

# AGENDA

## *REGULAR MEETING OF COUNCIL*

**Tuesday, January 13, 2015**

**7:30 p.m.**

**George Fraser Room, Ucluelet Community Centre  
500 Matterson Drive,  
Ucluelet, B.C.**

**Council Members:**

Mayor Dianne St. Jacques

Councillor Sally Mole

Councillor Randy Oliwa

Councillor Marilyn McEwen

Councillor Mayco Noel



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## AGENDA FOR THE REGULAR MEETING OF COUNCIL

January 13, 2015 at 7:30 pm  
George Fraser Room, Ucluelet Community Centre  
500 Matterson Drive, Ucluelet, BC

	<b>1.</b>	<b>CALL TO ORDER:</b>	
	<b>2.</b>	<b>ADOPTION OF MINUTES:</b>	
Pg.7		MIN-1	December 9, 2014 Regular Council Minutes
Pg.13		MIN-2	December 16, 2014 Special Council Minutes
	<b>3.</b>	<b>PUBLIC INPUT, DELEGATIONS &amp; PETITIONS:</b>	None
	<b>4.</b>	<b>CORRESPONDENCE:</b>	
Pg.15	C-1	<b>Lieutenant Governor of British Columbia Visit to Ucluelet</b>	Heidi Elliott, Office of the Lieutenant Governor
Pg.17	C-2	<b>Application for Harbour Advisory Commission Membership</b>	Bill Irving, Resident
Pg.19	C-3	<b>Ucluelet &amp; Area Historical Society Request for Direction</b>	Barb Gudbranson, UAHS
	<b>5.</b>	<b>INFORMATION ITEMS:</b>	
Pg.21	I-1	<b>Follow up on Request to Discuss Parks Canada Property Sales in Ucluelet</b>	Jim Morgan, Pacific Rim National Park Reserve
Pg.23	I-2	<b>UBCM Follow up on Job Initiatives</b>	Minister Bond, Ministry of Jobs Tourism and Skills Training
Pg.25	I-3	<b>UBCM Follow up on Seismic Upgrading of Schools in Ucluelet</b>	Minister Fassbender, Ministry of Education
Pg.27	I-4	<b>2015 Age-friendly Community Planning &amp; Projects Grant Approval</b>	Peter Ronald, Local Government Program Services
Pg.29	I-5	<b>Update on Trans Mountain Expansion Project</b>	Lizette Parsons Bell, Kinder Morgan Canada
Pg.31	I-6	<b>Sail and Life Training Bursary Offer for 2015</b>	Robin Irving, S.A.L.T.S.
Pg.39	I-7	<b>Harbour Advisory Commissioner Resignation – Peter Larkin</b>	Peter Larkin, Resident

Pg.41

**I-8 Harbour Advisory Commissioner Resignation – Shelly LaRose**  
 Shelly LaRose, Resident

Pg.43

**I-9 BC Ferries Services Fare Structure under Negotiation**  
 Jim Cleghorn, BC Ferry Coalition

**6. REPORTS:**

Pg.49

**R-1 Expenditure Voucher G-01/15**  
 Jeanette O'Connor, CFO

Pg.55

**R-2 Proposed Reciprocal Agreement with Yuułuꞵiꞵath First Nation**  
 Warren Cannon, Superintendent of Public Works

**7. LEGISLATION:**

Pg.59

**L-1 Proposal to Rezone Lot 4, District Lot 281, Clayoquot District, Plan VIP76214, PID 025-812-700 (542 Marine Drive) from CD-2A SubZone – District Lot 281 (Lot 1), Single Family Dwelling to VR-1 Vacation Rental**  
 John Towgood, Planning Assistant

**8. COUNCIL COMMITTEE REPORTS**

**Councillor Sally Mole**

*Deputy Mayor April – June*

- ❖ Ucluelet & Area Child Care Society
- ❖ Westcoast Community Resources Society
- ❖ Coastal Family Resource Coalition
- ❖ Food Bank on the Edge

**Councillor Marilyn McEwen**

*Deputy Mayor July – September*

- ❖ West Coast Multiplex Society
- ❖ Ucluelet & Area Historical Society
- ❖ Wild Pacific Trail Society
- ❖ Vancouver Island Regional Library Board Trustee

**Councillor Mayco Noel**

*Deputy Mayor October – December*

- ❖ Ucluelet Volunteer Fire Brigade
- ❖ Central West Coast Forest Society
- ❖ Ucluelet Chamber of Commerce
- ❖ Signage Committee

**Councillor Randy Oliwa**

*Deputy Mayor January-March*

- ❖ Vancouver Island Regional Library Board (*alternate*)
- ❖ Harbour Advisory Committee
- ❖ Aquarium Board
- ❖ Seaview Seniors Housing Society

**Mayor Dianne St. Jacques**

- ❖ Alberni-Clayoquot Regional District
- ❖ Coastal Community Network
- ❖ Groundfish Development Authority
- ❖ DFO Fisheries Committees for Groundfish & Hake
- ❖ Pacific Rim Harbour Authority

**9. LATE ITEMS:**

**10. NEW BUSINESS:**

**11. PUBLIC QUESTION PERIOD:**

**12. ADJOURNMENT**

**13. RESOLVE INTO CLOSED SESSION**

**Notice:**      *This meeting may be closed to the public only where items for consideration meet the requirements of Section 90 of the Community Charter.*

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CARRIED

201409 It was moved by Councillor Mole and seconded by Councillor Oliwa  
*THAT Council direct staff to write a letter to the Clayoquot Biosphere Trust in support of their application for funding to allow research and data collection to determine short and long term solutions for human-wildlife interfacing at the Thornton Creek Hatchery.*

CARRIED

## 5. INFORMATION ITEMS:

- I-1 **2015 Local Government Leadership Academy's Elected Officials Seminars**  
Local Government Leadership Academy
- I-2 **"Protecting your community's coastal assets: Local leadership in marine planning" Report**  
David Suzuki Foundation
- I-3 **UBCM Follow up on Logging and Impact from Supreme Court decision on *Tsilhqot'in Nation v. British Columbia***  
Minister Rustad, Ministry of Aboriginal Relations & Reconciliation
- I-4 **UBCM Follow up on combining RCMP, Fire Department, and Ambulance Stations into one Location**  
Provincial Health Services Authority & BC Emergency Health Services
- I-5 **UBCM Follow up on tidal/wave energy in BC and the Coast Guard Station as a Spill Response Hub**  
Deputy Minister Dave Nikolejsin, Ministry of Energy and Mines
- I-6 **Harbour Authority Association of BC 18<sup>th</sup> Annual Seminar and AGM**  
HAABC
- I-7 **Gas Tax Agreement Community Works Fund Payment 2014/15**  
Sav Dhaliwal, UBCM President
- I-8 **PRIMECorp's Annual report for April 1, 2014 - March 31, 2014**  
PRIMECorp

201410 It was moved by Councillor Mole and seconded by Councillor Oliwa  
*THAT Council receive information items I-1 through I-8 for information.*

CARRIED

201411 It was moved by Councillor Mole and seconded by Councillor Oliwa  
*THAT Council refer information item I-7 to the budget process as a separate line item.*

CARRIED

201412 It was moved by Councillor Oliwa and seconded by Councillor Mole  
*THAT Council attend the Local Government Leadership Academy's Elected Officials Seminar held January 27-29, 2015.*

CARRIED

- ❖ Councillor Oliwa requested that all UBCM follow-up letters and briefs be made available to Council at their strategic planning sessions
- ❖ Council received clarification from the Manager of Planning on the presence of marine planning/protection considerations in Zoning Bylaw No. 1160, 2013

## 6. REPORTS:

### R-1 Expenditure Voucher G-19/14

Jeanette O'Connor, CFO

201413 It was moved by Councillor Mole and seconded by Councillor Oliwa  
*THAT Council receive report R-1, "Expenditure Voucher G-19/14", for information.*

CARRIED

### R-2 Ucluelet Secondary School and the District of Ucluelet Reader Board

Karla Robison, Manager of Environmental & Emergency Services

201414 It was moved by Councillor Oliwa and seconded by Councillor Mole  
*THAT Council approve recommendations 1 and 2 of report R-2, "Ucluelet Secondary School and the District of Ucluelet Reader Board", which state:*

1. *THAT Council receives this report for information;*
2. *THAT Council direct staff to proceed with the reader board installation at the proposed location at Ucluelet Secondary School and next steps required to proceed with this project.*

CARRIED

### R-3 Tourism Vancouver Island Conference 2016

Abby Fortune, Director of Parks and Recreation

201415 It was moved by Councillor Oliwa and seconded by Councillor Mole  
*THAT Council approve recommendation 2 of report R-3, "Tourism Vancouver Island Conference 2016", which states:*

2. *THAT Council support and bid for the 2016 Tourism Vancouver Island Conference and AGM.*

CARRIED

201416 It was moved by Councillor Mole and seconded by Councillor Oliwa  
*THAT Council approve recommendation 1 of report R-3, "Tourism Vancouver Island Conference 2016", which states:*

1. *THAT Council waives the facility fees for the 2016 Tourism Vancouver Island Conference and AGM.*

CARRIED

**R-4 Tourism Ucluelet Banner Program**

Abby Fortune, Director of Parks and Recreation

201417 It was moved by Councillor Mole and seconded by Councillor Oliwa  
*THAT Council approve the recommendation of report R-4, "Tourism Ucluelet Banner Program", which states:*

1. *THAT Council refer this report to the budget process for 2015.*

**CARRIED**

**6. LEGISLATION:**

**L-1 Proposal to Rezone Lot 20, Section 21, Clayoquot District, Plan VIP64737, PID 023-656-107 (1136 Coral Way) from R1 Single Family Residential to VR-1 Vacation Residential Zone**

John Towgood, Planning Assistant

201418 It was moved by Councillor Mole and seconded by Councillor McEwen  
*THAT Council approve the recommendation of legislative report L-1, "Proposal to Rezone Lot 20, Section 21, Clayoquot District, Plan VIP64737, PID 023-656-107 (1136 Coral Way) from R1 Single Family Residential to VR-1 Vacation Residential Zone", which states:*

1. *THAT Zoning Bylaw No. 1176, 2014 be given Third Reading.*

**VOTE 4-0 (Councillors McEwen, Mole, Noel, Oliwa opposed), DEFEATED**

**7. COUNCIL COMMITTEE REPORTS:**

- ❖ Mayor St. Jacques announced that Council will be undergoing a review of its current committees and will assign Council liaisons in January 2015. Mayor St. Jacques noted that in the past, Councillors were paid for their committee attendance and so Council will perform a review that includes budget considerations.

**8. NEW BUSINESS:**

- Parks Canada Properties in Ucluelet

201419 It was moved by Councillor Noel and seconded by Councillor Mole  
*THAT Council write a letter to Parks Canada regarding their intentions in selling their Ucluelet properties, and request a meeting to discuss the District of Ucluelet possibly procuring one or more of their properties.*

**CARRIED**

- Breakfast with Santa

Councillor Mole noted that Mayor and Council will be serving a pancake breakfast at the Breakfast with Santa event at the community centre on Dec.13 at 8:30am

- December Sailpast

Councillor Mole noted that the Sailpast is happening on Dec.17

- He-Tin-Kis to Coast Guard Road Sidewalk

Mayor St. Jacques requested an update on when Council can expect a report on the proposed sidewalk from He-Tin-Kis to Coast Guard Road; CAO Yeates reported that the proposal has been moved to the strategic planning/ budget process

#### 9. PUBLIC QUESTION PERIOD:

Council received questions and comments from the public re:

- Ucluelet's ranking in a report regarding the amount of money a municipality spends per capita

#### 10. ADJOURNMENT:

Mayor St. Jacques suspended the regular council meeting at 8:23 pm and moved in-camera under section 90(1), subsections (c) and (e), of the *Community Charter*.

Mayor St. Jacques adjourned the in-camera meeting at 9:47 pm and resumed the open meeting at 9:49 pm.

Mayor St. Jacques adjourned the regular council meeting at 9:50 pm.

**CERTIFIED CORRECT:** Minutes of the Regular Council Meeting held on Tuesday, December 9, 2014 at 7:30 pm in the George Fraser Community Room, 500 Matterson Road, Ucluelet, BC.

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Dianne St. Jacques  
Mayor

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Andrew Yeates  
Chief Administrative Officer

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DISTRICT OF UCLUELET  
 MINUTES OF THE REGULAR COUNCIL MEETING  
 HELD IN THE LYCHE BOARD ROOM, 200 MAIN STREET  
DECEMBER 16, 2014 AT 6:00 PM

Present:           **Chair:**           Mayor St. Jacques  
                           **Council:**       Councillors McEwen, Mole, Oliwa, and Noel  
                           **Staff:**           Andrew Yeates, Chief Administrative Officer\*

\*Recording Secretary

**1. CALL TO ORDER:**

Mayor St. Jacques called the meeting to order at 6:15 pm

**2. ADOPTION OF MINUTES:**

N/A

**3. PUBLIC INPUT, DELEGATIONS & PETITIONS:**

None

**4. CORRESPONDENCE:**

None

**5. INFORMATION ITEMS:**

None

**6. REPORTS:**

**R-1 Agreement with Alberni-Clayoquot Regional District and the District of Ucluelet for the Ucluelet Volunteer Fire Brigade to provide Firefighting Services at the Long Beach Airport**

201422       It was moved by Councillor Oliwa and seconded by Councillor McEwen  
                   *THAT the District of Ucluelet will pay to the Ucluelet Volunteer Fire Brigade  
 Rescue Society a rate of \$467 per hour for all callouts under the Long Beach  
 Airport Fire Protection Services Agreement.*

**CARRIED**

201421       It was moved by Councillor Oliwa and seconded by Councillor McEwen  
                   *THAT Council sign the Letter of Understanding for the provision of firefighting  
 services to the Long Beach Airport.*

**CARRIED**

201420       It was moved by Councillor McEwen and seconded by Councillor Oliwa  
                   *THAT Council sign the Fire Protection Services Agreement to provide firefighting  
 services to Long Beach Airport.*

**CARRIED**

**R-2 Resolution to Submit a Crown Land Application for the Lighthouse Lands**  
Patricia Abdulla, Manager of Planning

201423 It was moved by Councillor Mole and seconded by Councillor Oliwa  
*THAT Council submit a Crown land application for the properties generally known as the Lighthouse Lands for the purpose of Community Institutional Uses such as a community museum, scenic trail, community gathering areas, historical signage and preserving a community cultural place of significance.*

**CARRIED**

**R-3 Vancouver Island Regional Library – Alternate Appointment**

201424 It was moved by Councillor Mole and seconded by Councillor McEwen  
*THAT Randy Oliwa be appointed to the Vancouver Island Regional Library Board as the Alternate.*

**CARRIED**

**6. LEGISLATION:**

None

**7. ADJOURNMENT:**

Mayor St. Jacques adjourned the regular council meeting at 6:30 pm.

**CERTIFIED CORRECT:** Minutes of the Special Council Meeting held on Tuesday, December 16, 2014 at 6:00 pm in the Lyche Board Room, 200 Main Street, Ucluelet, BC.

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Dianne St. Jacques  
Mayor

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Andrew Yeates  
Chief Administrative Officer

Filecode: 0410-20 LT60V  
 X-Ref:  
 Forwarded to: Council, Andrew  
 Physical  Electronic

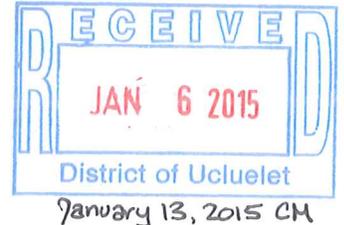


Government House  
 1401 Rockland Avenue  
 Victoria, British Columbia  
 V8S 1V9  
 Canada

January 5, 2015

Via fax: 250-726-7335

Her Worship Dianne St. Jacques  
 Mayor of the District of Ucluelet  
 PO Box 999  
 Ucluelet, British Columbia  
 V0R 3A0



Dear Mayor:

The Honourable Judith Guichon, Lieutenant Governor of British Columbia, would like to visit Ucluelet for the day on Saturday, January 31, 2015.

When visiting a community the Lieutenant Governor usually visits a seniors' residence or branch of the Royal Canadian Legion, attends a community event or participates in a special event that is taking place. We would like your recommendation on where else Her Honour should visit when she is in your community.

The Lieutenant Governor also visits a school, which we propose to do the morning of Monday, February 2. I have contacted Mr. Greg Smyth, Superintendent of Schools for School District 70, and asked him to recommend a school in Ucluelet that Her Honour should visit between 11 a.m. and 12 p.m. on February 2.

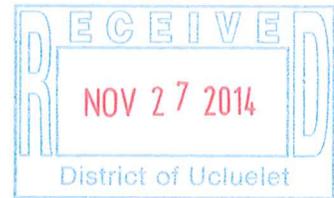
I would appreciate your Office's assistance in making the arrangements for Her Honour's visit on Saturday, January 31. We would also like you to meet with Her Honour and accompany her during her visit.

I can be contacted at 250-356-0925 or by email at [heidi.elliott@gov.bc.ca](mailto:heidi.elliott@gov.bc.ca).

Sincerely,

Heidi Elliott  
 Director of Programmes, Events and Outreach  
 Office of the Lieutenant Governor  
 Government House  
[www.ltgov.bc.ca](http://www.ltgov.bc.ca)

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Nov. 27, 2014

Dear Mayor and Council/Harbour Authority

As per recent advertisement, I would like to offer my name to be considered as an appointee to the Small Craft Harbour Advisory. There are a number of projects that I am familiar with and would like to assist in moving them to completion as well as exploring new options for our Small Craft Harbours.

Yours sincerely,

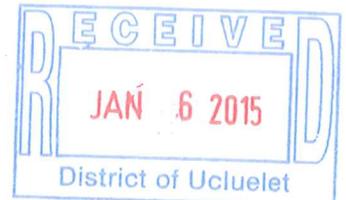
A handwritten signature in black ink, appearing to read "Bill Irving", with a long horizontal flourish extending to the right.

Bill Irving

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## Ucluelet &amp; Area Historical Society

Box 397, Ucluelet, B.C. V0R 3A0



District of Ucluelet Mayor & Council  
 Box 999  
 Ucluelet, BC, V0R 3A0

January 02, 2015

Filecode: 0230-20 UAHS  
 X-Ref:  
 Forwarded to: Council, Andrew  
 Physical  Electronic

To Mayor and Council,

Congratulations to you all on your recent election to council. On behalf of the Ucluelet and Area Historical Society, we would like to receive some guidance from yourselves as to the possibility of the UAHS having access to any Municipal property to help us store and carry-out projects?

When the upgrading of the Lyche Building began, we had to vacate the office and storage closet which had been provided in the upstairs; however we were permitted to retain our files and some material in the basement. At that time we were lead to believe that an area in the basement, which was being vacated would probably have some room where we could not only store our materials, but also use as a meeting room and space for occasional projects. Recently we have been advised that the basement is most likely being used strictly for District storage.

What we need from the District of Ucluelet is a response as to whether the UAHS can be provided any room within the Municipality? Or should we seek alternate accommodation?

We are currently facing a dilemma as to what to do for space to allow us to take inventory on our possessions, catalogue them, and make a more thorough inventory including scanning of the thousands of photographs which must now be re-copied onto non-jpeg format. Space is available around town, but at a cost, and we have problems making any long-term lease arrangements not knowing if/when we might have access to other municipal facilities such as the light-keepers house, which was promised to the UAHS many years ago. We recognize that it is not the District's fault that this property is not yet available.

To this end, could we ask council to make a commitment to the UAHS to provide direction as to:

1. Where we stand on use of an area within the Municipal Office;
2. Should we begin negotiations to lease private property within the municipality?

Thank you for anything you are able to provide to the UAHS. We look forward to your response so that we may move forward in 2015.

Yours sincerely,

Barbara Gudbranson  
 UAHS Chair

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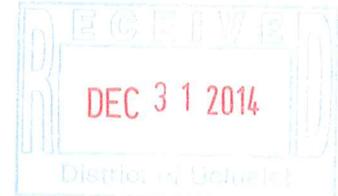
Parks Canada / Parcs Canada

Pacific Rim National Park Reserve of Canada  
P.O. Box 280  
Ucluelet, BC, V0R 3A0  
Tel: 250-726-3500  
Fax: 250-726-3520

Réserve de parc national du Canada Pacific Rim  
C.P. 280  
Ucluelet, C-B, V0R 3A0  
Tél: 250-726-3500  
Télé: 250-726-3520

December 22, 2014

Filecode: 0420-20 PRNP  
X-Ref:  
Forwarded to: Council, Andrew  
 Physical  Electronic



January 13, 2015 CM

Dear Mrs. St. Jacques:

Thank you for your letter of December 15, 2014 regarding the District's interest in the Ucluelet properties owned by Parks Canada.

I would be more than happy to meet with you and Council to discuss our current plans for these properties in the New Year, and any other items of interest. I suggest your staff follow up with me directly to arrange this meeting. I look forward to meeting with you.

Sincerely,

Jim Morgan

Superintendent,  
Pacific Rim National Park Reserve



15 December 2014

Jackie Godfrey  
Pacific Rim National Park Reserve  
Parks Canada Agency  
Box 280  
Ucluelet, B.C. V0R 3A0

Dear Ms. Godfrey, *Jackie*

**RE: Parks Canada Properties in Ucluelet**

On behalf of District of Ucluelet Council, I am writing to you with regard to our interest in the Ucluelet properties currently owned by Parks Canada.

It is our recent understanding that your agency is considering divesting of one or more of its Ucluelet properties. If this is so, our Council would be grateful if we could meet with you to discuss the disposition of these properties. We are very interested to learn more about the impetus behind the selling of these properties; moreover, our Council has a keen interest in the matter, and would like to discuss the possibility of the District acquiring one or more of these properties.

I sincerely appreciate your willingness to consider our request, and we look forward to meeting with you.

Sincerely,

A handwritten signature in cursive script that reads "Dianne".

Dianne St. Jacques  
Mayor, District of Ucluelet

District of Ucluelet . *Life on the Edge*®

200 Main Street

PO.Box 999

Ucluelet . BC . V0R 3A0

t. 250.726.7744

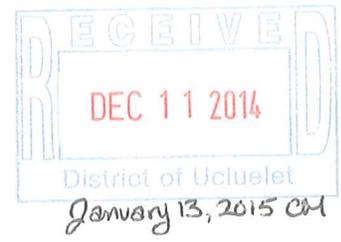
f. 250.726.7335

Ucluelet.ca

info@Ucluelet.ca



Filecode: 0410-720 MJTST  
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DEC - 5 2014

Ref: 106367

Her Worship Dianne St. Jacques  
District of Ucluelet  
200 Main Street  
PO Box 999  
Ucluelet, BC V0R 3A0

Dear Mayor St. Jacques: *Mayor St. Jacques:*

It was a pleasure to meet with the delegation from the District of Ucluelet (District) at the Union of British Columbia Municipalities Annual Convention (Convention) held in Whistler. I appreciated the opportunity to discuss the issues of significance to your community.

I am sure you will agree that it is important for all levels of government to communicate effectively in order to better serve our communities at large. The Convention provides us with the opportunity to discuss what is important to communities and to the province as a whole.

As the Minister responsible for developing and implementing the province's jobs initiatives, I am proud of the Ministry's contributions to a comprehensive strategy entitled *BC's Skills for Jobs Blueprint: Re-engineering Education and Training*. The Blueprint aims to re-engineer BC's education and apprenticeship systems to provide young people a seamless path from school to the workplace. This plan will assist in putting British Columbians first in line to fill the one million job openings expected by 2022. The plan also prioritizes the education and training needs of British Columbia's Aboriginal people with the goal of significantly increasing their participation in the workforce.

During my meeting with District staff, I was pleased to hear of the growing fish industry in the District as well as other exciting opportunities such as establishing a community forest.

Congratulations on being elected Mayor of Ucluelet. I look forward to working together to help build a stronger, economically vibrant community and province.

Sincerely,

*Shirley Bond*

Shirley Bond  
Minister

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December 22, 2014

DEC 17 2014

Filecode: 0410-20 MOED  
 X-Ref:  
 Forwarded to: Council, Andrew  
 Physical  Electronic

Ref: 178239

Her Worship Dianne St. Jacques  
 Mayor of District of Ucluelet  
 PO Box 999  
 Ucluelet BC V0R 3A0

Dear Mayor St Jacques:

I am writing in follow-up to the meeting held at the 2014 UBCM convention in Whistler. It was a pleasure to discuss matters of concern to your Council and the Ucluelet community.

Ministry of Education staff is aware of the need for seismic upgrades for Ucluelet Secondary and Ucluelet Elementary schools and requested that the Association of Professional Engineers and Geoscientists of BC review the seismic/structural risk for these schools. The review was completed in June 2014 and concluded both the Ucluelet schools should be considered as having high seismic risk.

School District No. 70 (Alberni) is now working on developing Seismic Project Identification Reports for the two schools, which will inform the next steps required for the seismic upgrading of the schools. The Alberni School District is expecting to have the necessary reports to the Ministry by the spring of 2015; thereby, allowing time for review and feedback in time for its annual capital plan submission to the Ministry.

I encourage you to contact the Alberni Board of Education for up-to-date information on these school facilities and other educational issues concerning the Ucluelet region: (250) 723-3565 [bwitt@sd70.bc.ca](mailto:bwitt@sd70.bc.ca) or Joel Palmer, Executive Director, Capital Management, Resource Management Division: [joel.palmer@gov.bc.ca](mailto:joel.palmer@gov.bc.ca) (250) 216- 4627.

Again, I enjoyed meeting with your representatives at UBCM this year.

Sincerely,

Peter Fassbender  
 Minister

Ministry of  
 Education

Office of the Minister

Mailing Address:  
 PO Box 9045 Stn Prov Govt  
 Victoria BC V8W 9E2

Location:  
 Parliament Buildings  
 Victoria

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# Local Government Program Services

...programs to address provincial-local government shared priorities



Administration provided  
by UBCM

Funding provided by  
Province of B.C.



For program  
information, visit the  
Funding Programs  
section at:

[www.ubcm.ca](http://www.ubcm.ca)

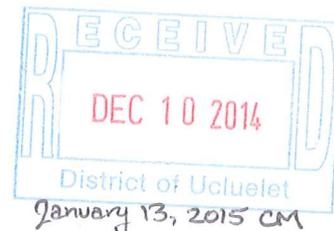
LGPS Secretariat

Local Government House  
525 Government Street  
Victoria, BC, V8V 0A8

E-mail: [lgps@ubcm.ca](mailto:lgps@ubcm.ca)  
Phone: (250) 356-2947  
Fax: (250) 356-5119

December 2, 2014

Mayor St. Jacques and Council  
District of Ucluelet  
PO Box 999  
Ucluelet, BC V0R 3A0



## Re: 2015 Age-friendly Community Planning & Projects Grant Approval and Terms & Conditions

Dear Mayor and Council,

Thank you for submitting an application for the 2015 Age-friendly Community Planning & Projects grant program funded through the Seniors' Housing & Support Initiative.

I am pleased to inform you that the Evaluation Committee has approved funding for your project, *Age-friendly Action Plan - Assessment/Accessibility*, in the amount of \$19,450.00.

A cheque in the amount of \$13,615.00 will follow shortly under separate cover. This amount represents 70 percent of the total approved grant. The remaining 30 percent will be available after a satisfactory final report and financial summary has been submitted to UBCM.

The Ministry of Health has provided funding for this program. Ministry staff is preparing a news release to be issued by mid-December. We ask that you do not publicly disclose this grant award until their announcement has been made.

The general Terms & Conditions for this grant are attached. In addition, in order to satisfy the terms of the contribution agreement, we have the following requirements:

- (1) The funding is to be used solely for the purpose of the above named project and for the expenses itemized in the budget that was approved as part of your application;
- (2) All project activities must be completed within 12 months and no later than December 31, 2015;
- (3) The Final Report Form is required to be submitted to UBCM within 30 days of project end date and no later than January 30, 2016.
- (4) Any unused funds must be returned to UBCM within 30 days following the project end date.

We would like to encourage all grant recipients to utilize the age-friendly guides as part of their projects. *Becoming an Age-friendly Community: Local Government Guide*, the *Global Age-Friendly Cities Guide* and *Age-Friendly Rural and Remote Guide* are on the UBCM website and at [www.SeniorsBC.ca/agefriendly](http://www.SeniorsBC.ca/agefriendly).

Please note that descriptive information regarding successful applicants under the 2015 Age-friendly Community Planning & Projects grant program will be posted on UBCM's website and all final report materials will be made available to the Ministry of Health.

On behalf of the Evaluation Committee, I would like to congratulate you for responding to this opportunity to support age-friendly communities and to increase the opportunities for seniors to age in place.

If you have any questions, please feel free to contact Local Government Program Services at (250) 356-2947 or by email at [lgps@ubcm.ca](mailto:lgps@ubcm.ca).

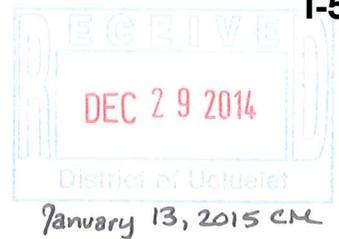
Sincerely,



Peter Ronald  
Programs Officer

cc: *Abby Fortune, Director of Parks & Recreation, District of Ucluelet*

*Enclosure*



Trans Mountain Expansion Project

✉ Email: [info@transmountain.com](mailto:info@transmountain.com) | ☎ Phone: 1.866.514.6700 | 🌐 Website: [www.transmountain.com](http://www.transmountain.com) | 📧 @TransMtn

December 19, 2014

Filecode: 0510-20 KINDER

X-Ref:

Forwarded to: Council, Andrew

Physical  Electronic

Dianne St. Jacques  
Mayor, District of Ucluelet  
PO Box 999  
Ucluelet, BC V0R 3A0

Dear Mayor St. Jacques and Council:

On behalf of Kinder Morgan Canada, operator of the existing Trans Mountain Pipeline, and the proposed Trans Mountain Expansion Project, I would like to congratulate you on your electoral win in Ucluelet. The civic election campaigns across the province discussed many public policy matters, including many related to oil and gas development in our province and the potential effects to BC's communities.

I wanted to offer an update on the many activities underway related to our expansion proposal as your community has expressed concerns about the increase in marine transportation proposed as part of the proposed Expansion Project. Key issues raised by stakeholders in your community continue to relate to marine safety and environmental protection. A number of new initiatives and activities have been undertaken to address those concerns. Further, as the project progresses through the regulatory review process there is also growing interest in emergency preparedness, trade issues, economic development, jobs and training opportunities. As a newly elected Mayor, I would like to extend to you an offer of a briefing on the proposed Trans Mountain Expansion Project in the new year.

In the meantime, as you may be aware, the Project is currently undergoing regulatory review by the National Energy Board (NEB). If you are interested in learning more about this process you can visit the NEB's website at [www.neb-one.gc.ca](http://www.neb-one.gc.ca) and select Trans Mountain Expansion from the Quick Links list on the home page. For more general information about the proposed Expansion Project, please visit our website at [www.transmountain.com](http://www.transmountain.com).

We are committed to undertaking open and thorough engagement with Aboriginal groups and stakeholders along the pipeline route and marine corridor. Extensive dialogue with landowners, Aboriginal groups, government, communities and stakeholders will ensure these views are included in our plans and legacies for the proposed Expansion Project and Facilities Application.



Chris Tupper is responsible for coordinating our engagement and outreach activities on Vancouver Island. Should you wish to follow up on our offer to meet, please contact him at [chris\\_tupper@transmountain.com](mailto:chris_tupper@transmountain.com) or 250-661-5053. I look forward to remaining in contact with you as our proposal proceeds and our engagement efforts advance.

Yours truly,

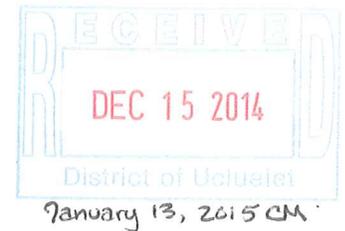
A handwritten signature in black ink that reads "Lizette Parsons Bell".

Lizette Parsons Bell

Lead, Stakeholder Engagement and Communications  
Trans Mountain Expansion Project



451 Herald Street, Victoria BC Canada V8W 3N8  
 T 250.383.6811 | F 250.383.7781 | W salts.ca



December 9, 2014

District of Ucluelet  
 PO Box 999  
 Ucluelet BC V0R 3A0

Filecode: 1855-05 SALTS  
 X-Ref:  
 Forwarded to: Council, Andrew, Jeanette  
 Physical  Electronic

**Attention:** Mayor and Council, District of Ucluelet

Dear Mayor and Council,

**Re: SALTS Sail and Life Training Society – 2015 Bursary Offer**

As you may know, SALTS Sail and Life Training Society is a not-for-profit organization based in Victoria, BC that operates a dynamic sail training program for young people aboard historic tall ships. Each summer season, over 250 young people participate as part of our ten-day voyages that see our tall ships *Pacific Swift* and *Pacific Grace* circumnavigate Vancouver Island.

For many years, our two tall ships have used Ucluelet harbour as an ending and starting point for several of our summer season voyages. Depending on our trip schedules, 60 to 125 young sailors and their families travel to and from Ucluelet to be a part of these SALTS voyages. Our staff, crews and trainee families have come to greatly appreciate the services and hospitality of your community and the professionalism and kindness of Ucluelet Harbour Authority staff. We have been grateful for your generosity in waiving the moorage fee while our ships are in your community.

For the past two years, SALTS has been pleased to offer the District of Ucluelet a full bursary for a young person from your community to sail on one of our 10-day summer voyages. In 2013, Aubrey Ludlow was selected as the recipient of the bursary, and in 2014, Rachel Stewart-Dziama (we have attempted to alternate the gender of the bursary offer each year to ensure fairness). I have enclosed a thank you letter that we received from Rachel this past fall that outlines her experience. Both recipients served as tremendous ambassadors for your community.

We would like to continue to build partnerships with your community and would like to offer a full bursary for a young man, age 13 – 18, of your choice who meets the enclosed bursary requirements to sail on one of our 10-day summer voyages. I have enclosed a brochure that outlines the details of the SALTS summer program and what a trip like this entails. The value of the bursary (i.e. our cost to provide one berth on the voyage) is \$1,731.81, and the bursary would be provided to you free of charge.

The bursary we are able to offer your organization is for a male (age 13 – 18) on the following voyage:

**Sailing Dates:** August 6 - 15, 2015 (Trip 4)

**Trip Start Location:** Port Hardy, BC

**Trip End Location:** Ucluelet, BC

Our summer sailing program fills up very quickly (i.e. most of our trips are fully booked within a half hour of registration opening). However, we have held a number of berths for groups, such as yourselves, who can select a bursary recipient who wouldn't otherwise have an opportunity to participate in a program of this nature.

If you are able to partner with us this season, please sign and return the enclosed Bursary Partnership Agreement by fax (250-383-7781) or email by January 15, 2015. The name of the recipient and their registration details would not be required until April 1, 2015.

If you have any questions, I can be contacted by email (robin@salts.ca) or by telephone (1-888-383-6811). I look forward to hearing from you.

Fair Winds,



Robin Irving  
Reservations and Communications Manager  
S.A.L.T.S. Sail and Life Training Society

- Enclosure 1 - SALTS background and SALTS bursary partner eligibility requirements
- Enclosure 2 - SALTS program fitness requirements
- Enclosure 3 - SALTS Bursary Partnership Agreement
- Enclosure 4 - SALTS summer brochure
- Enclosure 5 - Thank you letter from 2014 Bursary Recipient Rachel Stewart-Dziama

Cc: Andrew Yeates, Chief Administrative Officer, District of Ucluelet

**MEMO FROM STAFF - January 8, 2015**

The District of Ucluelet was fortunate to receive the S.A.L.T.S. Full Bursary offer in 2014, which the District of Ucluelet Council directed to Ucluelet Secondary School for recipient selection. As the bursary was of no charge to the District, the berthage fees for S.A.L.T.S. were waived.

It is recommended that Council waive the berthage fees for the Sail and Life Training Society for 2015.



451 Herald Street, Victoria BC Canada V8W 3N8  
 T 250.383.6811 | F 250.383.7781 | W salts.ca

## ABOUT SALTS

The Sail and Life Training Society (SALTS) of Victoria, BC operates two tall ship sailing vessels and has provided sail training for young people off the coast of Vancouver Island since 1974. Each year over seventeen hundred young people participate in an experience which combines all aspects of shipboard life, from helmsmanship to galley chores, with formal instruction in navigation, pilotage, seamanship and small boat handling. Through sail training, each individual is given the opportunity to develop physically, mentally and spiritually in a community setting within the unique atmosphere of shipboard life. SALTS is a registered charity in both Canada and the USA. To learn more about SALTS, visit [www.salts.ca](http://www.salts.ca).

## SALTS BURSARY PARTNER ELIGIBILITY REQUIREMENTS

### Partner Organizations must:

- provide programs or services to youth/young adults
- be located on Vancouver Island
- select a bursary recipient that meets the criteria enclosed
- if necessary, be prepared to arrange transportation and cover any transportation costs for the bursary recipient to get to the start and end locations of the voyage
- not sell the bursary or use it for fundraising efforts
- thank SALTS in your organization's newsletter (and website if possible)
- ensure that the bursary recipient shows up on sailing day or gives cancellation notice of at least seven days

### Bursary recipients (young people) must:

- complete a SALTS summer sailing registration form available online at [www.salts.ca](http://www.salts.ca) under Summer Trips
- be aged 13-18
- be of the gender designated above (we are seeking to ensure that both males and females receive bursaries from our partner organizations)
- reside on Vancouver Island
- not be recovering from alcohol/drug addiction or serious emotional trauma (we are not staffed to accommodate rehabilitation)
- be physically healthy and mobile in order to participate in sail training and land-based physical activities (see guidelines enclosed)
- be hand-picked by the partner organization, not chosen by draw or lottery



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- be aware of our programs and the challenges of living on a ship (e.g. confined space, little privacy, no showers on board); the Reservations and Communications Manager can answer any questions they have
- be in a position to benefit from mentorship and living in a caring community
- be eager to explore the coast by tall ship
- provide a photograph and thank-you letter to the SALT Society within two weeks after the voyage with the understanding that SALTS may publish these online and/or in print



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## SALTS Program Fitness Requirements

Sailing with SALTS is a safe activity for anyone who is physically agile and alert. However, situations may arise where there are erratic and heaving motions of the deck, slippery conditions on deck and moving parts of the ship's rigging. These situations require a certain level of active involvement on the part of each participant. In addition, every person on board must have the physical strength to be able to climb the ship's companionway ladders (8' high) while the ship is in motion, and participate in hauling lines to set sail. It may be necessary to use footholds and arm strength to climb over the side of the ship to board or disembark at a dock or when utilizing the ship's dories. Motion sickness may occur.

The following is a list of medical conditions that may inhibit your participation or compromise your safety and that of your shipmates.

1. Limited agility due to factors such as:
  - a. Use of canes or other walking aids
  - b. Severe arthritis—rheumatoid or other forms
  - c. Obesity
  - d. Neurological disorders
2. Pregnancy
3. Frailty
4. Impaired vision
5. Claustrophobia
6. Inability to tolerate stressful situations (physical or psychological)
7. Chest pain
8. Poor balance or dizziness

If any of these conditions apply to you, please consult with your physician to confirm your ability to safely participate in a sailing voyage with SALTS. Please inform the SALTS office at the time of registration regarding these conditions and any medications you are taking or medical allergies you have.



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T 250.383.6811 | F 250.383.7781 | W salts.ca

**Bursary Program Partnership Agreement**

We, the undersigned, agree to partner with SALTS to provide a bursary to an eligible young person for the summer 2015 sailing program. We meet the eligibility requirements for organizations listed above. We will select a young person who meets the eligibility requirements for trainees **before April 1, 2015** and will communicate the name and contact information of the young person to SALTS by that date.

Organization Name: \_\_\_\_\_

Authorized Representative: \_\_\_\_\_

Job Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

(Please send this agreement by fax - 250-383-7781 – or email – robin@salts.ca - by January 15, 2015)

October 12, 2014

To Whom It May Concern,

This summer I had the opportunity to sail with S.A.L.T.S, and in so doing had the experience of a lifetime. On August 6, the *Pacific Swift* set sail from Port Hardy with her crew and trainees on a 10-day voyage down the coast to Ucluelet, my hometown. I have lived by the sea my whole life, but never have I spent so long on a ship or experienced the ocean in such a way. More than that, the trip challenged me to live with others in a limited amount of space. In so doing I gained a greater understanding for the importance of kindness and patience and the value of listening to what others have to say. S.A.L.T.S pushes you to be yourself and make genuine connections with the people around you. I learned not only how to sail, but how to live life more thoughtfully and with appreciation for the world around me and the people I share it with.

Leaving the harbour we headed north for Triangle Island and the rugged beauty of the coast. I have never been so far north, and it was thrilling to watch as a new horizon slipped towards us. I loved the time we spent walking along the white sand beaches of Brooks Peninsula and sailing at night. So, too, did I appreciate sunny days on board watching the coast drift past or laughing and sharing with fellow trainees. The adventure of seeing new sights and experiencing nature continuously was incredible. Being able to disconnect from technology and live simply enables trainees to focus on each other and the simple beauty of where we were.

I have never sailed before, and enjoyed learning how the ship worked. Sailing truly is like flying. It allows you to experience the power of the sea and wind. I hope to have the opportunity to explore sailing further in the future. Greater than the technical skills involved with managing a boat, I learned to live with others. Entering a situation where everything is new, including the people, forces you to adapt. Sailing as a team helped me to build communication skills and put my trust in the people around me. S.A.L.T.S. provides a safe environment for youth to be who they are and learn from the experiences of their fellow trainees and crew. I was able to make new friendships and connect with people who live in different places and have a diverse outlook on life.

I would like to thank you for making this journey possible for me. I gained new skills and a renewed love for the sea. S.A.L.T.S. is a fantastic program which I hope many others have the opportunity to experience.

Sincerely,

A handwritten signature in black ink that reads "R Dziama". The signature is written in a cursive, flowing style.

Rachel Dziama



---

**From:** Peter Larkin <plarkin@blackrockresort.com>  
**Sent:** Monday, November 24, 2014 9:32 AM  
**To:** Barb Millar  
**Subject:** HAC Appointment

Hi Barb and other HAC members,

I would like to start off by saying thank you for the chance to work with you guys for the last couple of years. You are a dedicated group and it has been an honour. I will be moving on to my next challenge which means moving to Regina for a number of months. Remaining a member of HAC would not be possible; so I would like to respectfully tender my resignation from the Harbour Advisory Committee.

Peter Larkin

--

Peter Larkin  
Maintenance Department  
Black Rock Oceanfront Resort  
phone: 250-726-4800  
fax: 250-726-2430  
[www.blackrockoceanfront.com](http://www.blackrockoceanfront.com)

Call 1-877-762-5011 to book today!

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**To:** Barb Millar  
**Subject:** HAC Resignation LaRose

**To:** Rich Parlee <[rich.parlee@gmail.com](mailto:rich.parlee@gmail.com)>  
**Sent:** Sunday, September 14, 2014 7:11 PM  
**Subject:** HAC Position

Hi Rich.

My term is over in October of this year.

I wanted to let you know that I won't be applying to extend my term on the HAC.

You may still see me at meetings but I'll be in the peanut gallery section of the room rather than at the table.

Thanks for all your support over the years, it's been a pleasure to sit on this committee with you over the last decade.

cheers, Shelly

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**Subject:** BC Ferries PT4 Submissions  
**Attachments:** Projection 2026.docx; Fare Decrease Projection.docx

**From:** [jim@cleghornconsulting.com](mailto:jim@cleghornconsulting.com) [<mailto:jim@cleghornconsulting.com>]

**Sent:** January-03-15 8:27 PM

**To:** [mail@bcferrycoalition.com](mailto:mail@bcferrycoalition.com)

**Cc:** Garry Nohr; Jim Abram

**Subject:** BC Ferries PT4 Submissions

To all Local Governments in Ferryland;

BC Ferries Services Inc (BCFSI) is presently negotiating the fare structure for Performance Term 4 (PT4) with the BC Ferry Commissioner. The BC Ferry Commissioner (Mr. Gord Macate) is mandated to balance the interests of the ferry users, the BC taxpayers and the financial sustainability of BCFSI.

To date we have not seen much address to the needs of the ferry users by the Ferry Commissioner and we believe that is because the interest of the ferry users has not been provided to the Ferry commissioner in any meaningful way in the past.

The recent UBCM report indicates the negative economic impact of the high ferry fares on ferry dependent communities. The greatest thing any of us can do to help the economies of our communities is to force a change in thinking with respect to our ferry system.

The finances of BCFSI are unsustainable with the current structure. To allow the continuation of this charade will be the undoing of all of us. We urge all local governments either collectively or individually to make a submission to the Ferry Commissioner expressing the concerns and interests of ferry users.

We at the B.C. Ferry Coalition are proposing a 25% across the board fare reduction to stimulate ridership and our economies. BCFSI will need 25 -50% fare increase to be financially sustainable. If the Province takes responsibility for debt costs and amortization (Capital) then we have a chance at a sustainable ferry system, otherwise never. Some may be alarmed at the proposed fare decrease but if ridership improves the cost may not be that high. Projections are attached for 25% fare reduction and 10 and 25% ridership increases. Let's face it the increasing fares strategy is not working for anyone.

I have attached our projection for BCFSI Income statement and Balance Sheet to show the magnitude of Interest and amortization we will be facing once \$3.1b 12 year Capital Plan is complete. BCFSI claims to have no Financial Plan beyond 2015. That plan consists of using Operating Loan and cash on hand to cover \$226.6M in capital expenditures for 2015. They claim they can't make the long term plan until PT4 fare structure is decided. However the Capital Expenditure Plan has been approved by the Ferry Commissioner. If you think past fare increases have been high hang on to your hat they have to go much higher. The solution for BC Ferries does not lie in increased fares.

Your submission is important as you have knowledgeable financial people who have credibility. I'm just a retired commercial banker. I would be please to discuss or debate the finances of BCFSI with any interested parties. I bet you wish you could get 30 year interest only debt with no need to provide a repayment plan when you borrow it.

D.J. (Jim) Cleghorn  
 B.C. Ferry Coalition  
 #8 - 1701 Penticton Ave.  
 Penticton, B.C. V2A 2N6  
 Ph:: 250-809-8319

B.C. FERRY SERVICES INC.  
FINANCIAL PROJECTIONS Mar 31, 2026

INCOME STATEMENT (Millions)

	<u>Mar 2004</u>	<u>Mar 2014</u>	<u>Mar 2017</u>	<u>Mar 2026</u>
Revenue				
Fares (Incl Fuel surcharge)	\$323	\$492	\$542	\$701
Retail Sls & Other Inc	<u>\$ 81</u>	<u>\$100</u>	<u>\$110</u>	<u>\$143</u>
Total from Ferry users	<u>\$404</u>	<u>\$592</u>	<u>\$652</u>	<u>\$844</u>
Expenses				
Operations & Maintenance	\$372	\$515		
Administration	\$ 39	\$ 32		
Cost of Goods Sold	<u>\$ 23</u>	<u>\$ 31</u>		
Total Operating Expenses	<u>\$434</u>	<u>\$578</u>	<u>\$644</u>	<u>\$824</u>
EBITDA (before subsidy)	(\$ 30)	\$ 14	\$8	\$20
Gov't Subsidy (Prov )	\$106	\$180	\$180	\$180
Federal	<u>\$ 24</u>	<u>\$ 28</u>	<u>\$ 29</u>	<u>\$ 33</u>
Total Subsidy	<u>\$130</u>	<u>\$208</u>	<u>\$209</u>	<u>\$213</u>
EBITDA( after subsidy)	\$100	\$222	\$217	\$243
Less:				
Depreciation	\$ 47	\$ 137	\$173	\$297
Financing Costs	\$ 23	<u>\$ 67</u>	<u>\$ 85</u>	<u>\$157</u>
(Deficit)/Surplus (Net Earnings)	\$30	\$ 18	(\$41)	(\$211)
Extraordinary items	<u>(\$2)</u>	<u>(\$5)</u>	<u>---</u>	<u>-----</u>
Total Comprehensive Net Earnings	<u>\$28</u>	<u>\$ 13</u>	<u>(\$41)</u>	<u>(\$211)</u>
Total Revenue	\$534	\$800	\$861	\$1,057

BALANCE SHEET

Assets

Cash & Equivalents & S/T Inv	\$ 18	\$152	Nil	Nil
Restricted Funds	\$ --	\$ 36	\$46	\$ 90
Inventories	\$ 24	\$ 25	\$25	\$ 26
A/R	\$ 6	\$ 17	\$18	\$ 21
Prepaid Expenses	<u>\$ 6</u>	<u>\$ 7</u>	<u>\$ 7</u>	<u>\$ 8</u>
Total Current Assets	<u>\$ 54</u>	<u>\$237</u>	<u>\$96</u>	<u>\$145</u>
Capital Assets	\$551	\$1,539	\$1,939	\$3,340
Long Term Land Lease	\$ 24	\$ 32	\$36	\$ 40
Deferred Fin. Costs	\$ 1	---		
Intangibles	---	\$ 53	\$ 53	\$ 53
Long term Loan Receivable		\$ 25	\$25	\$ --
Total Long Term Assets	<u>\$576</u>	<u>\$1,649</u>	<u>\$2,053</u>	<u>\$3,433</u>
Total Assets	<u>\$630</u>	<u>\$1,886</u>	<u>\$2,149</u>	<u>\$3,578</u>

Liabilities

Accounts Payable	\$37	\$48	\$53	\$66
INT. Payable :LTD	\$061	\$20	--	--

Deferred Revenue	\$13	\$15	\$16	\$17
Derivative Liabilities	--	\$5	\$--	\$--
Curr. Port. LTD/Lease	\$0.026	\$271	\$--	\$--
Cur. Portion Emp. Ben	\$ 2.4	\$ 2.2	\$ 2.2	\$2.2
Provisions/Wages Payable	<u>\$ 36</u>	<u>\$ 51</u>	<u>\$ 51</u>	<u>\$51</u>
Total Curr. Liabilities	\$88.4	\$412.2	\$122.2	\$136.2
Long term emp ben	\$ 16	\$ 16	\$ 16	\$16
Long Term Debt	\$428	\$1,067	\$1,738	\$3,137
Long Term Lease	<u>\$ --</u>	<u>\$ 45</u>	<u>\$ 45</u>	<u>\$ 45</u>
Total Long Term Liabilities	<u>\$444</u>	<u>\$1,128</u>	<u>\$1,799</u>	<u>\$3,198</u>
Total Liabilities	\$532.4	\$1,540.2	\$1,921.2	\$3,334
Equity				
Share Capital	\$75	\$ 75	\$75	\$ 75
Contributed Surplus		\$ 25	\$25	\$ 25
Retained Earnings	<u>\$22</u>	<u>\$246</u>	<u>\$239</u>	<u>\$486</u>
Total Equity	\$97	\$346	\$339	\$586
Total Liab & Equity	\$629.4	\$1,886	\$2,260.2	\$3,920

Assumptions:

Mar 2026

Income Statement

1. Revenue from Ferry Users and Total Operating Expenses increase at 3% per year.
2. Depreciation Expense remains consistent as 8.9% of Capital Assets
3. Net Finance costs 5% of LTD
4. Prov Gov't subsidy remain unchanged
5. Fed Subsidy increases 1.5% per year,

Balance Sheet

1. Capital Assets increase a net \$150M per year
2. Debt increases by \$1.8B (\$150M /yr)
3. All Unrestricted cash is used in capital program
4. Any debt maturing is refinanced.
5. Loan Receivable is repaid.
6. A/P % of Op Exp remains at 8.3%
7. A/R % of Ferry User Income 2.44%
8. Restricted Funds requirement increases as Debt Interest Costs Increase.

Mar 2017

Income Statement

1. Revenue from Ferry Users increase by 3.8% in 2015 and incr 3%/yr thereafter
2. Total Operating Expenses increase at 5% in 2015 and 3% per year thereafter.
3. Depreciation Expense remains consistent as 8.9% of Long term Capital Assets
4. Net Finance costs 5% of LTD
5. Prov Gov't subsidy remain unchanged
6. Fed Subsidy increases 1.5% per year

Balance Sheet

1. Capital Assets increase a net \$400M during the period
2. Debt Increases by \$400M
3. Unrestricted cash is used in Capital Program

4. A/P 8.3% of Op Expense
5. A/R 2.44% of Ferry User Income
6. Restricted Funds requirement increases as Debt Increases to provide 6 mon interest reserve

**COMMENTS:**Mar 2004 – Mar 2014

Inflation - 18.75%

Fare Revenue has increased 52% - due to fare increases as ridership has declined

Ridership - Vehicle 8.3 million (M) declined 700K (8.4% ) to 7.6M

-Passengers - 21. 6M declined by 1.9M (8.79%) to 19.7M

Total Operating Expenses – increased by 33%

O & M Increased by 38.4%.

Provincial Government annual subsidy has increased by \$74M (69.8%) and feds by \$4M (16.7%).

Fare Revenue increased at 3 times CPI. Operating Expenses at 2 times CPI.

Mar 2017 & Mar 2026

BCFSI Fare Revenue Growth projection for 2015 is 3.8% due to 4% Fare Increase. We project only 3% annually for next 12 years. Ridership continues to decline and April 1, 2015 4% Fare increase will drive further down. Other Income will stagnate or decline unless ridership remains stable or increases.

Problems will start to arise in 2017 Fiscal Year as losses will be recorded due to increases in Interest Costs and Depreciation Expense outstripping Revenue Increases. \$460M in Capital Expenditures are scheduled bringing the total in three years to \$848M. About \$400M of this will need to be financed. The operating deficits will drive down Retained Earnings and impact Leverage Ratio in a negative fashion.

2026 Income Statement projection shows \$211M in increased Fare Revenue or government support will be required to cover increasing financing costs and capital expenditures (amortization) as Capital Plan is implemented. This is over and above 3% annual increase included in projections which amounts to 42.5% over the next 12 years.

It is doubtful there will be much hope of keeping Operating Expense increase at 3%. The 2015 projection is for 5% increase over 2014. Reducing Energy Costs may keep increase to 3% per year and we give BCFSI credit for their proposed cost control measures over the next several years. They keep talking about expense reduction but Operating Expenses continue to increase year after year so 3% per year increase is a good compromise.

2026 Projected Balance Sheet does not balance due to \$20M per year projected increase in Retained Earning and other things. The main purpose is to project Debt and Equity that will be required to meet Capital Plan and 17.5% equity requirement and show Interest Costs and Amortization Expense.

### Financial Impact of fare decrease and increased gov't subsidy

#### Financial Info Mar 31, 2014 (Millions)

#### Income Statement

Revenue	Mar 2014	25% fare decre	10% rdr inc	20% Inc
Fares (Incl Fuel surcharge)	\$492	\$369	\$406	\$443
Retail Sls & Other Inc	\$100	\$100	\$110	\$120
Total from Ferry users	\$592 (74.0%)	469 (58.625%)	\$516	\$563
Expenses				
Operations & Maintenance	\$515	\$515		
Administration	\$ 32	\$ 32		
Cost of Goods Sold	\$ 31	\$ 31		
Total Operating Expenses	\$578	\$578	\$578	\$578
EBITDA (before subsidy)	\$ 14	(\$109)	(\$62)	(\$15)
Gov't Subsidy (Prov )				
Federal	\$ 28	\$ 28	\$28	\$28
Total Subsidy	\$208 (26.0%)	\$331 (41.37%)	\$284	\$237
EBITDA( after subsidy)	\$222	\$222	\$222	\$222
Less:				
Depreciation	\$ 137	\$137		
Financing Costs	\$ 67	\$ 67		
(Deficit)/Surplus (Net Earnings)	\$ 18	\$ 18		
Extraordinary items	(\$5)	(\$ 5)		
Total Comprehensive Net Earnings	\$ 13	\$ 13		
Total Revenue	\$800	\$800	\$800	\$800
Fare Box Recovery	102.4%	81.14%	89.27%	97.40%

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# District of Ucluelet Expenditure Voucher

**G-01/15**

**Date: January 6, 2015**

**Page: 1 of 6**

**CHEQUE LISTING:**

**AMOUNT**

Cheques: #21784 - #21915	\$	257,849.59
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**PAYROLL:**

PR 25/14	\$	54,832.17
PR 26/14	\$	53,410.97

	<b>\$</b>	<b><u>366,092.73</u></b>
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**RECEIVED FOR INFORMATION AT MEETING HELD: January 13, 2015**

*Jeanette O'Connor, CFO*

# R-1.2

Report: M:\live\lapchklx.p  
 Version: 010003-L58.68.00  
 User ID: mdosdall

District of Ucluelet  
 AP Cheque Listing  
 Cheque # From 021784 To 021915(Cheques only)

Page: 1 of 5  
 Date: 06/01/15  
 Time: 11:16:01

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
021784	002	08/12/2014	A9328	ABDULLA PATRICIA	121109	ABDULLA-LEGAL SEMI	361.40		361.40	
021785	002	08/12/2014	CK608	CORTES KEVIN	D451	D451	1,642.56		1,642.56	
021786	002	08/12/2014	FL290	FRANCESCONI LUIGI	121107	200028 REFUND	600.00		600.00	
021787	002	08/12/2014	HE188	HASON ELI	121115	HASON-AUDIO WORKSH	256.00		256.00	
021788	002	08/12/2014	HS512	HOLLAND. STEPHEN	IN19857	TARP	25.75		25.75	
021789	002	08/12/2014	IH042	INNER HARMONY SERV	3142	NOV/14	2,443.88		2,443.88	
021790	002	08/12/2014	M9277	MCDIARMID JOHN	121113	MCDIARMID-WD II	683.60		683.60	
021791	002	08/12/2014	MB673	MILLAR, BARB	121110	MILLAR-REIMBURSEME	85.75		85.75	
021792	002	08/12/2014	PC285	PETTY CASH - BARBA	121111	DEC/14	154.75		154.75	
021793	002	08/12/2014	SCS51	SOFTWARE COMPUTER	OCT/14	DATA ANALYSIS	1,785.00		1,785.00	
021794	002	08/12/2014	SF061	STEVENS FLICKERINE	121117 121116	STEVENS-NOV/14 YOG STEVENS-DEC/14 YOG	494.63 217.14		711.77	
021795	002	08/12/2014	SI604	SHU IAN	121114	SHU NOV/14 PD	1,090.60		1,090.60	
021796	002	08/12/2014	T9267	TARON BRENT	121112	TARON-CL HANDLING	774.85		774.85	
021797	002	08/12/2014	TU428	TOURISM UCLUELET	SEPT/14	SEPT/14 GRANT	37,621.61		37,621.61	
021798	002	08/12/2014	WC325	WEST COAST MOTEL	666 664	NOV/14 POOL RENTAL OCT/14 POOL RENTAL	614.25 1,296.75		1,911.00	
021799	002	08/12/2014	Y9308	YEATES ANDREW	121108	YEATES-LEGAL SEMIN	278.48		278.48	
021800	002	12/12/2014	ACE07	ALBERNI COMMUNICAT	18343	BATTERY	22.35		22.35	
021801	002	12/12/2014	AEL78	ALBION ELECTRIC LT	747809	LIGHT FIXTURES	694.15		694.15	
021802	002	12/12/2014	AGS11	AGS BUSINESS SYSTE	32701 724492	NOV/14 UCC NOV/14 LYCHE	83.38 216.62		300.00	
021803	002	12/12/2014	AL001	ACKLANDS - GRAINGE	0527597	GLOVES	64.72		64.72	
021804	002	12/12/2014	AP251	ALBERNI PAVING & C	NOV/14	BIKE PATH	739.20		739.20	
021805	002	12/12/2014	AS311	ACME SUPPLIES LTD	557624	DISHBINS/SCRUBBIE	128.22		128.22	
021806	002	12/12/2014	BE737	BENSON ERICA	121118 121119	BENSON-DEC 1-6/14 BENSON-NOV 23-29/1	716.80 806.40		1,523.20	
021807	002	12/12/2014	CE004	CORPORATE EXPRESS	37206258 37205995	PENS G.BAGS/NOTEBOOKS/C	5.00 472.79		477.79	
021808	002	12/12/2014	CEV16	CANADIAN ELECTRIC	23954	HPEV ENCODER	175.08		175.08	
021809	002	12/12/2014	CGISC	CGIS CENTRE	42005	JAN/15 CGIS	673.31		673.31	
021810	002	12/12/2014	CI192	CIBC - VISA CENTRE	NOV/14	NOV/14	1,516.71		1,516.71	
021811	002	12/12/2014	CIVIN	CIVIC INFO BC	14778	FOI TOOLKIT	262.50		262.50	
021812	002	12/12/2014	CK608	CORTES KEVIN	D452	D452	1,497.21		1,497.21	
021813	002	12/12/2014	CLC12	CARVELLO LAW CORPO	971 970 969	101041 101007 101002	432.71 2,335.53 1,197.60		3,965.84	
021814	002	12/12/2014	CN043	CROWS NEST UCLUELE	5180 5181	NOTE BOOK MTCE BOOK	2.81 10.03		12.84	
021815	002	12/12/2014	CP300	CRITERION PICTURES	770509 770831	NOV/14 DEC/14	68.10 77.62		145.72	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
021816	002	12/12/2014	CT002	CLEARTECH INDUSTRI	128547JJP 597317	CONTAINER RETURN SODIUM/HYPO CHLORI	546.00- 962.22		416.22	
021817	002	12/12/2014	CUPE1	CUPE LOCAL #118	NOV/14	NOV/14	1,259.15		1,259.15	
021818	002	12/12/2014	D1288	DAVEY	908472370	ALDER REMOVAL	33,600.00		33,600.00	
021819	002	12/12/2014	DC001	DOLAN'S CONCRETE L	73735A 73736 73734	ROAD MULCH-MARINE ROAD MULCH-REC HAL ROAD MULCH-REC HAL	206.32 218.15 74.59		499.06	
021820	002	12/12/2014	DC466	DYNAMEX CANADA LTD	1026328 1021604 1027209	N.IS.LABS NI.IS.LABS N.IS.LABS	42.42 42.42 62.85		147.69	
021821	002	12/12/2014	DFC01	DUMAS FREIGHT COMP	44781 34920 30122 34998	CLEAR TECH CANADIAN ELEC.VEHI FOUR STAR CANADIAN ELEC.VEHI	257.25 55.70 27.59 51.99		392.53	
021822	002	12/12/2014	DK143	DEVRIES KATHY	121122	DEVRIES-AFTER SCHO	500.00		500.00	
021823	002	12/12/2014	EISC2	ELITE IMAGE SOFTWA	7713	COUNCIL BUSINESS C	232.75		232.75	
021824	002	12/12/2014	EL048	ERIK LARSEN DIESEL	712128 712121 712107	E1 ALTENATOR E2 SOLENOID #12 HOSE	1,156.00 576.39 140.09		1,872.48	
021825	002	12/12/2014	FA898	FORTUNE ABBY	431900	COFFEE	53.94		53.94	
021826	002	12/12/2014	FS004	FOUR STAR WATERWOR	44642	ADAPTERS	126.56		126.56	
021827	002	12/12/2014	FSC10	FOUR STAR COMMUNIC	30654	DEC/14	136.50		136.50	
021828	002	12/12/2014	FW050	FAR WEST FOODS GRO	287058	HOT CHOCOLATE	30.40		30.40	
021829	002	12/12/2014	GFO11	GFOA OF BC	2722	2015 GFOA MEMBSHP	183.75		183.75	
021830	002	12/12/2014	GMG15	GLACIER MEDIA GROU	45571 44037	HAC GRANT IN AID	45.80 88.33		134.13	
021831	002	12/12/2014	GPC25	GREATPACIFIC CONSU	98	OUTFALL MONITORING	3,721.62		3,721.62	
021832	002	12/12/2014	GS624	GOOD SUSAN	1005246.002	GOOD-SOCCER REFUND	30.00		30.00	
021833	002	12/12/2014	HC001	HUB CITY PAVING LT	32364389	PEN RD. SIDEWALK/P	2,024.64		2,024.64	
021834	002	12/12/2014	HR865	MPC CONSULTING LTD	INV 04	DOSING PUMP TROUBL	105.00		105.00	
021835	002	12/12/2014	HRDOW	HR DOWNLOADS INC	43776	2015 MEMBERSHIP	519.75		519.75	
021836	002	12/12/2014	HRE68	HENDERSON RECREATI	115369	WAVE SLIDE	1,423.24		1,423.24	
021837	002	12/12/2014	HS002	HOGAN, SARAH	121120	HOGAN-MUSICAL THEA	1,812.20		1,812.20	
021838	002	12/12/2014	HSS40	HACH SALES & SERVI	92159	SAMPLE CELLS	98.56		98.56	
021839	002	12/12/2014	ICT01	ICOMPASS TECHNOLOG	15050	2015 LGMA MANUAL U	1,053.85		1,053.85	
021840	002	12/12/2014	KM002	KEN MACKAY AND SON	29033	PARK BENCH	1,313.37		1,313.37	
021841	002	12/12/2014	LB454	LADYBIRD ENGRAVING	577	JACKETS 1/2 PYMNT	1,820.00		1,820.00	
021842	002	12/12/2014	LT282	LANGUAGE TOFINO	0044	BUSINESS WRITING C	626.85		626.85	
021843	002	12/12/2014	LY001	YOUNG ANDERSON	84852	1190123	117.99		117.99	
021844	002	12/12/2014	MT248	MOORE TANYA	1007258.002	MOORE-ART REFUND	39.00		39.00	
021845	002	12/12/2014	NA071	NOVAK ANNE					1,110.26	Yes
021846	002	12/12/2014	ND001	VING VI NEWSPAPER	3928 3861	HOLIDAY EVENTS/PRO ELECTION/UCC PROGR	372.25 655.74		1,394.47	

# R-1.4

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District of Ucluelet  
 AP Cheque Listing  
 Cheque # From 021784 To 021915(Cheques only)

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Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
					3967	HOLIDAY EVENTS/INC	366.48			
021847	002	12/12/2014	NI001	NORTH ISLAND COLLEGE	07-773733	P/W&ADMIN FIRST AI	993.44		993.44	
021848	002	12/12/2014	NI005	NORTH ISLAND LABOR	93870 94239	115310-01 116081-01-05	138.60 131.25		269.85	
021849	002	12/12/2014	NV785	NOVUS CONSULTING I	5895 5868 5932	ON SITE VISIT OCT/14 NOV/14	100.80 5,187.66 2,387.44		7,675.90	
021850	002	12/12/2014	PB104	PIONEER BOAT WORKS	71379	ROPER-RAINCOAT	173.60		173.60	
021851	002	12/12/2014	PE226	PAVELEY EMMA	121121	PAVELEY-NOV/14 SWI	580.00		580.00	
021852	002	12/12/2014	PW280	PITNEYWORKS	NOV/14	NOV/14	312.32		312.32	
021853	002	12/12/2014	RPI46	ROADPOST INC. T462	RC08086010	DEC/14	61.95		61.95	
021854	002	12/12/2014	RS496	RELIC SURF SHOP IN	SEPT/OCT	MINI & LIL RELICS	1,455.30		1,455.30	
021855	002	12/12/2014	SB304	SCHANTZ BOB	NOV/14	NOV/14	1,204.00		1,204.00	
021856	002	12/12/2014	SC003	SHARE CANADA	02714	NATRAKLENE/ENZYME/	1,884.75		1,884.75	
021857	002	12/12/2014	SHF34	SUPERIOR HARDWOOD	121124	DEPOSIT - FLOOR RE	5,000.00		5,000.00	
021858	002	12/12/2014	SJ004	S & J SERVICES	036469 036473 036472 036470 036471	NOV/14 NOV/14 NOV/14 NOV/14 NOV/14	1,386.00 651.00 315.00 138.60 315.00		2,805.60	
021859	002	12/12/2014	SP010	SUPERIOR PROPANE	226076	TANK RENTAL	158.97		158.97	
021860	002	12/12/2014	TE541	TECH ELECTRICAL CO	1375 1374-2014	MARINE DRIVE HELEN LFTSTN FAN	524.35 427.22		951.57	
021861	002	12/12/2014	TM005	TELUS MOBILITY	NOV/14	NOV/14	978.94		978.94	
021862	002	12/12/2014	TP002	TELUS	NOV/14	NOV/14	3,275.84		3,275.84	
021863	002	12/12/2014	UC142	UCLUELET CONSUMER'	CO1092704 CO104 CO1046701 CO1082812 CO1122591 CO1082731 CO1105324	STIRFRY SUPPLIES MILK/CREAM YOUTH DINNER ORANGES OPEN HOUSE/YOUTH D RETURN ICING BAGGIES	14.76 13.36 9.72 7.98 87.70 13.17 6.03		126.38	
021864	002	12/12/2014	UP459	UCLUELET PETRO-CAN	17115550 17115592	#9 TUNE UP #10-SOLENOID/BRAKE	396.78 162.52		559.30	
021865	002	12/12/2014	UV145	UCLUELET VIDEO SER	DEC/14 DEC/14-491	DEC/14-948 DEC/14-941	48.11 557.76		605.87	
021866	002	12/12/2014	WC325	WEST COAST MOTEL	668	NOV 18-27/14 SWIMM	887.25		887.25	
021867	002	12/12/2014	WP166	WINDSOR PLYWOOD -	41735A 41936A 42387A	WRENCH MARINE DR DRAINAGE PLYWOOD/ROOFING/SC	38.33 334.42 161.48		534.23	
021868	002	19/12/2014	AL001	ACKLANDS - GRAINGE	0527588 0528095 0528049 0528107 0528153 0528128 0528353 0528303	SAW BLADES/FLAGGIN AIRPACK MAINTENANC RAKES EAR MUFFS EAR MUFFS ATV CHARGER & LAMP GLOVES TRUCK MIRROR	108.13 486.72 145.62 16.61 33.22 87.97 152.62 39.30-		991.59	
021869	002	19/12/2014	BC017	BC HYDRO & POWER A	DEC/14	DEC/14	25,462.24		25,462.24	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
021870	002	19/12/2014	BE737	BENSON ERICA	121141	BENSON-DEC 7-13/14	1,075.00		1,075.00	
021871	002	19/12/2014	BR330	BLACK ROCK MANAGEM	12644	STAFF XMAS	2,623.94		2,623.94	
021872	002	19/12/2014	BS913	BERGERON SARAH	121131	BERGERON-HOOP FIT	67.56		67.56	
021873	002	19/12/2014	CE004	CORPORATE EXPRESS	37167121 37335538 37317249	TAPE/STAPLER/MARKE STAMPS/PENS/PAPER POSTER BOARD/PAPER	273.02 117.46 71.30		461.78	
021874	002	19/12/2014	CK608	CORTES KEVIN	D453	D453	2,859.59		2,859.59	
021875	002	19/12/2014	COOP	UCLUELET CONSUMER'	71496067 71493112 71492532 71493106 71492463 71493702 71496064 71496187 71491973 71495858 71496304	#12 #10 #24 #2 #5 #4 #2 #3 R1 R1 E1	107.23 124.60 137.14 55.03 61.64 113.60 60.32 129.33 61.37 54.51 78.00		982.77	
021876	002	19/12/2014	COOP	UCLUELET CONSUMER'	71496622 71497959 71498693 71498472 71498508 71498513 71500098 71501611 71501002 71501022 71500638	#9 #24 #1 #5 #2 RANGER #23 #24 #4 #2 R1	122.48 119.28 121.01 74.00 54.38 58.68 69.47 118.13 121.01 56.52 58.79		973.75	
021877	002	19/12/2014	CP300	CRITERION PICTURES	770902	DEC/14	25.88		25.88	
021878	002	19/12/2014	DC001	DOLAN'S CONCRETE L	UP73738	FIELD DRESSING	239.72		239.72	
021879	002	19/12/2014	DK143	DEVRIES KATHY	121140	DEVRIES-AFTERSCHL	187.50		187.50	
021880	002	19/12/2014	DS514	DESROSIERS SARAH	121134	DESROSIERS-DEC/YOG	47.24		47.24	
021881	002	19/12/2014	EL048	ERIK LARSEN DIESEL	712144	1-TON LIFT REPAIR	969.74		969.74	
021882	002	19/12/2014	FW050	FAR WEST FOODS GRO	287179 287132	SAIL PAST HOT CHOC G.BAGS/TISSUE/DOG	13.68 399.98		413.66	
021883	002	19/12/2014	GE395	GALLOWAY ELECTRIC	391 390	UCC PARKING LOT LI LED/POST/WIRING/PE	270.32 939.54		1,209.86	
021884	002	19/12/2014	GR100	GAGNE RENAUD	121133	GAGNE-WEB WORKSHOP	184.50		184.50	
021885	002	19/12/2014	HS002	HOGAN, SARAH	121128 121129 121132	HOGAN-LINE/FIT 55 HOGAN-CREATIVE/PRE HOGAN-DANCE/XMAS R	149.57 371.46 124.60		645.63	
021886	002	19/12/2014	IR644	IRIDIA MEDICAL	14-2303	AED BACK-UP/MTCE	105.00		105.00	
021887	002	19/12/2014	LB002	LB WOODCHOPPERS LT	204836 204824	STIHL BAR/ROLL NOS CHAINSAWS(2)/TRIMM	166.10 1,983.59		2,149.69	
021888	002	19/12/2014	LB454	LADYBIRD ENGRAVING	577A	JACKETS	1,820.00		1,820.00	
021889	002	19/12/2014	LGM01	LOCAL GOVT MGMT AS	14827	MOF POSTING	446.25		446.25	
021890	002	19/12/2014	LV129	LANOVILLE CHRISTIN	121130	LANOVILLE-SKATE DA	188.60		188.60	
021891	002	19/12/2014	MI224	MUNICIPAL INSURANC	25357	MIA/2015	19,242.00		19,242.00	
021892	002	19/12/2014	MMB55	MURDY & McALLISTER	20571	4438	216.84		216.84	

# R-1.6

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District of Ucluelet  
 AP Cheque Listing  
 Cheque # From 021784 To 021915(Cheques only)

Page: 5 of 5  
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Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
021893	002	19/12/2014	MN236	MORRISON NANCY	121138	MORRISON-STAINED G	185.00		185.00	
021894	002	19/12/2014	ND001	VING VI NEWSPAPER	3844 3996 3698 3884	SIGN AD/HALLOWEEN SANTA BREAKFAST/SA TOWN HALL DOG LICENSE	151.18 136.23 235.40 167.73		690.54	
021895	002	19/12/2014	NI005	NORTH ISLAND LABOR	94360	116192-01/02	152.25		152.25	
021896	002	19/12/2014	NP156	NORTH PACIFIC REPA	87850	#10 JUMP START	100.80		100.80	
021897	002	19/12/2014	NV785	NOVUS CONSULTING I	5913	NOV/14 MONITORING	117.27		117.27	
021898	002	19/12/2014	PD199	PEOPLES DRUG MART	448943	COTTON SWABS	13.43		13.43	
021899	002	19/12/2014	RD205	ALBERNI-CLAYOQUOT	DEC/14	B/L 829	24,467.18		24,467.18	
021900	002	19/12/2014	RL068	RIVERA LYVIER	121127 121139	RIVERA-LATIN FURY RIVERA-LATIN FURY	131.86 186.31		318.17	
021901	002	19/12/2014	SBR01	SONBIRD REFUSE & R	20250 20389 20627	SEPT/14 OCT/14 NOV/14	2,602.18 2,591.69 2,625.65		7,819.52	
021902	002	19/12/2014	SF061	STEVENS FLICKERINE	121136	STEVENS-DEC/YOGA	427.06		427.06	
021903	002	19/12/2014	SI604	SHU IAN	121137	SHU-PD DEC/14	1,189.00		1,189.00	
021904	002	19/12/2014	SW002	SEW WEST SIGNS	2129	PARKING SIGN	140.00		140.00	
021905	002	19/12/2014	T9345	TOWGOOD JOHN	121126	TOWGOOD-SFU DEC/14	514.44		514.44	
021906	002	19/12/2014	TSC19	TRANSPARENT SOLUTI	7491	NOV/14 DOMAIN FEE	20.95		20.95	
021907	002	19/12/2014	UC142	UCLUELET CONSUMER'	CO1084328 CO1075952 6902 CO1048949	SANTA BREAKFAST/PA SANTA BREAKFAST HA GIFT CARDS LED LIGHTS - SAIL	67.15 199.50 1,700.00 112.67		2,079.32	
021908	002	19/12/2014	UP459	UCLUELET PETRO-CAN	6828601	SANTA BREAKFAST PR	36.86		36.86	
021909	002	19/12/2014	UR849	UCLUELET RENT-IT C	19651 19735	BLOWER AIR FILTER/ HARNES RENTAL	80.96 64.51		145.47	
021910	002	19/12/2014	UV146	UCLUELET VOLUNTEER	Q4-2014	Q4/14	2,100.00		2,100.00	
021911	002	19/12/2014	WI219	WALCO INDUSTRIES L	27147	DEC/14 RENTAL	283.36		283.36	
021912	002	19/12/2014	WP166	WINDSOR PLYWOOD -	42302A 42301A 42981A 43623A 43627A 43028A-14	COAT RACK MATERIAL DECKING/PAINT/SCRE STAPLES/TACKER ASSORTED SMALL TOO ASSORTED SMALL TOO FIR/DECL SCREWS	97.89 172.03 80.49 931.32 23.67 137.30		1,442.70	
021913	002	19/12/2014	WSCA1	WEST COAST SOCCER	121135	2014 BALANCE OF DU	508.40		508.40	
021914	002	19/12/2014	ZW172	ZONE WEST ENTERPRI	42174	UVFB GEAR BAGS	1,590.68		1,590.68	
021915	002	19/12/2014	NA071	NOVAK ANNE	121123	NOVAK-ART CLASS	1,110.26		1,110.26	
Total:							257,849.59	0.00	257,849.59	

\*\*\* End of Report \*\*\*



## STAFF REPORT TO COUNCIL

Council Meeting: JANUARY 13, 2015  
500 Matterson Drive, Ucluelet, BC V0R 3A0

**FROM:** WARREN CANNON, SUPERINTENDENT OF PUBLIC WORKS

**FILE NO:** 2240-65 YFN

**SUBJECT:** PROPOSED RECIPROCAL AGREEMENT

**ATTACHMENT(S):** ATTACHMENT A – RECIPROCAL AGREEMENT

### **RECOMMENDATION(S):**

1. **THAT** Council enter into the proposed reciprocal agreement between the District of Ucluelet and the Yuułuıłʔatḥ First Nation.

### **PURPOSE:**

The purpose of this report is to enter into an agreement between the District of Ucluelet and the Yuułuıłʔatḥ First Nation that will allow both communities mutual access to their respective infrastructure for radio frequency communication.

### **BACKGROUND:**

In 2009 a radio study was conducted by the District of Ucluelet to identify fixed locations for the installation of radio frequency equipment for SCADA (supervisory control and data acquisition) purposes. From the study, the Yuułuıłʔatḥ First Nation reservoir was a site which will be required.

The Yuułuıłʔatḥ First Nation recently have upgraded their infrastructure which includes a SCADA system and, from their radio study, the District of Ucluelet's Matterson reservoir location was identified as a fixed location site.

SCADA controls are critical to the operations of water and sewer facilities. It continually monitors the operations of the systems and alerts operators (etc. low reservoir level) by way of real time imagery on a central based computer.

### **SUMMARY AND CONCLUSION:**

It is recommended by staff that Council enter into the Reciprocal Agreement attached to this report to allow access to infrastructure for radio frequency communications between the District of Ucluelet and the Yuułuıłʔatḥ First Nation.

**Respectfully submitted:**

Warren Cannon,  
Superintendent of Public Works

ATTACHMENT A

**RECIPROCAL AGREEMENT**  
**(Access to infrastructure for radio frequency communication)**

This AGREEMENT dated the \_\_\_\_\_ day of \_\_\_\_\_, 2014

Between:

**The District of Ucluelet**, incorporated as a corporation under the *Municipal Act*,  
carrying on business at 200 Main Street, Box 999, Ucluelet, BC V0R 3A0

And:

**Yuulu?i?ath First Nation**  
as represented by the Yuulu?i?ath First Nation Government  
(collectively referred to as the "Participants")

Whereas:

- A. The Participants' communities are geographically proximate and wish to provide one another with access to infrastructure for radio frequency communications to strengthen services to their communities;
- B. The District of Ucluelet has the authority to contract with the Yuulu?i?ath First Nation under the *Community Charter*;
- C. The Yuulu?i?ath [Ucluelet] First Nation has the authority under Treaty to contract with the District of Ucluelet as a signatory to the Maa-Nulth First Nations Final Agreement, ratified by all parties; and
- D. The Participants' are authorized by a resolution/bylaw [insert name and date] passed by Council for the District of Ucluelet, and a resolution/law [insert name and date] passed by the Government for Yuulu?i?ath First Nation to enter this Agreement.

NOW THEREFORE for good and valuable consideration and the covenants and agreements set out below, the Participants agree as follows:

**1. Purpose and Objectives**

The purpose of this Agreement is to provide Participants with mutual access to their respective infrastructure for radio frequency communication to facilitate activities and services within their respective communities such as more efficient operation of community water and sewer system, and an alternative communications strategy for emergency planning and preparedness.

**2. Term**

The Agreement shall begin on the date first written above and continue until such time as the Participants mutually agree, or until such date as a Party specifies in a Notice of Termination which in any event shall be no less than thirty (30) days from the date such Notice is delivered to the other Participant.

### 3. Access

Participants, including their employees, contractors, representatives, agents and volunteers, shall have full and free access to one another's radio frequency communication infrastructure as may reasonably be necessary for maintenance or repair purposes, provided that a person who accesses the infrastructure has received an orientation regarding safety, protocols and respectful practices in a form satisfactory to the Parties, and follows all relevant operational protocols.

### 4. Communications

Participants shall provide periodic updates to one another and in any event such updates shall be provided no less than annually.

### 5. Equipment and Infrastructure Responsibilities

The Participants shall be responsible for providing, installing, operating and maintaining their own radio frequency equipment including radios, antennae and supporting equipment (the "Equipment"), and where practicable, the Participants will make existing infrastructure available for operating and storing the Equipment.

### 6. Liability

Each Participant shall indemnify the other and save it harmless from suits, actions, damages, liability, loss and expense in connection with loss of life, bodily or personal injury or property damage arising from or out of the use or occupancy of premises, infrastructure or Equipment or any part thereof, or occasioned wholly, or in part by any act or omission of its agents, contractors, employees, public servants or invitees including all areas and facilities for which access has been granted.

### 7. Dispute Resolution

The Parties will endeavour to resolve disagreements by informal discussions undertaken in good faith, without formal dispute resolution. However, if a disagreement is not resolved informally the Participants agree to select a mediator within thirty (30) days of a Participant sending a Notice to Mediate to the other Participant and equally share the costs of resolving the dispute through mediation. Should the Parties fail to resolve their disagreement through mediation they may pursue other means to resolve their differences and will bear their own applicable costs accordingly.

### 8. Notice

Any notice given pursuant to this Agreement shall be in writing and delivered personally, by courier, registered mail, e-mail or telecopy and, unless notice to the contrary is given, shall be addressed as follows:

**District of Ucluelet**  
 Box 999, 200 Main Street  
 Ucluelet, BC V0R 3A0  
 Email: [info@ucluelet.ca](mailto:info@ucluelet.ca)  
 Attention: Superintendent of Public Works

**Yuulu?i?ath First Nation**  
 P.O. Box 699  
 Ucluelet, BC V0R 3A0  
 E-mail:

Attention:

A notice shall be deemed to have been received when the postal receipt is acknowledged by the party to whom it shall have been sent, if sent by registered mail, and on the following business day if sent by telecopy, e-mail or courier or delivered in person during business hours or the next day.

**9. Amendments**

This Agreement may be amended by written agreement signed by both Participants.

**10. Law**

The Participants shall comply with all applicable Federal, Provincial, District of Ucluelet and Yuułuꞵifꞵath First Nation laws, bylaws, codes, regulations, and rules, and the Agreement shall be interpreted in accordance with the laws of British Columbia.

IN WITNESS WHEREOF the Participants have executed this AGREEMENT as of and with effect from the date first above written.

**YUULUꞵIFꞵATH GOVERNMENT**

\_\_\_\_\_ signed this \_\_\_\_ day \_\_\_\_\_, 2014  
Authorized Signatory

**DISTRICT OF UCLUELET**

\_\_\_\_\_ signed this \_\_\_\_ day \_\_\_\_\_, 2014  
Authorized Signatory



## STAFF REPORT TO COUNCIL

Council Meeting: JANUARY 13, 2015  
500 Matterson Drive, Ucluelet, BC V0R 3A0

**FROM:** JOHN TOWGOOD, PLANNING ASSISTANT

**FILE NO:** (RZ14-05); XREF: FOLIO 114.884

**SUBJECT:** PROPOSAL TO REZONE LOT 4, DISTRICT LOT 281, CLAYOQUOT DISTRICT PLAN VIP76214, PID 025-812-700 (542 MARINE DRIVE) FROM CD-2A SUBZONE – DISTRICT LOT 281 (LOT 1), SINGLE FAMILY DWELLING TO VR-1 VACATION RENTAL.

**ATTACHMENT(S):** APPENDIX A – DESIGN DRAWINGS  
APPENDIX B – PROPOSED BYLAW No. 1179, 2015

### **RECOMMENDATION(S):**

1. **THAT** Zoning Bylaw No. 1179, 2015 be given First and Second Readings; and,
2. **THAT** Zoning Bylaw No. 1179, 2015 be advanced to a Public Hearing.

### **PURPOSE:**

To provide Council with information on the proposed rezoning of the subject property located at 542 Marine Drive (**Figure 1**). The proposed Rezoning is from CD-2A, Single Family Dwelling to VR-1 Vacation Rental.

### **ANALYSIS:**

The subject site is a 0.59 acre lot located on the west side of Marine Drive overlooking Big Beach Park and the Pacific Ocean. The immediate neighbourhood is a mix of Single Family Dwellings (SFD), SFD's with Vacation Rental units, Multi Family dwellings and Resort Condominium. To the south of the subject lot are two VR-1 zoned lots that were previously zoned CD-2A. (**Figure 1**)

The subject lot complies with the VR-1 lot regulations (VR-1.2). The proposed 750.5sqm (8078sqft) SFD will contain one 63.5sqm (684sqft) vacation rental unit. The vacation rental unit would be located over an integral garage in a purpose built SFD. The preliminary drawings meet the VR-1 zone, Section 406-Vacation Rentals and Division 500 Off-Street Parking requirements. It should be noted that, if the property is rezoned to VR-1, the applicant is permitted to build within the VR-1 zoning regulations and the applicant is not tied to the proposed building plans submitted. The property is affected by a statutory building scheme (EV154677) that does not involve the District, and is the property owner's responsibility to comply with.

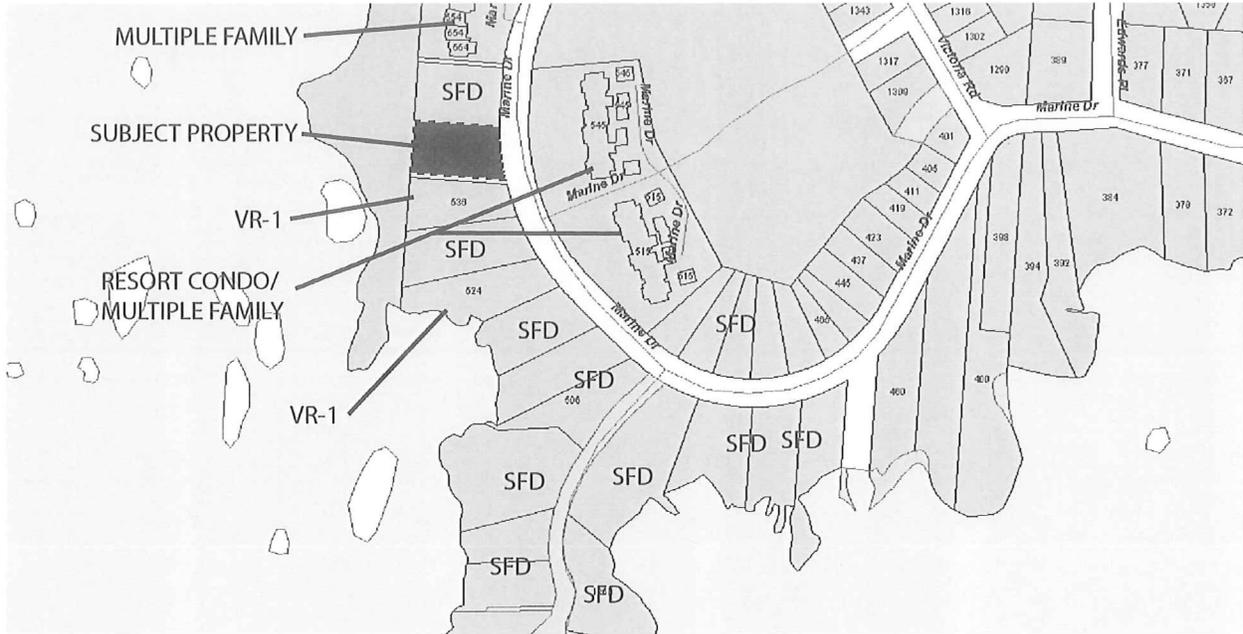


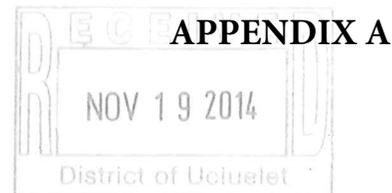
Figure 1

**SUMMARY:**

The proposal meets the zoning requirements for a VR-1 Vacation Rental zone. The immediate neighborhood has a mix of commercial accommodation, multi-family and single family dwellings. The large lot and waterfront setting will help to mitigate the impact of the added commercial element to the neighbourhood.

Respectfully submitted:

  
John Towgood, Planning Assistant



November 3, 2014

600 Linkleas Avenue  
Victoria, B.C.  
V8S 5C1

Mr. John Towgood  
Planning Assistant  
District of Ucluelet  
P.O. Box 999  
Ucluelet, B.C.  
V0R 3A0

Dear Mr. Towgood;

Please accept this letter and its attachments as our request for re-zoning of Lot 4 DL281 (aka 542 Marine Drive) from Single Family Residential in CD-2A to Vacation Rental.

As you know, the existing use is bare land and we seek VR status to allow possible revenue generation after construction.

Sewage, storm sewer and water supply are all pre-existing lot services as provided by the District.

Until VR status is conferred, we do not have an approximate commencement date of construction.

Our proffered reasons in support of this application are:

- Expanding the tourist accommodation and related economic activities in the community
- Increasing third party marketing of Ucluelet as a vacation destination
- Other lots in the neighbourhood (Lots 5 and 8) have proven this designation to be an economic driver
- Show continued support from the District and council to improve the activity and energy levels of the community

A small note regarding the plans provided: the planned foundation is within the required setbacks. It is only the roof overhang that extends beyond the setback area. Our building permit application would include a foundation drawing that confirms this as fact.

Sincerely,

A handwritten signature in black ink, appearing to read "Vern and Sandra Byggdin".

Vern and Sandra Byggdin

/Encl: three 11x17 copies of building plans and lot survey; one 8.5x11 copy of same, one completed application form, one title certificate, one \$900 cheque re application fee.

SITE DIMENSIONS AND DETAILS TO BE CONFIRMED BY A CERTIFIED B.C. LAND SURVEYOR UNLESS OTHERWISE APPROVED BY LOCAL AUTHORITIES.

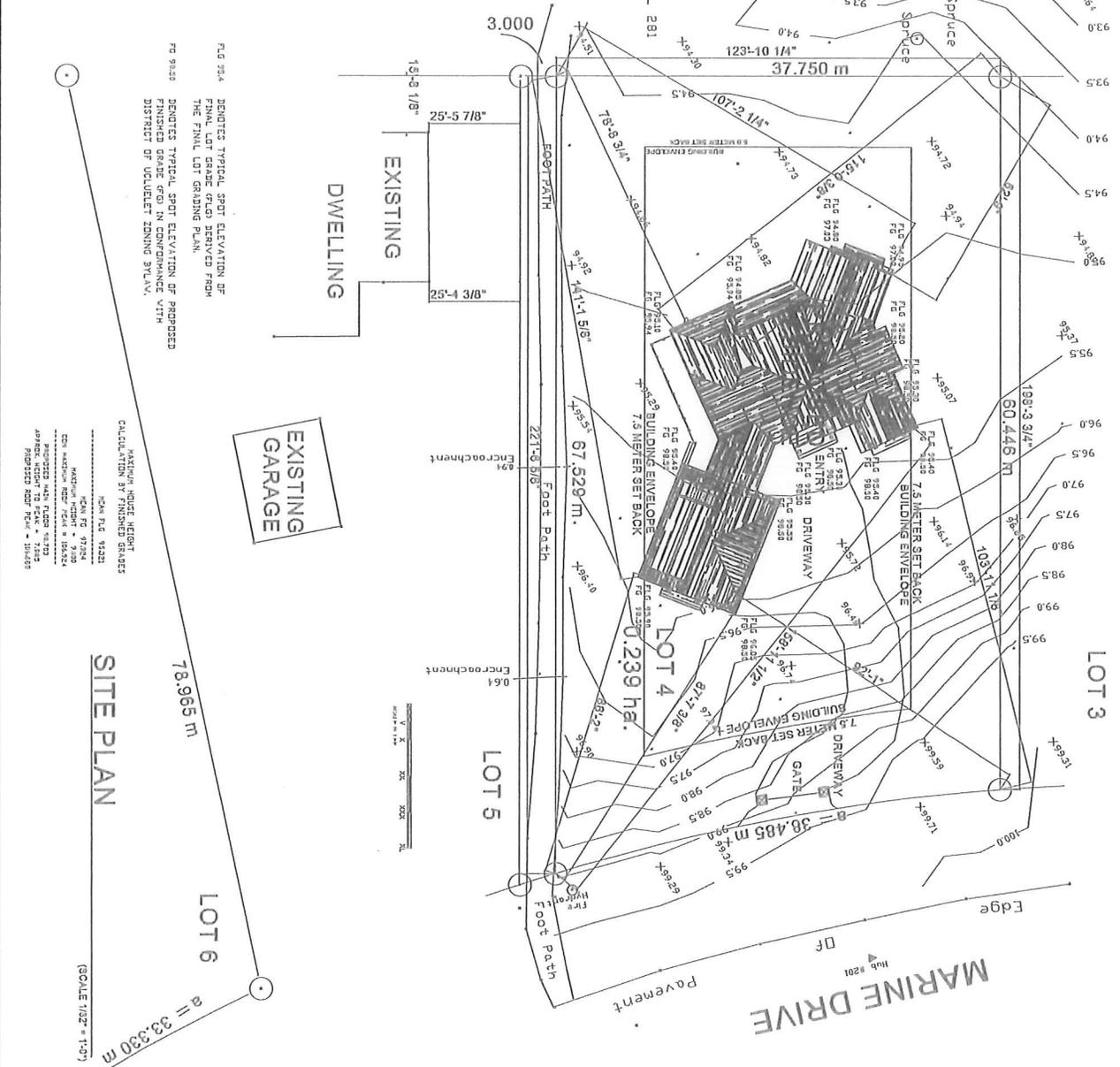
LEGEND  
 ○ DENOTES STANDARD IRON POST SQUARE  
 ○ DENOTES STANDARD IRON POST SET

**LOT COVERAGE**  
 L.C. AREA 29708.280 SQ. FT.  
 L.C. AREA 2398.374 SQ. M.  
 FOOTPRINT AREA (FNDTN) 2991.799 SQ. FT.  
 FOOTPRINT AREA 277.947 SQ. M.  
 PERCENTAGE OF SITE COVERAGE 11.698 %  
 ROOF AREA 3993.570 SQ. FT.  
 ROOF AREA 369.473 SQ. M.  
 PERCENTAGE OF SITE COVERAGE 33.303 %

FLS 924 DENOTES TYPICAL SPOT ELEVATION OF FINAL LOT GRADE PLD DERIVED FROM THE FINAL LOT GRADING PLAN  
 FLS 9125 DENOTES TYPICAL SPOT ELEVATION OF PROPOSED FINISHED DISTRICT OF UICULELET ZONING BYLAW.

MARKING IRON POST HEIGHT CALCULATION BY FINISHED GRADES  
 CAN TIC 91225  
 WICAN PG 91234  
 SCA 442000 RDR 1012 \* 10424  
 APPLIC. 1012 \* 10424  
 APPLIC. 1012 \* 10424  
 APPLIC. 1012 \* 10424

**SITE PLAN**  
 (SCALE 1/32" = 1'-0")



SCALE(S) NOTED	APPROVED BY:	DESIGN BY:
DATE: 2023/03/03		IDENT: TANQUARY
LOT 4 PLAN DL 281, CLAYOQUOT DISTRICT, PLAN 78214, UICULELET B.C.		DRAWING NUMBER
JOB NUMBER: SO2069		1/9

**STRUCTURE**

DESIGN & MANAGEMENT  
 QUANICUM 422000 RDR 1012  
 PH: (250) 722-1920 FAX: (250) 722-2198  
 structuraldesign@telusnet

**CLIENT**  
**VERN & SANDRA BYGGDIN**  
 600 LINKLEAS, VICTORIA B.C., V8S 5C1  
 PHONE (250) 592-9292

**CONTRACTOR**

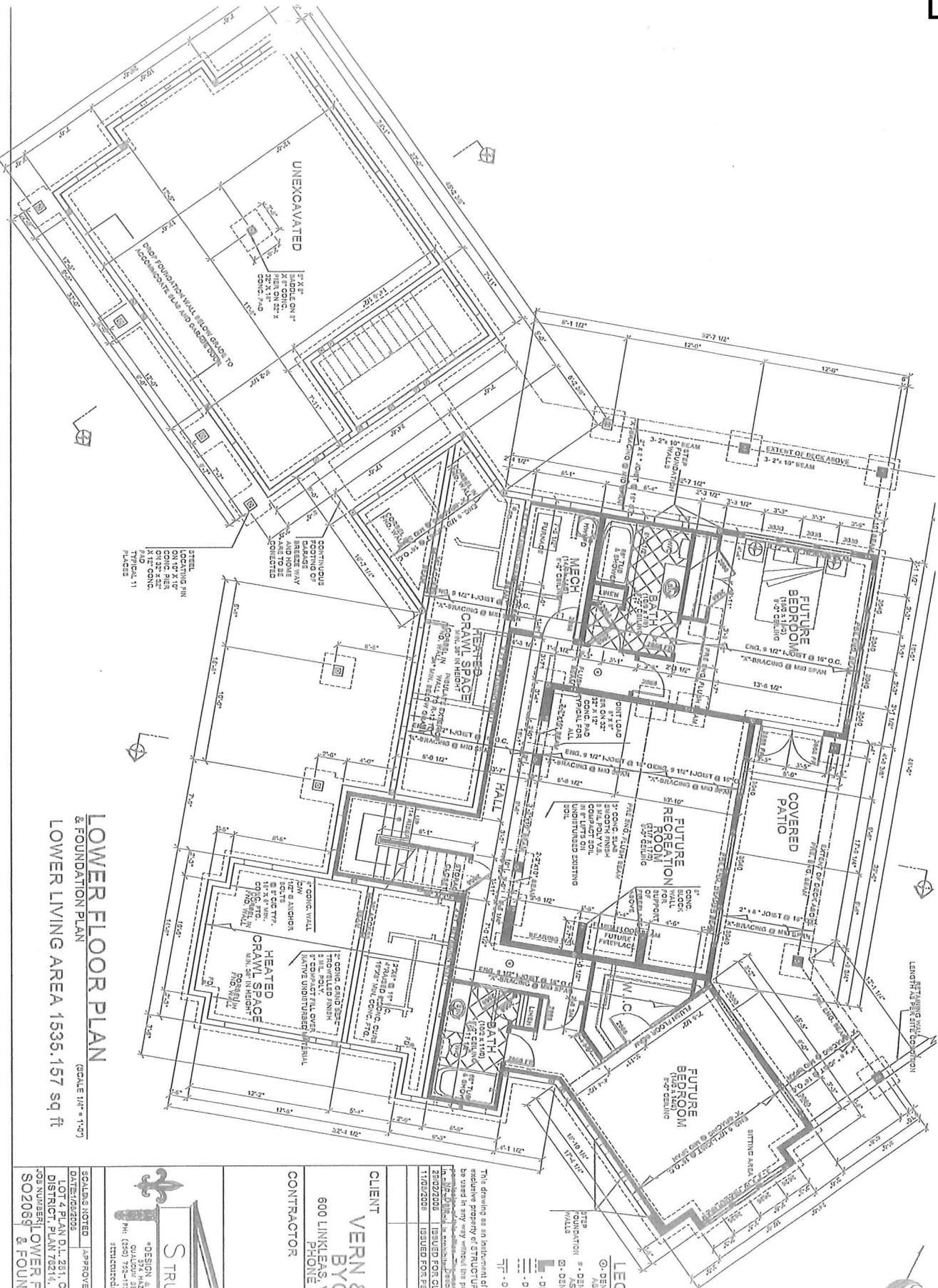
2023/03/03	ISSUED FOR CLIENT REVIEW	BY: [Signature]
2023/03/03	ISSUED FOR PERMITS	BY: [Signature]

**SITE PLANE OF:**  
**LOT 4, PLAN 78214**  
**DISTRICT LOT 281**  
**CLAYOQUOT DISTRICT,**

**SURVEY SUPPLIED BY:**  
**AG SURVEYS**  
 1435 Victoria Rd  
 Box 815 Ucluellet Bc  
 V0R 3A0

**LEGEND**  
 Dimensions are based on an assumed mean of 100 meters measured from the 45th Parallel in the East/Greenwich. True north and magnetic north are approximately the same. Where there is a difference, it is indicated by a note. All dimensions are in meters unless otherwise specified. All bearings are in degrees, minutes and seconds and should be confirmed by qualified engineers.

This drawing purports to show only the improvements shown on the above described parcel (s) and their location. It does not show any improvements not shown on the above described parcel (s) and their location. It does not show any improvements not shown on the above described parcel (s) and their location. It does not show any improvements not shown on the above described parcel (s) and their location.



**LOWER FLOOR PLAN**  
& FOUNDATION PLAN (SCALE 1/4" = 1'-0")  
LOWER LIVING AREA 1535.157 sq ft

DATE: 02/20/2003	APPROVED BY:	DRAWN BY:
LOT 4 PLAN D.L. 231, CLAYCOQUIT DISTRICT, PLAN 70214, UJOLET B.C. SO2089 & FOUNDATION	KEN TANIGUCHI	KEN TANIGUCHI
		DRAWING NUMBER: 2/19

**STRUCTURE**

\*DESIGN & MANAGEMENT\*  
514 HAZELWOOD AVE, V1V 1V1  
PH: (250) 752-1520 FAX: (250) 752-2100  
structure@design@telusnet

**CLIENT**  
**VERN & SANDRA BYGGDIN**  
800 LINKLEAS, VICTORIA B.C., V8S 5C1  
PHONE (250) 592-3252

**CONTRACTOR**

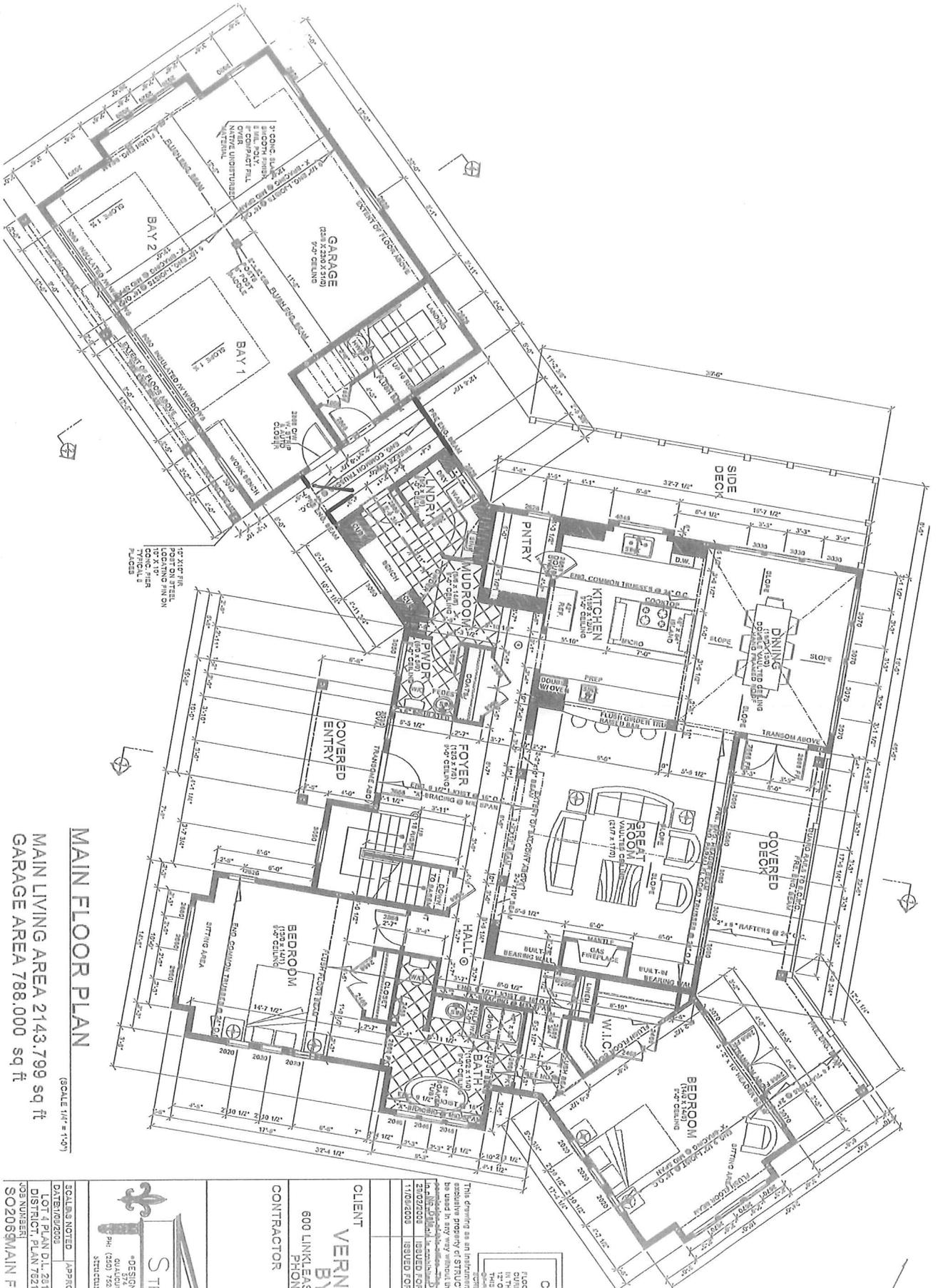
1/10/2003	ISSUED FOR PERMITS	BY
2/6/2003	ISSUED FOR CLIENT REVIEW	BY
1/10/2003	ISSUED FOR PERMITS	BY

This drawing is an indication of service to the exclusive property of STRUCTURE DESIGN and may not be used in any way without the prior written consent of STRUCTURE DESIGN.

**LEGEND**

- - DETECTORS SMOKE DETECTOR AS REQUIRED
- ⊗ - DETECTORS FLOOR DRAIN AS REQUIRED
- ⊕ - DETECTORS POINT LOAD
- ▬ - DETECTORS WOOD FRAMED WALL CONSTRUCTION
- ▬ - DETECTORS CONCRETE WALLS AND FOOTING
- ⊥ - DETECTORS WALLS ABOVE ON MAIN FLOOR





**MAIN FLOOR PLAN**

(SCALE 1/4" = 1'-0")

MAIN LIVING AREA 2143,799 sq ft  
GARAGE AREA 788,000 sq ft



**LEGEND**  
 Ⓞ - DETECTED SMOKE DETECTOR  
 Ⓛ - AS REQUIRED  
 Ⓜ - DEVOTES POINT LOAD

**CURBLESS SHOWER FLOOR NOTES**  
 FLOOR ABOVE TO ACCOMMODATE CURBLESS SHOWER FLOOR JOINT TO G. AREA TO BE 2" X 4" @ 2'-0" ON CENTER  
 THIS FLOORING TO BE 2" THICK DIPS

This drawing is an instrument of service in the exclusive property of STRUCTURE DESIGN and may not be used in any way without the prior written consent of STRUCTURE DESIGN.

DATE: 08/14/2008  
 DRAWN BY: J. TANGUY  
 CHECKED BY: J. TANGUY  
 ISSUED FOR CLIENT REVIEW  
 ISSUED FOR PERMITS

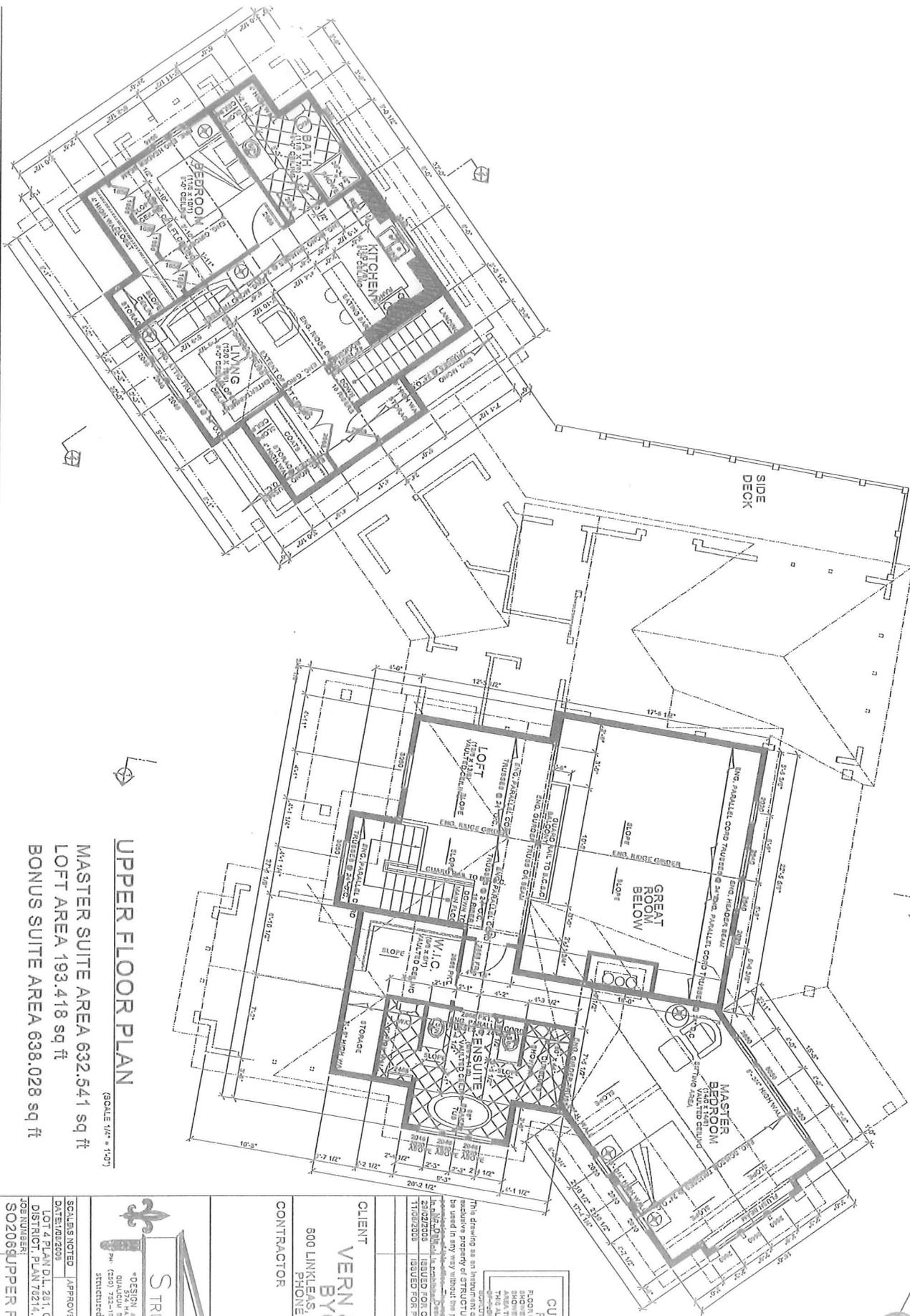
**CLIENT**  
**VERN & SANDRA BYGGDIN**  
 600 LINKLEAS VICTORIA B.C. V8S 5C1  
 PHONE (250) 552-3252

**CONTRACTOR**

**STRUCTURE DESIGN**

DESIGN & ARCHITECTURE  
 4040 UNIVERSITY AVENUE, SUITE 101  
 VANCOUVER, B.C. V6T 1A1  
 PH: (604) 725-1920 FAX: (604) 725-5110  
 structuredesign@telusnet

SOLICITS NOTED	APPROVED BY:
DATE: 08/14/2008	KEN TANGUY
LOT 1 PLAN PL. 231, CLAYCOLOUT DISTRICT, PLAN 78214, UJULELET B.C.	DRAWING NUMBER
035 NUMBER1	3/9
SO2005 MAIN FLOOR PLAN	



**UPPER FLOOR PLAN**  
 (SCALE 1/4" = 1'-0")  
 MASTER SUITE AREA 632.541 sq ft  
 LOFT AREA 193.418 sq ft  
 BONUS SUITE AREA 638.028 sq ft

**STRUCTURE**

\*DESIGN & MANAGEMENT\*  
 574 HAZELWOOD PLACE  
 SUITE 111  
 PH: (250) 725-1150 FAX: (250) 725-2100  
 structuredesign@telus.net

SCALES NOTED	APPROVED BY:	DRAWN BY:
DATE: 02/20/05		KEN TANGUY
LOT 4 PLAN D.L. 261, CLAYCOQUIT DISTRICT, PLAN 78214, UDLULET B.C.		DRAWING NUMBER
JOB NUMBER: SO2006UPPER FLOOR PLAN		4/9

**CLIENT**  
 VERN & SANDRA  
 BYGGDIN  
 600 LINKLEAS, VICTORIA B.C., V8S 5C1  
 PHONE (250) 582-3252

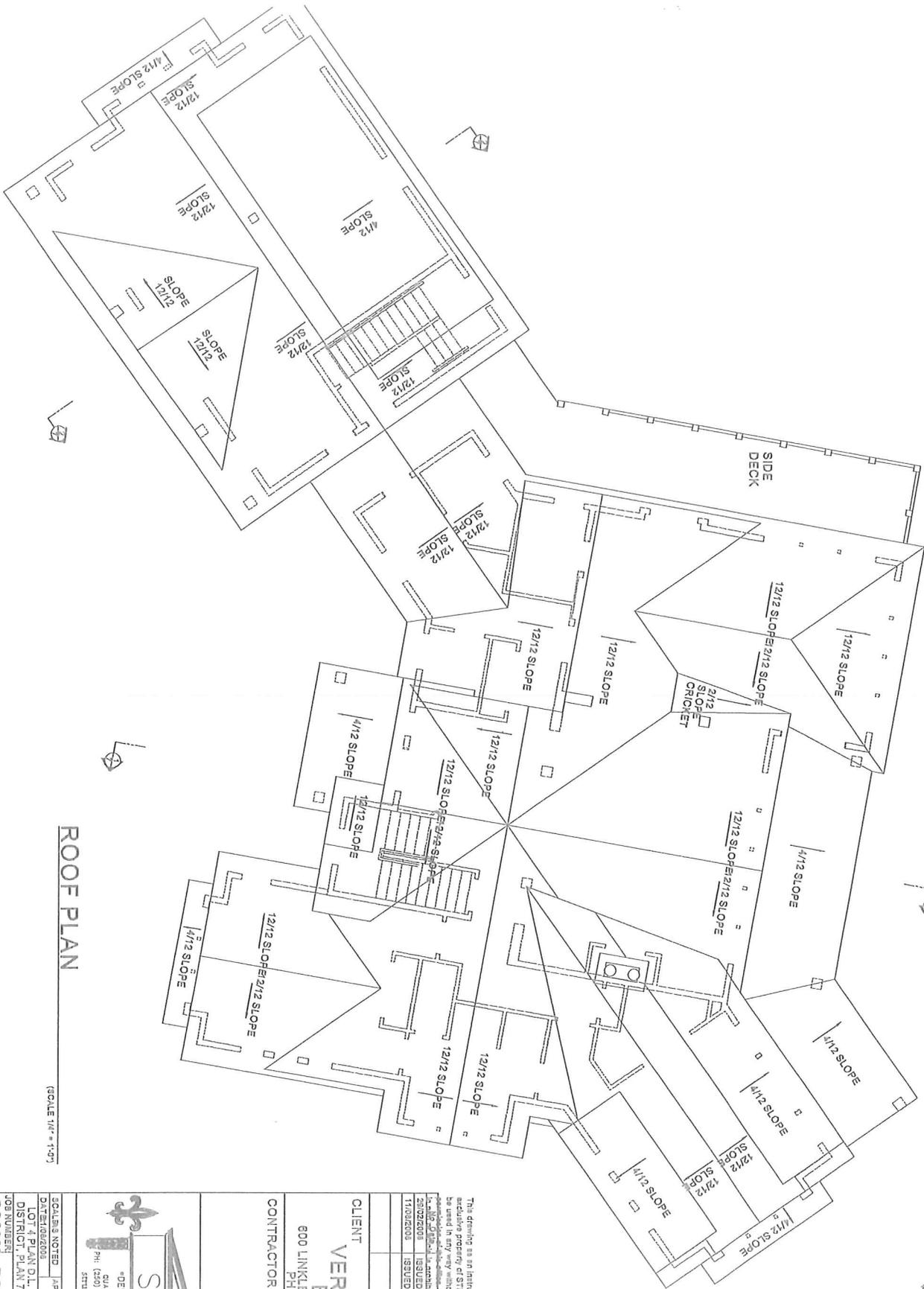
**CONTRACTOR**

This drawing is an architectural representation of the proposed construction and may not be used in any way without the prior written permission of the architect.

DATE: 02/20/05  
 PROJECT: 2006UPPER FLOOR PLAN  
 ISSUED FOR CLIENT REVIEW  
 ISSUED FOR PERMITS

**CURLESS SHOWER FLOOR NOTES**  
 FLOOR TO BE A CURLESS SHOWER. FLOOR JOINT IN THE SHOWER TO BE A CURLESS JOINT. THIS FLOOR IS TO BE 2" O.C. CERAMIC TILE OVER 1" O.C. GYP BOARD.

- LEGEND**
- ⊙ - DETECTOR SMOKE DETECTOR AS REQUIRED
  - ⊙ - DETECTOR POINT LOAD
  - - DENOTES WALLS BELOW ON 1



ROOF PLAN

(SCALE 1/4" = 1'-0")

SCALE NOTED	APPROVED BY:	DESIGN BY:
DATE: 08/20/09		DATE: 08/20/09
PROJECT: PLAN DL 231, CLAYCOQUIT DISTRICT I, PLAN 10214, COLLETT B.C.		PROJECT NUMBER: 5/9
PROJECT NUMBER: SO2069		PROJECT NAME: ROOF PLAN

**STRUCTURE**

DESIGN & MANAGEMENT  
 4000 HAZELWOOD AVE 101  
 PH: (250) 724-1920 FAX: (250) 724-2100  
 structuredesign@telus.net

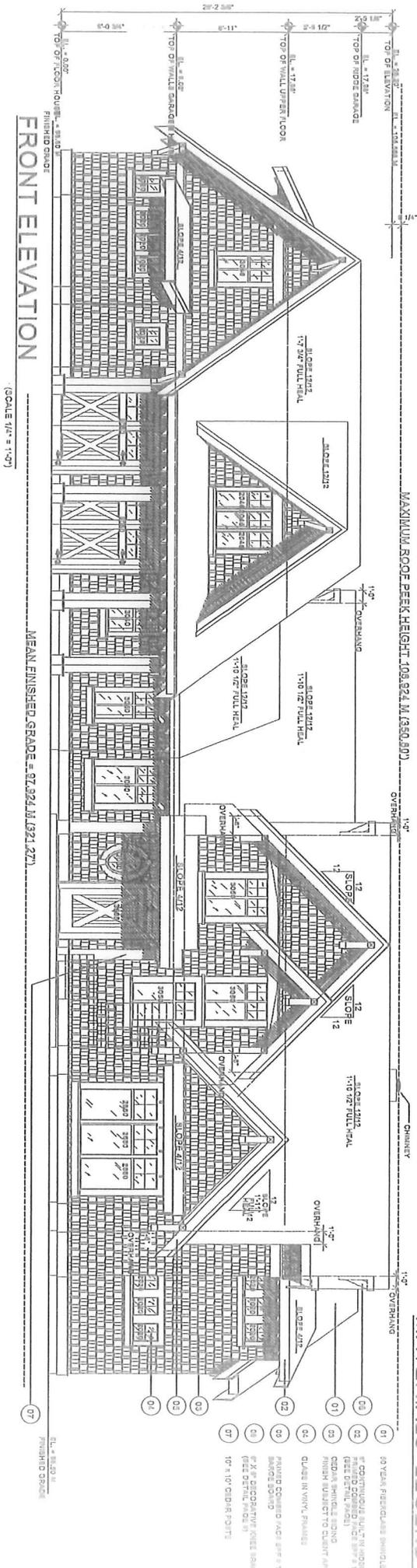
**CLIENT**  
**VERN & SANDRA BYGGDIN**  
 600 LINKLEAS VICTORIA B.C. V9S 8C1  
 PHONE (250) 592-3252

**CONTRACTOR**

This drawing is an instrument of service. It is the property of the design professional and shall not be used in any way without the prior written consent of the design professional.

DATE: 08/20/09	ISSUED FOR CLIENT REVIEW	BY: [Signature]
DATE: 08/20/09	ISSUED FOR PERMITS	BY: [Signature]

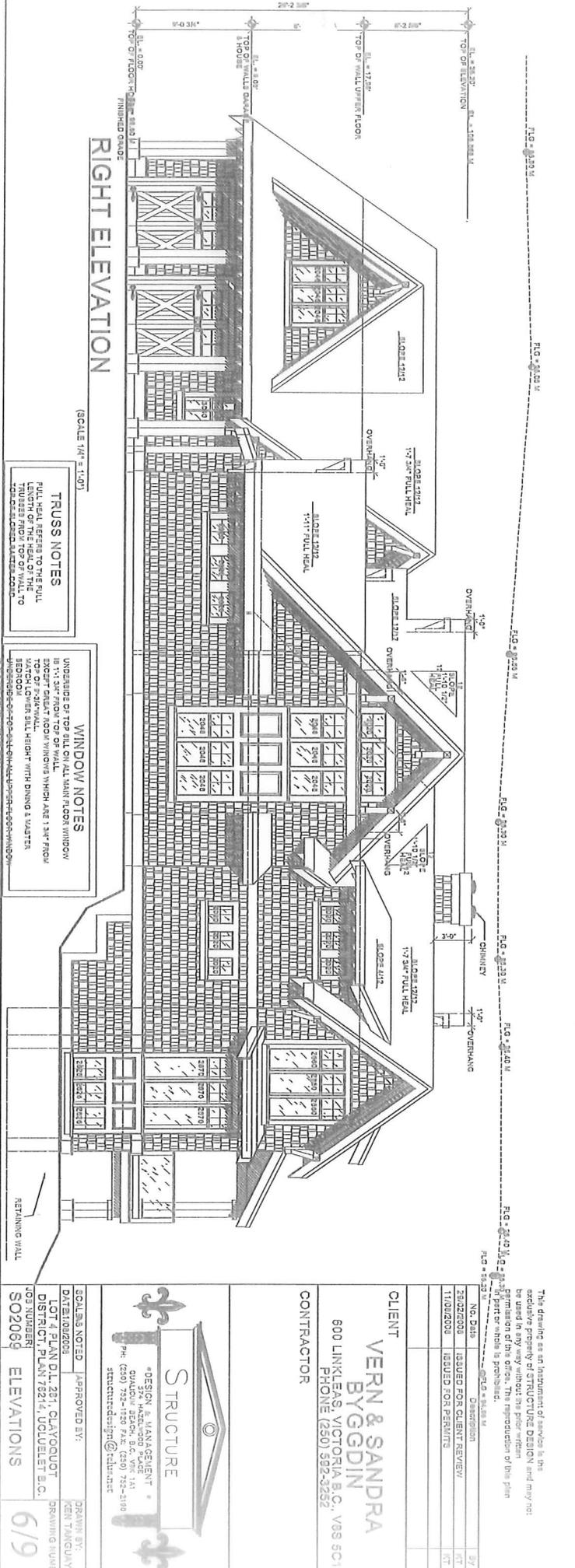




FRONT ELEVATION  
(SCALE 1/4" = 1'-0")

MATERIALS LEGEND

- 01 20 YEAR PERIODIC SHINGLES
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- 98 20 YEAR PERIODIC SHINGLES
- 99 20 YEAR PERIODIC SHINGLES
- 100 20 YEAR PERIODIC SHINGLES



RIGHT ELEVATION  
(SCALE 1/4" = 1'-0")

**TRUSS NOTES**

PULL HEADS TO THE FULL LENGTH OF THE TRUSS FROM TOP OF WALL TO TOP OF CEILING STUDS.

**WINDOW NOTES**

UNDERSIDE OF TOP SILL OF WINDOW TO BE 1 1/4\"/>

This drawing is an instrument of service in the exclusive property of STRUCTURE DESIGN and may not be used in any way without the prior written permission of the office. The reproduction of this plan in part or whole is prohibited.

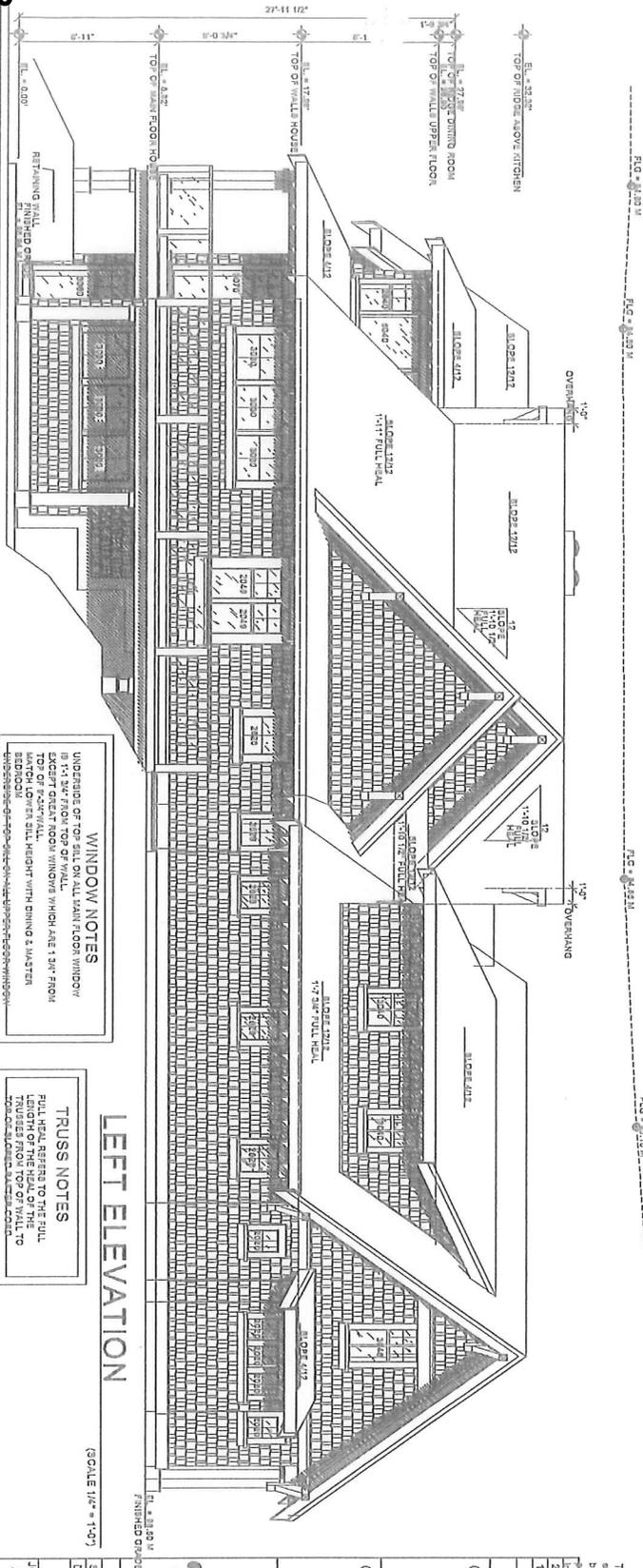
No. Date	Description	By
2022/003	ISSUED FOR CLIENT REVIEW	ST
21/02/003	ISSUED FOR PERMITS	ST

**CLIENT**  
**VERN & SANDRA BYGGDIN**  
 600 LINKLEAS, VICTORIA B.C. V8S 5C1  
 CONTRACTOR PHONE (250) 592-2592

**CONTRACTOR**

**STRUCTURE DESIGN**  
 \*DESIGN & MANAGEMENT\*  
 QUINLAN DESIGN, B.C. INC. 141  
 Ph: (250) 752-1200 Fax: (250) 752-2190  
 structuredesign@telus.net

APPROVED BY: KEVIN TANGUAY  
 DRAWING NUMBER: 6/9

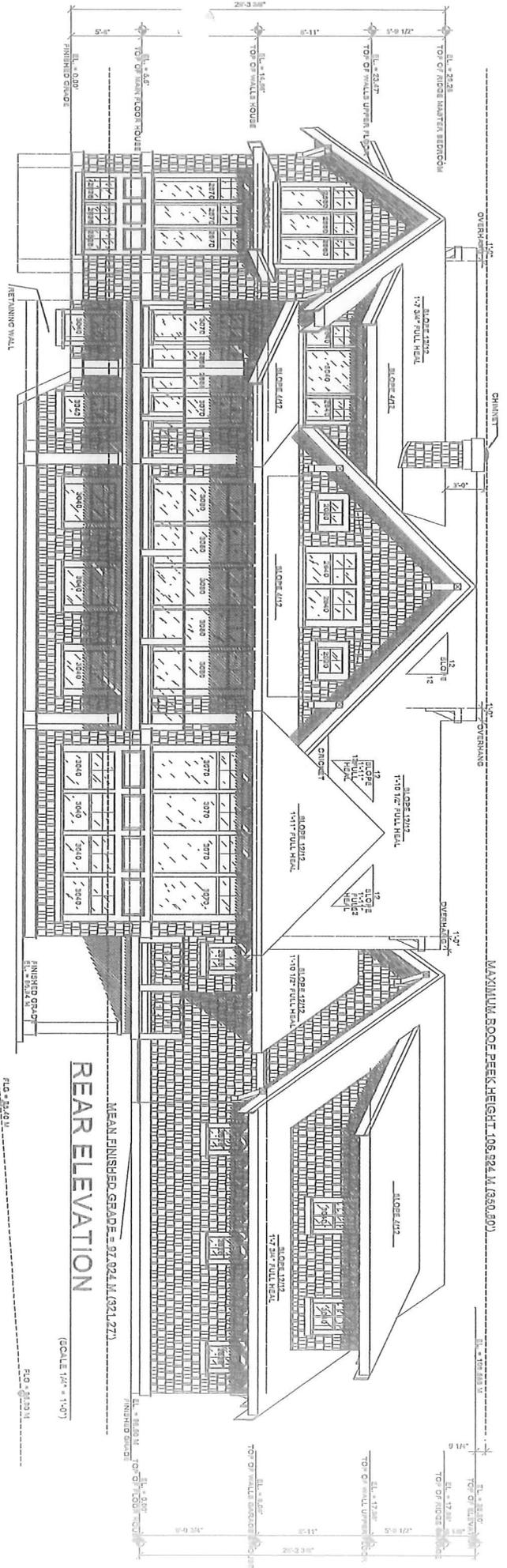


**WINDOW NOTES**  
 UNDERSIDE OF TOP SILL ON ALL MAIN FLOOR WINDOW IS 1 1/4" FROM TOP OF WALL.  
 TOP OF ROOF TRUSS WINDOW WHICH ARE 1 3/8" FROM MATCH LOWER SILL HEIGHT WITH BRICK & MASTER BRICKWORK.

**TRUSS NOTES**  
 FULL HEAD REFERS TO THE FULL LENGTH OF THE HEAD OF THE TRUSS NUMBER FROM TOP OF WALL TO UNDERSIDE OF ROOF TRUSS.

**LEFT ELEVATION**

(SCALE 1/4" = 1'-0")



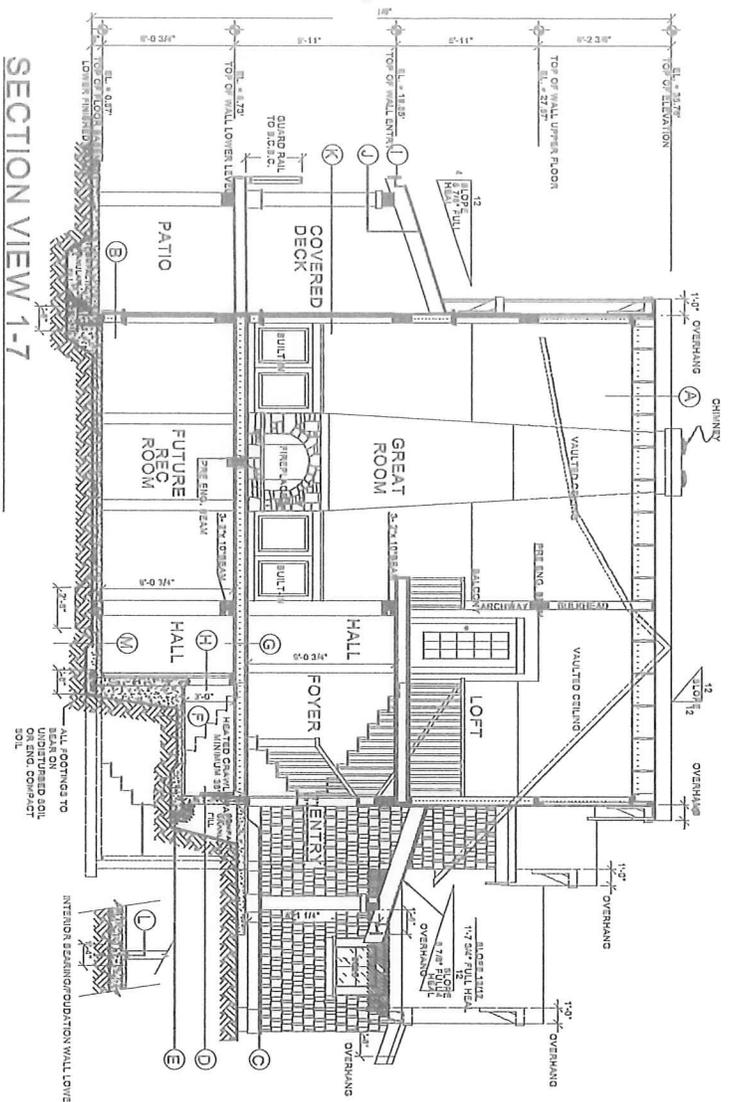
**REAR ELEVATION**

(SCALE 1/4" = 1'-0")

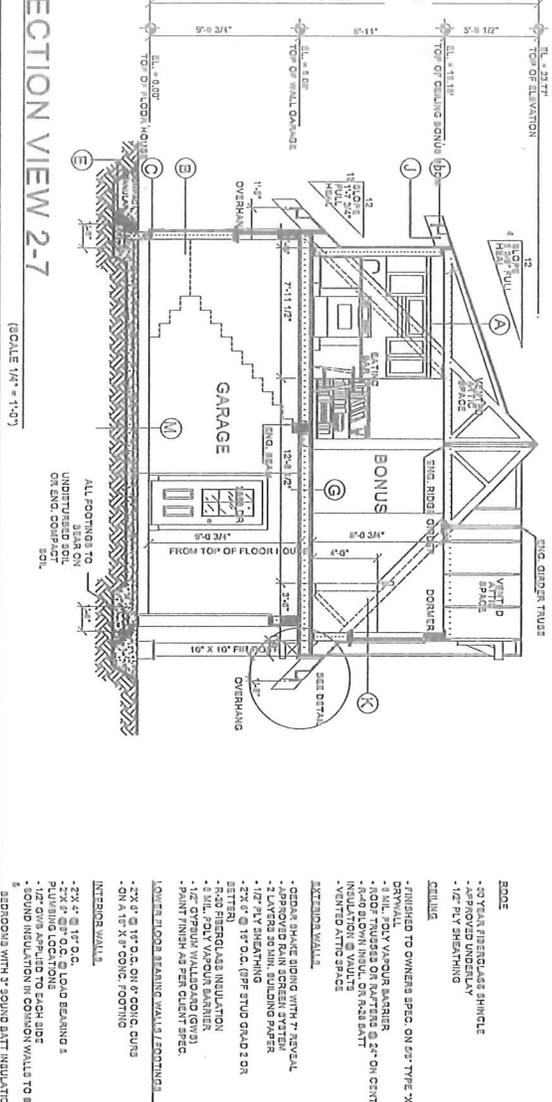
<p><b>CLIENT</b>                  VERN &amp; SANDRA                  BYGGDIN                  600 LINKLEAS, VICTORIA B.C. V8S 8C1                  PHONE (250) 592-3232</p>		<p><b>CONTRACTOR</b></p>	
<p><b>DESIGN &amp; MANAGEMENT</b>                  S STRUCTURE                  601-571 HAZELWOOD ROAD UNIT 111                  PH: (250) 753-1229 FAX: (250) 753-2150                  astructuredesign@shaw.ca</p>		<p><b>DESIGN &amp; MANAGEMENT</b>                  S STRUCTURE                  601-571 HAZELWOOD ROAD UNIT 111                  PH: (250) 753-1229 FAX: (250) 753-2150                  astructuredesign@shaw.ca</p>	
<p><b>SOLUTIONS NOTED</b></p>	<p><b>APPROVED BY:</b></p>	<p><b>DRAWN BY:</b></p>	<p><b>DRAWING NUMBER</b></p>
<p>LOT 4 PLAN D.L. 291, CLAYCOQUIT DISTRICT, PLAN 70214, UCCULET B.C. JOB NUMBER S02069</p>	<p>KEN TANGUAY</p>	<p>7/9</p>	<p>ELEVATIONS</p>

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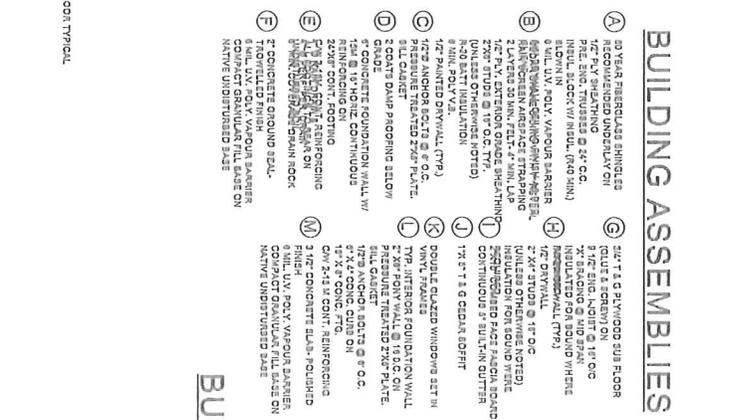
ISSUED FOR CLIENT REVIEW  
 11/03/2008  
 ISSUED FOR PERMITS



SECTION VIEW 1-7 (SCALE 1/4" = 1'-0")



SECTION VIEW 2-7 (SCALE 1/4" = 1'-0")



BUILT-IN GUTTER DETAIL (SCALE 1" = 1'-0")

**BUILDING ASSEMBLIES**

- A** 30 YEAR TRIPLE GLASS SHINGLES
- B** 1/2" POLYURETHANE INSULATION ON 2" X 4" C.C. (INSULATED POLYURETHANE SHEATHING)
- C** 5 MIL. UV. POLY. VAPOR BARRIER
- D** 1/2" PAINTED DRYWALL (TP)
- E** 1/2" ANCHOR BOLTS @ 8" O.C. SILL CASSET
- F** 3/4" CONCRETE GROUND BED.
- G** 5/8" TYP. 6 BAYWOOD SUB FLOOR
- H** 1/2" POLYURETHANE INSULATION ON 2" X 4" C.C. (INSULATED POLYURETHANE SHEATHING)
- I** 1/2" POLYURETHANE INSULATION ON 2" X 4" C.C. (INSULATED POLYURETHANE SHEATHING)
- J** 2" X 4" STUDS @ 16" O.C.
- K** DOUBLE GLAZED WINDOWS WITH 1/2" POLYURETHANE INSULATION ON 2" X 4" C.C. (INSULATED POLYURETHANE SHEATHING)
- L** 1/2" POLYURETHANE INSULATION ON 2" X 4" C.C. (INSULATED POLYURETHANE SHEATHING)
- M** 3 1/2" CONCRETE SLAB FOLDED FINISH

**GENERAL NOTES**

- ROOF**
  - 30 YEAR TRIPLE GLASS SHINGLES
  - 1/2" POLYURETHANE INSULATION ON 2" X 4" C.C. (INSULATED POLYURETHANE SHEATHING)
  - 5 MIL. UV. POLY. VAPOR BARRIER
  - 1/2" PAINTED DRYWALL (TP)
  - 1/2" ANCHOR BOLTS @ 8" O.C. SILL CASSET
  - 3/4" CONCRETE GROUND BED.
- CEILING**
  - FINISHED TO OWNERS SPEC. ON 5/8" TYP. "X" CONCRETE BLOCK WALL/CEILING.
  - 1/2" POLYURETHANE INSULATION ON 2" X 4" C.C. (INSULATED POLYURETHANE SHEATHING)
  - 5 MIL. UV. POLY. VAPOR BARRIER
  - 1/2" PAINTED DRYWALL (TP)
  - 1/2" ANCHOR BOLTS @ 8" O.C. SILL CASSET
  - 3/4" CONCRETE GROUND BED.
- FOUNDATION**
  - FOUNDATIONS ARE TO BE CERTIFIED BY A REGISTERED ENGINEER AND APPROVED BY LOCAL AUTHORITIES.
  - PROVIDE 2 COAT DUMP PROOFING TO PROTECT EXTERIOR FOUNDATION WALLS AND WIND SILL.
  - FOUNDATIONS TO BE ON UNDISTURBED SOLID FIRM GROUND.
  - PROVIDE ACCESS THROUGH FOUN WALLS.
- WINDOWS**
  - SHOWER ENCLOSURE AND ENCLOSURES TO BE ASSEY GLASS
  - GLASS AND ENCLOSING A PARTS SHALL BE SAFETY GLASS AND SHALL BE LOCATED ABOVE THE REQUIRED WALL FLASH.
- DOORS**
  - EXTERIOR DOOR FRAMES TO BE SOLIDLY SUPPORTED BETWEEN FRAME AND FLASHING AT HINGED AND SLIDING DOORS.
  - PROVIDE 2 COAT DUMP PROOFING TO PROTECT EXTERIOR FOUNDATION WALLS AND WIND SILL.
  - FOUNDATIONS TO BE ON UNDISTURBED SOLID FIRM GROUND.
  - PROVIDE ACCESS THROUGH FOUN WALLS.

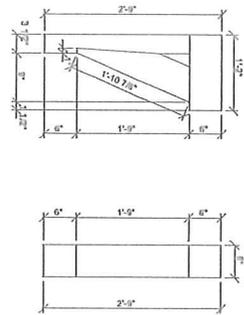
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DATE: 2/20/2020  
 DRAWN BY: JEN THANGUY  
 CHECKED BY: JEN THANGUY  
 APPROVED BY: JEN THANGUY  
 PROJECT: LOT 4 PLAN DL 281, CLAYCOQUIT DISTRICT, PLAN 78214, UOULELET B.C.  
 JOB NUMBER: SO2089  
 SECTION VIEWS: 8/9

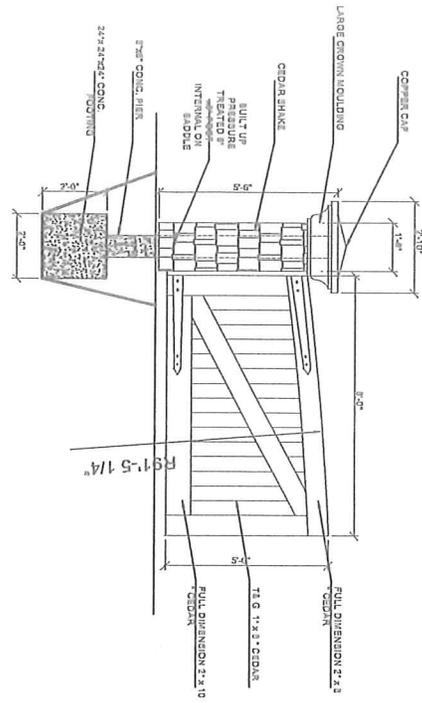
CLIENT: VERN & SANDRA BYGGDIN  
 600 LINKLEAS, VICTORIA B.C. V8S 5C1  
 PHONE (250) 582-3252

CONTRACTOR: STRUCTURE DESIGN

DESIGN & MANAGEMENT  
 274 HAZELWOOD PLACE  
 VICTORIA B.C. V8M 1A1  
 PH: (250) 754-1927 FAX: (250) 754-2110  
 structuredesign@telusnet



**BRACKET DETAIL**  
27 REQUIRED (SCALE 1/2" = 1'-0")



**HALF OF GATE DETAIL**  
(SCALE 1/4" = 1'-0")

**GENERAL NOTES**

- ALL WORK SHALL COMPLY TO THE CURRENT EDITION OF THE BRITISH COLUMBIA BUILDING CODE AND SHALL EXCEED THE MINIMUM REQUIREMENTS AS SET BY THOSE HAVING JURISDICTION.
- ERRORS, OMISSIONS OR CHANGES TO THESE PLANS ARE TO BE REPORTED TO THE DESIGNER PROMPTLY UPON NOTICE TO THE DESIGNER PROMPTLY FURTHER WORK TAKING PLACE.
- STRUCTURAL DESIGN & SUPERVISION SHALL BE PERFORMED BY A CERTIFIED STRUCTURAL ENGINEER CERTIFIED IN THE PROVINCE OF BRITISH COLUMBIA AT THE REQUEST OF THE LOCAL BUILDING AUTHORITY.
- FOUNDATIONS TO BE VERIFIED CORRECT BY A STRUCTURAL ENGINEER UNLESS OTHERWISE APPROVED BY THE BUILDING AUTHORITY.
- ALL FOUNDATIONS ARE ASSUMED BEARING ON NATIVE SOIL.
- POINT LOADS TO BE SUPPORTED CONTINUOUS TO FOUNDATION.

This drawing SHALL TO BE A 1/4" X 10" PRINT OR AS EXCLUSIVE OF THE DESIGNER'S RESPONSIBILITY AND BE USED IN ANY MANNER WITHOUT THE WRITTEN CONSENT OF THE DESIGNER.

BY: **BYGGDIN**  
1100/22ND AVE. S.W. VANCOUVER, B.C. V6M 2K7  
TEL: (604) 273-8888 FAX: (604) 273-8889

DESIGNED BY A STRUCTURAL ENGINEER AT THE REQUEST OF THE BUILDING INSPECTION AUTHORITY.

CLIENT: **MEAN SYSTEMS**  
**LARRY RIN & SANDRA WILSON**  
SUBMISSION BY **BYGGDIN**  
600 LINKLEAS, VICTORIA, B.C., V8S 9C1  
PHONE (250) 592-9292

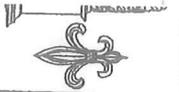
CONTRACTOR



**STRUCTURE**

DESIGN & MANAGEMENT  
QUALITY ASSURED  
PH: (250) 725-1020 FAX: (250) 725-2110  
structure@design.com | tel@structure.com

SCALES NOTED	APPROVED BY:	DESIGN BY:
DATED: 09/2009	(KEN TANGQUAY)	
LOT 5, PLAN D.L. 281, QUAYCOUOT DISTRICT, PLAN 79214, UCLUELETT B.C.		DRAWING NUMBER
09 NUMBER	SO2089	DETAILS
		9/9



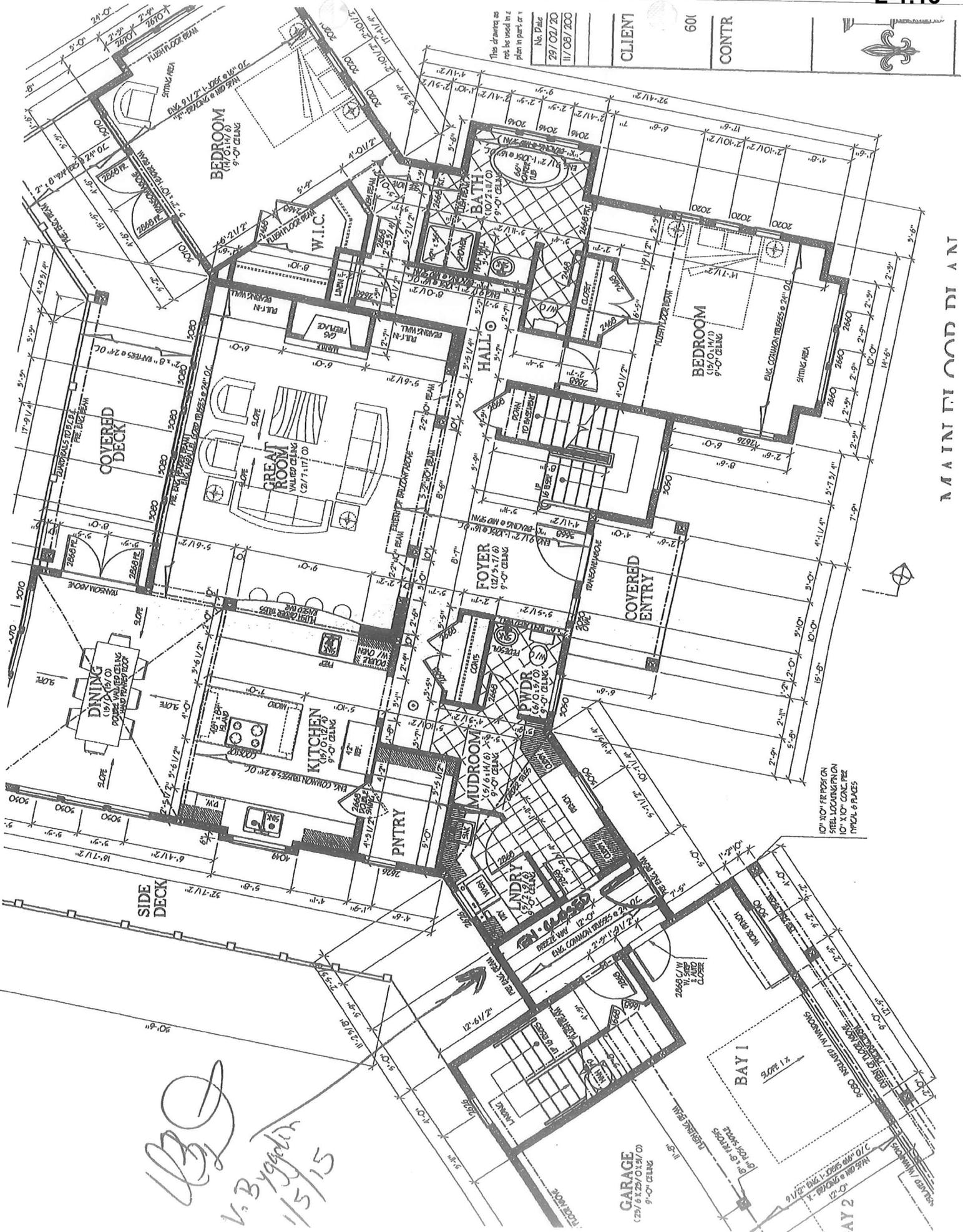
This drawing is not to be used in a plan in part or in

No. Date
29 / 02 / 20
11 / 08 / 200

CLIENT

601

CONTR



MAIN FLOOR PLAN

10" X 10" REPOSITION  
 STEEL LOCATION  
 10" X 10" COAL FIRE  
 NYCA 6 PLACES

*Handwritten signature and date:*  
 V. Byggholm  
 1/5/15

**GARAGE**  
 (27' x 6' x 20' 0" / 1' 0")  
 9'-0" CEILING

**BAY 1**

**BAY 2**

APPENDIX B

DISTRICT OF UCLUELET

Bylaw No. 1179, 2015

A bylaw to amend the "District of Ucluelet Zoning Bylaw No. 1160, 2013".

WHEREAS Section 903 and other parts of the *Local Government Act* authorize zoning and other development regulations;

NOW THEREFORE the Council of the District of Ucluelet, in open meeting assembled, enacts as follows;

1. THAT the property with legal description of Lot 4, District Lot 281, Clayoquot District Plan VIP76214, PID 025-812-700, generally as shown highlighted in black on the Schedule 'A' attached to and forming part of this bylaw, be rezoned from CD-2A SubZone – District Lot 281 (Lot 1) to VR-1 Vacation Rental, Single Family Dwelling and the Text and Zoning Maps of the District of Ucluelet Zoning Bylaw No. 1160, 2013 be amended accordingly.

READ A FIRST TIME this    th day of           , 2015.

READ A SECOND TIME this    th day of           , 2015.

PUBLIC HEARING held this    th day of           , 2015.

READ A THIRD TIME this    th day of           , 2015.

ADOPTED this    th day of           , 2015.

CERTIFIED A TRUE AND CORRECT COPY of "District of Ucluelet Zoning Amendment Bylaw No. 1179, 2014."

\_\_\_\_\_  
Mayor  
Dianne St. Jacques

\_\_\_\_\_  
CAO  
Andrew Yeates

THE CORPORATE SEAL of the District of Ucluelet was hereto affixed in the presence of:

\_\_\_\_\_  
CAO  
Andrew Yeates

SCHEDULE 'A'  
Bylaw 1179, 2015

