

AGENDA

REGULAR MEETING OF COUNCIL

Tuesday, July 08, 2014

7:30 p.m.

**George Fraser Room, Ucluelet Community Centre
500 Matterson Drive,
Ucluelet, B.C.**

Council Members:

Mayor Bill Irving

Councillor Dario Corlazzoli

Councillor Geoff Lyons

Councillor Sally Mole

Councillor Randy Oliwa



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	CALL TO ORDER:	
	ADOPTION OF MINUTES:	
Pg. 07	MIN-1 June 24, 2014 Regular Council Minutes	
	PUBLIC INPUT, DELEGATIONS & PETITIONS:	
Pg. 15	D-1 Barkley Community Forest Application Update Derek Drake	
Pg. 17	D-2 Request to Amend Official Community Plan Roy Alexander, Neptune Ice Ltd.	
	CORRESPONDENCE:	
Pg. 25	C-1 Request for Input on Biosphere Centre Rebecca Hurwitz on behalf of Geoff Lyons, Director, Clayoquot Biosphere Trust	
Pg. 29	C-2 United Steelworkers Request for Support Stephen Hunt, Director, United Steelworkers	
Pg. 31	C-3 Fee Waiver Request for Ukee SCAT Heather Sargent and MacKenzie Drake, Ukee SCAT	
Pg. 33	C-4 Business Licence Waiver Request for Ucluelet Public Market Society Cody Naples, Joleen Sohie, Kasia Kromka, Diedre Morrow, Jeff Grimshire, Joy-Lynn Efford (Ucluelet Public Market Society)	
	INFORMATION ITEMS:	
Pg. 35	I-1 Delegate Invitation to meet Official Opposition at UBCM Selina Robinson, Official Opposition Critic for Local Government	

<p>Pg. 37</p> <p>Pg. 41</p> <p>Pg. 43</p> <p>Pg. 47</p> <p>Pg. 51</p> <p>Pg. 61</p>	<p>REPORTS:</p> <p>R-1 Expenditure Voucher G-13/14 Jeanette O'Connor, CFO</p> <p>R-2 Line Markings Report Warren Cannon, Superintendent of Public Works</p> <p>R-3 Quarterly Managers' Report for Second Quarter, 2014 District of Ucluelet</p> <p>R-4 Departmental Financial Report Jeanette O'Connor, Chief Financial Officer</p> <p>R-5 Quarterly Motion Report for Second Quarter, 2014 District of Ucluelet</p> <p>R-4 Ukee Days Noise Bylaw and Road Closure Abby Fortune, Director of Parks and Recreation</p>	
	<p>LEGISLATION: None</p>	
	<p>COM-1 COUNCIL COMMITTEE REPORTS</p> <p>Councillor Dario Corlazzoli <i>Deputy Mayor October-December</i></p> <ul style="list-style-type: none"> ◆ Coastal Community Network ◆ Fisheries ◆ Signage Committee ◆ Ucluelet Chamber of Commerce ◆ Ucluelet Recreation Committee (<i>alternate</i>) ◆ Wild Pacific Trail ◆ Clayoquot Biosphere Trust Society (<i>alternate</i>) <p>Councillor Geoff Lyons <i>Deputy Mayor April-June</i></p> <ul style="list-style-type: none"> ◆ Central West Coast Forest Society ◆ Food Bank on the Edge ◆ Local Marine Advisory Committee ◆ Ucluelet & Area Historical Society ◆ Clayoquot Biosphere Trust Society ◆ West Coast Multiplex Society 	

<p>Councillor Sally Mole <i>Deputy Mayor July-September</i></p> <ul style="list-style-type: none"> ◆ Harbour Advisory Commission ◆ School Liaison <i>(alternate)</i> ◆ Ucluelet & Area Child Care Society ◆ Ucluelet Affordable Housing Society ◆ Ucluelet Recreation Commission ◆ Vancouver Island Regional Library <i>(alternate)</i> ◆ Westcoast Community Resources Society ◆ Coastal Family Resource Coalition <p>Councillor Randy Oliwa <i>Deputy Mayor January-March</i></p> <ul style="list-style-type: none"> ◆ Parent Advisory Committee/Public School Liaison ◆ Sea View Senior's Housing Society ◆ Ucluelet Volunteer Fire Brigade ◆ Ucluelet/Provincial Emergency Program ◆ Vancouver Island Regional Library Board <p>Mayor Bill Irving</p> <ul style="list-style-type: none"> ◆ Alberni-Clayoquot Regional District ◆ Pacific Rim Harbour Authority ◆ Aquarium Board 	
<p>LATE ITEMS:</p>	
<p>NEW BUSINESS:</p>	
<p>PUBLIC QUESTION PERIOD:</p>	
<p>ADJOURNMENT</p>	
<p>RESOLVE INTO CLOSED SESSION</p> <p><i><u>Notice:</u> This meeting may be closed to the public only where items for consideration meet the requirements of Section 90 of the Community Charter.</i></p>	

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DISTRICT OF UCLUELET
 Minutes of the Regular Council Meeting
 held in the George Fraser Room, 500 Matterson Drive,
 Ucluelet, BC on June 24, 2014 at 7:30 pm

COUNCIL PRESENT:

Mayor Irving
 Councillor Corlazzoli
 Councillor Mole
 Councillor Oliwa
 Councillor Lyons

STAFF PRESENT:

Andrew Yeates, CAO
 Morgan Dossall, Recording Secretary

CALL TO ORDER:

Mayor Irving called the meeting to order at 7:30 pm

APPROVAL OF MINUTES:**MIN-1 June 10, 2014 Regular Council Minutes**

Moved by Councillor Corlazzoli and seconded by Councillor Mole

BE IT RESOLVED: *THAT the June 10, 2014 Regular Council minutes be adopted as presented.*

Carried.

ERRORS OR OMISSIONS:

None

BUSINESS OUT OF THE MINUTES:

None

PUBLIC INPUT, DELEGATIONS & PETITIONS:**D-1 Pacific Rim Foundation – Presentation of 2014 Pacific Rim Foundation Scholarship**

Gary Marks, President & Donna Fraser, Secretary

- ❖ Donna Fraser presented Daniel Osborne with the 2014 Pacific Rim Foundation Scholarship

D-2 Harbour Advisory Commission – Presentation of Extension Proposal for Outer Basin

Rich Parlee, Chair, Harbour Advisory Commission

- ❖ Council received a presentation on the Harbour Advisory Commission's proposal to add extensions to the Outer Boat Basin to protect Small Craft Harbour from northern headwinds and increase docking area for boats

Moved by Councillor Mole and seconded by Councillor Lyons

BE IT RESOLVED: *THAT Council support in principle the Harbour Advisory Commission's proposal for extensions in the Outer Boat Basin; AND THAT Council arrange to meet with Small Craft Harbours (DFO) as soon as possible to discuss the proposal.*

Carried.

CORRESPONDENCE ITEMS:

C-1 Tourism Ucluelet – Proposal to Implement a Banner Program

Denise Stys-Norman on behalf of Dianne St. Jacques, Chair, Tourism Ucluelet

Moved by Councillor Lyons and seconded by Councillor Corlazzoli

BE IT RESOLVED: *THAT Council receive correspondence item C-1 for discussion.*

Carried.

Moved by Councillor Lyons and seconded by Councillor Corlazzoli

BE IT RESOLVED: *THAT Council direct staff to perform the necessary site visits and to provide Council with costs, implications, and recommendations for implementing the banner program.*

Carried.

C-2 Community Works Fund Agreement 2014 - 2024

Rhona Martin, UBCM President

Moved by Councillor Oliwa and seconded by Councillor Corlazzoli

BE IT RESOLVED: *THAT Council receive correspondence item C-2 for discussion.*

Carried.

Moved by Councillor Oliwa and seconded by Councillor Lyons

BE IT RESOLVED: *THAT Council approve signing the Community Works Fund Agreement for 2014 to 2024.*

Carried.

INFORMATION ITEMS:

I-1 BC Hydro Participating in the 2014 UBCM Convention

Ted Olynyk, Community Relations Manager, Vancouver Island – Sunshine Coast

I-2 Pacific Rim Knowledge and Innovation Project Steering Committee – Draft Terms of Reference

I-3 Area G Salmon Troll Fishery in British Columbia

Susan Farlinger, Regional Director General, Pacific Region, Fisheries and Oceans Canada

Moved by Councillor Corlazzoli and seconded by Councillor Lyons

BE IT RESOLVED: *THAT Council receive information items I-1 through I-3.*

Carried.

- ❖ Clr. Lyons proposed that Council meet with BC Hydro at UBCM to discuss the status of fibre optics coming to the west coast and the potential for use of wave energy technology

Moved by Councillor Oliwa and seconded by Councillor Lyons

BE IT RESOLVED: *THAT Council adopt the Pacific Rim Knowledge and Innovation Project Steering Committee Terms of Reference as stated;*

AND THAT Councillor Oliwa, Councillor Mole, and Chief Administrative Officer Andrew Yeates provide District of Ucluelet representation on the board.

Carried.

REPORTS:

R-1 Expenditure Voucher G-12/14

Jeanette O'Connor, CFO

Moved by Councillor Corlazzoli and seconded by Councillor Lyons

BE IT RESOLVED: *THAT Council receive report R-1, Expenditure Voucher G-12/14.*

Carried.

R-2 Outfall Receiving Environmental Monitoring Program Report

Warren Cannon, Superintendent of Public Works

Moved by Councillor Lyons and seconded by Councillor Mole

BE IT RESOLVED: *THAT Council approve the recommendation of report R-2, which states:*

- 1. THAT Council award the outfall monitoring contract to Great Pacific Engineering & Environment.*

Carried.

R-3 Paving Report

Warren Cannon, Superintendent of Public Works

Moved by Councillor Mole and seconded by Councillor Corlazzoli

BE IT RESOLVED: *THAT Council approve the recommendation of report R-3, which states:*

- 1. THAT Council direct staff to pursue pavement of the sections identified in this report.*

Carried.

R-4 Canada Day Road Closure

Abby Fortune, Director of Parks and Recreation

Moved by Councillor Mole and seconded by Councillor Corlazzoli

BE IT RESOLVED: *THAT Council approve the recommendations of report R-4, which state:*

- 1. THAT Council authorizes the closing of Fraser Lane (10:00 am - 4:00 pm) in front of the Village Green on Tuesday, July 1st, 2014*
- 2. THAT Council attends the Canada Day Festivities and invites the community to join them.*

Carried.

LEGISLATION:

None

COM-1 COMMITTEE REPORTS:

Councillor Dario Corlazzoli

• **Ucluelet Chamber of Commerce**

At last meeting, discussed budget numbers (still at a deficit of approximately \$4,000, but may recover by September using membership dues); report on marathon (positive event overall and will be Boston qualifier next year); Sue Payne's resignation (will be gone by end of September)

• **Wild Pacific Trail Society**

At last meeting, discussed: recent trail upgrades and effect on marathon; trail is in good shape for the summer; Oyster Jim completed work last month with gravelling; new trail down to beach at He-Tin-Kis is open; still having parking issues along highway and are looking into getting signage for the area

Councillor Geoff Lyons

No meetings to report

Councillor Sally Mole

No meetings to report

Councillor Randy Oliwa

• **Pacific Rim Learning Council**

Second meeting hosted at Hitacu on June 18, 2014 with West Coast representation (Tofino, Ucluelet, five First Nations)

- › Discussed education on the coast; possibility of forming a lobby group
- › Had presentation from Ricardo (of LVI); will form a micro group to explore education models and report back to the learning council

• **Ministry of Jobs, Tourism, and Skills Training**

Had meeting with the provincial staff representative for Ministry

- › Discussed stalled economic development projects in the community and how to get them moving again, plus new initiatives; helpful to keep in touch with staff to develop relationship, as there is too much turnover with Ministers

Mayor Irving

- Alberni-Clayoquot Regional District

Had meeting with the Fisheries Committee:

- › DFO Regional Director was in attendance; discussed issue of Ucluelet's position in the industry (Ucluelet is largest port in British Columbia for landed seafood) and acknowledgement of what it costs the community to be a resource to the fleet
- › Also discussed how Ucluelet can get input into the management strategies; they were receptive to some of Council's suggestions - our community is involved at direct cost so should have a seat at that table
- › DFO Regional Director will take these issues back to Director General Farlinger

- Pacific Rim Harbour Authority

Met recently to also discuss Ucluelet's issues with the head of Salmon management, including impact of Ucluelet fisheries (which produce tens of millions of dollars, but this doesn't come without cost)

DFO Small Craft Harbours has made \$7 million available for special projects in British Columbia; will be vying against Steveston and other big players

- Sandra Leslie Memorial

Reminder to the community that unveiling for the Sandra Leslie Memorial Boat Launch is this Saturday, June 28; great example of public acknowledgment of this community's volunteers

- Paving

Met with engineer and Regional Manager of Highways; discussed Ucluelet initiatives and received information on Ministry paving projects - upper Kennedy section of Highway 4 is currently being paved and they are working on Hydro Hill to firm up that embankment; will be paving another section of road between Ucluelet and Millstream; completion set for second week of July

- Community Forest

Application is in and has received comments from First Nation referrals; Province recommends Ucluelet have one more public presentation with additional chance for public comment on July 8, 2014

Moved by Councillor Lyons and seconded by Councillor Mole

BE IT RESOLVED: *THAT Council receive all committee reports.*

Carried.

LATE ITEMS:

LC-1 Request for Support for the Secret Beach Campground and Kayak Launch Grand Opening - July 12, 2014
Toquaht Nation

Moved by Councillor Mole and seconded by Councillor Corlazzoli

BE IT RESOLVED: *THAT Council receive late correspondence item LC-1 for discussion.*

Carried.

Moved by Councillor Mole and seconded by Councillor Corlazzoli

BE IT RESOLVED: *THAT Council refer the request to the Ucluelet Chamber of Commerce for their consideration and to put out to their membership; AND THAT Council respond to the Toquaht with a letter of acknowledgement and an offer to advertise the opening of Secret Beach on the community web portal.*

Carried.

LC-2 Request for Support for 26th Annual Pacific Rim Summer Festival
Jennifer Kidd, Summer Festival Coordinator, Pacific Rim Arts Society

Moved by Councillor Lyons and seconded by Councillor Mole

BE IT RESOLVED: *THAT Council receive late correspondence item LC-2 for information.*

Carried.

LC-3 CBC Radio One Change of Facilities Request
Jason Coleman, Business Manager, CBC/Radio-Canada Transmission

Moved by Councillor Lyons and seconded by Councillor Corlazzoli

BE IT RESOLVED: *THAT Council send a letter of support to CBC and allow them to replace their equipment in an appropriate area of Ucluelet, of the two areas mentioned by Mr. Coleman.*

Carried.

NEW BUSINESS

• **Ham Radio**

Clr. Oliwa requested that staff prioritize and work with the volunteer emergency planning coordinator to install the District's newly purchased ham radio equipment and antennae; staff are authorized to contract out the work if necessary

• **Property on Marine Drive**

Clr. Corlazzoli requested information from staff on behalf of the Wild Pacific Trail Society regarding the ownership of the property on Marine Drive, kitty-corner to the community centre; WPT Society is interested in getting increased parking in that area to prevent illegal parking along the street and improve access to the beach

Moved by Councillor Corlazzoli and seconded by Councillor Oliwa

BE IT RESOLVED: *THAT Council direct staff to report back to Council on the property ownership of property kitty-corner to 500 Matterson Drive (on Marine Drive) and the possibility of converting the property into a parking area.*

Carried.

• **Zoning Bylaw**

Clr. Corlazzoli requested update on when black line copy of Zoning Bylaw 1160 would be ready that shows changes per public hearing comments

CAO Yeates responded that process to produce copy is near impossible considering the amount of changes created; there were no changes made per public comments received

Mayor Irving requested that planning meet with the chair of the Planning Committee to work out a solution

- Beautiful Ucluelet

Mayor Irving provided an update on his recent travels through BC, having visited over 30 communities, and shared his feeling of encouragement on the amount of volunteerism and ownership that he sees in Ucluelet; Mayor Irving commented that our community is truly unique and gave his appreciation to both community and Council for making it so

PUBLIC QUESTION PERIOD

Council received questions from the public re:

- Clarification on parking issue on Marine Drive by entrance to Big Beach
- Request by Ukee Market Society to keep public washrooms open longer on market nights

ADJOURNMENT:

Moved by Councillor Mole and seconded by Councillor Oliwa

BE IT RESOLVED: *THAT it is in the opinion of Council that the public interest requires that persons other than members of Council and Officers be excluded from the meeting to consider confidential matters related to a legal issue, pursuant to section 90(1)(c) of the Community Charter and that Council continue the meeting in closed session.*

Carried.

Mayor Irving suspended the regular council meeting at 8:52pm and went in-camera.

Mayor Irving suspended the in-camera session at 9:58 pm and resumed the regular council meeting.

Mayor Irving adjourned the regular council meeting at 10:00 pm.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, June 24, 2014 at 7:30 pm in the George Fraser Community Room, 500 Matterson Road, Ucluelet, BC.

Bill Irving
Mayor

Andrew Yeates
CAO



DISTRICT OF UCLUELET

Request to Appear as a Delegation

All delegations requesting permission to appear before Council are required to submit a written request or complete this form and submit all information or documentation by 11:00 a.m. the Wednesday preceding the subsequent Council meeting. Applicants should include the topic of discussion and outline the action they wish Council to undertake.

All correspondence submitted to the District of Ucluelet in response to this notice will form part of the public record and will be published in a meeting agenda. Delegations shall limit their presentation to ten minutes, except by prior arrangement or resolution of Council.

Please arrive by 7:20 p.m. and be prepared for Council meeting. The Mayor (or Acting Mayor) is the chairperson and all comments are to be directed to the chairperson. It is important to address the chairperson as Your Worship or Mayor Irving.

The District Office will advise you of which Council meeting you will be scheduled for. For more information contact the District Office at 250-726-7744 or email info@ucluelet.ca

Requested Council Meeting Date: *July 08, 2014*

Organization Name: *Barkley Community Forest*

Name of Presenter: *Derek Drake*

Name of Applicant if Other than Above:

Contact Phone Number & Email: *cell 250-266-0097; thedrakes@telus.net*

Mailing Address with Postal Code: *Box 219, Ucluelet V0R 3A0*

Audio/Visual requirements: Laptop **YES** Projector **YES** Screen **YES**

Topic: *Barkley Community Forest Application update and latest management plan*

Action You Wish Council to Take: *Receive for information and provide comment*

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DISTRICT OF UCLUELET

Request to Appear as a Delegation

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Requested Council Meeting Date: *July 08, 2014*

Organization Name: *Neptune Ice Ltd.*

Name of Presenter: *Roy Alexander*

Name of Applicant if Other than Above:

Contact Phone Number & Email: *ph 250-726-7761; midislandice@shaw.ca*

Mailing Address with Postal Code: *1341 Eber Road, Ucluelet V0R 3A0*

Audio/Visual requirements: Laptop **NO** Projector **NO** Screen **NO**

Topic: *Official Community Plan and Neptune Ice Ltd. property located at 1341 Eber Road, Ucluelet BC. (Request 15 minutes, if possible)*

Action You Wish Council to Take: *(A) Review the Official Community Plan with consideration to recognize the pre-existing W-5 users on foreshore lot #880 with other fish processing and ice plants in the core; and
(B) Allow flexibility to replace the upland electrical shed (originally approved by Council), which is currently unsafe and inadequate in size for modern specifications*

Request for Zoning Recognition of Pre-existing use for Water Lot 808 Abutting Lot 19 (1341 Eber Rd.) in Ucluelet Village OCP

Original Discussions with Village and Re-zoning to W-5 (commencing in 1977)

1977 The property at 1341 Eber Rd. (Lot 19) was originally purchased by Neptune from the Brown family in 1977. Prior to purchasing, extensive discussions took place with Village officials. The village was very excited and supportive of such a facility and stated we would have to meet requirements and be re-zoned to W-5(original uses attached), as the Prince Rupert co-op next door was. (Lot 20)

After receiving this advice, we purchased the property and worked closely with Mayor and Council and Village officials to develop it their requirements. They asked that the house be removed and the electrical be run down the Eric Larsen side of the property. It was agreed that after removing the residence no permanent residence or buildings, other than the electrical service shed, be added on the upland area. It was to be used for access, parking, and storage for Lot 808 under uses specified in W-5 zoning.

1979 The opening of this new ice plant brought Ucluelet to the largest capacity port on Vancouver Island and attracted more activity to the harbour and to all Ucluelet businesses.

1998 Keith Pritchard of Isle West Appraisals conducted an appraisal for insurance and financing purposes and confirmed that the Zoning was W-5.

1999 The Village plan undertook to Zone the upland property R-1 in their long-term plan. We discussed this with Village officials and were informed that when the new OCP was drawn up that the existing use would be recognized on Lot 808 and deemed conforming.

2000 In a further review, the same appraiser discussed this with the Municipal Planner and confirmed the intent to entrench the existing uses of this property in future zoning.

2000-2013 The 2011 Official Community Plan seemed to confirm all past discussions by re-iterating that Water Lots listed were considered conforming to the OCP.(See Appendix A Page 71). We have never had any indication that the spirit or intent of the OCP would suggest our property might lose its usage or be designated non-conforming.

Summary

Neptune Ice was pleased to be present in the 2011 OCP in the discussion of Industrial uses. We understand the importance of planning and agree that further Industrial uses not be expanded in the Eber Rd. area and that the upland properties should maintain their views. The village has accommodated the fish plants near the Village square with Industrial zoning and we agree with this solution. If this was removed or a designation of non-conforming they could be compromised and might have investment difficulties. Their investment, made in good faith, would be devalued and jobs lost.

Neptune plant on Eber Rd., with over 35 years operating, contributes over one million dollars a year in payrolls and community benefits. Extensive re-investment in equipment and water conservation has taken place and many generations of local families have benefited. If this essential local business is loses the Zoning needed to maintain the facility and raise capital, it would be unfair.

Neptune Ice, in fairness, is only asking to have similar treatment for their specific waterfront lot as they understood would take place in any final plan. Re-zoning to Industrial could be made specific to only "operating" plants and be limited. We look forward to this discussion and are open to any ways that this can be accomplished and compliment the Official Plan.

Upland Lot 19 Usage

“Each registered water lot is inextricably linked to various adjacent land uses; hence the relationship between land and water requires careful consideration, which could include parking needs, water and sewer servicing and visual impacts” (Ucluelet OCP 2011).

Issue: Replacement of electrical service building originally approved by the Village on upland.

In 1978 Neptune discussed the use of Lot 19 and its relationship to the fish processing plant on the foreshore. We agreed to completely remove the house and to not build accommodations on the upland. We also agreed the best acceptable solution to locate the Hydro power switches was to be on the far side (northwest) for Hydro’s access and if it needed to be accessed in an emergency.

Proposal: The previously approved power shack is 35 years old and both hydro and inspectors feel it is unsafe and needs upgrading to 2014 requirements.

If Council agrees, we propose, in consultation with the planner and building inspector, to replace the existing shed and locate it slightly downhill (10ft). This is consistent with our early discussions with the Village and the intent to keep the power to the side profile and lower the visual impact.

Further, subject to the Planning Department’s input we suggest we construct the exterior in a fishing motif with possibly a small cedar hedge screen facing Eber Road.

“Ucluelet has developed as a working community, supported by a strong fishing industry. Fishing and other industrial activities needing access to the waterfront continue to be important directions for the future” (Ucluelet OCP 2011)

153 WATERFRONT INDUSTRIAL DISTRICT (W-5)

This District provides for the accommodation of industries that are related to the fishing industry, marine transportation, shipbuilding and maintenance.

153.1 Uses Permitted

- (1) Marine fueling.
- (2) Mooring or wharfing of commercial vessels.
- (3) Repair and maintenance shops principally oriented to marine use and water traffic.
- (4) Shipbuilding, boatbuilding and repair.
- (5) Warehouses, works yards, storage marine ways and loading facilities oriented to marine use and water traffic.
- (6) Fish and seafood buying and packing stations.
- (7) Fish processing.
- (8) Accessory uses including the retail sale of produce, tacket, supplies and spare parts.

153.2 Conditions of Use

- (1) Nothing shall be done which is or will become an annoyance or nuisance to the surrounding areas by reason of unsightliness, the emission of odours, waste, liquid effluent, fumes, smoke, vibration, noise or glare, nor shall anything be done which creates or causes a health, fire or explosion hazard, electrical interference or undue traffic congestion.
- (2) Nothing shall be done which is not in accordance with the provisions of the Health Act.



Province of British Columbia

Ministry of Forests and Lands

Legal Description Schedule

LEASE No.

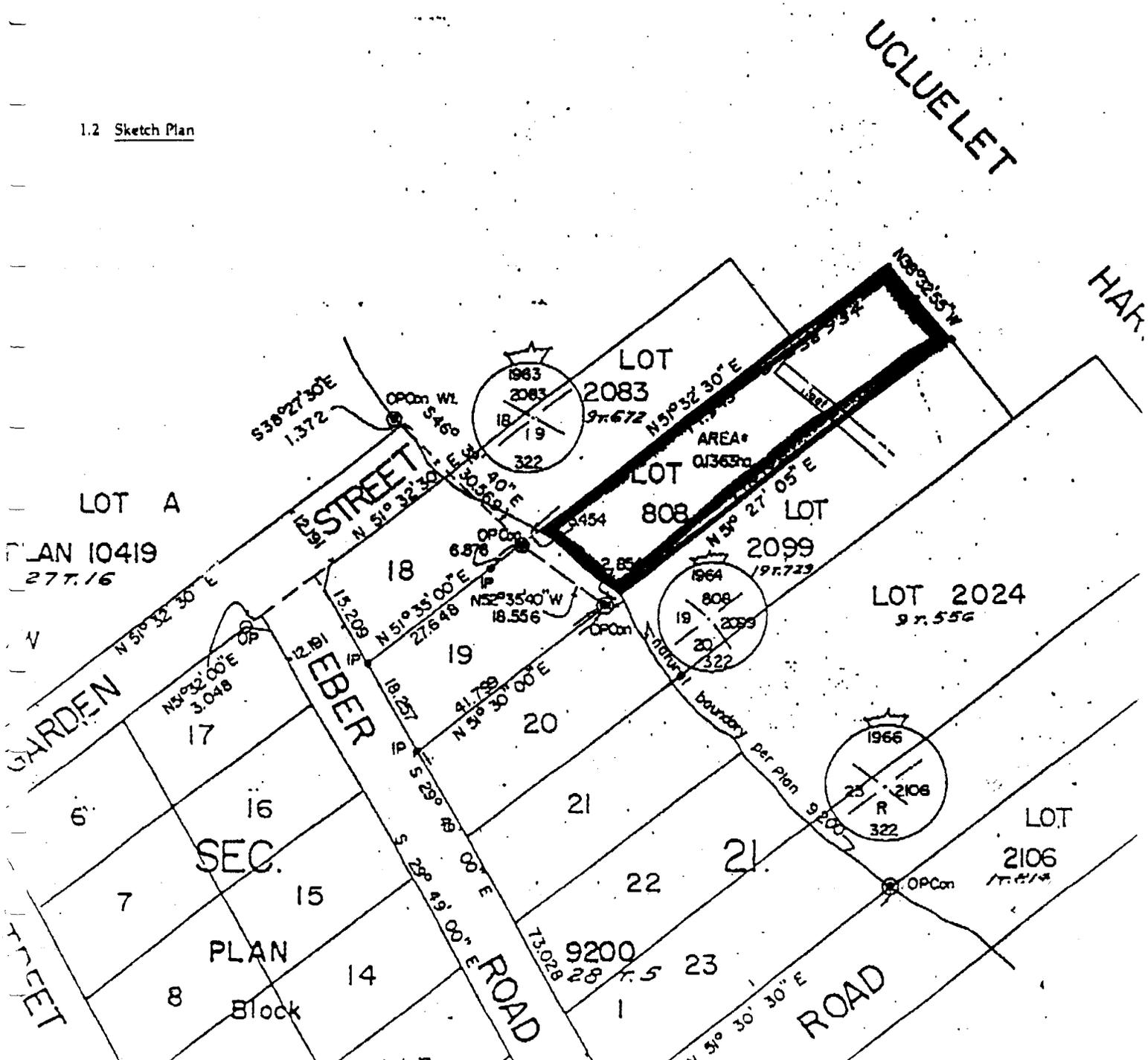
102030

FILE No. 0238934

1.1 Legal Description

District Lot 808, Clayoquot District, as shown outlined in red on plan below.

1.2 Sketch Plan



PERTINENT DATA**ZONING**

Bylaw 800, enacted in 1999 zones the upland portion of the subject property R1 (Single Family Residential) and leaves the foreshore unzoned with the use determined by the lease. An addendum to the zoning bylaw is proposed however, which, according to the Municipal Planner, will recognize existing uses. The previous zoning was W5 (Waterfront Industrial).

ASSESSMENTS 2000	<u>Upland</u>	<u>Foreshore</u>	<u>Total</u>
Land	94,900	66,600	161,500
Improvements	---	<u>205,000</u>	<u>205,000</u>
Total	94,900	271,600	366,500

'Actual Value' reflects the opinion of the BC Assessment Authority of the market value of the fee simple interest in the property as at July 1, 1999 on the basis of October 31, 1999 physical condition. Because typically the Assessment Authority's valuations are based on mass appraisal techniques and inspection data may be several years old, Actual Values can be less precise than a full appraisal.

GROSS TAXES 2000

Upland	\$2,393.07
Foreshore	<u>\$6,848.88</u>
Total	\$9,241.95

SALES HISTORY

There have been no sales relating to the subject property since developed in 1978.

Appendix A: Riparian Area Regulations, 2006

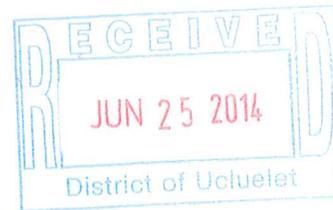
Exceptions

Notwithstanding the land use designations and other policies contained within this Plan, the uses existing on the properties listed in Appendix C shall be considered to be conforming to this Plan.

BC Packers Ltd. 983 Peninsula Road	Lot 1, Plan 12129, Section 1, Clayoquot Land District, Except Plan 14089, Barclay District (Situate in Clayoquot District) Spring Cove
BC Packers Spring Cove	District Lot 2087, Clayoquot Land District, Lease #100490 Issued for the purpose of a wharf, floats, fish buying station & for distribution of Patrol Products.
Equity Holdings Ltd.	District Lot 2024 & 2099, Clayoquot Land District, Lease #100509, Lot 2024 – For ice plant & wharf buildings, Lot 2099 – for boat mooring & fish buying.
Neptune Packers 1341 Eber Road	Lot 19, Block 1, Plan 9200, Section 21, Clayoquot Land District
Neptune Packers	District Lot 808, Clayoquot Land District, Lease \$102030, issued for dock & float purposes, for unloading purchase & shipment of seafoods
Ostergaard, Harry L & Son Ltd. 1753 Cypress Road	Lot 15, Plan 11055, District Lot 282, Clayoquot Land District
Ostergaard, Harry L & Son Ltd. 1761 Cypress Road	Lot 16, Plan 11055, District Lot 282, Clayoquot Land District
Ucluelet Holdings Ltd. (Ucluelet Seafood Processors) Ucluelet Inlet	District Lot 620 & 2121, Clayoquot Land District, Lease 101794, issued for fish processing plant & dock facilities, net loft & wharves and Block A of District Lot 542
Ucluelet Holdings Ltd. 1743 Cedar Road	Lot 1, Plan 18383, District Lot 282, Clayoquot Land District, Except Plan RW2126 & 44168
Ucluelet Fishing Co. Ltd. 1777 Cypress Road	Lot B, Plan 29748, District Lot 282, Clayoquot Land District
Ucluelet Fishing Co. Ltd.	District Lot 2042, Clayoquot Land District, Lease #100537 for wharf, ice plant & office purposes
Tyrer Enterprises Ltd. 1970 Harbour Drive	Lot 5, Plan 20323, District Lot 806 & 1991 Clayoquot Land District
Erik Larsen Diesel Co. Ltd. 1351 Eber Road	Lot 18, Block 1, Plan 9200, Section 21, Clayoquot Land District
Erik Larsen Diesel Co. Ltd.	District Lot 2083, Clayoquot Land District, Lease #100607 for wharf & float facilities
Petro Canada Inc. 1221 Eber Road	Lot 9, Plan 13683, Section 21, Clayoquot Land District
Petro Canada Products	District Lot 2098, Clayoquot Land District, Lease #100690, covering foreshore of lots (9 & 10 Plan 13683 for purpose of marine fuelling station
Russell Marine Ltd.	Lot 1085, Clayoquot Land District, Lot 2085 & Block A of Lot 2086, occupier of Crown Land for sports fishing lodge, wharf, floats, marine ways, distributing petroleum products & fish buying, storage & processing

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Mayor and Council
 District of Ucluelet
 Box 999
 Ucluelet, BC
 V0R 3A0



Box 67 Tofino, BC
 Canada V0R 2Z0

June 23, 2014

Dear Mayor and Council,

The Clayoquot Biosphere Trust (CBT) Board of Directors has long envisioned a permanent home for our organization. Grounded in our founding goals to support education, science and culture, the CBT has been taking steps to create a Biosphere Centre. This included reaching out to our communities and various user groups for input and direction in 2013.

In February 2014, the CBT Board held a retreat to articulate their vision and to provide staff with direction needed to embark upon the next step of business planning. There was a high degree of participation and consensus from all directors in attendance, which resulted in the attached summary. The Biosphere Centre is envisioned as a welcoming place of learning in the Clayoquot Biosphere region -- a central hub supported by a strong network of partnerships and programs throughout the region.

At the meeting, there was strong recognition that our current office location is highly accessible and visible which serves the organization well. While the group agreed that the building would be centrally placed, there was no discussion on a specific location. During the retreat, Tla-o-qui-aht First Nation representatives invited the CBT to locate the future Biosphere Centre in their traditional territory as a means of moving the discussion forward and have since formalized this invitation in the attached letter. Their invitation has been a catalyst in generating discussion at the board table.

At this time CBT directors are seeking feedback and input on the future Biosphere Centre location from each community. While we recognize that the ultimate decision will rest with the CBT board as a whole, we want to ensure that this decision is based on input from all of the communities in the region.

We appreciate the time you take to consider the Biosphere Centre vision and values, as well as the potential location and would appreciate receiving your input prior to September 1, 2014. Please feel free to contact Rebecca Hurwitz at the CBT office if you require any additional information (250.725.2219; rebecca@clayoquotbiosphere.org).

Best regards,

Rebecca Hurwitz, on behalf of

Geoff Lyons
 Director appointed by District of Ucluelet

LIFE IN THE BALANCE
 QWA AAK QIN TEECHMIS

Biosphere Centre Vision & Values

Approved May 29, 2014

A welcoming place of learning in the Clayoquot Sound Biosphere Reserve region.



The Biosphere Centre is a place of sharing and learning in and for the Clayoquot Sound Biosphere Reserve region. Attentive to the UNESCO themes of education, science and culture, the Biosphere Centre will be a physical space for convening the region to achieve our shared vision: living sustainably in a healthy ecosystem with a diversified economy and strong, vibrant and united cultures. We envision a welcoming place and a community space – where residents, visitors and researchers feel equally comfortable, and where scientists and storytellers can share their valuable knowledge and teachings. We picture a community “living room” that brings together people, place and learning.

The Biosphere Centre is a home for the delivery of the UNESCO Biosphere Reserve programs and projects. Just as the Clayoquot Biosphere Trust’s governance model has brought together all of the communities in the Biosphere Reserve region since being established in 2000, the Biosphere Centre will create opportunities for convening and sharing regionally. Centrally located, the building will be a place of innovation and experimentation grounded in the traditional Nuu-chah-nulth governance model. The space will be fluid, adapting to our needs as a traditional long house could be adapted to the seasons and activities. The surrounding outdoor space will also be inviting while conveying and displaying CBT values and programs.

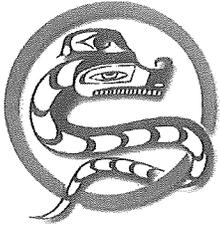
The CBT Board is committed to the Biosphere Centre as one of its three core priorities.

At the Biosphere Centre, we envision you can:

- Hold a meeting of your community group.
- Find out about programs, research and events taking place within the region.
- Work peacefully in a private office space.
- Participate in educational, scientific and cultural programs.
- Learn about our past through the cultural exhibits, archives and research library.
- Exchange knowledge with others from throughout the region and beyond.
- Build capacity through connecting with others.

Values of the Biosphere Centre:

- Community – nurturing community and community-driven.
- Diversity – recognizing and honouring the distinct groups of our region.
- Collaborative – supporting and modelling collaboration.
- Incubating – cultivating ideas and leaders.
- Regional – meeting regional needs through one central location.



Tla-o-qui-aht First Nations

PO BOX 18 TOFINO, BC V0R 2Z0
 TELEPHONE: (250) 725-3350 FAX: (250) 725-3352

March 28th, 2014

To the elected Council, Chiefs and Hawiith of Ahousaht First Nation, Hesquiaht First Nation, Toquaht First Nation and Yuulu?il?ath Government, District of Ucluelet and District of Tofino

Re: Clayoquot Biosphere Trust Centre

The Board of Directors for Clayoquot Biosphere Trust recently held a board retreat in February 2014, with the focus of discussion to examine the possibility of a Biosphere Centre. The current facility located in Tofino is a highly visible and accessible location to both local/regional residents and visitors to the region.

As Board members of Clayoquot Biosphere Trust, Terry Dorward and myself Tammy Dorward, having been appointed by the Hawiith of Tla-o-qui-aht are representatives of our nation and have extended an invitation on behalf of Tla-o-qui-aht.

The invitation given to the Clayoquot Biosphere Trust Board of Directors to bring back to their communities, respected Chief and Council and Hawiith, is to have the Biosphere Centre remain in Tla-o-qui-aht Traditional Territory, in the core of the Biosphere Reserve and to continue to serve all of the communities of the region from this central location.

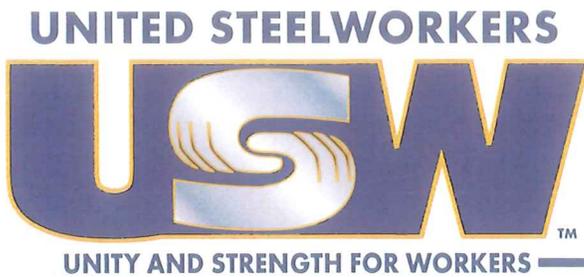
At the CBT Board Retreat this invitation was witnessed by Chief Anne Mack of Toquaht Nation. As well as Violet Clark, Representative of Ahousaht First Nation. As indicated by Stephanie Hughes and Co-Chair Cathy Thicke, this invitation is a means of continuing the conversation, to hold further discussions of creating a permanent centre to foster the sharing and learning of the historical, cultural and environmental uniqueness of our region, as supported through the Clayoquot Biosphere Trust.

If your community/Nation would like to respond to this invite or arrange further discussions with Tla-o-qui-aht First Nations, please contact either myself Tammy Dorward, Education Coordinator, Terry Dorward, Tribal Parks Manager, or Moses Martin, elected Chief Councillor at our office 250-725-3350 and arrangements will be made.

Respectfully,

Tammy Dorward,
 Tla-o-qui-aht First Nations

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July 8, 2014 CM

District 3
Western Provinces and Territories

Stephen Hunt
District Director

June 16, 2014

Filecode: *oApo-20 USW*
X-Ref:
Forwarded to: *Council, Andrew*
 Physical Electronic

Dear Mayor and Councillors,

In 2004, the House of Commons came together in historic fashion to unanimously pass the Westray Act. The legislation came in response to the horrific Westray coalmine explosion in Nova Scotia that killed 26 miners on May 9, 1992, and after a strong lobby campaign by the United Steelworkers to demand "No More Westrays".

The legislation was intended to hold corporate executives, directors and managers criminally responsible for workplace deaths. Ten years later, approximately 10,000 Canadians have been killed on the job, yet not one corporate executive has faced a single day in jail.

In response to this shameful record, our union has launched a campaign to "Stop The Killing and Enforce The Law", which asks provincial, territorial and federal governments to work together to ensure that workplace deaths are taken seriously and that, where warranted, the Westray Law is enforced.

As part of this campaign, we are asking City Councils to pass resolutions expressing their support for proactive action to protect workers. Though not an area of municipal responsibility, we recognize you as community leaders and this is a community issue. There is no place in Canada that has not been touched by workplace deaths, and your voices are needed to encourage senior levels of government to take steps to enforce the Westray Law.

Already communities across Canada have endorsed the enclosed resolution, including Toronto, Sudbury, St. Sault Marie, Hamilton in Ontario, Nanaimo, Burnaby, Lake Cowichan, New Westminster, Port Alberni, Mission in British Columbia, and Flin Flon in Manitoba.

I respectfully request that your council consider adding its voice by passing this resolution, and sending it to your provincial municipal association. In doing so, you will be sending a message to senior levels of government that it is time to work together to Stop the Killing, and Enforce the Law.

We would be pleased to have a representative from our union make a presentation to your council to provide additional information. Please contact Health & Safety Coordinator Ron Corbeil at 604-683-1117 or rcorbeil@usw.ca to schedule.

Thank you for your consideration.

Sincerely,

Stephen Hunt
Director

SH/BW/dl
encl.

copy: Scott Lunny, Assistant to the Director
Ron Corbeil, USW D3 Health & Safety Coordinator
USW Staff Reps

our ref: 1920-100 Westray

United Steel, Paper and Forestry, Rubber, Manufacturing, Energy, Allied Industrial and Service Workers International Union

300 - 3920 Norland Avenue, Burnaby, BC V5G 4K7 • 604-683-1117 • 604-688-6416 [Fax] • www.usw.ca



SAMPLE RESOLUTION

Enforce the Westray Amendments to Canada's Criminal Code

WHEREAS it has been more than two decades since the Westray mine disaster in Nova Scotia and a decade since amendments were made to the Criminal Code of Canada to hold corporations, their directors and executives criminally accountable for the health and safety of workers; and

WHEREAS police and prosecutors are not utilizing the Westray amendments, and not investigating workplace fatalities through the lens of criminal accountability; and

WHEREAS more than 1,000 workers a year are killed at work

THEREFORE BE IT RESOLVED that this Council support a campaign to urge our federal/provincial/territorial government to ensure that:

- Crown attorneys are educated, trained and directed to apply the Westray amendments;

- Dedicated prosecutors are given the responsibility for health and safety fatalities;

- Police are educated, trained and directed to apply the Westray amendments;

- There is greater coordination among regulators, police and Crown attorneys so that health and safety regulators are trained to reach out to police when there is a possibility that Westray amendment charges are warranted.

To: Info Ucluelet
Subject: Ukee SCAT request for Mayor and Council to waive UAC Hall rental fee for fundraiser

From: Derek Drake [<mailto:thedrakes@telus.net>]

Sent: July-01-14 10:59 PM

To: Info Ucluelet

Subject: Ukee SCAT request for Mayor and Council to waive UAC Hall rental fee for fundraiser

Dear Mayor and Council,

Firstly, thank you very much for your generous support of the Ukee SCAT stray cat spay and neutering program to date. The District of Ucluelet funding grant in 2013 combined with the SPCA matching funds allowed us to capture, transport, spay or neuter and release or adopt out a total of 68 feral cats and kittens.

This put a huge dent in the local feral cat population, but our work is not yet done. We continue to receive generous donations from the local community to support our efforts and we'll be holding a Ukee SCAT fundraising garage sale at the UAC hall July 12 from 9am till 1 pm to help raise funds. We request that Mayor and Council waive the normal \$75 rental fee for half day use of the UAC hall for the event. This will allow all of the donations to go towards treating our feral cats and kittens.

We thank you for your support,

Heather Sargent and MacKenzie Drake - Ukee SCAT

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To: Info Ucluelet
Subject: ATTEN: Ucluelet Council R.E: Public Market

From: Ukee Market [<mailto:uclueletmarket@gmail.com>]
Sent: July-02-14 10:54 AM
To: Info Ucluelet
Cc: Patricia Abdulla
Subject: ATTEN: Ucluelet Council R.E: Public Market

To the Ucluelet Mayor and his Council

I am writing on behalf of the Ucluelet Public Market Society. The District Office staff has requested that our society ask for your assistance in the amendment of our contract with the District.

Currently the policy states that all vendors must purchase a business license from the District in order to vend at the Public Market, unless that vendor is a nonprofit. Our market board feels that requiring vendors to obtain a business license, or street vendor license of any type, is an unrealistic policy.

The B.C Farmers Market Association, which sets the guidelines for all public markets in British Columbia, recommends that a Market Board purchase one business license to operate and all vendors are covered under that license.

However, our market board recommends the District of Ucluelet allow the Ucluelet Public Market Society to operate *without* purchasing a business license, until we are able to support ourselves financially. Once the markets yearly revenue can include a business license, we recommend adopting the policy suggested by the B.C Farmers Market Association, requiring only one Business License for all vendors.

Our recommendations are based on the following points:

1. The market is operating at a deficit

Here is our markets budget for the 2014 season.

Insurance – \$650

B.C Farmers Market Membership - \$200

Advertising - \$530

Entertainment - \$800

Total Expected Expenses = \$2180

Current Seasons Revenue = \$655

C-4.2

CCCU Grant = \$499
Total Revenue = 1154

Deficit = \$1026

Due to the basic costs associated with running a public market and vendor numbers are averaging 8 per market, we are currently running at a deficit. Currently our deficit is made up by our volunteer board paying from their own pockets.

Our market does still have a higher vendor turn out then the 2008 Tofino Public Market, which in 2014 has a turnout of an estimated 50 vendors per market. Growth for the Ucluelet Market is possible.

2. **Vendors cannot afford higher fees**

We currently charge vendors \$125 for a full seasons permit (16 Markets), and \$15 for a drop in. Some local artisans make little or no profit, but enjoy being involved in the community.

3. **Unrealistic Vendor Expectations**

Some artisans travel from Tofino, Port Alberni, or across Vancouver Island. Many are spontaneous drop-in vendors. It is unrealistic to expect these vendors to obtain a license beforehand.

4. **Large scale vendors already carry licenses**

Most Vendors, who make larger profits, are business owners who already have a business license with the District of Ucluelet. Raising our vendor fees will only turn away our local artisans and hurt business owners, rather than bring in more revenue for the district.

It is for these reasons above that we ask for the market to be allowed to operate free of charge, until such time where we can afford to include a business license in our budget. Our board of volunteers is willing to organize 4 months of free community events and entertainment in downtown Ucluelet. We hope that our service and benefit to our community is deemed reason enough to warrant the Districts support.

5.

Thank you for your time and consideration

The Ucluelet Public Market Society

Cody Naples

Joleen Sohie

Kasia Kromka

Diedre Morrow

Jeff Grimshire

Joy-Lynn Efford



Selina Robinson, MLA
(Coquitlam-Maillardville)



Province of
British Columbia
Legislative Assembly

Selina Robinson, MLA
(Coquitlam–Maillardville)
Victoria Office:
Room 201
Parliament Buildings
Victoria, BC V8V 1X4

Community Office:
102–1108 Austin Avenue
Coquitlam, BC V3K 3P5
Phone: 604 933-2001
Facsimile: 604 933-2002

June 23, 2014

Filecode: 0410-20 LEGIS
X-Ref:
Forwarded to: Council, Andrew
 Physical Electronic



His Worship Mayor Bill Irving
and Members of Council
District of Ucluelet
Box 999
Ucluelet, BC V0R 3A0

Dear Mayor Irving and Councillors,

I thought I would reach out to you before the summer is fully upon us to remind you that the Members of the Official Opposition are willing and eager to meet with you at the upcoming Union of BC Municipalities annual conference in Whistler.

As the Opposition Critic for Local Government it's been a very full year in the Legislature. As you are likely aware, there has been tremendous activity on the local government file with election reform changes that will be tested out in a few short months as we head into the November municipal elections under the new legislation. I also travelled to four of the five area association meetings this year to hear directly from you about the decision-making and leadership challenges facing you and your communities.

Having been a City Councillor for Coquitlam from 2008-13 and on the Executive of the Lower Mainland Local Government Association, I must say that attending those area association meetings made me somewhat nostalgic for resolution debates, learning sessions, area tours and hallway discussions about our communities. No matter which area association meeting I was at I saw the passion and commitment that you all have for your communities. Thank you for bringing that to your role as an elected representative. It really does make a difference.

I continue to be very passionate about community development, strengthening our communities and our local leadership. I believe that local government is closest to our constituents and has the knowledge and flexibility to respond to community needs as they arise.

I would love the opportunity to meet with you at UBCM. I look forward to hearing about the needs of your local government, the challenges you are experiencing and to work with you on solutions and recommendations on how to address these challenges.

page.../2

page /2...continued

Our Caucus will be hosting the Official Opposition UBCM breakfast at the Whistler Hilton in the Mt. Currie Ballroom, for all delegates on Friday September 26, at 6:45 am, and I invite you to join us for breakfast. If you would like to set up a time to meet with myself or any of our opposition critics at UBCM, please contact Jared Butcher at jared.butcher@leg.bc.ca or phone at 250-953-4607.

All the best,



Selina Robinson, MLA
Official Opposition Critic for Local Government

District of Ucluelet
Expenditure Voucher

G-13/14

Date: July 2, 2014

Page: 1 of 4

CHEQUE LISTING:

AMOUNT

Cheques: #20993 - #21070	\$	991,431.40
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PAYROLL:

PR 13/14	\$	58,981.23
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<u>\$</u>	<u>1,050,412.63</u>
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RECEIVED FOR INFORMATION AT MEETING HELD: July 8, 2014

Jeanette O'Connor, CFO

R-1.2

Report: M:\live\lapchklx.p
 Version: 010003-L58.68.00
 User ID: mdosdall

District of Ucluelet
 AP Cheque Listing
 Cheque # From 020993 To 021070(Cheques only)

Page: 1 of 3
 Date: 02/07/14
 Time: 08:31:40

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
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020994	002	20/06/2014	AL001	ACKLANDS - GRAINGE	43540521722	HAND CLEANERS	259.07		259.07	
020995	002	20/06/2014	BC206	BC ASSESSMENT AUTH	120937	2013 PILT/GILT	353.50		353.50	
020996	002	20/06/2014	CCC67	CHRIST COMMUNITY C	120938	DONATION	500.00		500.00	
020997	002	20/06/2014	CE004	CORPORATE EXPRESS	35863038	BINDER,PAPER, CLIP	157.43		157.43	
020998	002	20/06/2014	CGISC	CGIS CENTRE	41781 41799	CROWN LEASE DATA TSUNAMI POSTER	78.75 157.50		236.25	
020999	002	20/06/2014	CK608	CORTES KEVIN	D428	D428	4,963.68		4,963.68	
021000	002	20/06/2014	DC001	DOLAN'S CONCRETE L	UP73618	3 LOADS MULCH	690.72		690.72	
021001	002	20/06/2014	DC466	DYNAMEX CANADA LTD	960151	NI LABS	44.60		44.60	
021002	002	20/06/2014	DC796	DAVE'S CONTRACTING	249370	MOVE NETWORK LINE	233.63		233.63	
021003	002	20/06/2014	DK143	DEVRIES KATHY	120939	DEVRIES-AFTSCHL PR	250.00		250.00	
021004	002	20/06/2014	f9133	FORTUNE, ABBY	120942	FORTUNE-RMI	928.12		928.12	
021005	002	20/06/2014	FW050	FAR WEST FOODS GRO	281268	UVFB WATER	142.74		142.74	
021006	002	20/06/2014	G9252	GOUWEELEEUW, JOHN	434001	GOUWEELEEUW-BOOTS	142.79		142.79	
021007	002	20/06/2014	GE395	GALLOWAY ELECTRIC	302	WIRE CUTTERS	42.74		42.74	
021008	002	20/06/2014	IH042	INNER HARMONY SERV	2800	GLEE EXTRA'S	78.75		78.75	
021009	002	20/06/2014	KI001	WORLEYPARSONS CANA	148627	OUTFALL MONITORING	2,488.05		2,488.05	
021010	002	20/06/2014	MF113	MINISTER OF FINANC	93264377	TAX NOTICES	1,856.79		1,856.79	
021011	002	20/06/2014	ND001	VING VI NEWSPAPER	WNDI00003069	DISTRICT CORNER	412.47		412.47	
021012	002	20/06/2014	NI005	NORTH ISLAND LABOR	91165	110923-01,02	99.75		99.75	
021013	002	20/06/2014	PB104	PIONEER BOAT WORKS	70183	KNIVES-AERATOR	22.29		22.29	
021014	002	20/06/2014	PC650	PRAIRIE COAST EQUI	P72787	MOWER BLADE	397.02		397.02	
021015	002	20/06/2014	PE226	PAVELEY EMMA	120940	PAVELEY-SWIM MAY-J	420.00		420.00	
021016	002	20/06/2014	PGS93	PIN-GEL STEEL FABR	8263	CEMETERY GATE	952.00		952.00	
021017	002	20/06/2014	RD205	ALBERNI-CLAYOQUOT	120936	2013 PILT/GILT	4,172.09		4,172.09	
021018	002	20/06/2014	RH204	REGIONAL HOSPITAL	120935	09/10/11/12 PILT/G	24,715.40		24,715.40	
021019	002	20/06/2014	RPI46	ROADPOST INC. T462	RC08061889	JUNE/14	61.95		61.95	
021020	002	20/06/2014	SB304	SCHANTZ BOB	MAY/14	MAY/14	1,176.00		1,176.00	
021021	002	20/06/2014	TP002	TELUS	MAY/14	MAY/14	4,595.81		4,595.81	
021022	002	20/06/2014	TSC19	TRANSPARENT SOLUTI	7136	JUNE/14 CLEARMAIL	20.95		20.95	
021023	002	20/06/2014	UC142	UCLUELET CONSUMER'	CO108 8202 CO1045884 CO1105693 CO1098194	EMERG SERV OPEN HO CURLING SNACKS/PLY MOVIE NIGHT AFERSHL SNACKS	101.58 48.54 37.42 15.20		202.74	
021024	002	20/06/2014	UP459	UCLUELET PETRO-CAN	17113579	BOX OF GREASE	77.85		77.85	
021025	002	20/06/2014	ur849	UCLUELET RENT-IT C	18597	2-PUMP OUT	89.60		89.60	
021026	002	20/06/2014	WP166	WINDSOR PLYWOOD -	29229A 29353A	GOGGLES CEDAR	7.48 171.54		179.02	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
021027	002	20/06/2014	COOP	UCLUELET CONSUMER'	71403961	6	80.00		1,139.38	
					71399861	24	140.99			
					71400256	2	61.35			
					71402994	23	81.63			
					71402444	5	61.88			
					71402923	10	116.25			
					71403515	2	63.47			
					71403544	FUEL CONTAINERS	319.63			
					71404755	5	49.46			
					71404790	2008 RANGER	47.35			
					71404985	12	117.37			
021028	002	20/06/2014	COOP	UCLUELET CONSUMER'	71407034	17	67.45		759.47	
					71406901	12	83.05			
					71405215	24	129.10			
					71409136	R1	43.12			
					71409311	13	35.46			
					71410340	2	63.03			
					71410493	PROPANE-PORSCHE EV	58.44			
					71411624	10	156.68			
					71413025	2	39.73			
					71412890	23 RANGER	83.41			
021029	002	04/07/2014	ST497	SURVEYOR OF TAXES	2014 INITIAL	2014 INITIAL REPOR	810,822.35		810,822.35	
021030	002	04/07/2014	TSC19	TRANSPARENT SOLUTI	7199	JULY/14	20.95		20.95	
021031	002	04/07/2014	ZBC25	ZOE'S BAKERY AND C	12747	CANADA DAY CAKE	227.64		227.64	
021032	002	30/06/2014	A9328	ABDULLA PATRICIA	120949	ABDULLA LGMA	540.88		540.88	
021033	002	30/06/2014	AL001	ACKLANDS - GRAINGE	520352	RESCUE LIGHT	111.05		111.05	
021034	002	30/06/2014	BE737	BENSON ERICA	120951	BENSON-JUNE 8-14;1	1,226.40		1,226.40	
021035	002	30/06/2014	CBT67	CLAYOQUOT BIOSPHER	2014GIA	CBT 2014	1,000.00		1,000.00	
021036	002	30/06/2014	CBT67	CLAYOQUOT BIOSPHER	2014LVI-GIA	LVI SPONSORSHIP	10,000.00		10,000.00	
021037	002	30/06/2014	CFP22	CALEDONIA FIRE PRO	10913-I	FIRE INSPECTION	4,725.00		4,725.00	
021038	002	30/06/2014	CK608	CORTES KEVIN	D429	D429	5,269.81		5,269.81	
021039	002	30/06/2014	CP300	CRITERION PICTURES	766787	MAY/14	42.34		45.70	
					766788	MAY/14	3.36			
021040	002	30/06/2014	DARE	THE D.A.R.E. BC SO	2014GIA	DARE 2014	300.00		300.00	
021041	002	30/06/2014	DC466	DYNAMEX CANADA LTD	962544	N.I.LABS	22.30		22.30	
021042	002	30/06/2014	DK143	DEVRIES KATHY	120948	DEVRIES-FUN DAYS #	420.00		420.00	
021043	002	30/06/2014	F9134	FORTUNE, MARK	120950	FORTUNE-FIRE CHIEF	320.69		320.69	
021044	002	30/06/2014	FBE01	FOOD BANK ON THE E	2014GIA	FOOD BANK 2014	2,000.00		2,000.00	
021045	002	30/06/2014	GHH20	GEO H HEWITT CO. L	404110	STAMPS-PLANNING DE	340.13		340.13	
021046	002	30/06/2014	HN200	HOLATKO NICHOLAS	120946	HOLATKO-GLUE/PAINT	82.00		82.00	
021047	002	30/06/2014	IS319	INPROTECT SYSTEMS	158344	SIGNS/BASES	2,438.26		2,438.26	
021048	002	30/06/2014	LB454	LADYBIRD ENGRAVING	516	MEDALS	258.72		258.72	
021049	002	30/06/2014	MH203	MackENZIE HALEY	120315	LULULEMON IVIVVA	500.00		500.00	
021050	002	30/06/2014	ND001	VING VI NEWSPAPER	WNDI00003145	ANNUAL REPORT	45.48		45.48	
021051	002	30/06/2014	NI005	NORTH ISLAND LABOR	91386	111364-01-05	157.50		446.25	
					91274	110922-01-05;11112	288.75			
021052	002	30/06/2014	PAVSS	PORT ALBERNI VICTI	2014GIA	PA VICTIM SERVICES	3,000.00		3,000.00	

R-1.4

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 Version: 010003-L58.68.00
 User ID: mdosdall

District of Ucluelet
 AP Cheque Listing
 Cheque # From 020993 To 021070(Cheques only)

Page: 3 of 3
 Date: 02/07/14
 Time: 08:31:41

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
021053	002	30/06/2014	PR237	PACIFIC RIM ARTS S	2014GIA	PRAS 2104	2,500.00		2,500.00	
021054	002	30/06/2014	PRHS1	PACIFIC RIM HOSPIC	2014GIA	HOSPICE 2014	1,000.00		1,000.00	
021055	002	30/06/2014	PS351	PINA STUDIO & BOUT	12753	SHIRTS/HOODY	107.52		107.52	
021056	002	30/06/2014	PSD25	PUBLIC SECTOR DIGE	5454	ANNUAL MBSHP	330.40		330.40	
021057	002	30/06/2014	RC170	REVELSTOKE, CITY O	2014-06	FORTUNE-RMI	229.00		229.00	
021058	002	30/06/2014	RD205	ALBERNI-CLAYOQUOT	120944	FIRE TRUCK INTERES	9,525.00		9,525.00	
021059	002	30/06/2014	RS496	RELIC SURF SHOP IN	13	SURF LESSONS APR-M	3,557.92		3,557.92	
021060	002	30/06/2014	SP010	SUPERIOR PROPANE	235155	JUNE/14 REC HALL	697.42		697.42	
021061	002	30/06/2014	SWE33	SEA WIND ELECTRIC	808503	INSTALL LIGHTS	217.71		217.71	
021062	002	30/06/2014	THF90	TOFINO GENERAL HOS	2014GIA	TOFINO HOSPITAL 20	1,000.00		1,000.00	
021063	002	30/06/2014	UC142	UCLUELET CONSUMER'	CO1124605 CO1088434 CO1100653 CO1047675 CO1048003	EGGS/CRM/CORNSTARC CREAM/COMMAND STRI FOOD-YOUTH NIGHT CREAM TEA/FRUIT/CEREAL/F	25.55 24.00 17.76 8.18 41.26		116.75	
021064	002	30/06/2014	UH001	UCLUELET AND AREA	2014GIA	UAHS 2014	3,000.00		3,000.00	
021065	002	30/06/2014	UP459	UCLUELET PETRO-CAN	17113580	#12-TOGGLE SWITCH	38.08		38.08	
021066	002	30/06/2014	UR849	UCLUELET RENT-IT C	18617	PUMP MANHOLE DAVIS	453.60		453.60	
021067	002	30/06/2014	WC325	WEST COAST MOTEL	641	MAY-JUNE SWIMMING	1,228.50		1,228.50	
021068	002	30/06/2014	WEYER	WEYERHAEUSER COMPA	120943	2014	67,537.10		67,537.10	
021069	002	30/06/2014	WI219	WALCO INDUSTRIES L	24758	JUNE-JULY RENTAL	280.00		280.00	
021070	002	30/06/2014	WP166	WINDSOR PLYWOOD -	30248A 29724A	BROOM DECK SCREWS	55.96 10.18		66.14	
Total:							991,431.40	0.00	991,431.40	

*** End of Report ***



STAFF REPORT TO COUNCIL

Council Meeting: July 8, 2014
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: WARREN CANNON, PUBLIC WORKS SUPERINTENDENT

FILE NO: 0550-20

SUBJECT: LINE MARKINGS

ATTACHMENT(S): NONE

RECOMMENDATION(S):

1. **THAT** Council direct staff to pursue line painting in areas identified in this report and complete line layout and painting from capital projects in 2013.

PURPOSE:

The purpose of this report is to provide Council with a recommendation on the areas to be painted for 2014 and recommend completing the painting and layout portion of capital projects in 2013.

BACKGROUND:

As part of the 2014 budget staff reviewed the line marking program and identified areas that require re-coating. This year these areas are:

- Peninsula Road- crosswalks, stop bars (to Marine Drive)
- Main Street- crosswalks, center line, stop bars
- Matterson Road from Peninsula Rd. to Marine Drive – pathway, crosswalks, stop bars, centerline

Total cost estimate \$13,500.00

In 2013 Staff undertook two capital projects Multi-use path extension in front of Windsor Plywood and Chamber access improvements on the corner of Holy Cr. and Larch. As part of the 2014 budget line painting and layout and signage were add to complete these two projects.

The line painting and layout required for the two projects are:

- Peninsula Road (Multi-use path extension) - cross-hatch pathway, Eradicate partial walkway, fog lines, walking person symbol

Total Cost estimate \$560.00

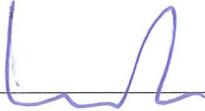
- Holly Cres. & Larch- layout and paint stop bars, layout and paint alignment lines

Total Cost estimate \$325.00

SUMMARY AND CONCLUSION:

The objective of this report is to...recommend to re- paint sections identified in this report with a cost estimate of \$13,500.00 and complete layout and painting of the sections identified as capital improvement project with a cost estimate of \$885.00. This total cost estimate is \$14385.00. The total cost estimate does not exceed the allocated \$ 15,000.00 budget in 2014.

Respectfully submitted:



Warren Cannon,
Superintendent Public Works



STAFF REPORT TO COUNCIL

Council Meeting: **JULY 8, 2014**

500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: DEPARTMENT HEADS

FILE No: 0550-20-04

SUBJECT: SECOND QUARTERLY REPORT 2014

RECOMMENDATION(S):

1. **THAT** Council receives the following report for information purposes.

PURPOSE:

The purpose of this report is to update Council on Departmental highlights on a quarterly basis. The following report covers the quarter from April to the end of June, 2014.

DEPARTMENTAL HIGHLIGHTS:

Parks & Recreation Department

- **Grants:**
 - Received funding for:
 - \$800 for Canada Day Grant
 - Positions of Summer Day Camp Coordinator and Special Event Coordinator
 - Joint C2C grant application with Yuułuʔiłʔatḥ was successful
 - Currently working with CBT on the Regional Health Survey in which funding was received from Plan H
- **Programming:**
 - Summer program supplement came out June 18, already a waiting list for two summer camps.
 - Continuing our Yoga program for the summer to attract tourists as well
 - Youth programs are up and running for the summer with highlights including outdoor rock climbing and a hike up Lone Cone
- **Projects/Events**
 - Revising and updating the Recreation Commission By Law
 - Supported the E2E Marathon; reworking of the route, start and finish line worked very well this year. Very positive feedback.
 - Collaborating with the Chamber of Commerce to apply for a grant for a Senior's Ambassador Project
 - Met with PW Superintendent to coordinator plan for setting up memorial benches along the bicycle path

Planning and Building Services

- **Review and Updates to Bylaws:** Staff continue to review and update bylaws to reflect current legislation.
 - Zoning Bylaw #1160: First and Second Reading given. Public Open House set for July 24th, 2014. Public Hearing September 9th, 2014.
 - Building Code Bylaw Adopted
 - Board of Variance Bylaw Adopted
 - Sign Bylaw Review – Signs and Banners/Seasonal Signage. Questionnaires sent to local businesses, notice on webpage, notice in District Dispatch
- **Application Summary - this Quarter**
 - **Rezoning:** 2 new application (2 to date)
 - **Dev. Permits:** 2 new applications (3 permits to date)
 - **Building Permits:** 11 new applications (16 permits to date)
- **Board of Variance:** The Board of Variance met twice in the last quarter – 4 applications
- **Pat Leslie Signage:** Signage, landscaping, and Park bench completed in June. Commemorative Unveiling by Mayor and Council on June 28th

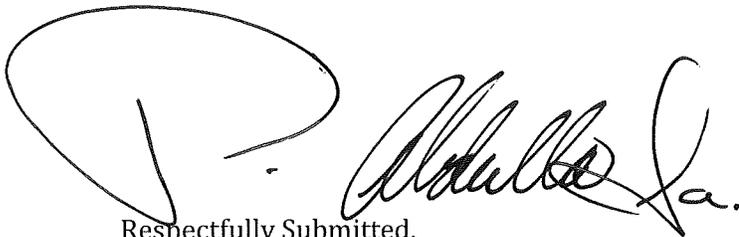
Finance / Administration Department

- Completion and adoption of the 2014 Five Year Financial Plan.
- Completion of the 2013 annual audit and preparation of the 2013 Financial Statements.
- Hired a first year accounting co-op student from Camosun College for the summer.
- Received the “Towns for Tomorrow”: 4-3-2-1 Mercantile Water Source grant money.
- Council appointed a new Commissioner to the Harbour Advisory Commission.
- Property tax process is almost complete.

Public Works

- **Water:** Well replacement for Well #1. This will include a new submersible pump and motor able to produce approximately 350 gallons per minute.
- **Paving:** Paving is scheduled for the end of July. The District will be paving sections of roads and paths throughout the community. Some of these areas are Helen & Birch (level road sections), Alder & Eber (widen corner) and Norah Road (path section)
- **Boat Launch:** Memorial sign, garden and landscaping complete. 30 min loading and unloading sign installed. Staff collectively designed and constructed a garden area which provided native-type planting. The design also incorporated a sitting bench.
- **Retaining Wall Fraser Lane:** Staff currently reconstructing the retaining wall along Fraser Lane. The old wall was damaged. The new wall construction consists of a curved wall which provides both a feature wall and allows for a better flow of traffic through the area.
- **Sidewalks:** Sidewalk sections along Peninsula Rd. where there is only gravel were identified as this year’s areas to be done. Staff have started on one section.
- **Broom and Alder removal:** Staff continue to remove broom and alder on an ongoing basis. Steps have been taken to address the multi-use path along the highway.

- **ICBC Report Progress:** Signage is scheduled to be installed at the end of July. Staff are making the necessary provisions to prepare for the school zone change from school zone to playground zone. This will enforce speed limits to be 30km/hr dawn to dusk. Quotes on reader boards have been received.
- **Cemetery:** Front entrance improvements 80% complete. This includes the pillar covering and refurbished gate installation.
- **Beautification:** Marathon set-up and clean-up. Staff provided assistance to the George Fraser Society for garden maintenance along the multi-use path.

A large, stylized handwritten signature in black ink, appearing to read 'D. ...'.

Respectfully Submitted,
Department Heads

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STAFF REPORT TO COUNCIL

Council Meeting: JULY 08, 2014
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: JEANETTE O'CONNOR

FILE NO: 0550-20

SUBJECT: DEPARTMENTAL FINANCIAL REPORT

ATTACHMENTS: (A) PROJECT EXPENSE USE FUNDS (GENERAL, WATER, SEWER) NON-RECURRING OPERATIONAL EXPENSES
 (B) CAPITAL USE OF FUNDS (GENERAL, WATER, SEWER) TANGIBLE CAPITAL ASSETS

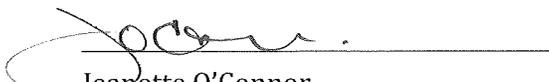
RECOMMENDATION(S):

1. **THAT** Council receives these financial reports for information.

PURPOSE:

The purpose of this report is to provide Council with a to-date status of major 2014 projects including monies spent thus far and stage of completion.

Respectfully submitted:



 Jeanette O'Connor,
 Chief Financial Officer



**DISTRICT OF UCLUELET
PROJECT EXPENSE USE FUNDS (GENERAL, WATER, AND SEWER)
NON-RECURRING OPERATIONAL EXPENSES**

Description	2014		2014		Status
	Actual	Budget	Over (under)	Budget	
	\$ 55,366	\$ 383,263	\$	(327,897)	
Website Rebuild	-	2,000	(2,000)		Completed. Not needed.
Feasibility Study for new ES Bldg.	-	15,000	(15,000)		RCMP & Ambulance are not interested in this at this time.
Tsunami Debris Grant	9,585	81,538	(71,953)		Other activities planned to occur over the remainder of the year.
Sidewalk repairs	-	16,500	(16,500)		Identified sections on Peninsula Rd. slated for July.
Alder Removal Bike Path	-	10,000	(10,000)		Slated for October.
ICBC report traffic control review	4,272	38,000	(33,728)		Installation of signs slated for July.
Building Code Bylaw - Review	14,676	10,000	4,676		Completed. Overage due to additional research/legal.
Board of Variance Bylaw - legal review	2,081	2,425	(344)		Completed.
License Bylaw - legal review	-	4,000	(4,000)		This will be started November/December.
Sign Bylaw Review	424	6,000	(5,576)		Beginning now. Completion in November.
Heritage Signage Plaques	-	3,000	(3,000)		Rescheduled for 2015.
Zoning Bylaw Review	16,346	8,000	8,346		Draft completed. Overage due to additional research/legal.
Pat Leslie Boat Launch Sign	482	4,000	(3,518)		Completed. Final invoices yet to be received.
Canoe Log Signage	856	5,200	(4,344)		Installation (slated for July) still to be done.
Public Access Layer for Existing GIS Service	-	2,400	(2,400)		Completed. Final invoices yet to be received.
<i>Civic Square and Memorial</i>	-	20,000	(20,000)		Grant dependent.
Cla-wa-chulk-tu Interpretation Plan (Little Beach)	-	14,500	(14,500)		Early planning stages.
Skate board park	-	12,500	(12,500)		Coping slated for August. Study slated for fall.
WPT - Special Projects	-	10,000	(10,000)		Reserved
UCC refinishes	-	9,000	(9,000)		Slated for August/September.
Parks amenities	-	4,200	(4,200)		Rescheduled for 2015.
Children initiatives	-	5,000	(5,000)		Captured in programming (Grants)
UCC Exterior Painting of soffits and trim	-	15,000	(15,000)		Currently sourcing contractors to do this.
Baffles - main hall/Arts & Crafts Room UCC	-	12,000	(12,000)		Slated for early fall.
Kitchen Suppression Unit Upgrade	-	9,000	(9,000)		Currently sourcing companies to supply.
Tugwell Fields Washrooms	-	9,000	(9,000)		Plumbing slated for September.
<i>Bay Street Pump House - Water Treatment Plant Studies</i>	6,644	15,000	(8,356)		Study on next steps of VIHA 4321 process. Slated for December.
Pigging Main Line	-	40,000	(40,000)		Slated for October.



**DISTRICT OF UCLUELET
CAPITAL USE OF FUNDS (GENERAL, WATER, AND SEWER)
TANGIBLE CAPITAL ASSETS**

Description	2014		2014		Over (under)	Status
	ACTUAL	BUDGET	BUDGET	Budget		
	\$ 114,504	\$ 720,057	\$	(605,553)		
Server And O/S	2,976	20,000	(17,024)		Continuing to upgrade computers/software required.	
Radio Repeater Upgrade	-	1,800	(1,800)			
HAM RADIO SETUP	8,325	8,300	25		Installation required.	
Generator	-	5,000	(5,000)			
Emergency signs	-	20,000	(20,000)		Cheque sent to USS for District portion of sign.	
Land Improv: Village Green Space	-	22,482	(22,482)		Slated for September.	
Building: PW Yard And Shop (Siding)	-	10,000	(10,000)		Slated for November.	
Boat Launch Phase 1	7,484	46,000	(38,516)		30% completed. Ramp work slated for August.	
Roads: Matterson Rd Upgrade	-	15,000	(15,000)		Slated for September	
Roads: Main Street Wharf, Electrical	380	5,000	(4,620)		Completed.	
Walkways: Marine Dr. from Pen to Victoria	-	29,950	(29,950)		Slated for October.	
Terrace Beach Walkway	4,848	16,500	(11,652)		Completed. Final invoices yet to be received.	
Sidewalk near Chamber (Penninsula Road)	-	4,000	(4,000)		Line painting & signs slated for August.	
Storm Drain 4 Pen Rd @ Windsor	-	2,500	(2,500)		Line painting & signs slated for August.	
Cemetery Expansion	-	17,000	(17,000)		Slated for October.	
Cemetery Fence Parking Landscaping	65	15,000	(14,935)		Slated for December.	
Light House	-	15,000	(15,000)		Waiting for approval.	
Plotter/Scanner	-	12,000	(12,000)		Sourcing suppliers. Ordering by August.	
UCC LIGHTING	-	5,000	(5,000)		Slated for fall.	
UCC CONCRETE APRON (Handicap parking space)	-	7,500	(7,500)		Slated for early fall.	
St. Jacques Playground	-	32,850	(32,850)		In planning stage. Input from neighbours this summer.	
Signage	263	54,900	(54,637)		Ordering of signs has been done.	
Bay Street Pump House Improvements	64,607	70,000	(5,393)		Completion slated for July.	
Matterson Reservoir - Upgrades	-	46,000	(46,000)		Slated for October - to comply with 4321 regulations.	
SCADA - WATER	16,047	138,000	(121,953)		Slated for completion in November.	
Meter Reading Auto	-	20,000	(20,000)		Slated for November.	
Well Upgrade #4	-	52,475	(52,475)		Slated for November	

Attachment (B)

**CAPITAL USE OF FUNDS (GENERAL, WATER, AND SEWER)
TANGIBLE CAPITAL ASSETS**

Description	2014		Over (under)		Status
	ACTUAL	BUDGET	Budget	Budget	
	\$ 114,504	\$ 720,057	\$ (605,553)		
Kimoto Lift Station	-	20,000	(20,000)		Slated for October/November.
NORAH ST SEWER	9,508	7,800	1,708		Complete.

Attachment (B)



STAFF REPORT TO COUNCIL

Council Meeting: JULY 08, 2014
500 Matterson Drive, Ucluelet, BC V0R 3A0

FROM: DISTRICT OF UCLUELET – ADMINISTRATION DEPARTMENT

FILE NO: 0550-20

SUBJECT: SECOND QUARTERLY MOTION REPORT

ATTACHMENT(S): NONE

RECOMMENDATION:

1. **THAT** Council receives this report for information.

QUARTERLY MOTION REPORT:

Council Meeting Date: April 08, 2014

Status	Motion
Complete	Moved by Councillor Mole and seconded by Councillor Lyons BE IT RESOLVED: THAT staff review the request for sewage lagoon access for dumping of wastewater from Mulberry Park Developments and report back to Council.
Complete	Moved by Councillor Mole and seconded by Councillor Lyons BE IT RESOLVED: THAT the request for a \$200 donation to the Big Beach Easter Egg Hunt organized by Black Rock Resort be referred to Parks and Recreation for consideration in their special events budget.
Complete	Moved by Councillor Corlazzoli and seconded by Councillor Lyons BE IT RESOLVED: THAT Council respond to the applicant to inform her that the deadline for grants of this kind has passed, with all budgeted funds allocated, and that Council regrets that her request cannot be accommodated for 2014.
Complete	Moved by Councillor Lyons and seconded by Corlazzoli BE IT RESOLVED: THAT Council send a letter to Minister Polak in support of the issues raised by the Village of Valemount in their March 13, 2014 letter and expressing the District of Ucluelet's joint concerns; AND FURTHER: THAT Council extend an invitation to John Bird to make a presentation to Council on the issues raised by the Village of Valemount and suggest strategies on how Council can best meet these issues.
<i>Meeting held April 24, 2014</i>	

Status	Motion
In Process	<p>Moved by Councillor Lyons and seconded by Councillor Mole BE IT RESOLVED: THAT Council approve all recommendations in legislative report L-1, Removal of Two Existing Housing Agreements at 270 Otter Street.</p>
<i>In legal process - near completion</i>	
Complete	<p>Moved by Councillor Mole and seconded by Councillor Corlazzoli BE IT RESOLVED: THAT Council approve First Reading for Housing Agreement (270 Otter St.) Amendment Bylaw No. 1168, 2014.</p>
Complete	<p>Moved by Councillor Lyons and seconded by Councillor Mole BE IT RESOLVED: THAT Council approve Second Reading for Housing Agreement (270 Otter St.) Amendment Bylaw No. 1168, 2014.</p>
Complete	<p>Moved by Councillor Mole and seconded by Councillor Oliwa BE IT RESOLVED: THAT Council approve Third Reading for Housing Agreement (270 Otter St.) Amendment Bylaw No. 1168, 2014.</p>
Complete	<p>Moved by Councillor Mole and seconded by Councillor Oliwa BE IT RESOLVED: THAT Council approve recommendation 2 of legislative report L-2, which states:</p> <p style="padding-left: 40px;">2. THAT Council consider a rezoning request initiated by the residents, which will require an amendment to the Official Community Plan, to allow for residential Single Family Dwellings as a principal permitted use in the CS-1 Village Square Zone for the subject properties.</p>
<i>Application by residents for RZ has been made</i>	
Complete	<p>Moved by Councillor Corlazzoli and seconded by Councillor Mole BE IT RESOLVED: THAT Council approve Fourth Reading of Board of Variance Bylaw No. 1163, 2014.</p>
Complete	<p>Moved by Councillor Mole and seconded by Councillor Lyons BE IT RESOLVED: THAT Council appoint Rob Thoms to the Harbour Advisory Commission as a Commissioner.</p>
Complete	<p>Moved by Councillor Corlazzoli and seconded by Councillor Mole BE IT RESOLVED: THAT Council pre-approve the allocation of \$2,000 for the installation of the Pat Leslie Memorial sign from the 2014 Financial Plan.</p>
<i>Sign dedication held June 28, 2014</i>	
In Process	<p>Moved by Councillor Corlazzoli and seconded by Councillor Lyons BE IT RESOLVED: THAT Council pre-approve the allocation of \$9,664 for Phase 1 of the Village Green revitalization project from the 2014 Financial Plan.</p>
<i>Public consultation in progress - Public Open House in Fall 2014</i>	

Status	Motion
In Process	Moved by Mayor Irving and seconded by Councillor Oliwa BE IT RESOLVED: THAT Council write the Ministry of Transportation and Infrastructure to clean up the current signs and propose replacement of the Tofino and Ucluelet signs with one that provides representation of Tofino, Ucluelet, and local First Nations on a single sign.
	<i>Draft complete; waiting for go-ahead from Mayor</i>

Council Meeting Date: April 22, 2014

Status	Motion
Complete	Moved by Councillor Oliwa and seconded by Councillor Corlazzoli BE IT RESOLVED: THAT Council extend an invitation to Dan Edwards to meet with Council to discuss Individual Transferable Quota.
	<i>Clr. Corlazzoli instructed not to proceed as discussion may have already been resolved in the course of other meetings</i>
Complete	Moved by Councillor Corlazzoli and seconded by Councillor Oliwa BE IT RESOLVED: THAT Council accept recommendations two and four of R-2, Peninsula Signage, which state: <ol style="list-style-type: none"> 2. THAT Council direct staff to pursue new Gateway Signage in locations proposed and change the school zone to playground zone; 4. THAT Council advise staff to purchase and install a reader board in the location identified in the attached site plan
In Process	Moved by Councillor Mole and seconded by Councillor Oliwa BE IT RESOLVED: THAT Council request staff investigate relocating the mid-block elementary school crosswalk to a new safe and defensible location.
	<i>Under staff review</i>
Complete	Moved by Councillor Lyons and seconded by Councillor Mole BE IT RESOLVED: THAT Council approve third reading for Rezoning 1720 Larch Street from R1 Single Family Residential to VR-1 Vacation Rental Zone RZ#14-01.
In Process	Moved by Councillor Lyons and seconded by Councillor Corlazzoli BE IT RESOLVED: THAT Council adopt Housing Agreement Amendment Bylaw No.1168, 2014-270 Otter Street.
	<i>In legal process</i>
Complete	Moved by Councillor Lyons and seconded by Councillor Mole BE IT RESOLVED: THAT Council declare May 5 – 9, 2014 Hunger Awareness Week.
Complete	Moved by Councillor Lyons seconded by Councillor Oliwa BE IT RESOLVED: THAT council direct staff to investigate options for hosting AVICC in future years.
Complete	Moved by Councillor Lyons and seconded by Councillor Corlazzoli BE IT RESOLVED: THAT Council send a letter of thanks to Creative Salmon for the April 22, 2014 tour.

Status	Motion
Council Action	Moved by Councillor Oliwa and seconded by Councillor Mole BE IT RESOLVED: THAT Council discuss drafting a letter to discuss transportation issues and their negative effects on the SD 70.

Council Meeting Date: May 13, 2014

Status	Motion
Complete	Moved by Councillor Mole and seconded by Councillor Corlazzoli BE IT RESOLVED: THAT Council proclaim May as National Missing Children's Month.
Complete	Moved by Councillor Oliwa and seconded by Councillor Mole BE IT RESOLVED: THAT Council send four District of Ucluelet representatives to attend the workshop in Port Alberni on July 8, 2014 and that the representatives comprise two staff members and two members of Council. <i>RSVP confirmed for Andrew, Karla, Clr. Oliwa and Clr. Corlazzoli</i>
Complete	Moved by Councillor Mole and seconded by Councillor Corlazzoli BE IT RESOLVED: THAT Council send a thank-you letter to Mayor John Douglas for the invitation to their June 14, 2014 event.
Complete	Moved by Councillor Corlazzoli and seconded by Councillor Lyons BE IT RESOLVED: THAT Council approve the recommendation of report R-2, "Edge to Edge Marathon", which states: THAT Council approval the road closures and additional request for operations of the Edge Marathon for June 8, 2014.
Complete	Moved by Councillor Lyons and seconded by Councillor Corlazzoli BE IT RESOLVED: THAT Council give First Reading to Bylaw No.1169, 2014.
Complete	Moved by Councillor Oliwa and seconded by Councillor Lyons BE IT RESOLVED: THAT Council give Second Reading to Bylaw No.1169, 2014.
Complete	Moved by Councillor Corlazzoli and seconded by Councillor Oliwa BE IT RESOLVED: THAT Council give Third Reading to Bylaw No.1169, 2014.
Complete	Moved by Councillor Lyons and seconded by Councillor Corlazzoli BE IT RESOLVED: THAT Council give First Reading to Bylaw No.1170, 2014.
Complete	Moved by Councillor Oliwa and seconded by Councillor Lyons BE IT RESOLVED: THAT Council give Second Reading to Bylaw No.1170, 2014.
Complete	Moved by Councillor Oliwa and seconded by Councillor Corlazzoli BE IT RESOLVED: THAT Council give Third Reading to Bylaw No.1170, 2014.
Complete	Moved by Councillor Mole and seconded by Councillor Corlazzoli BE IT RESOLVED: THAT Council give Fourth Reading and Adoption to Bylaw No.1167, 2014.

Status	Motion
Complete	<p>Moved by Councillor Oliwa and seconded by Councillor Lyons</p> <p>BE IT RESOLVED: THAT Council direct staff to provide Council with the pre-existing radio agreement and any pertinent background information in preparation for Council meeting with the radio owner.</p>
No Action Required	<p>Moved by Councillor Corlazzoli seconded by Councillor Mole</p> <p>BE IT RESOLVED: THAT Council forego a rent of \$1000 a month for the duration of the year to the Chamber of Commerce for their use of the Pacific Rim Visitor Centre on the condition that Council meet with their board in the fall to look at a long-term solution on making their use of the facility viable.</p> <p>----- No Vote. -----</p> <p>Moved by Councillor Corlazzoli seconded by Councillor Mole</p> <p>BE IT RESOLVED: THAT Council refer the issue of assisting the Chamber of Commerce financially to the May 27, 2014 Regular Council meeting in order that Council may meet with the Chamber in the interim to discuss the issue.</p> <p><i>Referred to May 27 Council meeting</i></p>
Complete	<p>Moved by Councillor Mole seconded by Councillor Oliwa</p> <p>BE IT RESOLVED: THAT Council send a letter of congratulations to the newly elected Tla-o-qui-aht Chief, Francis Frank.</p>
Complete	<p>Moved by Mayor Irving seconded by Councillor Corlazzoli</p> <p>BE IT RESOLVED: THAT Council direct staff to write a letter to Johnathan Tillie with Ministry of Transportation and Infrastructure, to thank him for the hard work done on maintaining Highway 4 and that Council is looking forward to their continued efforts.</p>
Complete	<p>Moved by Mayor Irving seconded by Councillor Corlazzoli</p> <p>BE IT RESOLVED: THAT Council direct staff to write a letter to Pacific Rim DFO Director Sue Farlinger, to bring two issues to her attention: that the DFO, in their management plan for the Sockeye harvest, recognize the need for access from Area G; and, that Area G be given early access to the Chinook run.</p>

Council Meeting Date: May 27, 2014

Status	Motion
Complete	<p>Moved by Councillor Corlazzoli and seconded by Councillor Oliwa</p> <p>BE IT RESOLVED: THAT Council reduce the rent of the Ucluelet Chamber of Commerce from \$1700 to \$700 a month for the duration of the calendar year on the condition that Council meet with their board in the fall to develop a more secure budget that will ensure their future use of the Pacific Rim Visitor Centre.</p>
Complete	<p>Moved by Mayor Irving and seconded by Councillor Mole</p> <p>BE IT RESOLVED: THAT Council send a response to Principal Sedgwick to inform her that Council will be in attendance at the June 14, 2014 Commencement Ceremony, with Councillor Corlazzoli representing the District of Ucluelet.</p>
<p><i>Confirmation sent via email for expediency</i></p>	

Status	Motion
Complete	Moved by Councillor Lyons and seconded by Councillor Corlazzoli BE IT RESOLVED: THAT Council accept the support for keeping shipbuilding in British Columbia on the proviso that the net benefit to British Columbia be positive.
Complete	Moved by Councillor Mole and seconded by Councillor Lyons BE IT RESOLVED: THAT staff provide Council with background information on bursary prerequisites for Ucluelet Secondary School AND THAT staff provide Council with the original resolution that increased the grant, including the bursary, to \$2000.
<i>Available information provided to Council.</i>	
Complete	Moved by Councillor Mole and seconded by Councillor Lyons BE IT RESOLVED: THAT Council rescind the First Reading of Bylaw No.1160, 2013.
Complete	Moved by Councillor Lyons and seconded by Councillor Corlazzoli BE IT RESOLVED: THAT Council read anew a First Reading and give Second Reading to District of Ucluelet Zoning Bylaw No.1160, 2013 including the version of the zoning map dated May 26, 2014 which is an update to the version previously circulated.
Complete	Moved by Councillor Lyons and seconded by Councillor Lyons BE IT RESOLVED: THAT Council give First Reading to Bylaw No.1160, 2013.
Complete	Moved by Councillor Oliwa and seconded by Councillor Lyons BE IT RESOLVED: THAT Council give Second Reading to Bylaw No.1160, 2013.
Complete	Moved by Councillor Mole and seconded by Councillor Corlazzoli BE IT RESOLVED: THAT Council give First Reading to Bylaw No.1060, 2014.
Complete	Moved by Councillor Mole and seconded by Councillor Lyons BE IT RESOLVED: THAT Council give Second Reading to Bylaw No.1060, 2014.
Complete	Moved by Councillor Lyons and seconded by Councillor Corlazzoli BE IT RESOLVED: THAT Council give Third Reading to Bylaw No.1060, 2014.
Complete	Moved by Councillor Corlazzoli and seconded by Councillor Oliwa BE IT RESOLVED: THAT Council move recommendation 1 of legislative report L-3, which states: 1. THAT Council give First, Second and Third Readings to the new District of Ucluelet Building Bylaw No.1165, 2014
Complete	Moved by Councillor Lyons and seconded by Councillor Oliwa BE IT RESOLVED: THAT Council give First Reading to Bylaw No.1165, 2014.
Complete	Moved by Councillor Lyons and seconded by Councillor Oliwa BE IT RESOLVED: THAT Council give Second Reading to Bylaw No.1165, 2014.
Complete	Moved by Councillor Oliwa and seconded by Councillor Lyons BE IT RESOLVED: THAT Council give Third Reading to Bylaw No.1165, 2014.

Status	Motion
Not Started	Moved by Councillor Mole and seconded by Councillor Oliwa BE IT RESOLVED: THAT Council direct staff to investigate all internal avenues for reducing Ucluelet's carbon footprint AND THAT Council direct staff to explore the benefit of participating in the Community Carbon Marketplace.
Complete	Moved by Councillor Corlazzoli and seconded by Councillor Oliwa BE IT RESOLVED: THAT Council send a letter of appreciation to the Vancouver Island Region Porsche Club of America to thank them for their participation in Ucluelet this year and for their donation to our local fire department.

Council Meeting Date: June 10, 2014

Status	Motion
In Process	Moved by Councillor Corlazzoli and seconded by Councillor Mole BE IT RESOLVED: THAT Council approve the recommendations of report R-2, which state: <ol style="list-style-type: none"> 1. THAT Council receive this report for information 2. THAT Council direct staff to pursue the sidewalk repairs identified in this report.
In Process	Moved by Councillor Corlazzoli and seconded by Councillor Oliwa BE IT RESOLVED: THAT Council set September 9, 2014 as the Public Hearing date for Zoning Bylaw No.1160, 2013.
Complete	Moved by Councillor Corlazzoli and seconded by Councillor Oliwa BE IT RESOLVED: THAT Council give Fourth Reading and Final Adoption to District of Ucluelet Building Bylaw No.1165, 2014.
Complete	Moved by Councillor Oliwa and seconded by Councillor Mole BE IT RESOLVED: THAT Council give Fourth Reading and Final Adoption to Sign Amendment Bylaw No.1172, 2014.
Complete	Moved by Councillor Corlazzoli and seconded by Councillor Oliwa BE IT RESOLVED: THAT Council approve the recommendations of legislative report L-4, which state: <ol style="list-style-type: none"> 1. THAT Council receives this report for information 2. THAT Council considers the approval of a Development Permit on the above referenced property subject to the conditions outlined below and within the body of this report.
Complete	Moved by Councillor Mole and seconded by Councillor Corlazzoli BE IT RESOLVED: THAT Council approve the recommendations of legislative report L-5, which state: <ol style="list-style-type: none"> 1. THAT Council receive this report for information 2. THAT Council consider the approval of a Development Permit on the above referenced property.

Status	Motion
In Process	<p>Moved by Councillor Mole and seconded by Councillor Oliwa</p> <p>BE IT RESOLVED: THAT Council approve recommendations 1 through 3 of legislative report L-6, which state:</p> <ol style="list-style-type: none"> 1. THAT Council give First and Second Reading to Official Community Plan Amendment Bylaw No.1173, 2014; 2. THAT Council give First and Second Reading to Zoning Amendment Bylaw No.1174, 2014; 3. THAT Council, having considered section 897 and 881 of the Local Government Act, direct staff to refer bylaws 1173 and 1174 to the persons, organizations and agencies noted in the staff report accompanying these bylaws.
In Process	<p>Moved by Councillor Mole and seconded by Councillor Corlazzoli</p> <p>BE IT RESOLVED: THAT Council approve recommendations 4 and 5 of legislative report L-6, with subsequent dates for Public Hearings to be determined by Council, and for which the recommendations state:</p> <ol style="list-style-type: none"> 4. THAT Council, having considered its financial plan and waste management plan, are satisfied that there would be no significant adverse impact to either from Bylaws 1173 and 1164; and 5. THAT Council direct staff to schedule and give notice of Public Hearing for bylaws 1173 and 1174 for a date in July or August 2014.
Complete	<p>Moved by Councillor Mole and seconded by Councillor Oliwa</p> <p>BE IT RESOLVED: THAT Council give First Reading to OCP Amendment Bylaw No.1173, 2014.</p>
Complete	<p>Moved by Councillor Oliwa and seconded by Councillor Mole</p> <p>BE IT RESOLVED: THAT Council give Second Reading to OCP Amendment Bylaw No.1173, 2014.</p>
Complete	<p>Moved by Councillor Mole and seconded by Councillor Oliwa</p> <p>BE IT RESOLVED: THAT Council give First Reading to Zoning Amendment Bylaw No.1174, 2014.</p>
Complete	<p>Moved by Councillor Corlazzoli and seconded by Councillor Oliwa</p> <p>BE IT RESOLVED: THAT Council give Second Reading to Zoning Amendment Bylaw No.1174, 2014.</p>
In Process	<p>Moved by Councillor Corlazzoli and seconded by Councillor Oliwa</p> <p>BE IT RESOLVED: THAT Council approve the Wild Pacific Trail Society's new system for identifying parking lots and request that they proceed with posting parking lot signs and updating maps.</p>
Complete	<p>Moved by Councillor Mole and seconded by Councillor Oliwa</p> <p>BE IT RESOLVED: THAT Council write a letter to the Wild Pacific Trail Society to thank them for their good work on the Terrace Beach trail construction and for partnering with the District on this project.</p>

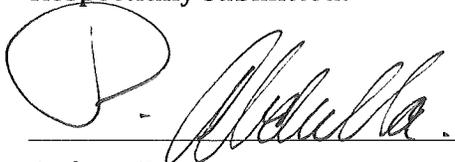
Status	Motion
Complete	Moved by Acting Mayor Lyons and seconded by Councillor Oliwa BE IT RESOLVED: THAT Council direct staff to contact Jim Morgan to arrange a meeting as soon as possible to discuss Parks Canada's vacant derelict houses in Ucluelet. <i>Meeting held June 30, 2014</i>
Complete	Moved by Acting Mayor Lyons and seconded by Councillor Mole BE IT RESOLVED: THAT Council write a letter to Hitch Hike Mike and RCMP staff thanking them for their contribution.
Complete	Moved by Councillor Oliwa and seconded by Councillor Corlazzoli BE IT RESOLVED: THAT Council write a letter to Eric Russcher thanking him for his past contributions to the community, in particular to the Food Bank on the Edge.
Complete	Moved by Acting Mayor Lyons and seconded by Councillor Oliwa BE IT RESOLVED: THAT Council direct staff to arrange a meeting for Council with Tourism Ucluelet to discuss their banner program. <i>Meeting held June 24, 2014</i>

Council Meeting Date: June 24, 2014

Status	Motion
Not Started	Moved by Councillor Mole and seconded by Councillor Lyons BE IT RESOLVED: THAT Council support in principle the Harbour Advisory Commission's proposal for extensions in the Outer Boat Basin; AND THAT Council arrange to meet with Small Craft Harbours (DFO) as soon as possible to discuss the proposal.
In Process	Moved by Councillor Lyons and seconded by Councillor Corlazzoli BE IT RESOLVED: THAT Council direct staff to perform the necessary site visits and to provide Council with costs, implications, and recommendations for implementing the banner program.
In Process	Moved by Councillor Oliwa and seconded by Councillor Lyons BE IT RESOLVED: THAT Council approve signing the Community Works Fund Agreement for 2014 to 2024. <i>Agreements with Mayor for signature</i>
Complete	Moved by Councillor Oliwa and seconded by Councillor Lyons BE IT RESOLVED: THAT Council adopt the Pacific Rim Knowledge and Innovation Project Steering Committee Terms of Reference as stated; AND THAT Councillor Oliwa, Councillor Mole, and Chief Administrative Officer Andrew Yeates provide District of Ucluelet representation on the board.

Status	Motion
Complete	<p>Moved by Councillor Lyons and seconded by Councillor Mole</p> <p>BE IT RESOLVED: THAT Council approve the recommendation of report R-2, which states:</p> <ol style="list-style-type: none"> 1. THAT Council award the outfall monitoring contract to Great Pacific Engineering & Environment.
In Process	<p>Moved by Councillor Mole and seconded by Councillor Corlazzoli</p> <p>BE IT RESOLVED: THAT Council approve the recommendation of report R-3, which states:</p> <ol style="list-style-type: none"> 1. THAT Council direct staff to pursue pavement of the sections identified in this report.
Not Started	<p>Moved by Councillor Mole and seconded by Councillor Corlazzoli</p> <p>BE IT RESOLVED: THAT Council approve the recommendations of report R-4, which state:</p> <ol style="list-style-type: none"> 1. THAT Council authorizes the closing of Fraser Lane (10:00 am – 4:00 pm) in front of the Village Green on Tuesday, July 1st, 2014 2. THAT Council attends the Canada Day Festivities and invites the community to join them.
In Process	<p>Moved by Councillor Mole and seconded by Councillor Corlazzoli</p> <p>BE IT RESOLVED: THAT Council refer the request to the Ucluelet Chamber of Commerce for their consideration and to put out to their membership;</p> <p>AND THAT Council respond to the Toquaht with a letter of acknowledgement and an offer to advertise the opening of Secret Beach on the community web portal.</p> <p><i>Drafting letter</i></p>
In Process	<p>Moved by Councillor Lyons and seconded by Councillor Corlazzoli</p> <p>BE IT RESOLVED: THAT Council send a letter of support to CBC and allow them to replace their equipment in an appropriate area of Ucluelet, of the two areas mentioned by Mr. Coleman.</p> <p><i>Drafting letter</i></p>
In Process	<p>Moved by Councillor Corlazzoli and seconded by Councillor Oliwa</p> <p>BE IT RESOLVED: THAT Council direct staff to report back to Council on the property ownership of property kitty-corner to 500 Matterson Drive (on Marine Drive) and the possibility of converting the property into a parking area.</p>

Respectfully submitted:



Andrew Yeates,
 CAO



REPORT TO COUNCIL

MEETING DATE: July 8th, 2014 FILE NO:
 FROM: ABBY FORTUNE, DIRECTOR OF PARKS & RECREATION
 SUBJECT: Ukee Days Noise Bylaw and Road Closure

Purpose:

1. To allow the festivities and events to take place in accordance with the bylaw and road closures.
2. To encourage the community to attend Ukee Days.

Background:

The Recreation Department will post this information in the appropriate media outlets to residents or businesses affected by the closures as well as a general information bulletin.

Recommendation (s):

1. That Council grants an extension of the Noise Regulation Bylaw the Ukee Days Music Festival on Saturday, July 26th at the Ukee Days Fairgrounds to midnight.
2. That Council authorizes the closing of Fraser Lane (10:00 a.m. - 10:00 p.m.) in front of the Village Green on Friday, July 25th.
3. That Council authorizes the closure of Main Street from 4:00 p.m. - 9:00 p.m. on Friday, July 25 for festivities.
4. That Council authorizes the closure of Marine Drive from 10:00 a.m. - 5:00 p.m. from west of Brown's Beach Parking lot to just before the corner of Marine Drive and Cynamoka on Saturday, July 26th for the Long Board competition.
5. That Council attends The 40th Anniversary of Ukee Days July 25th - 27th and invites the community to join them.



 Abigail K. Fortune
 Director of Parks & Recreation