren on Nov.26 to discuss plan</i></p>
Not Started	<p>Moved by Councillor Mole and seconded by Councillor Corlazzoli            BE IT RESOLVED: THAT Council provide the Harbour Advisory Commission with an annual report of the revenues and expenditures for each of the Small Craft Harbour facilities.</p> <p><i>Annual report of revenues and expenditures will be forwarded once the 2014 audit and financial statements are complete</i></p>
Complete	<p>Moved by Councillor Oliwa and seconded by Councillor Mole            BE IT RESOLVED: THAT Council write a letter to new school superintendent Greg Smyth to congratulate him on his appointment and invite him with his new trustees to meet with Council in Ucluelet in the early spring of 2015.</p>
Complete	<p>Moved by Councillor Oliwa and seconded by Councillor Mole            BE IT RESOLVED: THAT Council write a letter to Peter Larkin thanking him for his service to the community as a volunteer firefighter.</p>
Complete	<p>Moved by Councillor Lyons and seconded by Councillor Corlazzoli            BE IT RESOLVED: THAT Council direct the Chief Administrative Officer to follow-up on a letter of first refusal that the District has on file with Imperial Oil to ensure the District is still recognized as such.</p>
Complete	<p>Moved by Councillor Corlazzoli and seconded by Councillor Lyons            BE IT RESOLVED: THAT Council write a letter of acknowledgement to Toquaht First Nation in regards to the information provided by them on the run-of-river project and that a presentation is to follow in the future.</p>

**Council Meeting Date:** December 9, 2014

Status	Motion
Complete	It was moved by Councillor Mole and seconded by Councillor Oliwa; THAT Council direct staff to write a letter to the Clayoquot Biosphere Trust in support of their application for funding to allow research and data collection to determine short and long term solutions for human-wildlife interfacing at the Thornton Creek Hatchery.
In Process	It was moved by Councillor Mole and seconded by Councillor Oliwa; THAT Council refer information item I-7 to the budget process as a separate line item. <b>[Gas Tax Community Works Fund Payment of \$58,594.17]</b>  <i>Referred to budget process</i>
Complete	It was moved by Councillor Oliwa and seconded by Councillor Mole; THAT Council attend the Local Government Leadership Academy's Elected Officials Seminar held January 27-29, 2015.
In Process	It was moved by Councillor Oliwa and seconded by Councillor Mole; THAT Council approve recommendations 1 and 2 of report R-2, "Ucluelet Secondary School and the District of Ucluelet Reader Board", which state: <ol style="list-style-type: none"> <li>1. THAT Council receives this report for information;</li> <li>2. THAT Council direct staff to proceed with the reader board installation at the proposed location at Ucluelet Secondary School and next steps required to proceed with this project.</li> </ol> <i>Met with USS vice principal on Jan.19/15 re: communications strategy for the sign; USS to follow up with PW on when they will be installing the sign</i>
Complete	It was moved by Councillor Oliwa and seconded by Councillor Mole; THAT Council approve recommendation 2 of report R-3, "Tourism Vancouver Island Conference 2016", which states: <ol style="list-style-type: none"> <li>2. THAT Council support and bid for the 2016 Tourism Vancouver Island Conference and AGM.</li> </ol>
Complete	It was moved by Councillor Mole and seconded by Councillor Oliwa; THAT Council approve recommendation 1 of report R-3, "Tourism Vancouver Island Conference 2016", which states: <ol style="list-style-type: none"> <li>1. THAT Council waives the facility fees for the 2016 Tourism Vancouver Island Conference and AGM.</li> </ol>
In Process	It was moved by Councillor Mole and seconded by Councillor Oliwa; THAT Council approve the recommendation of report R-4, "Tourism Ucluelet Banner Program", which states: <ol style="list-style-type: none"> <li>1. THAT Council refer this report to the budget process for 2015.</li> </ol> <i>Referred to budget process</i>

Status	Motion
Complete	It was moved by Councillor Noel and seconded by Councillor Mole; THAT Council write a letter to Parks Canada regarding their intentions in selling their Ucluelet properties, and request a meeting to discuss the District of Ucluelet possibly procuring one or more of their properties.

**Council Meeting Date:** December 16, 2014

Status	Motion
Complete	It was moved by Councillor McEwen and seconded by Councillor Oliwa THAT Council sign the Fire Protection Services Agreement to provide firefighting services to Long Beach Airport.
Complete	It was moved by Councillor Oliwa and seconded by Councillor McEwen THAT Council sign the Letter of Understanding for the provision of firefighting services to the Long Beach Airport.
Complete	It was moved by Councillor Oliwa and seconded by Councillor McEwen THAT the District of Ucluelet will pay to the Ucluelet Volunteer Fire Brigade Rescue Society a rate of \$467 per hour for all callouts under the Long Beach Airport Fire Protection Services Agreement.
Complete	It was moved by Councillor Mole and seconded by Councillor Oliwa THAT Council submit a Crown land application for the properties generally known as the Lighthouse Lands for the purpose of Community Institutional Uses such as a community museum, scenic trail, community gathering areas, historical signage and preserving a community cultural place of significance.
Complete	It was moved by Councillor Mole and seconded by Councillor McEwen THAT Randy Oliwa be appointed to the Vancouver island Regional Library Board as the Alternate.

**Council Meeting Date:** January 13, 2015

Status	Motion
Complete	It was moved by Mayor St. Jacques and seconded by Councillor Noel THAT Council direct staff to make room in the basement of the Municipal Hall for use by the Ucluelet & Area Historical Society on or before March 1, 2015.
Complete	It was moved by Councillor Mole and seconded by Councillor Oliwa THAT Council forward information item I-6, the 2015 Sail and Life Training bursary offer, to Ucluelet Secondary School, the community's youth coordinator, and the Westcoast Community Resources Coalition.
Completed	It was moved by Councillor Mole and seconded by Councillor Oliwa THAT Council arrange a meeting with Jim Morgan, Superintendent of Pacific Rim National Park Reserve.
<i>Jim Morgan attended March 17 COW Meeting</i>	

Status	Motion
In Process	<p>It was moved by Councillor Oliwa and seconded by Councillor Mole THAT Council write a letter to School District 70 Board of Education to arrange a meeting, and to request an update on seismic upgrades to Ucluelet schools; AND THAT Council arrange a meeting with the School District 70 west coast trustee prior to meeting with the Board of Education.</p> <p><i>Mayor to arrange meeting directly with Gurmail, per his request</i></p>
Complete	<p>It was moved by Councillor Mole and seconded by Councillor Oliwa THAT Council write letters to Shelly LaRose and Peter Larkin to acknowledge and thank them for their time serving on the Harbour Advisory Commission.</p>
Complete	<p>It was moved by Councillor Oliwa and seconded by Councillor Mole THAT Council approve recommendation 1 of report R-2, "Proposed Reciprocal Agreement with Yuułuʔiłʔatḥ First Nation", which states:</p> <ol style="list-style-type: none"> <li>1. THAT Council enter into the proposed reciprocal agreement between the District of Ucluelet and the Ucluelet First Nation.</li> </ol>
Complete	<p>It was moved by Councillor Oliwa and seconded by Councillor Mole THAT Council approve recommendations 1 and 2 of legislative report L-1, "Proposal to Rezone Lot 4, District Lot 281, Clayoquot District, Plan VIP76214, PID 025-812-700 (542 Marine Drive) from CD-2A SubZone – District Lot 281 (Lot 1), Single Family Dwelling to VR-1 Vacation Rental", which state:</p> <ol style="list-style-type: none"> <li>1. THAT Council: <ol style="list-style-type: none"> <li>a. Give First and Second Reading to Zoning Bylaw No. 1179, 2015;</li> <li>b. Advance Zoning Bylaw No. 1179, 2015 to a Public Hearing.</li> </ol> </li> </ol> <p><i>Public Hearing set for February 10, 2015</i></p>
Complete	<p>It was moved by Councillor Oliwa and seconded by Councillor Mole THAT Council approve the purchase of an \$800 wildlife monitoring camera to be owned by the District of Ucluelet; AND THAT Council agree to loan the camera to Ucluelet Secondary School for the Community Wildlife Monitoring Program - Phase 1 and for any other future programs or educational purposes.</p>
Complete	<p>It was moved by Councillor Mole and seconded by Councillor Oliwa THAT Council direct staff to work with Ucluelet Secondary School to create a formal agreement that covers any liability concerns to the District of Ucluelet.</p>
Complete	<p>It was moved by Councillor Mole and seconded by Councillor Noel THAT Council write a letter in support of the West Coast Forest Society's grant application with the Clayoquot Biosphere Trust Society for an extension of their Knotweed removal project at Big Beach.</p>
Complete	<p>It was moved by Councillor Mole and seconded by Councillor Oliwa THAT Council advertise for members for the Harbour Advisory Commission in the local newspaper, and that Council and staff utilize social media to also advertise the vacancies.</p>

Status	Motion
Complete	It was moved by Councillor Oliwa and seconded by Councillor Mole THAT Council send a card to the Corlazzoli family with condolences for the recent passing of Lorenzo Corlazzoli.

**Council Meeting Date:** January 22, 2015

Status	Motion
Complete	<p>It was moved by Councillor Mole and seconded by Councillor Oliwa THAT the Council of the District of Ucluelet are of the firm opinion that fairness and equity require the payment of the \$1,000,000 debt that pre-dated the Priority Mortgagee, and fair settlement of interest given the District's forbearance of other remedies and cooperation with all parties to allow restructuring and sale of the Lands;</p> <p>AND THAT District staff and/or Legal Counsel advise:</p> <ul style="list-style-type: none"> <li>- The Monitor and the Court of further particulars concerning the Lands zoned CD-5A and CD-6, the Master Development Agreements and various Covenants that are presently in breach of required obligations, including a \$1,000,000 contribution to the District Amenity Reserve Fund that pre-dated the Priority Mortgagee (collectively but not exclusively the "District's Interests");</li> <li>- The Monitor, the Petitioners, Priority Mortgagees, Onni Group, 1019073 BC Ltd. and 1019074 BC Ltd. and their respective affiliates, that the District considers it has been unjustly treated given the timing of the proceedings during the known District office Holiday Closure, the lack of notice and the lack of identification of pertinent information to the Court in the CCAA Proceedings regarding the District's Interests;</li> <li>- The parties who were invited to the Special Meeting of Council but did not attend, of Council's disappointment for their choice not to participate;</li> </ul> <p>AND THAT District Staff and Legal Counsel are authorized to dispute, if deemed in the best interests of the District, any decision reached by the Monitor or Court that does not include prompt payment of property taxes and the \$1M amenity payment;</p> <p>AND THAT District Staff and Legal Counsel are authorized to prepare and file a response to the Petition filed in the CCAA Proceedings, if deemed in the best interests of the District;</p> <p>AND THAT District and Legal Counsel commence preparation of zoning amendment bylaw or bylaws for undeveloped portions of the CD-51 and CD-6 Lands, consistent with the District of Ucluelet Official Community Plan Bylaw No. 1140, 2011, for further consideration by Council, and representations from the owner(s) and the people of the District of Ucluelet in public hearing.</p>

**Council Meeting Date:** February 10, 2015

Status	Motion
Complete	It was moved by Councillor Mole and seconded by Councillor McEwen THAT Council write a letter in support of the call to request a one year moratorium to allow the BC Utilities Commission to review the proposed Site C Dam Project.
In Process	It was moved by Councillor Mole and seconded by Councillor McEwen THAT Council direct staff to investigate allegations of 1136 Coral Way illegally advertising as a vacation rental, and that staff take appropriate action.  <i>Patricia gave update to Council at Feb.24 council meeting</i>
Not Started	It was moved by Councillor Mole and seconded by Councillor McEwen THAT Council re-direct staff to pursue the collection of public input into amendments for Zoning Bylaw No. 1160, 2013.
Complete	It was moved by Councillor Mole and seconded by Councillor McEwen THAT correspondence items 4.3 and 4.4. be forwarded to staff for report back to Council. [Boardwalk Blvd: 10-ft to 5-ft setbacks & extending residential use from 30 days to 335 days ]
Complete	It was moved by Councillor McEwen and seconded by Councillor Noel THAT Council direct staff to write a letter to Cathy Peters to inform her that Ucluelet's local RCMP will be speaking with Council about topics such as human trafficking, and that Council thanks her for the information.  <i>RCMP discussed topic at March 3 COW meeting.</i>
Complete	It was moved by Councillor Mole and seconded by Councillor McEwen THAT Council write a letter to Canada Post Corporation objecting the reduction of postal services in Ucluelet that causes all mail to be redirected through Victoria for processing, which has increased transit time and caused hardship to business owners.
Complete	It was moved by Councillor Mole and seconded by Councillor Noel THAT Council give pre-budget approval of \$500 for the Ucluelet Secondary School annual bursary and scholarship, and that the school be notified before their deadline of the approval.
Complete	It was moved by Councillor Mole and seconded by Councillor McEwen THAT Council be encouraged to attend the 2015 AVICC AGM and Convention from April 10-12, 2015 and that staff be directed to make the appropriate arrangements.
Complete	It was moved by Acting Mayor Oliwa and seconded by Councillor McEwen THAT Council direct staff to write to the Consulate General of the People's Republic of China thanking him for his letter.
In Process	It was moved by Councillor Mole and seconded by Councillor Noel THAT Council approve recommendation 1 of "Development Permit Application for Lot 1, Plan VIP79663, DL 09 (1801 Bay Street)" report, which states:  1. THAT Council approve the Development Permit on the above referenced property subject to the conditions outlined below and within the body of this report.

Status	Motion
Complete	It was moved by Councillor Mole and seconded by Councillor Noel THAT Council give Third Reading to Zoning Amendment Bylaw No. 1179, 2015.
Complete	It was moved by Councillor Mole and seconded by Councillor Noel THAT Council approve recommendation 1 of “Mobile Vending Business License on 1801 Bay Street (fronting Peninsula on the SE corner of Bay and Peninsula)” report, which states:  1. THAT Council approve a business license for a Mobile Vendor on the above referenced property subject to the conditions outlined below and within the body of this report.

**Council Meeting Date:** February 24, 2015

Status	Motion
Complete	It was moved by Councillor Noel and seconded by Councillor Oliwa THAT Council recommend adjusting the rent for the Pacific Rim Visitor Centre from \$1700 per month to \$700 per month for the 2015 calendar year.
Complete	It was moved by Councillor Oliwa and seconded by Councillor Noel THAT correspondence item 5.1 be referred to the 2015 budget process.
Not Started	It was moved by Mayor St. Jacques and seconded by Councillor McEwen THAT staff be directed to develop a policy framework for receiving and responding to donation or funding requests that do not fall under the scope of the Grants-in-Aid policy.
Complete	It was moved by Councillor Oliwa and seconded by Councillor McEwen THAT correspondence item 5.2 be referred to the 2015 budget process.
Complete	It was moved by Councillor Mole and seconded by Councillor Oliwa THAT Council provide a letter of support to the Vancouver Aquarium supporting the ‘PollutionWatch’ Project.
Complete	It was moved by Councillor Mole and seconded by Councillor Oliwa THAT Council write a letter of support to the Minister of Environment regarding the inclusion of a separated path and/or vehicle pullouts in the plans for resurfacing the section of Highway 4 that runs through the Pacific Rim National Park.
In Process	It was moved by Mayor St. Jacques and seconded by Councillor McEwen THAT Council write a joint letter of support with the District of Tofino and all 5 First Nations communities.  <i>Drafting letter</i>
In Process	It was moved by Mayor St. Jacques and seconded by Councillor McEwen THAT the wildlife program discussed at the February 10, 2015 Committee of the Whole meeting be moved to the budget process and that staff be directed to obtain more information on the program for Council.  <i>Mike Badry provided a link to the government website with further information</i>

Status	Motion
Complete	It was moved by Mayor St. Jacques and seconded by Councillor McEwen THAT Council schedule Committee of the Whole meetings for the first and third Tuesday of each month until the end of June 2015.
Not Started	<p>It was moved by Councillor Mole and seconded by Councillor Oliwa THAT Council recommend that the applicants apply for a development variance permit; [re: changing setbacks for 225 Boardwalk Blvd]</p> <p>AND THAT Council direct staff to research the issue of setbacks for the entire area and report back to Council with recommendations.</p> <p><i>Council classified this report as a non-priority; staff will pursue as time permits</i></p>
Complete	<p>It was moved by Councillor Oliwa and seconded by Councillor Noel THAT Council approve recommendation 1 of the “Request to Waive Subdivision Requirements for Undergrounding of Hydro across Peninsula to 2108 Peninsula Road – Lot 22, Plan VIP76147” report, which states:</p> <ol style="list-style-type: none"> <li>1. Waive Section 4.2 (4) of the Subdivision Servicing Bylaw No. 521 to permit overhead wiring across Peninsula Road to Lot 22, Plan VIP76147 – 2108 Peninsula Road</li> </ol>
Complete	<p>It was moved by Councillor Oliwa and seconded by Councillor Noel THAT Council approve recommendation 1 of the “Holding Harbour Authority Meetings at Committee of the Whole Meetings” report, which states:</p> <ol style="list-style-type: none"> <li>1. THAT Council approve the recommendation to convene Harbour Authority meetings alongside Committee of the Whole meetings.</li> </ol>
Complete	<p>It was moved by Councillor Mole and seconded by Councillor McEwen THAT Council give Fourth Reading and subsequent Adoption to Zoning Amendment Bylaw No. 1179, 2015.</p>
Complete	<p>It was moved by Councillor McEwen and seconded by Councillor Noel THAT Council give First Reading to Zoning Amendment Bylaw No. 1180, 2015.</p>
Complete	<p>It was moved by Councillor Noel and seconded by Councillor Oliwa THAT Council give Second Reading to Zoning Amendment Bylaw No. 1180, 2015.</p>
Complete	<p>It was moved by Councillor Oliwa and seconded by Councillor Noel THAT Council write a letter to the Department of National Defence regarding the Ranger program that recognizes the District of Ucluelet’s level of support for the program, the good work done in the community with the youth, and to thank them for their contributions.</p>
Complete	<p>It was moved by Mayor St. Jacques and seconded by Councillor Mole THAT Council write a letter of support to the Porsche Club of America - Vancouver Island Region.</p>

**Council Meeting Date:** March 10, 2015

Status	Motion
In Process	<p>It was moved by Councillor Oliwa and seconded by Councillor Mole            THAT Council approve all March 3, 2015 Committee of the Whole recommendations as a block, which state:</p> <ul style="list-style-type: none"> <li>a. THAT it be recommended to refer the creation of a new harbour pamphlet to staff, AND THAT the creation of a new harbour pamphlet be moved to budget;</li> <li>b. THAT it be recommended to refer the issue of converting the Parks Canada property on Otter Street into a parking lot to planning staff for more information and report back to Council; AND THAT the purchase and conversion of the Parks Canada property on Otter Street be referred to the budget process;</li> <li>c. THAT it be recommended to table discussion of electrical issues at 52 Steps until after the meeting with Small Craft Harbours/DFO on March 4, 2015;</li> <li>d. THAT it be recommended to explore areas of funding for the Auxiliary Coast Guard;</li> <li>e. THAT it be recommended to direct staff to contact the Auxiliary Manager to obtain background information on the issue of the Auxiliary Coast Guard to bring back to Council.</li> </ul>
Complete	<p>It was moved by Councillor Mole and seconded by Councillor Oliwa            THAT Council proclaim May 17-23, 2015 as National Public Works Week in Ucluelet.</p>
In Process	<p>It was moved by Councillor Mole and seconded by Councillor Oliwa            THAT staff be directed to determine if the dates for Local Government Awareness Week coincide with National Public Works Week;            AND THAT staff be directed to look into associated events for National Public Works Week and, if it coincides, for a joint event with Local Government Awareness Week.</p>
	<p><i>No Local Government Awareness Week set for 2015</i></p>
In Process	<p>It was moved by Councillor Mole and seconded by Councillor Oliwa            THAT staff be directed to set up the requested meeting with Island Health representatives.</p>
	<p><i>Tentative date set for April 13, 2:30 – 3:30 at District Hall</i></p>
Complete	<p>It was moved by Councillor Mole and seconded by Councillor Noel            THAT staff be directed to set up a meeting with Resident Doctors of B.C. representatives to discuss medical residency in Ucluelet.</p>
Complete	<p>It was moved by Councillor Mole and seconded by Councillor McEwen            THAT Council write a letter to BC New Democrat Spokesperson for Rural and Northern Health, Jennifer Rice, to request a meeting with her when she is next in the Alberni-Clayoquot Regional District to discuss health issues affecting the west coast.</p>
Complete	<p>It was moved by Councillor Noel and seconded by Councillor McEwen            THAT Council direct staff to assist the Ucluelet and Area Historical Society in any way that might be necessary in making the 100th Anniversary event at the Amphitrite Lighthouse a memorable one.</p>

<b>Status</b>	<b>Motion</b>
Complete	It was moved by Councillor Noel and seconded by Councillor Oliwa THAT Council write a letter to former Port Alberni Deputy Fire Chief Chris Jancowski to thank him for his time and commitment in working with the Ucluelet Volunteer Fire Brigade.
Complete	It was moved by Councillor McEwen and seconded by Councillor Noel THAT Council move recommendation 1 of the “Agreement between the District of Ucluelet and the District of Tofino for the Ucluelet Volunteer Fire Brigade and the Tofino Fire Department to provide Automatic Aid Services to emergency incidents within the boundaries of the District of Ucluelet and the District of Tofino” report, which states:  1. THAT Council directs its signatories to sign the five-year agreement between the District of Ucluelet and the District of Tofino for the Ucluelet Volunteer Fire Brigade and the Tofino Fire Department to provide Automatic Aid Services to Emergency Incidents within the Boundaries of the District of Ucluelet and the District of Tofino.
Complete	It was moved by Councillor Mole and seconded by Councillor Oliwa THAT Council move recommendation 1 of the “Mobile Vending Business License on 2060 Peninsula (located on the SW corner of Pacific Crescent and Peninsula Road)” report, which states:  1. THAT Council approve a business license for a Mobile Vendor on the above referenced property subject to the conditions outlined below and within the body of this report.
Complete	It was moved by Councillor Mole and seconded by Councillor Oliwa THAT Council support and endorse the Child Care Advocates of BC in their \$10 a day Child Care Plan.

**Council Meeting Date:** March 24, 2015

## *Unapproved Motions*

<b>Status</b>	<b>Motion</b>
Complete	It was moved by Councillor Mole and seconded by Councillor Oliwa THAT Council proclaim May as Child Find’s Green Ribbon of Hope month and May 25th as National Missing Children’s day in Ucluelet.

Status	Motion
Complete	<p>It was moved by Councillor McEwen and seconded by Councillor Oliwa THAT the District of Ucluelet endorse the following declaration:</p> <p>“All people have the right to live in a healthy environment, including:</p> <ul style="list-style-type: none"> <li>The right to breathe clean air;</li> <li>The right to drink clean water;</li> <li>The right to consume safe food;</li> <li>The right to access nature;</li> <li>The right to know about pollutants and contaminants released into the local environment;</li> <li>The right to participate in decision-making that will affect the environment.</li> </ul> <p>The District of Ucluelet has the responsibility, within its jurisdiction, to respect, protect, fulfill and promote these rights.</p> <p>The District of Ucluelet shall apply the precautionary principle: where threats of serious or irreversible damage to human health or the environment exist, the District of Ucluelet shall take cost-effective measures to prevent the degradation of the environment and protect the health of its citizens. Lack of full scientific certainty shall not be viewed as sufficient reason for the District of Ucluelet to postpone such measures.</p> <p>The District of Ucluelet shall apply full-cost accounting: when evaluating reasonably foreseeable costs of proposed actions and alternatives, the District of Ucluelet will consider costs to human health and the environment.</p> <p>By December 31st, 2015, the District of Ucluelet will consider objectives, targets, timelines and actions within its jurisdiction to fulfill residents’ right to a healthy environment, including options to:</p> <ul style="list-style-type: none"> <li>Ensure equitable distribution of environmental benefits and burdens within the municipality, preventing the development of pollution “hot spots”;</li> <li>Ensure infrastructure and development projects protect the environment, including air quality;</li> <li>Address climate change by reducing greenhouse gas emissions and implementing adaptation measures;</li> <li>Responsibly increase density;</li> <li>Prioritize walking, cycling and public transit as preferred modes of transportation;</li> <li>Ensure adequate infrastructure for the provision of safe and accessible drinking water;</li> <li>Promote the availability of safe foods;</li> <li>Reduce solid waste and promote recycling and composting;</li> <li>Establish and maintain accessible green spaces in all residential neighbourhoods.</li> </ul> <p>The District of Ucluelet shall review these objectives, targets, timelines and actions every five (5) years, and evaluate progress towards fulfilling this declaration. The District of Ucluelet shall consult with residents as part of this process.”</p>
Complete	<p>It was moved by Councillor Mole and seconded by Councillor McEwen THAT staff be directed to write a letter of response to Rupert Yakelashek to thank him for his correspondence and inform him of Council’s resolution to declare a Right to a Healthy Environment.</p>
Complete	<p>It was moved by Councillor Oliwa and seconded by Councillor McEwen THAT any interested Council members be permitted to attend the BC Community Forest Association 2015 Conference and AGM.</p>

Status	Motion
Complete	It was moved by Councillor Oliwa and seconded by Councillor McEwen THAT any interested Council members be permitted to attend the EMBC Senior and Elected Officials Workshop in Port Alberni.
Complete	It was moved by Councillor Oliwa and seconded by Councillor McEwen THAT Council approve Expenditure Voucher G-05/15.
Complete	It was moved by Councillor Oliwa and seconded by Councillor McEwen THAT Council give Third Reading to Zoning Amendment Bylaw No.1180, 2015.
Complete	It was moved by Councillor Oliwa and seconded by Councillor Mole THAT Council approve sending Councillor Oliwa to EMBC EOC training on March 26 in Ucluelet.
Complete	It was moved by Councillor Oliwa and seconded by Councillor McEwen THAT Council approve sending Councillor Oliwa to LGMA Bylaw Drafting Essentials training on April 24 in Richmond.
Complete	It was moved by Councillor McEwen and seconded by Councillor Oliwa THAT staff be directed to send a letter of support to Ocean Networks Canada for the WERA Tsunami-Radar Detection System, and to provide assistance as required for a public information session on this topic in the near future.

THIS PAGE LEFT BLANK INTENTIONALLY



## STAFF REPORT TO COUNCIL

Council Meeting: APRIL 14<sup>TH</sup>, 2015

500 Matterson Drive, Ucluelet, BC V0R 3A0

**FROM:** JOHN TOWGOOD, PLANNING ASSISTANT

**FILE No:** (4320-20); XREF: FOLIO 151.107

**SUBJECT:** THE RELOCATION OF AN EXISTING MOBILE VENDING BUSINESS LICENSE FROM 1801 BAY STREET TO 1685 PENINSULA ROAD

**ATTACHMENT(S):** APPENDIX A - PROPONENTS REQUEST TO RELOCATE LETTER

### RECOMMENDATION(S):

1. **THAT** Council approve the relocation of a business license for a Mobile Vendor (Jiggers) from 1801 Bay Street to 1685 Peninsula Road subject to the conditions outlined below and within the body of this report; **or**
2. **THAT** Council deny the relocation of a business license for a Mobile Vendor (Jiggers) from 1801 Bay Street to 1685 Peninsula Road.

### PURPOSE:

To consider the relocation of an existing mobile vendor business license (Jiggers) from its existing council approved location, 1801 Bay Street, to a new location proposed at 1685 Peninsula Road.

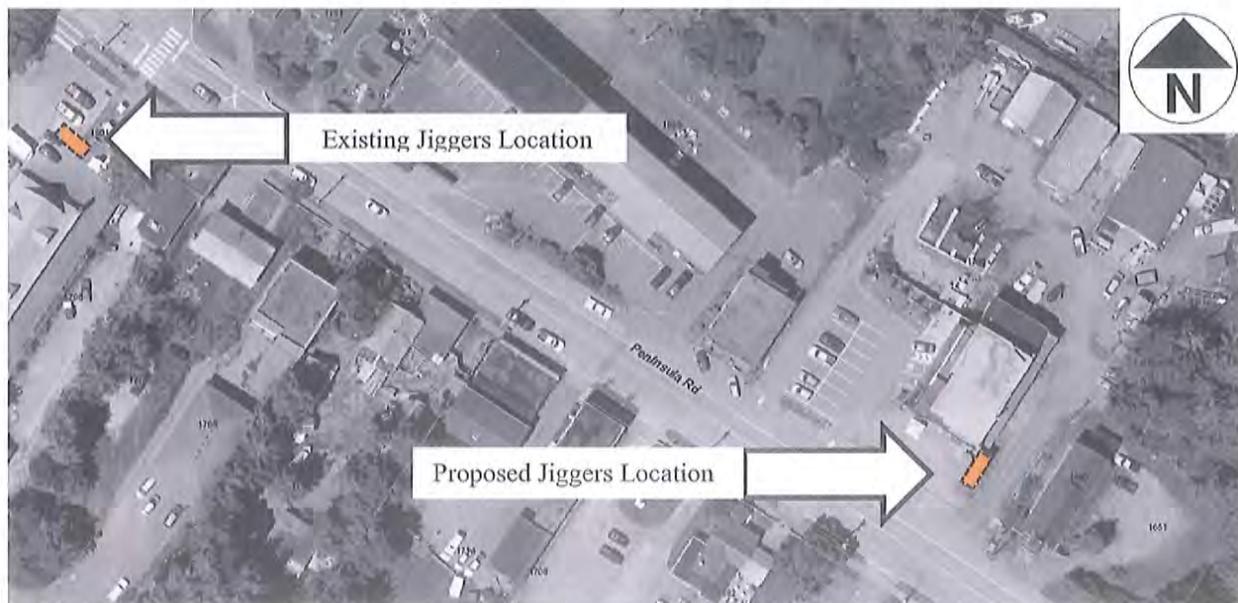


Figure 1

**BACKGROUND:**

Planning Staff are in receipt of a letter requesting that Council approve the relocation of a business license for a mobile vendor to the above referenced address. Mobile vendors are required by Ucluelet's Business Regulation and Licensing Bylaw No.922 (BRLB), Section 16.1 (a) "All applicants for a Mobile Vendor license shall require Council approval prior to the issuance of a business license". The location of a mobile vendor business is a key aspect to the issuance of a mobile vending license therefore Planning Staff consider that a relocation of a mobile vendor business license to require Council approval. The applicant (Jigger's) currently has a license for mobile vending and has been operating at its current site for over 13 years.

**OFFICIAL COMMUNITY PLAN (OCP):**

Objectives within the OCP indicate that there is economic potential to be tapped in the area of tourism. Mobile food vending is a culinary option and a density of options can be a draw to the community with spin offs across all economic sectors.

**ZONING:**

As per the BRLB and Zoning Bylaw No. 1160, mobile vending is only allowed in the Peninsula Road and Main Street commercial corridors and only in CS-1, CS-2, P-3 and M-2 zones. The proposed subject property conforms to these requirements as it is in the Peninsula Road commercial corridor and has CS-2 zoning. The applicant has indicated they will conform to all relevant District bylaws, required setbacks, and Island Health requirements.

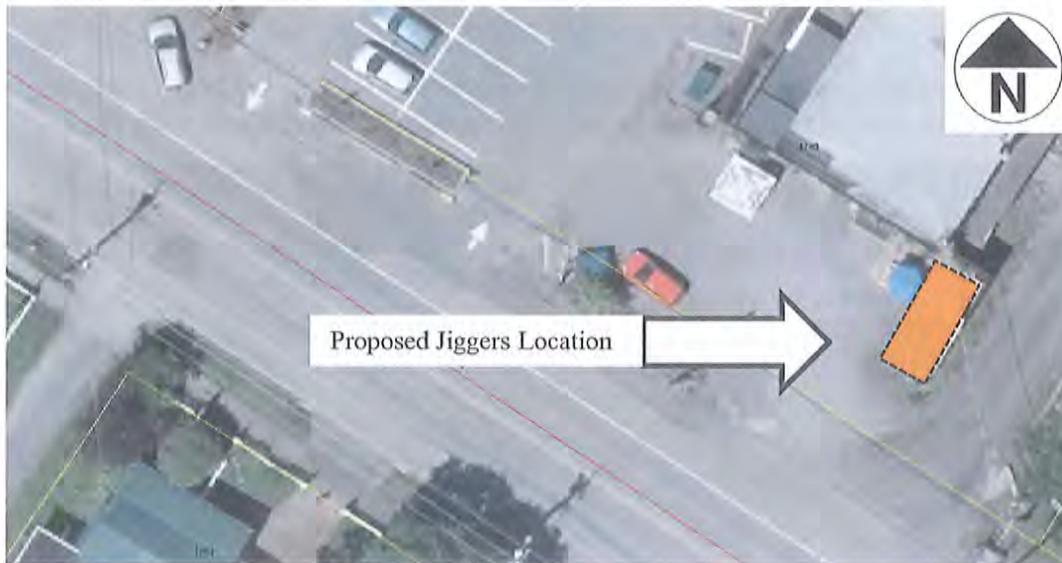


Figure 2

**LANDSCAPING:**

The site has existing landscaping elements and Planning Staff would encourage the owner to add additional landscaping elements to assist the vending truck in blending in with the sites setting.



Figure 3

**PARKING:**

As per Zoning Bylaw No.1160, there are no parking requirements for mobile vending. The move of Jiggers to the proposed location will help alleviate some of the parking and traffic congestion at the intersection of Bay Street and Peninsula Road. The applicant is proposing to utilize the existing building as a seating area on rainy days and will be utilizing that buildings front unit's existing onsite parking allocation.

**PUBLIC WASHROOMS:**

As mobile vending vehicles fall outside the BC Building Code, they are not required to supply public washrooms or staff washrooms. The applicant has indicated they will provide public access to one accessible washroom located in the front unit of the existing building. The applicant has indicated they will work with Staff to transition that unit from a retail space to restaurant space.

**SUMMARY:**

A key strategy of the OCP is to create a vibrant pedestrian friendly environment. Onsite vending is an effective association from the structures to the public realm encouraging pedestrian engagement with the Peninsula Street corridor. The proposed location will benefit from an increase in pedestrian traffic and with a washroom and onsite parking there is a direct benefit to the user experience.

**Respectfully submitted:**

John Towgood, Planning Assistant

## JIGGERS

### PROPOSED NEW LOCATION 1685 PENINSULA ROAD

We would like to relocate our operation from the existing location at Bay and Peninsula and move to the empty commercially zoned storefront at 1685 Peninsula Road attached to Barry's Drugs. Picture of location is attached.

We have operated year round in the current location for over 13 years but now want to move to a location with covered facilities and wheel chair accessible washroom for our customers. We plan to continue with the same concept which includes the familiar Jiggers food truck and a few picnic tables with umbrellas outside but now we will have the option of moving them inside to be used in bad weather.

The advantages of the new location include ample parking and less traffic congestion than our current location at Bay and Peninsula.

We have loved our spot beside the Cold Beer and Wine store but with a new food truck operating at this location we are looking at a different site to call home and be on our own again.

Both locals and tourists will have 2 different areas on the main street of Ucluelet to visit and it will reduce the traffic problems at the top of Bay Street. Our move will also eliminate a vacant storefront on Peninsula and replace it with a vibrant business.



THIS PAGE LEFT BLANK INTENTIONALLY



## STAFF REPORT TO COUNCIL

Council Meeting: APRIL 14, 2015  
500 Matterson Drive, Ucluelet, BC V0R 3A0

**FROM:** WARREN CANNON, PUBLIC WORKS SUPERINTENDENT

**FILE NO:** 0550-20

**SUBJECT:** WOODEN WALKWAY AND STRUCTURE STAINING

**ATTACHMENT(S):** NONE

### **RECOMMENDATION(S):**

1. **THAT** Council review and direct staff on how to proceed.

### **PURPOSE:**

The purpose of this report is to provide Council with information on the current practice of staining municipal-owned wooden walkway structures and other wooden structures throughout the community.

### **BACKGROUND:**

Last year staff received a letter from the Sunset Point Strata group requesting that the public walkway within their area be stained. The letter states: "as the Public walkway is the District of Ucluelets' responsibility, we would appreciate you arranging for the necessary staining to take place while we have good sunny weather and before the winter sets in."

Public walkways are maintained throughout the community by District Staff. Safety is the primary focus. The upkeep and maintenance is part of the operational work that takes place throughout the year.

District staff has recently completed several staining projects, some of which are: the canoe log (Chamber of Commerce), boat launch signage, and the cemetery fence.

Staining has always been considered as an aesthetic. In order to properly stain there can be a considerable amount of staff time in preparation and material cost.

There is no municipal obligation towards staining wooden structure walkways or other wooden structures within the District of Ucluelet. In the case above, the walkway was constructed by the developer and, at the time it was developed, staining was applied.

### **SUMMARY AND CONCLUSION:**

As stated above staining work is currently done by District staff is to provide an aesthetic value or look. There are many wooden structures throughout the community which have no staining at all. Stain or no stain, the structures still remain sound and staff's primary focus is to make sure the structure is safe for the public.

If Council agrees to stain all wooden structures within the municipality, staff can proceed; however, there will be an increase in financial costs and time factor towards achieving this as preparation work and material costs play a factor.

Staff would recommend staining wooden structures and walkways if time, staffing and budgets permit however would not recommend making it a requirement or an obligation to the District's maintenance program.

**Respectfully submitted:**



---

Warren Cannon,  
Superintendent Public Works

## **LEGISLATION**

THIS PAGE LEFT BLANK INTENTIONALLY



## STAFF REPORT TO COUNCIL

Council Meeting, APRIL 14, 2015

500 Matterson Drive, Ucluelet, BC V0R 3A0

**FROM:** JOHN TOWGOOD, PLANNING ASSISTANT     **FILE NO:** (RZ 15-01); XREF: 3900-25 – BYLAW #1180, 2015

**SUBJECT:** ZONING AMENDMENT BYLAW #1180 – TO AMEND ZONING BYLAW NO. 1160, 2013 TO REMOVE LOT 34, PLAN VIP79602 FROM SECTION CD-3A.1.4 WHICH PERMITS COMMERCIAL AND MIXED COMMERCIAL/RESIDENTIAL PRINCIPAL USES AND PLACE IT IN SECTION CD-3A.1.1 WHICH PERMITS SINGLE FAMILY DWELLINGS AS PRINCIPLE USES.

**ATTACHMENT(S):** BYLAW #1180

**RECOMMENDATION(S):**

1. **THAT** Zoning Amendment Bylaw No. 1180, 2015 be given Fourth Reading and Final Adoption having been given First and Second Reading February 24, 2015, Public Hearing and Third Reading March 24, 2015 and Ministry of Transportation and Infrastructure Approval on March 31, 2015; **or**
2. **THAT** the rezoning application associated with Zoning Amendment Bylaw No. 1180, 2015 be considered and determined to not proceed further.

**PURPOSE:**

To advance Bylaw #1180 to Fourth Reading and Final Adoption.

**Respectfully submitted:**

\_\_\_\_\_  
John Towgood, Planning Assistant

Attachment

**DISTRICT OF UCLUELET**

**Bylaw No. 1180, 2015**

A bylaw to amend the "District of Ucluelet Zoning Bylaw No. 1160, 2013".

---

**WHEREAS** Section 903 and other parts of the *Local Government Act* authorize zoning and other development regulations;

**AND WHEREAS** the owner of PID: 026-432-382 Lot 34, District Lot 282, Clayoquot District, Plan VIP79602 (the "**Lands**"), generally as shown highlighted in black on the Schedule 'A' attached to and forming part of this bylaw, has applied to amend the District of Ucluelet Zoning Bylaw No. 1160, 2013 ("**Zoning Bylaw**") in order to remove the commercial and mixed commercial/ residential uses from the Lands and add single family dwelling as the only permitted principal land use;

**NOW THEREFORE** the Council of the District of Ucluelet, in open meeting assembled, enacts as follows:

1. The Zoning Bylaw is amended by deleting the Lot "34" reference for the Lands from the short legal descriptions under CD-3A.1. 4 and adding same to the short legal descriptions under Section CD-3A1.1, along with consequential amendments, such that those subsections of the Zoning Bylaw read as follows:

**"CD-3A.1 Permitted Uses:**

CD-3A.1.1 The following uses are permitted on Lots 1-18, 20-28, 30-32, 34-49, all of Plan VIP79602, and Remainder Lot A Plan VIP17853, in the areas of the CD-3 Zone Plan labeled "Single Family Dwelling", but secondary permitted uses are only permitted in conjunction with a principal permitted use:

- (1) Principal:
  - (a) *Single Family Dwelling*
- (2) Secondary:
  - (a) *Bed and Breakfast*
  - (b) *Home Occupation*
  - (c) *Secondary Suite*

...

CD-3A.1.4 The following uses are permitted on Lots 19, 29 and 33, all of Plan VIP79602, in the areas of the CD-3 Zone Plan labeled "Commercial/ Residential", but secondary permitted uses are only permitted in conjunction with a principal permitted use:

- (1) Principal:
  - (a) *Office*
  - (b) *Retail*
  - (c) *Personal Services*
  - (d) *Daycare Centre*
  - (e) *Commercial Entertainment*
  - (f) *Recreational Services*
  - (g) *Community Use*

- (2) Secondary:
  - (a) *Mixed Commercial/Residential*
  - (b) *Mixed Commercial/Resort Condo*

2. Section CD-3A.2.1(1)(b) of the Zoning Bylaw is amended by increasing the number of lots in that minimum lot size category by one (1) such that the subsection reads as follows:

- “CD-3A.2.1 Minimum Lot Size:**
- (1) Single Family Dwelling:
    - (a) 645 m2 (6,940 ft2) for 16 small lots.
    - (b) 1,450 m2 (15,600 ft2) for maximum of 51 lots.”

3. Section CD-3A.3(4)(d) of the Zoning Bylaw is amended by deleting the 6 dwelling units assigned to the Lands as the *“Dwelling Unit component of Mixed Commercial/Residential & Mixed Commercial/Resort Condo combined:”* density, and replacing with a parenthetical annotation such that the subsection reads as follows:

- “CD-3A.3 Density:**
- CD-3A.3.1 Maximum Number:
- (1) Single Family Dwelling: 1 per lot
  - (2) Duplex Dwelling: 1 per lot
  - (3) Multiple Family Residential: 20 dwelling units per lot
  - (4) *Dwelling Unit component of Mixed Commercial/Residential & Mixed Commercial/Resort Condo combined:*
    - (a) 6 dwelling units on Lot 19, Plan VIP79602
    - (b) 12 dwelling units on Lot 29, Plan VIP79602
    - (c) 6 dwelling units on Lot 33, Plan VIP79602
    - (d) *[Deleted by Zoning Amendment Bylaw No. 1180, 2015]”*

4. Section CD-3A.4.1(1)(d) of the Zoning Bylaw is amended by deleting the maximum size (gross floor area) assigned to the Lands, and replacing with a parenthetical annotation such that the subsection reads as follows:

- “CD-3A.4 Maximum Size (Gross Floor Area):**
- CD-3A.4.1 Principal Building:
- (1) Mixed Commercial/Residential & Mixed Commercial/Resort Condo:
    - (a) 557.4 m2 (6,000 ft2) gross floor area combined on Lot 19, Plan VIP79602;
    - (b) 743.2 m2 (8,000 ft2) gross floor area combined on Lot 29, Plan VIP79602;
    - (c) 557.4 m2 (6,000 ft2) gross floor area combined on Lot 33, Plan VIP79602;
    - (d) *[Deleted by Zoning Amendment Bylaw No. 1180, 2015]”*.

5. The preamble of the CD-3A SubZone is amended by adding the parenthetical comments at the end such that it reads as follows:

*“2014 Update: Except for the potential to subdivide Lot 2, Plan VIP 80044 into two fee simple lots with Multiple Family Residential use, the original CD-3 Zone (now CD-3A SubZone) has been fully subdivided, as uses allocated, as shown below and described in this section (subject, however, to subsequent amendments).”*

6. The Zoning Map and the CD-3 Zone Plan of the Zoning Bylaw be updated accordingly, to replacing the “Commercial Residential CD-3A1.4” label and colour scheme from the Lands,

with the "single Family Dwelling CD3A.1.1" label and colour scheme, all while maintaining the Lands in the CD-3 Zone.

7. This bylaw may be cited as "Zoning Amendment Bylaw No. 1180, 2015".

**READ A FIRST TIME** this 24th day of February , 2015.

**READ A SECOND TIME** this 24th day of February , 2015.

**PUBLIC HEARING** held this 24th day of March , 2015.

**READ A THIRD TIME** this 24th day of March , 2015.

**APPROVED IN ACCORDANCE WITH SECTION 52 OF THE TRANSPORTATION ACT**  
this 31 day of March , 2015.

**ADOPTED** this XX day of XX , 2015.

**CERTIFIED A TRUE AND CORRECT COPY** of "District of Ucluelet Zoning Amendment Bylaw No. 1180, 2015."

---

Mayor  
Dianne St. Jacques

---

CAO  
Andrew Yeates

**THE CORPORATE SEAL** of the District of Ucluelet was hereto affixed in the presence of:

---

CAO  
Andrew Yeates

